



**Australian Government**

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**Department of Health**

# **PMHC-MDS Data Specification**

Version 4.0.1

As at 24 October, 2022

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# 1. Introduction

Version 4.0 introduces the recording of intake related activity (including activity for the Head to Health and AMHC programmes) in the PMHC MDS as part of the core specification.

The new version 4 specification comprises 4 entirely new tables, and the revised collection occasion/measure tables that have been included in the the Wayback and HeadtoHelp extension specifications.

The new tables are [Intake](#), [IAR-DST](#), [Intake Episode](#), [Service Contact Practitioner](#).

## 1.1. Contexts

There are three contexts where data can be submitted using the version 4 specification:

- 1. Intake teams
- 2. Treatment organisations
- 3. Combined Intake/Treatment organisations

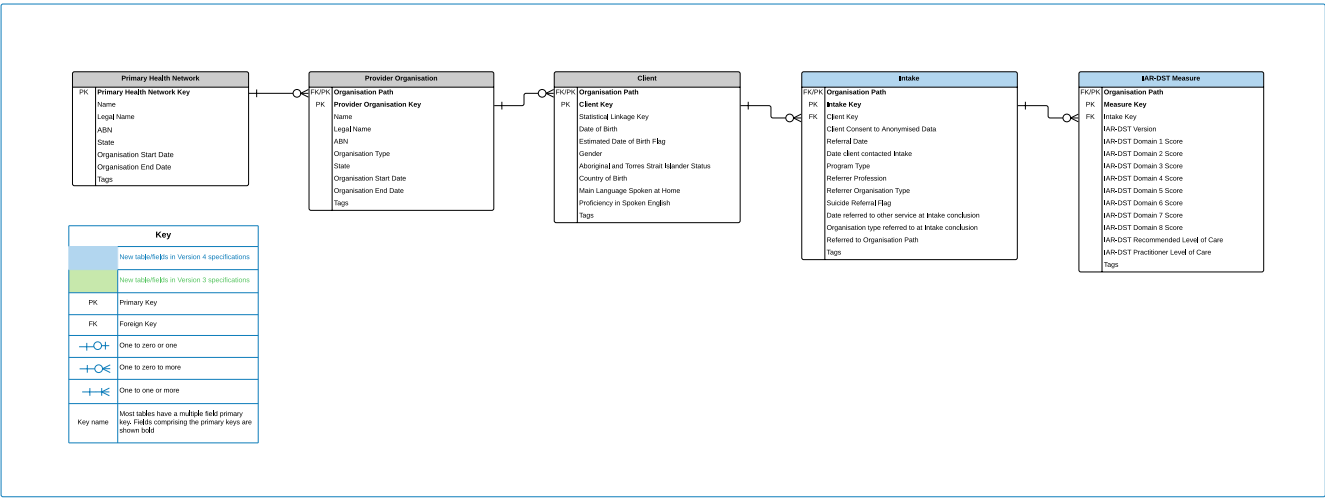
Different records in the specification are intended to be used in each of these contexts.

Within the PMHC-MDS system a single intake team and individual service providers/treatment organisations will each have their own organisation path and report data against those organisations.

### 1.1.1. Intake Context

Where an organisation is only providing intake services and not providing any treatment services, they can use the following data model to submit data to the PMHC MDS:

PMHC MDS v4.0 Intake Only Data Model Usage Scenario



In the Intake context the following records will need to be provided:

- Client
- Intake
- IAR-DST

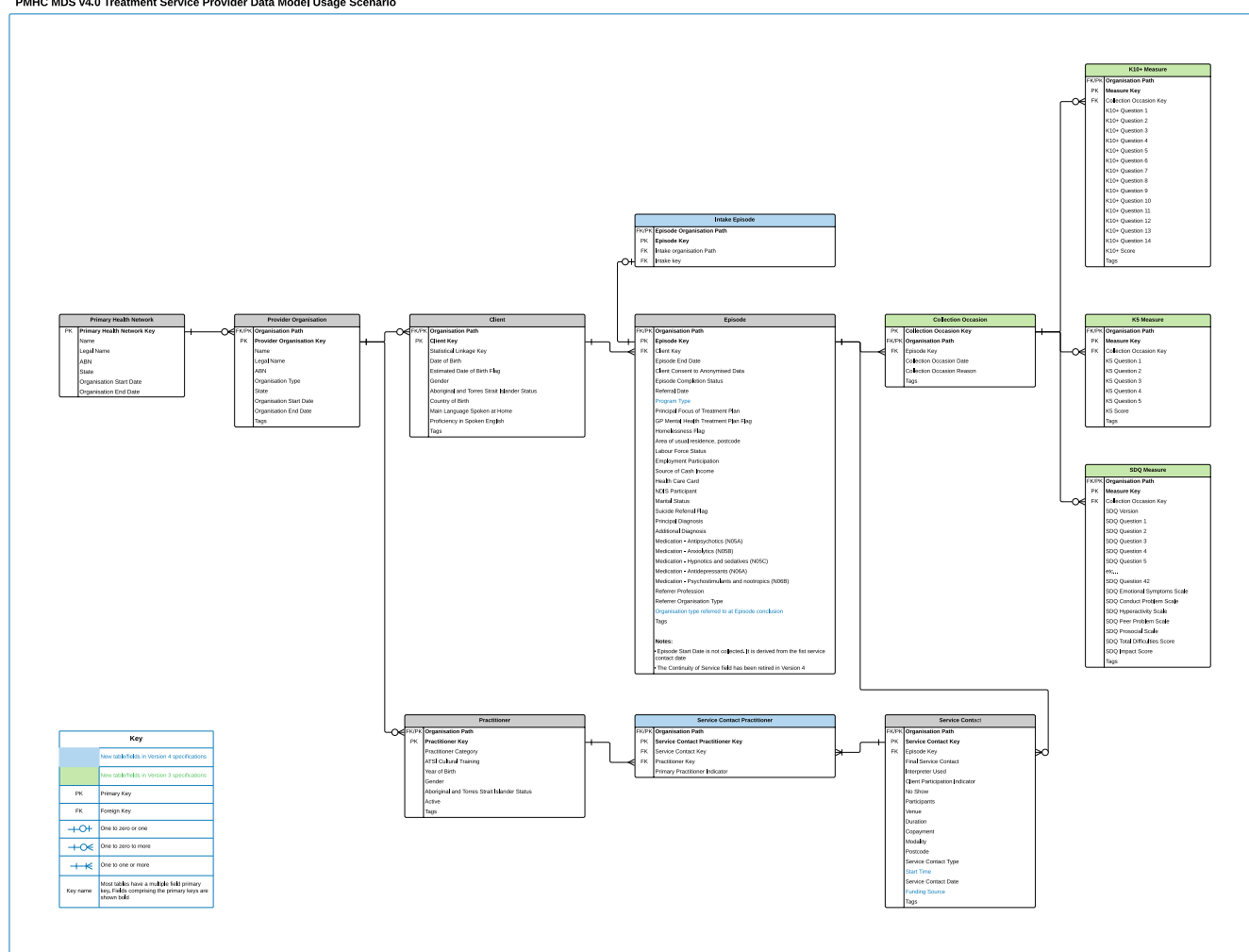
Episode and Service contact activity is not submitted in this context.

The collection of Intake and IAR data may not be required for all programs. Please see [Intake](#).

### 1.1.2. Treatment Service Provider Context

Where an organisation is only providing treatment services and not providing any intake services, they can use the following data model to submit data to the PMHC MDS:

PMHC MDS v4.0 Treatment Service Provider Data Model Usage Scenario



Logic 2 Version w/0 25/7/2022

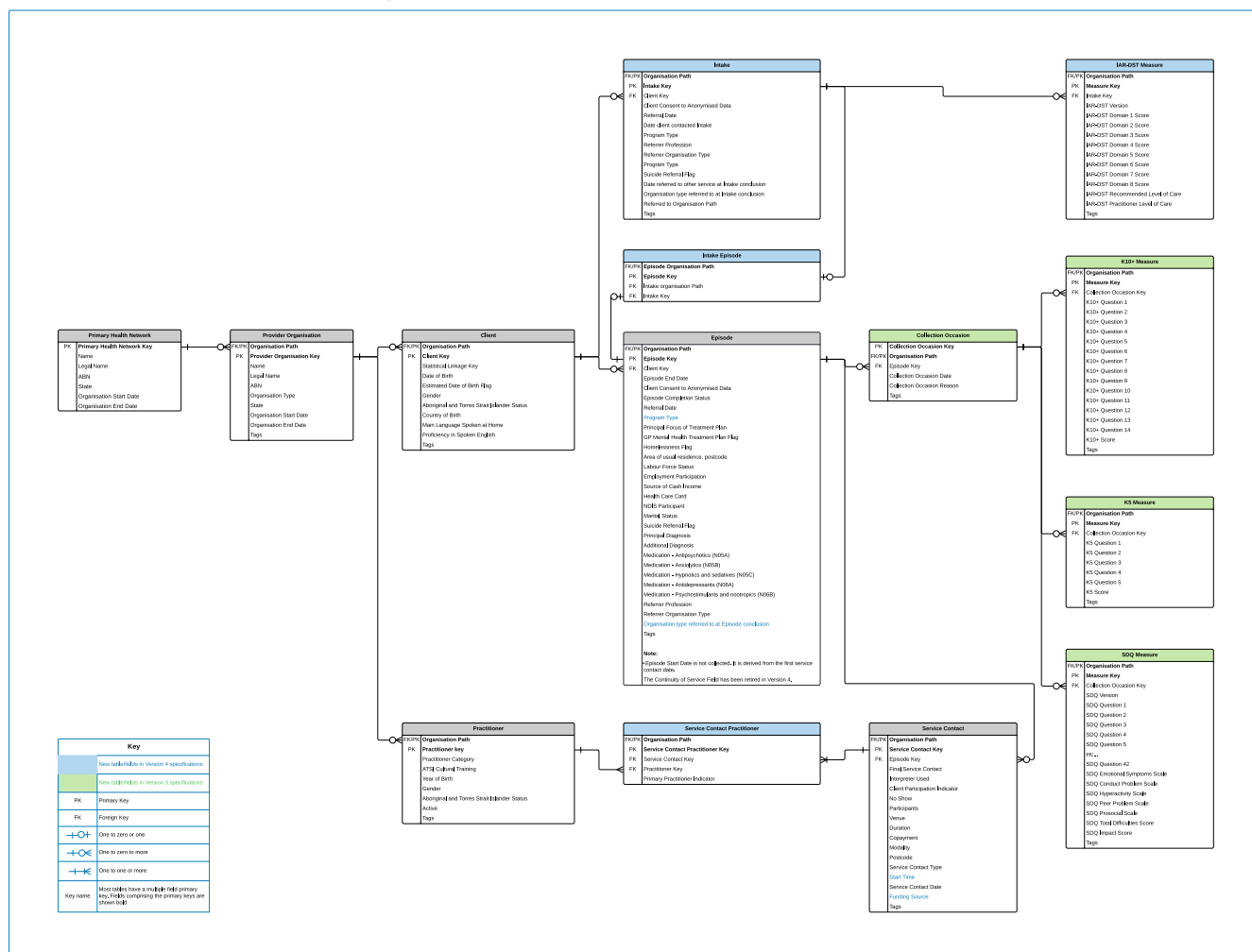
In the treatment context the specification works almost the same as a service reporting via the Version 2 core PMHC-MDS specification using the new [Intake Episode](#) record to identify additional detail regarding referrals in from the intake teams ([Intake Organisation Path](#) and [Intake Key](#)), referrals out to additional services ([Organisation type referred to at Episode conclusion](#)), and the involvement of multiple practitioners in service contacts ([Service Contact Practitioner](#)) which allows multiple endorsements.

Intake and IAR-DST activity is not submitted in this context.

### 1.1.3. Combined Intake/Treatment Context

Where an organisation is providing both intake services and treatment services, they can use the full data model to submit data to the PMHC MDS:

PMHC MDS v4.0 Combined Intake and Service Provider Data Model Usage Scenario



In the combined context all the records described in both the [Intake Context](#) and [Treatment Service Provider Context](#) can be submitted.

## 1.2. New Records and Fields in Version 4

### 1.2.1. Intake

The model now records a new [Intake](#) record where an episode has undertaken an Intake process. The collection of Intake and IAR data may not be required for all programs. Please see [Intake](#).

The `Intake` table records information about the intake.

[Organisation Path](#) and [Intake Key](#) are the two fields required to link the Intake record at the intake provider organisation to the Episode record at the treatment organisation.

The values of these fields should be passed along by the intake organisation to the treatment organisation where the treatment organisation will use them to fill in [Intake Organisation Path](#) and [Intake Key](#). This will then link the Intake record at the intake organisation with the Episode record at the treatment organisation.

### 1.2.2. IAR-DST Measure

The model now captures the domains and the recommended level of care pertinent to the IAR-DST that clients have completed for them as part of the intake process. A new [IAR-DST](#) record will be created for each intake process.

Consistent with the existing measures in the MDS, the domain scores will be captured as well as the recommended level of care. The purpose of collecting both domain scores and recommended level of care is to:

- allow verification of IAR-DST scoring processes, thereby catching scoring implementation errors early should they arise, and
- provide a resource that can be used to better understand how the IAR-DST scoring algorithm performs in real world environments supporting ongoing improvement of the tool.

The collection of Intake and IAR data may not be required for all programs. Please see [Intake](#).

### 1.2.3. Episode and Intake Episode

**When the client is referred to a PMHC MDS reporting treatment service** a new [Episode](#) record is created.

Where the client has been referred via an intake process, an additional [Intake Episode](#) record is also created.

The [Intake Episode](#) table comprises a composite foreign key to link it back to an episode record on which all the episode information is recorded. This linkage is done via two fields:

1. The identifier of the intake team ([Intake Organisation Path](#))
2. The episode identifier of the intake team ([Intake Key](#))

The Episode record has been expanded with one new field - the organisation(s) to which the organisation refers the client ([Organisation type referred to at Episode conclusion](#))

The collection of Intake and IAR data may not be required for all programs. Please see [Intake](#).

### 1.2.4. Service Contact

The Service Contact record has been expanded with two new fields:

1. The time that the contact started ([Start Time](#)). This is intended to enable identification of activity undertaken during extended hours.
2. The funding source for the service contact ([Funding Source](#))

### **1.2.5. Service Contact Practitioner**

A new record - [Service Contact Practitioner](#) replaces the Practitioner Key field on the Version 2 Service Contact record.

[Service Contact Practitioner](#) acknowledges the involvement of multiple practitioners in a service contact. One practitioner (and only one) must be identified as the primary practitioner.

## **1.3. Data release and confidentiality**

All data collection and reporting requirements are required to comply with relevant Commonwealth, State and Territory Information Privacy and Health Records regulations. Clients will be informed that some de-identified portions of the information collected through the PMHC MDS Service will be utilised for Commonwealth, State and Territory planning and statistical purposes. Appropriate consent and ethics approval processes will be adhered to.



## 2. Changes and Upgrading from Version 2

Version 4.0 introduces the recording of intake related activity (including activity for the Head to Health and AMHC programmes) in the PMHC MDS as part of the core specification.

There are three contexts where data can be submitted using the version 4 specification:

- Intake teams
- Treatment organisations
- Combined Intake/Treatment organisations

Please refer to [Contexts](#) for further information about these contexts.

### 2.1. Data Specification Changes

A summary of the changes between the PMHC MDS Version 2.0 and PMHC MDS Version 4.0 data specifications are as follows:

- Version 4.0 introduces the concept of an [Intake](#)
- In order to support the Intake concept three records have been added:
  - For the Intake context - [Intake, IAR-DST](#)
  - For the Treatment context - [Intake Episode](#)
  - All three records are required in the combined Intake/Treatment context
- The data model has been upgraded to allow multiple practitioners to be associated with a [Service Contact](#). To support this an extra record, [Service Contact Practitioner](#) has been introduced.
- The following new fields will be added to the Episode record:
  - [Program Type](#)
  - [Organisation type referred to at Episode conclusion](#)
- The following field has been retired from the Episode record:
  - Continuity of Support
- The *8: Psychosocial Support* response has been removed from the [Principal Focus of Treatment Plan](#). Psychosocial intakes and episodes should now be reported using the *Psychosocial* response on [Program Type](#) on the Intake and Episode.
- The following new fields will be added to the Service Contact record:
  - [Start Time](#)
  - [Funding Source](#)
- Version 4 uses the same collection occasion and measures model as the Version 3 HeadtoHelp and Wayback extensions.

Collection occasion and measures data has been separated into separate collection occasion and measures records and upload files/worksheets so that multiple measures can be collected at a single collection occasion. The Collection Occasion record retains the Episode Key, Date and Reason for Collection. Separate records exist for the K10+, K5 and SDQ measures. Each of these measures records contain the Collection Occasion Key, a Measure Key, and item/subscale/total scores for the particular measure.

In order to support both Version 2 and Version 3 data specifications, the PMHC MDS has been converting data uploaded using the Version 2 upload format to be stored in the Version 3 format. In order to do this, the PMHC MDS has been creating Measure Keys for any Version 2 supplied data. These look like random uuid strings and can be viewed through the Data Entry interface or by downloading the data in a non Version 2 format.

*As the PMHC MDS has been auto creating Measure Keys, in order to upgrade from Version 2 uploads to Version 4 uploads some work will be involved to ensure that, for existing data, the Measure Keys supplied in the Version 4 upload, matches the Measure Keys already stored in the PMHC MDS. Please refer to [Steps required to upgrade to Version 4 uploads](#) below for an explanation of the different options available.*

## **2.2. Upload Specification Changes**

The Version 2.0 specification allowed the following worksheets and columns:

| Metadata | Organisations           | Clients            | Episodes                     | Service Contacts                        | K10+                    | K5                      | SDQ                     | Practitioners              |
|----------|-------------------------|--------------------|------------------------------|---|-------------------------|-------------------------|-------------------------|----------------------------|
| key      | organisation_path       | organisation_path  | organisation_path            | organisation_path                       | organisation_path       | organisation_path       | organisation_path       | organisation_path          |
| value    | organisation_key        | client_key         | episode_key                  | service_contact_key                     | collection_occasion_key | collection_occasion_key | collection_occasion_key | practitioner_key           |
|          | organisation_name       | sk                 | client_key                   | episode_key                             | episode_key             | episode_key             | episode_key             | practitioner_category      |
|          | organisation_legal_name | date_of_birth      | episode_end_date             | practitioner_key                        | measure_date            | measure_date            | measure_date            | atsi_cultural_training     |
|          | organisation_abn        | est_date_of_birth  | client_consent               | service_contact_date                    | reason_for_collection   | reason_for_collection   | reason_for_collection   | practitioner_year_of_birth |
|          | organisation_type       | client_gender      | episode_completion_status    | service_contact_type                    | k10p_item1              | k5_item1                | sdq_version             | practitioner_gender        |
|          | organisation_state      | client_atsi_status | referral_date                | service_contact_postcode                | k10p_item2              | k5_item2                | sdq_item1               | practitioner_atsi_status   |
|          | organisation_start_date | country_of_birth   | principal_focus              | service_contact_modality                | k10p_item3              | k5_item3                | sdq_item2               | practitioner_active        |
|          | organisation_end_date   | main_hing_at_home  | mental_health_treatment_plan | service_contact_participants            | k10p_item4              | k5_item4                | sdq_item3               | practitioner_tags          |
|          | organisation_tags       | prof_english       | homelessness                 | service_contact_venue                   | k10p_item5              | k5_item5                | sdq_item4               |                            |
|          |                         | client_tags        | client_postcode              | service_contact_duration                | k10p_item6              | k5_score                | sdq_item5               |                            |
|          |                         |                    | labour_force_status          | service_contact_copayment               | k10p_item7              | k5_tags                 | sdq_item6               |                            |
|          |                         |                    | employment_participation     | service_contact_participation_indicator | k10p_item8              |                         | sdq_item7               |                            |
|          |                         |                    | income_source                | service_contact_interpreter             | k10p_item9              |                         | sdq_item8               |                            |
|          |                         |                    | health_care_card             | service_contact_no_show                 | k10p_item10             |                         | sdq_item9               |                            |
|          |                         |                    | ndis_participant             | service_contact_final                   | k10p_item11             |                         | sdq_item10              |                            |
|          |                         |                    | marital_status               | service_contact_tags                    | k10p_item12             |                         | sdq_item11              |                            |
|          |                         |                    | suicide_referral_flag        |   | k10p_item13             |                         | sdq_item12              |                            |
|          |                         |                    | principal_diagnosis          |   | k10p_item14             |                         | sdq_item13              |                            |
|          |                         |                    | additional_diagnosis         |   | k10p_score              |                         | sdq_item14              |                            |
|          |                         |                    | medication_antipsychotics    |   | k10p_tags               |                         | sdq_item15              |                            |
|          |                         |                    | medication_anxiolytics       |   |                         |                         | sdq_item16              |                            |
|          |                         |                    | medication_hypnotics         |   |                         |                         | sdq_item17              |                            |
|          |                         |                    | medication_antidepressants   |   |                         |                         | sdq_item18              |                            |
|          |                         |                    | medication_psychostimulants  |   |                         |                         | sdq_item19              |                            |
|          |                         |                    | referrer_profession          |   |                         |                         | sdq_item20              |                            |
|          |                         |                    | referrer_organisation_type   |   |                         |                         | sdq_item21              |                            |
|          |                         |                    | continuity_of_support        |   |                         |                         | sdq_item22              |                            |
|          |                         |                    | episode_tags                 |   |                         |                         | sdq_item23              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item24              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item25              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item26              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item27              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item28              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item29              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item30              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item31              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item32              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item33              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item34              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item35              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item36              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item37              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item38              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item39              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item40              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item41              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_item42              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_emotional_symptoms  |                            |
|          |                         |                    |                              |   |                         |                         | sdq_conduct_problem     |                            |
|          |                         |                    |                              |   |                         |                         | sdq_hyperactivity       |                            |
|          |                         |                    |                              |   |                         |                         | sdq_peer_problem        |                            |
|          |                         |                    |                              |   |                         |                         | sdq_prosocial           |                            |
|          |                         |                    |                              |   |                         |                         | sdq_total               |                            |
|          |                         |                    |                              |   |                         |                         | sdq_impact              |                            |
|          |                         |                    |                              |   |                         |                         | sdq_tags                |                            |

**Fig. 2.1 PMHC MDS Version 2.0.0 upload columns**

The following table shows the Version 4.0 combined Intake/Treatment Service Provider specification and notes the differences between the Version 2 specification:

[illegible]

**Fig. 2.2 PMHC MDS Version 4.0.0 combined context upload columns**

### 2.3. Mapping HeadtoHelp Episode - Referral Out Organisation Type to Organisation Type Referred to at Intake Conclusion

During the migration to Version 4 and when HeadtoHelp specification files are uploaded during the period when both HeadtoHelp and Version 4 specification files are accepted by the PMHC MDS, the [HeadtoHelp Episode - Referral Out Organisation Type](#) will be mapped to [Organisation type referred to at Intake conclusion](#) as follows:

| HeadtoHelp Episode - Referral Out Organisation Type |                                     |    | Organisation Type Referred to at Intake Conclusion        |
|---|-------------------------------------|----|---|
| 0   | None/Not applicable                 | 97 | No Referral   |
| 1   | General Practice                    | 1  | GP/Medical Practitioner                                   |
| 2   | Medical Specialist Consulting Rooms | 41 | Medical specialist  |
| 3   | Private practice                    | 3  | Psychiatric/mental health service or facility             |
| 4   | Public mental health service        |    |   |
| 5   | Public Hospital                     | 2  | Hospital  |
| 6   | Private Hospital                    |    |   |
| 7   | Emergency Department                |    |   |
| 8   | Community Health Centre             | 5  | Other community/health care service                       |
| 9   | Drug and Alcohol Service            | 4  | Alcohol and other drug treatment service                  |
| 10  | Community Support Organisation NFP  | 11 | Community support groups/agencies                         |
| 11  | Indigenous Health Organisation      | 21 | Indigenous service (non-AOD)                              |
| 12  | Child and Maternal Health           | 29 | Maternal and Child Health Service                         |
| 13  | Nursing Service                     | 30 | Community nursing service                                 |
| 14  | Telephone helpline                  | 14 | Telephone & online services/referral agency e direct line |
| 15  | Digital health service              |    |   |
| 16  | Family Support Service              | 32 | Family support service (excl family violence)             |
| 17  | School                              | 18 | School/other education or training institution            |
| 18  | Tertiary Education institution      |    |   |
| 19  | Housing service                     | 13 | Housing and homelessness service                          |
| 20  | Centrelink                          | 12 | Centrelink or employment service                          |

| HeadtoHelp Episode - Referral Out Organisation Type |                                       | Organisation Type Referred to at Intake Conc |                                   |
|---|---------------------------------------|--|-----------------------------------|
| 21  | Other                                 | 98   | Other                             |
| 22  | HeadtoHelp Hub                        | 44   | HeadtoHelp / HeadtoHealth         |
| 23  | Non HeadtoHelp Hub PHN funded service | 43   | Other PHN funded service          |
| 99  | Not stated                            | 99   | Not stated/Inadequately described |

## 2.4. Steps required to upgrade to Version 4 uploads

1. Upgrade your Client Management System to export files in the new Version 4 format
2. As explained above, in order to support both Version 2 and Version 3 uploads the PMHC MDS has been auto creating measure keys where data is supplied in the Version 2 format. Also, during the migration to Version 4, Service Contact Practitioner Keys will be auto generated.

In order to update existing measure data and Service Contact Practitioner data, when uploading in Version 4, the existing measure key or service contact practitioner key will need to be supplied, otherwise a separate measure or service contact practitioner record will be created.

Where data has been uploaded using a previous specification organisations will need to do one of the following:

- Download their data from the PMHC MDS and sync their local measure/service contact practitioner keys with the keys that were auto created by the PMHC MDS
- Download their data from the PMHC MDS, delete the existing measures/service contact practitioner records, re-upload with new keys
- Download their data from the PMHC MDS, create a mapping document containing the measure/service contact practitioner key as stored in the PMHC MDS and the local key. Email [support@pmhc-mds.com](mailto:support@pmhc-mds.com) and request that the keys are updated according to the mapping.

## 3. Reporting arrangements

### 3.1. Reporting data

PHNs and their service providers are able to either export data from their client systems and upload to the PMHC MDS or enter data manually via the data entry interface.

The system is able to accept data for any period in which the provider organisation is active, either in its entirety or partially. Please note the section below regarding timeliness.

Accepting data for any period allows organisations to upload corrections when erroneous data has been identified. Allowing partial uploads allows for submission of data by separate providers without the need for the PHN to aggregate all data prior to upload.

Where associated unique keys match (e.g. Patient Key or Episode Key) these records will be replaced, if the key is new, a new record will be created.

Data may be uploaded in either Excel or CSV format.

### 3.2. Reporting timeliness

Records must be reported to the MDS within 31 days of the activity which generated them. For example if a client was added to the system on the 12th of November 2016 their client record must be added to the MDS on or before the 13th of December 2016. Similarly, if a service contact occurred on that date, the data associated with that contact must be submitted to the MDS by 13th of December 2016 also.

The Department accesses information within the MDS for internal planning and governance purposes therefore data in the MDS needs to be current to ensure the accuracy of the data produced for the Department.

### 3.3. Inputs to help replicate system generated reports

Organisations frequently replicate the system reports at a local level for their own auditing purposes.

Some reports, such as the Out series reports, use extra inputs that cannot be generated locally.

These inputs are being supplied here to assist organisations who wish to replicate the system reports.

#### 3.3.1. Outcome Measure Standard Deviations

Outcome Measure Standard Deviations will be updated in the second half of August each year.

Current version:

[Download PMHC Outcome Measure Standard Deviations 2021 as XLSX.](#)

Previous versions:

- [Download PMHC Outcome Measure Standard Deviations 2020 as XLSX.](#)

### **3.4. Support arrangements**

Support is available to PHNs and their third party developers to assist with implementing upload facilities in existing client management systems. For those PHNs who do not upload via a client management system, documentation and support is available to manually enter data via a web data entry interface.

## 4. Identifier management

PMHC MDS keys are case sensitive and must have between 2-50 valid unicode characters. Keys must start with A-Za-z0-9 (POSIX :alnum:).

Where data is being exported from client systems, these keys can be auto generated, providing that a key does not change once it is assigned.

Keys must be generated by the organisation to be unique at the Provider Organisation level and must persist across time. Creation of keys in this way allows records to be merged (where duplicate keys of the same record type have been identified) without having to re-allocate keys since they can never clash.

A recommended approach for the creation of keys is to compute [random UUIDs](#).

### 4.1. Managing Provider Organisation Keys

Provider Organisations will be created and managed by Primary Health Networks (PHNs) via upload or data entry. Each PHN must either create their own Provider Organisations before any data can be uploaded, or if the PHN is uploading the data, the Provider Organisation must be included in the upload.

Each Provider Organisation will need to be assigned a unique key. It is the responsibility of the PHN to assign and manage these keys.

### 4.2. Managing Client Keys

Client records will be created and managed by Provider Organisations via the upload and/or data entry interface. Each Client record needs to be assigned a unique key in order to facilitate adding/updating/deleting each item when uploading data. Once assigned, this key cannot change.

The [Client Key](#) will be managed by the Provider Organisation, however, the PHN may decide to play a role in coordinating assignment and management of these client keys.

Initially the Department wanted these keys to be unique across the PHN in order to ensure that there is a single key for a client within the PHN, and will continue to investigate options for the PMHC MDS implementation of a Master Client Index during [Stage Two](#) of development.

### 4.3. Managing all other entity keys

The following entity keys will be created and managed by Provider Organisations:

- [Practitioner Key](#),
- [Intake Key](#),
- [Episode Key](#),



- [Service Contact Key](#),
- [Service Contact Practitioner Key](#),
- [Collection Occasion Key](#),
- [Measure Key](#).

The PMHC MDS specification requires each of these keys to be unique and stable at the Provider Organisation level.

Each record needs to be assigned a unique key in order to facilitate adding/updating/deleting each item when uploading/entering data. These keys will be created and managed by the Provider Organisation.

*If you still have questions after reading this information, please visit the Department's responses to [Questions about Unique Identifiers and 'Keys'](#)*

## 5. Data model and specifications

### 5.1. Data model

There are three contexts where data can be submitted using the version 4 specification:

1. Intake teams
2. Treatment organisations
3. Combined Intake/Treatment organisations

Different records in the specification are intended to be used in each of these contexts.

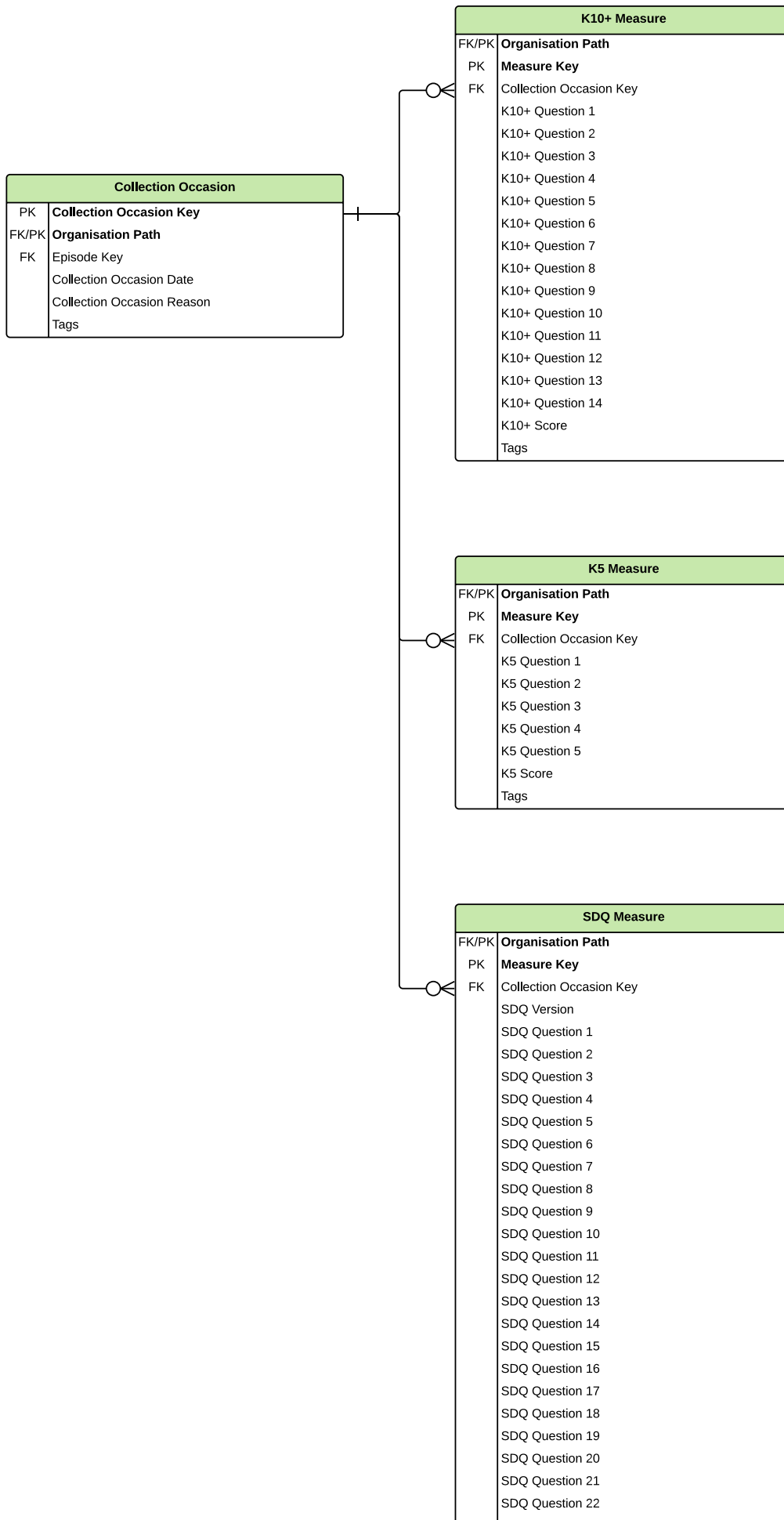
Within the PMHC-MDS system a single intake team and individual service providers/treatment organisations will each have their own organisation path and report data against those organisations.

Below is the combined Intake/Treatment data model. If an Intake only or Treatment only organisation is submitting data, a sub set of this data model may be submitted. Please refer to [Contexts](#) for data models of the different contexts that may be submitted.



- The above data model diagram is in the SVG format and can be enlarged or zoomed by opening in a new tab or window or by downloading it.

## PMHC MDS v4.0 Collection Occasion Data Model



**Fig. 5.2 PMHC MDS Version 4.0 Collection Occasion data model**

**Note**

See [PMHC MDS Version 4.0 combined data model](#) for more details about how Collection Occasion records fit into the overall structure.

## **5.2. Key concepts**

### **5.2.1. Primary Health Network**

Primary Health Networks (PHNs) have been established by the Australian Government with the key objectives of increasing the efficiency and effectiveness of medical services for patients, particularly those at risk of poor health outcomes, and improving coordination of care to ensure patients receive the right care in the right place at the right time.

### **5.2.2. Provider Organisation**

The Provider Organisation is the business entity that the PHN has commissioned to provide the service.

See [Provider Organisation](#) for the data elements for a provider organisation.

### **5.2.3. Practitioner**

The Practitioner is the person who is delivering the service. Multiple practitioners can deliver a service.

See [Practitioner](#) for the data elements for a practitioner.

### **5.2.4. Client**

The Client is the person who is receiving the service.

See [Client](#) for the data elements for a client.

#### **5.2.4.1. Active Client**

An **active client** is a client who has had one or more Service Contacts in a reference reporting period.

### **5.2.5. Intake**

For the purpose of the PMHC MDS, an *Intake* is defined as a point of contact between a client and a PHN-commissioned organisation where the client is assessed to determine the appropriate level of care and referred to a service provider to provide clinical care. An Intake may include the collection of an IAR-DST measure.

The collection of Intake and IAR data may not be required for all programs. Please see [Intake](#).

#### 5.2.5.1. Concluded Intake

Concluded intakes are intakes where [Organisation type referred to at Intake conclusion](#) is **not** blank.

#### 5.2.6. Intake Episode

The Intake Episode record links an Intake record and an Episode record. It must be provided by the organisation that delivers the episode, not the intake.

#### 5.2.7. Episode

For the purposes of the PMHC MDS, an *Episode of Care* is defined as a more or less continuous period of contact between a client and a PHN-commissioned provider organisation/clinician that starts at the point of first contact, and concludes at discharge. Episodes comprise a series of one or more Service Contacts. This structure allows for a logical data collection protocol that specifies what data are collected when, and by whom. Different sets of PMHC MDS items are collected at various points in the client's engagement with the provider organisation. Some items are only collected once at the episode level, while others are collected at each *Service Contact*.

Four business rules apply to how the *Episode of Care* concept is implemented across PHN-commissioned services:

- **One Intake may be associated with each episode.** An episode is not required to be associated with an Intake.
- **One episode at a time for each client, defined at the level of the provider organisation.**

While an individual may have multiple *Episodes of Care* over the course of their illness, they may be considered as being in only one episode at any given point of time for **any particular PHN-commissioned provider organisation**. The implication is that the care provided by the organisation to an individual client at any point in time is subject to only one set of reporting requirements.

- **Episodes commence at the point of first contact.** The episode start date will be derived from the first service contact regardless of no show state as long as there is a service contact that isn't a no show. Therefore, if there is no attended service contact the episode is uncommenced.

Some examples:

- If a service contact occurs on the 1/1/2018 that is recorded as a no show then the episode is uncommenced.
- If a service contact occurs on the 1/1/2018 that is recorded as a no show and another service contact occurs on the 2/1/2018 that is attended then the episode start date is derived as 1/1/2018.
- **Discharge from care concludes the episode**

Discharge may occur clinically or administratively in instances where contact has been lost with the client. A new episode is deemed to commence if the person re-presents to the organisation.

See [Episode](#) for the data elements for a episode.

### 5.2.7.1. Open Episode

Open episodes are those with [Episode Completion Status](#) recorded as open (Response item 0).

### 5.2.7.2. Closed Episode

Closed episodes are those with [Episode Completion Status](#) recorded using one of the 'Episode closed' responses (Response items 1-6).

### 5.2.7.3. Active Episode

An **active episode** is an episode with one or more [Attended Service Contacts](#) recorded in a reference reporting period.

## 5.2.8. Service Contact

- Service contacts are defined as the provision of a service by one or more PHN commissioned mental health service provider(s) for a client where the nature of the service would normally warrant a dated entry in the clinical record of the client.
- A service contact must involve at least two persons, one of whom must be a mental health service provider.
- Service contacts can be either with the client or with a third party, such as a carer or family member, and/or other professional or mental health worker, or other service provider.
- Service contacts are not restricted to face-to-face communication but can include telephone, internet, video link or other forms of direct communication.
- Service provision is only regarded as a service contact if it is relevant to the clinical condition of the client. This means that it does not include services of an administrative nature (e.g. telephone contact to schedule an appointment).

Definition based on METeOR: [493304](#) with modification.

### 5.2.8.1. Attended Service Contact

An attended service contact is one that is not marked as 'No show'.

See [Service Contact](#) for the data elements for a service contact.

## 5.2.9. Service Contact Practitioner

Service Contacts can have more than one practitioner. Practitioners are linked to Service Contacts through Service Contact Practitioner.

One (and only one) practitioner must be specified as the Primary Practitioner for each Service Contact.

See [Service Contact Practitioner](#) for the data elements for a service contact practitioner.

### 5.2.10. Collection Occasion

A Collection Occasion is defined as an occasion during an Episode of Care when specific Service Activities are required to be collected. At a minimum, collection is required at both Episode Start and Episode End, but may be more frequent if clinically indicated and agreed by the client.

Measures will be the Kessler Psychological Distress Scale K10+ (in the case of Aboriginal and Torres Strait Islander clients, the K5) as well as the Strengths & Difficulties Questionnaires.

See [Collection Occasion](#) for the data elements for a collection occasion.

## 5.3. Record formats

### 5.3.1. Metadata

The Metadata table must be included in file uploads in order to identify the type and version of the uploaded data.

Table 5.1 Metadata record layout

| Data Element (Field Name)     | Type (min,max) | Required | Format / Values      |
|-------------------------------|----------------|----------|----------------------|
| <a href="#">Key</a> (key)     | string         | yes      | A metadata key name. |
| <a href="#">Value</a> (value) | string         | yes      | The metadata value.  |

For this version of the specification the required content is shown in the following table:

|         |       |
|---------|-------|
| key     | value |
| type    | PMHC  |
| version | 4.0   |

### 5.3.2. Provider Organisation

See [Provider Organisation](#) for the definition of a provider organisation.

Provider Organisation data is for administrative use within the PMHC MDS system. It is managed by the PHN's via the PMHC MDS administrative interface, it cannot be uploaded.



Table 5.2 Provider Organisation record layout

| Data Element (Field Name)                                | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| <a href="#">Organisation Path</a><br>(organisation_path) | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.                   |
| <a href="#">Organisation Key</a><br>(organisation_key)   | string (2,50)  | yes      | A sequence of characters which uniquely identifies the provider organisation to the Primary Health Network. Assigned by the Primary Health Network. |
| <a href="#">Name</a> (organisation_name)                 | string (2,100) | yes      | The name of the provider organisation.  |
| <a href="#">Legal Name</a><br>(organisation_legal_name)  | string         | —        | The legal name of the provider organisation.  |
| <a href="#">ABN</a> (organisation_abn)                   | string (11)    | yes      | The Australian Business Number of the provider organisation.  |

| Data Element (Field Name)                        | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <p>Organisation Type<br/>(organisation_type)</p> | string         | yes      | <p>1 Private Allied Health Professional Practice</p> <p>2 Private Psychiatry Practice</p> <p>3 General Medical Practice</p> <p>4 Private Hospital</p> <p>5 Headspace Centre</p> <p>6 Early Youth Psychosis Centre</p> <p>7 Community-managed Community Support Organisation</p> <p>8 Aboriginal Health/Medical Service</p> <p>9 State/Territory Health Service Organisation</p> <p>10 Drug and/or Alcohol Service</p> <p>11 Primary Health Network</p> <p>12 Medicare Local</p> <p>13 Division of General Practice</p> <p>98 Other</p> <p>99 Missing</p> |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">State</a> (organisation_state)<br><br>METeOR: <a href="#">613718</a> | string         | yes      | 1 New South Wales<br>2 Victoria<br>3 Queensland<br>4 South Australia<br>5 Western Australia<br>6 Tasmania<br>7 Northern Territory<br>8 Australian Capital Territory<br>9 Other Territories |
| <a href="#">Organisation Start Date</a><br>(organisation_start_date)             | date           | yes      | The date on which a provider organisation started delivering services.   |
| <a href="#">Organisation End Date</a><br>(organisation_end_date)                 | date           | yes      | The date on which a provider organisation stopped delivering services.   |
| <a href="#">Organisation Tags</a><br>(organisation_tags)                         | string         | —        | List of tags for the provider organisation.  |

### 5.3.3. Practitioner

See [Practitioner](#) for the definition of a practitioner.

Practitioner data is intended to provide workforce planning data for use regionally by the PHN and nationally by the Department. It is managed by the provider organisations via either the PMHC MDS administrative interface or upload.

Table 5.3 Practitioner record layout

| Data Element (Field Name)                                | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| <a href="#">Organisation Path</a><br>(organisation_path) | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.                                       |
| <a href="#">Practitioner Key</a><br>(practitioner_key)   | string (2,50)  | yes      | A unique identifier for a practitioner within the responsible provider organisation. Assigned by either the PHN or Provider Organisation depending on local procedures. |

| Data Element (Field Name)                          | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| Practitioner Category<br>(practitioner_category)   | string         | yes      | 1 Clinical Psychologist<br>2 General Psychologist<br>3 Social Worker<br>4 Occupational Therapist<br>5 Mental Health Nurse<br>6 Aboriginal and Torres Strait Islander Health/ Mental Health Worker<br>7 Low Intensity Mental Health Worker<br>8 General Practitioner<br>9 Psychiatrist<br>10 Other Medical<br>11 Other<br>12 Psychosocial Support Worker<br>13 Peer Support Worker<br>99 Not stated |
| ATSI Cultural Training<br>(atsi_cultural_training) | string         | yes      | 1 Yes<br>2 No<br>3 Not required<br>9 Missing / Not recorded  |
| Year of Birth<br>(practitioner_year_of_birth)      | gYear          | yes      | gYear  |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| <a href="#">Practitioner Gender</a><br>(practitioner_gender)<br><br><a href="#">ABS</a>  | string         | yes      | 0 Not stated/<br>Inadequately<br>described<br><br>1 Male<br><br>2 Female<br><br>3 Other   |
| <a href="#">Practitioner Aboriginal and<br/>Torres Strait Islander<br/>Status</a><br>(practitioner_atssi_status)<br><br>METeOR: <a href="#">291036</a> | string         | yes      | 1 Aboriginal but<br>not Torres Strait<br>Islander origin<br><br>2 Torres Strait<br>Islander but not<br>Aboriginal origin<br><br>3 Both Aboriginal<br>and Torres Strait<br>Islander origin<br><br>4 Neither<br>Aboriginal or<br>Torres Strait<br>Islander origin<br><br>9 Not stated/<br>inadequately<br>described |
| <a href="#">Active</a> (practitioner_active)   | string         | yes      | 0 Inactive<br><br>1 Active  |
| <a href="#">Practitioner Tags</a><br>(practitioner_tags)   | string         | —        | List of tags for the practitioner.  |

### 5.3.4. Client

See [Client](#) for definition of a client.

Clients are managed by the provider organisations via upload.

Table 5.4 Client record layout

| Data Element (Field Name)                              | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| Organisation Path<br>(organisation_path)               | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.   |
| Client Key (client_key)                                | string (2,50)  | yes      | This is a number or code assigned to each individual client referred to the commissioned organisation. The client identifier must be unique and stable for each individual within the Provider Organisation. Assigned by either the PHN or Provider Organisation depending on local procedures. |
| Statistical Linkage Key (slk)<br><br>METeOR: 349510    | string (14,40) | yes      | A key that enables two or more records belonging to the same individual to be brought together.   |
| Date of Birth<br>(date_of_birth)<br><br>METeOR: 287007 | date           | yes      | The date on which an individual was born.   |
| Estimated Date of Birth<br>Flag (est_date_of_birth)    | string         | yes      | <ol style="list-style-type: none"> <li>1 Date of birth is accurate</li> <li>2 Date of birth is an estimate</li> <li>8 Date of birth is a 'dummy' date (ie, 09099999)</li> <li>9 Accuracy of stated date of birth is not known</li> </ol>  |

| Data Element (Field Name)   | Type (min,max) | Required | Format / Values  |
|---|----------------|----------|--|
| <a href="#">Client Gender</a><br>(client_gender)<br><br><a href="#">ABS</a>   | string         | yes      | 0 Not stated/<br>Inadequately<br>described<br><br>1 Male<br><br>2 Female<br><br>3 Other  |
| <a href="#">Aboriginal and Torres<br/>Strait Islander Status</a><br>(client_atssi_status)<br><br>METeOR: <a href="#">291036</a> | string         | yes      | 1 Aboriginal but not<br>Torres Strait<br>Islander origin<br><br>2 Torres Strait<br>Islander but not<br>Aboriginal origin<br><br>3 Both Aboriginal<br>and Torres Strait<br>Islander origin<br><br>4 Neither Aboriginal<br>or Torres Strait<br>Islander origin<br><br>9 Not stated/<br>inadequately<br>described |



| Data Element (Field Name)   | Type (min,max) | Required | Format / Values   |
|---|----------------|----------|---|
| <a href="#">Country of Birth</a><br>(country_of_birth)<br><br>METeOR: <a href="#">459973</a><br><br><a href="#">ABS</a> | string (4)     | yes      | 1101Australia<br>1102Norfolk Island<br>1199Australian<br>External<br>Territories, nec<br>1201New Zealand<br>1301New Caledonia<br>1302Papua New<br>Guinea<br>1303Solomon Islands<br>1304Vanuatu<br>1401Guam<br>1402Kiribati<br>1403Marshall Islands<br>1404Micronesia,<br>Federated States<br>of<br>1405Nauru<br>1406Northern<br>Mariana Islands<br>1407Palau<br>1501Cook Islands<br>1502Fiji<br>1503French Polynesia<br>1504Niue<br>1505Samoa<br>1506Samoa, American<br>1507Tokelau<br>1508Tonga<br>1511Tuvalu<br>1512Wallis and Futuna<br>1513Pitcairn Islands |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values  |
|---------------------------|----------------|----------|--|
|                           |                |          | 1599Polynesia<br>(excludes Hawaii),<br>nec<br>1601Adelie Land<br>(France)<br>1602Argentinian<br>Antarctic<br>Territory<br>1603Australian<br>Antarctic<br>Territory<br>1604British Antarctic<br>Territory<br>1605Chilean Antarctic<br>Territory<br>1606Queen Maud<br>Land (Norway)<br>1607Ross<br>Dependency<br>(New Zealand)<br>2102England<br>2103Isle of Man<br>2104Northern Ireland<br>2105Scotland<br>2106Wales<br>2107Guernsey<br>2108Jersey<br>2201Ireland<br>2301Austria<br>2302Belgium<br>2303France<br>2304Germany<br>2305Liechtenstein<br>2306Luxembourg<br>2307Monaco |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values  |
|---------------------------|----------------|----------|--|
|                           |                |          | 2308Netherlands<br>2311Switzerland<br>2401Denmark<br>2402Faroe Islands<br>2403Finland<br>2404Greenland<br>2405Iceland<br>2406Norway<br>2407Sweden<br>2408Aland Islands<br>3101Andorra<br>3102Gibraltar<br>3103Holy See<br>3104Italy<br>3105Malta<br>3106Portugal<br>3107San Marino<br>3108Spain<br>3201Albania<br>3202Bosnia and<br>Herzegovina<br>3203Bulgaria<br>3204Croatia<br>3205Cyprus<br>3206The former<br>Yugoslav<br>Republic of<br>Macedonia<br>3207Greece<br>3208Moldova<br>3211Romania<br>3212Slovenia |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values  |
|---------------------------|----------------|----------|--|
|                           |                |          | 3214Montenegro<br>3215Serbia<br>3216Kosovo<br>3301Belarus<br>3302Czech Republic<br>3303Estonia<br>3304Hungary<br>3305Latvia<br>3306Lithuania<br>3307Poland<br>3308Russian<br>Federation<br>3311Slovakia<br>3312Ukraine<br>4101Algeria<br>4102Egypt<br>4103Libya<br>4104Morocco<br>4105Sudan<br>4106Tunisia<br>4107Western Sahara<br>4108Spanish North<br>Africa<br>4111South Sudan<br>4201Bahrain<br>4202Gaza Strip and<br>West Bank<br>4203Iran<br>4204Iraq<br>4205Israel<br>4206Jordan |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values  |
|---------------------------|----------------|----------|--|
|                           |                |          | 4207Kuwait<br>4208Lebanon<br>4211Oman<br>4212Qatar<br>4213Saudi Arabia<br>4214Syria<br>4215Turkey<br>4216United Arab Emirates<br>4217Yemen<br>5101Myanmar<br>5102Cambodia<br>5103Laos<br>5104Thailand<br>5105Vietnam<br>5201Brunei Darussalam<br>5202Indonesia<br>5203Malaysia<br>5204Philippines<br>5205Singapore<br>5206Timor-Leste<br>6101China (excludes SARs and Taiwan)<br>6102Hong Kong (SAR of China)<br>6103Macau (SAR of China)<br>6104Mongolia<br>6105Taiwan<br>6201Japan |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values  |
|---------------------------|----------------|----------|--|
|                           |                |          | 6202Korea, Democratic People's Republic of (North)<br>6203Korea, Republic of (South)<br>7101Bangladesh<br>7102Bhutan<br>7103India<br>7104Maldives<br>7105Nepal<br>7106Pakistan<br>7107Sri Lanka<br>7201Afghanistan<br>7202Armenia<br>7203Azerbaijan<br>7204Georgia<br>7205Kazakhstan<br>7206Kyrgyzstan<br>7207Tajikistan<br>7208Turkmenistan<br>7211Uzbekistan<br>8101Bermuda<br>8102Canada<br>8103St Pierre and Miquelon<br>8104United States of America<br>8201Argentina<br>8202Bolivia<br>8203Brazil<br>8204Chile |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values   |
|---------------------------|----------------|----------|---|
|                           |                |          | 8205Colombia<br>8206Ecuador<br>8207Falkland Islands<br>8208French Guiana<br>8211Guyana<br>8212Paraguay<br>8213Peru<br>8214Suriname<br>8215Uruguay<br>8216Venezuela<br>8299South America,<br>nec<br>8301Belize<br>8302Costa Rica<br>8303El Salvador<br>8304Guatemala<br>8305Honduras<br>8306Mexico<br>8307Nicaragua<br>8308Panama<br>8401Anguilla<br>8402Antigua and<br>Barbuda<br>8403Aruba<br>8404Bahamas<br>8405Barbados<br>8406Cayman Islands<br>8407Cuba<br>8408Dominica<br>8411Dominican<br>Republic |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values   |
|---------------------------|----------------|----------|---|
|                           |                |          | 8412Grenada<br>8413Guadeloupe<br>8414Haiti<br>8415Jamaica<br>8416Martinique<br>8417Montserrat<br>8421Puerto Rico<br>8422St Kitts and Nevis<br>8423St Lucia<br>8424St Vincent and<br>the Grenadines<br>8425Trinidad and<br>Tobago<br>8426Turks and Caicos<br>Islands<br>8427Virgin Islands,<br>British<br>8428Virgin Islands,<br>United States<br>8431St Barthelemy<br>8432St Martin (French<br>part)<br>8433Bonaire, Sint<br>Eustatius and<br>Saba<br>8434Curacao<br>8435Sint Maarten<br>(Dutch part)<br>9101Benin<br>9102Burkina Faso<br>9103Cameroon<br>9104Cabo Verde<br>9105Central African<br>Republic |



| Data Element (Field Name) | Type (min,max) | Required | Format / Values  |
|---------------------------|----------------|----------|--|
|                           |                |          | 9106Chad<br>9107Congo, Republic of<br>9108Congo, Democratic Republic of<br>9111Cote d'Ivoire<br>9112Equatorial Guinea<br>9113Gabon<br>9114Gambia<br>9115Ghana<br>9116Guinea<br>9117Guinea-Bissau<br>9118Liberia<br>9121Mali<br>9122Mauritania<br>9123Niger<br>9124Nigeria<br>9125Sao Tome and Principe<br>9126Senegal<br>9127Sierra Leone<br>9128Togo<br>9201Angola<br>9202Botswana<br>9203Burundi<br>9204Comoros<br>9205Djibouti<br>9206Eritrea<br>9207Ethiopia<br>9208Kenya<br>9211Lesotho |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values  |
|---------------------------|----------------|----------|--|
|                           |                |          | 9212Madagascar<br>9213Malawi<br>9214Mauritius<br>9215Mayotte<br>9216Mozambique<br>9217Namibia<br>9218Reunion<br>9221Rwanda<br>9222St Helena<br>9223Seychelles<br>9224Somalia<br>9225South Africa<br>9226Swaziland<br>9227Tanzania<br>9228Uganda<br>9231Zambia<br>9232Zimbabwe<br>9299Southern and<br>East Africa, nec<br>9999Unknown |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Main Language Spoken at Home</a><br>(main_lang_at_home)<br><br>METeOR: <a href="#">460125</a><br><br><a href="#">ABS</a> | string (4)     | yes      | 1101Gaelic (Scotland)<br>1102Irish<br>1103Welsh<br>1199Celtic, nec<br>1201English<br>1301German<br>1302Letzeburgish<br>1303Yiddish<br>1401Dutch<br>1402Frisian<br>1403Afrikaans<br>1501Danish<br>1502Icelandic<br>1503Norwegian<br>1504Swedish<br>1599Scandinavian, nec<br>1601Estonian<br>1602Finnish<br>1699Finnish and<br>Related<br>Languages, nec<br>2101French<br>2201Greek<br>2301Catalan<br>2302Portuguese<br>2303Spanish<br>2399Iberian Romance,<br>nec<br>2401Italian<br>2501Maltese<br>2901Basque |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                               |
|---------------------------|----------------|----------|---|
|                           |                |          | 2902Latin                                     |
|                           |                |          | 2999Other Southern European Languages, nec    |
|                           |                |          | 3101Latvian                                   |
|                           |                |          | 3102Lithuanian                                |
|                           |                |          | 3301Hungarian                                 |
|                           |                |          | 3401Belorussian                               |
|                           |                |          | 3402Russian                                   |
|                           |                |          | 3403Ukrainian                                 |
|                           |                |          | 3501Bosnian                                   |
|                           |                |          | 3502Bulgarian                                 |
|                           |                |          | 3503Croatian                                  |
|                           |                |          | 3504Macedonian                                |
|                           |                |          | 3505Serbian                                   |
|                           |                |          | 3506Slovene                                   |
|                           |                |          | 3507Serbo-Croatian/ Yugoslavian, so described |
|                           |                |          | 3601Czech                                     |
|                           |                |          | 3602Polish                                    |
|                           |                |          | 3603Slovak                                    |
|                           |                |          | 3604Czechoslovakian, so described             |
|                           |                |          | 3901Albanian                                  |
|                           |                |          | 3903Aromunian (Macedo-Romanian)               |
|                           |                |          | 3904Romanian                                  |
|                           |                |          | 3905Romany                                    |
|                           |                |          | 3999Other Eastern European Languages, nec     |
|                           |                |          | 4101Kurdish                                   |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                                      |
|---------------------------|----------------|----------|--|
|                           |                |          | 4102Pashto   |
|                           |                |          | 4104Balochi  |
|                           |                |          | 4105Dari   |
|                           |                |          | 4106Persian (excluding Dari)                         |
|                           |                |          | 4107Hazaraghi  |
|                           |                |          | 4199Iranic, nec                                      |
|                           |                |          | 4202Arabic   |
|                           |                |          | 4204Hebrew   |
|                           |                |          | 4206Assyrian Neo-Aramaic                             |
|                           |                |          | 4207Chaldean Neo-Aramaic                             |
|                           |                |          | 4208Mandaean (Mandaic)                               |
|                           |                |          | 4299Middle Eastern Semitic Languages, nec            |
|                           |                |          | 4301Turkish  |
|                           |                |          | 4302Azeri  |
|                           |                |          | 4303Tatar  |
|                           |                |          | 4304Turkmen  |
|                           |                |          | 4305Uygur  |
|                           |                |          | 4306Uzbek  |
|                           |                |          | 4399Turkic, nec                                      |
|                           |                |          | 4901Armenian   |
|                           |                |          | 4902Georgian   |
|                           |                |          | 4999Other Southwest and Central Asian Languages, nec |
|                           |                |          | 5101Kannada  |
|                           |                |          | 5102Malayalam  |
|                           |                |          | 5103Tamil  |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                              |
|---------------------------|----------------|----------|--|
|                           |                |          | 5104Telugu                                   |
|                           |                |          | 5105Tulu                                     |
|                           |                |          | 5199Dravidian, nec                           |
|                           |                |          | 5201Bengali                                  |
|                           |                |          | 5202Gujarati                                 |
|                           |                |          | 5203Hindi                                    |
|                           |                |          | 5204Konkani                                  |
|                           |                |          | 5205Marathi                                  |
|                           |                |          | 5206Nepali                                   |
|                           |                |          | 5207Punjabi                                  |
|                           |                |          | 5208Sindhi                                   |
|                           |                |          | 5211Sinhalese                                |
|                           |                |          | 5212Urdu                                     |
|                           |                |          | 5213Assamese                                 |
|                           |                |          | 5214Dhivehi                                  |
|                           |                |          | 5215Kashmiri                                 |
|                           |                |          | 5216Oriya                                    |
|                           |                |          | 5217Fijian Hindustani                        |
|                           |                |          | 5299Indo-Aryan, nec                          |
|                           |                |          | 5999Other Southern<br>Asian Languages        |
|                           |                |          | 6101Burmese                                  |
|                           |                |          | 6102Chin Haka                                |
|                           |                |          | 6103Karen                                    |
|                           |                |          | 6104Rohingya                                 |
|                           |                |          | 6105Zomi                                     |
|                           |                |          | 6199Burmese and<br>Related<br>Languages, nec |
|                           |                |          | 6201Hmong                                    |
|                           |                |          | 6299Hmong-Mien,<br>nec                       |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                                       |
|---------------------------|----------------|----------|---|
|                           |                |          | 6301Khmer   |
|                           |                |          | 6302Vietnamese  |
|                           |                |          | 6303Mon   |
|                           |                |          | 6399Mon-Khmer, nec                                    |
|                           |                |          | 6401Lao   |
|                           |                |          | 6402Thai  |
|                           |                |          | 6499Tai, nec  |
|                           |                |          | 6501Bisaya  |
|                           |                |          | 6502Cebuano   |
|                           |                |          | 6503Ilokano   |
|                           |                |          | 6504Indonesian  |
|                           |                |          | 6505Malay   |
|                           |                |          | 6507Tetum   |
|                           |                |          | 6508Timorese  |
|                           |                |          | 6511Tagalog   |
|                           |                |          | 6512Filipino  |
|                           |                |          | 6513Acehnese  |
|                           |                |          | 6514Balinese  |
|                           |                |          | 6515Bikol   |
|                           |                |          | 6516Iban  |
|                           |                |          | 6517Ilonggo<br>(Hiligaynon)                           |
|                           |                |          | 6518Javanese  |
|                           |                |          | 6521Pampangan   |
|                           |                |          | 6599Southeast Asian<br>Austronesian<br>Languages, nec |
|                           |                |          | 6999Other Southeast<br>Asian Languages                |
|                           |                |          | 7101Cantonese   |
|                           |                |          | 7102Hakka   |
|                           |                |          | 7104Mandarin  |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                              |
|---------------------------|----------------|----------|--|
|                           |                |          | 7106Wu                                       |
|                           |                |          | 7107Min Nan                                  |
|                           |                |          | 7199Chinese, nec                             |
|                           |                |          | 7201Japanese                                 |
|                           |                |          | 7301Korean                                   |
|                           |                |          | 7901Tibetan                                  |
|                           |                |          | 7902Mongolian                                |
|                           |                |          | 7999Other Eastern<br>Asian Languages,<br>nec |
|                           |                |          | 8101Anindilyakwa                             |
|                           |                |          | 8111Maung                                    |
|                           |                |          | 8113<br>Ngan'gikurunggurr                    |
|                           |                |          | 8114Nunggubuyu                               |
|                           |                |          | 8115Rembarrnga                               |
|                           |                |          | 8117Tiwi                                     |
|                           |                |          | 8121Alawa                                    |
|                           |                |          | 8122Dalabon                                  |
|                           |                |          | 8123Gudanji                                  |
|                           |                |          | 8127Iwaidja                                  |
|                           |                |          | 8128Jaminjung                                |
|                           |                |          | 8131Jawoyn                                   |
|                           |                |          | 8132Jingulu                                  |
|                           |                |          | 8133Kunbarlang                               |
|                           |                |          | 8136Larrakiya                                |
|                           |                |          | 8137Malak Malak                              |
|                           |                |          | 8138Mangarrayi                               |
|                           |                |          | 8141Maringarr                                |
|                           |                |          | 8142Marra                                    |
|                           |                |          | 8143Marrithiyel                              |



| Data Element (Field Name) | Type (min,max) | Required | Format / Values              |
|---------------------------|----------------|----------|------------------------------|
|                           |                |          | 8144Matngala                 |
|                           |                |          | 8146Murrinh Patha            |
|                           |                |          | 8147Na-kara                  |
|                           |                |          | 8148Ndjebbana<br>(Gunavidji) |
|                           |                |          | 8151Ngalakgan                |
|                           |                |          | 8152Ngaliwurru               |
|                           |                |          | 8153Nungali                  |
|                           |                |          | 8154Wambaya                  |
|                           |                |          | 8155Wardaman                 |
|                           |                |          | 8156Amurdak                  |
|                           |                |          | 8157Garrwa                   |
|                           |                |          | 8158Kuwema                   |
|                           |                |          | 8161Marramaninyshi           |
|                           |                |          | 8162Ngandi                   |
|                           |                |          | 8163Waanyi                   |
|                           |                |          | 8164Wagiman                  |
|                           |                |          | 8165Yanyuwa                  |
|                           |                |          | 8166Marridan<br>(Maridan)    |
|                           |                |          | 8171Gundjeihmi               |
|                           |                |          | 8172Kune                     |
|                           |                |          | 8173Kuninjku                 |
|                           |                |          | 8174Kunwinjku                |
|                           |                |          | 8175Mayali                   |
|                           |                |          | 8179Kunwinjkuan, nec         |
|                           |                |          | 8181Burarra                  |
|                           |                |          | 8182Gun-nartpa               |
|                           |                |          | 8183Gurr-goni                |
|                           |                |          | 8189Burarran, nec            |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values  |
|---------------------------|----------------|----------|--|
|                           |                |          | 8199Arnhem Land and<br>Daly River Region<br>Languages, nec |
|                           |                |          | 8211Galpu  |
|                           |                |          | 8212Golumala   |
|                           |                |          | 8213Wangurri   |
|                           |                |          | 8219Dhangu, nec  |
|                           |                |          | 8221Dhalwangu  |
|                           |                |          | 8222Djarrwark  |
|                           |                |          | 8229Dhay'yi, nec   |
|                           |                |          | 8231Djambarrpuyngu   |
|                           |                |          | 8232Djapu  |
|                           |                |          | 8233Daatiwuy   |
|                           |                |          | 8234Marrangu   |
|                           |                |          | 8235Liyagalawumirr   |
|                           |                |          | 8236Liyagawumirr   |
|                           |                |          | 8239Dhuwal, nec  |
|                           |                |          | 8242Gumatj   |
|                           |                |          | 8243Gupapuyngu   |
|                           |                |          | 8244Guyamirrilili  |
|                           |                |          | 8246Manggalili   |
|                           |                |          | 8247Wubulkarra   |
|                           |                |          | 8249Dhuwala, nec   |
|                           |                |          | 8251Wurlaki  |
|                           |                |          | 8259Djinang, nec   |
|                           |                |          | 8261Ganalbingu   |
|                           |                |          | 8262Djinba   |
|                           |                |          | 8263Manyjalpingu   |
|                           |                |          | 8269Djinba, nec  |
|                           |                |          | 8271Ritharrngu   |
|                           |                |          | 8272Wagilak  |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                |
|---------------------------|----------------|----------|--------------------------------|
|                           |                |          | 8279Yakuy, nec                 |
|                           |                |          | 8281Nhangu                     |
|                           |                |          | 8282Yan-nhangu                 |
|                           |                |          | 8289Nhangu, nec                |
|                           |                |          | 8291Dhuwaya                    |
|                           |                |          | 8292Djangu                     |
|                           |                |          | 8293Madarrpa                   |
|                           |                |          | 8294Warramiri                  |
|                           |                |          | 8295Rirratjingu                |
|                           |                |          | 8299Other Yolngu<br>Matha, nec |
|                           |                |          | 8301Kuku Yalanji               |
|                           |                |          | 8302Guugu Yimidhirr            |
|                           |                |          | 8303Kuuku-Ya'u                 |
|                           |                |          | 8304Wik Mungkan                |
|                           |                |          | 8305Djabugay                   |
|                           |                |          | 8306Dyirbal                    |
|                           |                |          | 8307Girramay                   |
|                           |                |          | 8308Koko-Bera                  |
|                           |                |          | 8311Kuuk Thayorre              |
|                           |                |          | 8312Lamalama                   |
|                           |                |          | 8313Yidiny                     |
|                           |                |          | 8314Wik Ngathan                |
|                           |                |          | 8315Alngith                    |
|                           |                |          | 8316Kugu Muminh                |
|                           |                |          | 8317Morrobalama                |
|                           |                |          | 8318Thaynakwith                |
|                           |                |          | 8321Yupangathi                 |
|                           |                |          | 8322Tjungundji                 |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                                |
|---------------------------|----------------|----------|--|
|                           |                |          | 8399Cape York Peninsula Languages, nec         |
|                           |                |          | 8401Kalaw Kawaw Ya/Kalaw Lagaw Ya              |
|                           |                |          | 8402Meriam Mir                                 |
|                           |                |          | 8403Yumplatok (Torres Strait Creole)           |
|                           |                |          | 8504Bilinarra                                  |
|                           |                |          | 8505Gurindji                                   |
|                           |                |          | 8506Gurindji Kriol                             |
|                           |                |          | 8507Jaru                                       |
|                           |                |          | 8508Light Warlpiri                             |
|                           |                |          | 8511Malngin                                    |
|                           |                |          | 8512Mudburra                                   |
|                           |                |          | 8514Ngardi                                     |
|                           |                |          | 8515Ngarinyman                                 |
|                           |                |          | 8516Walmarjarri                                |
|                           |                |          | 8517Wanyjirra                                  |
|                           |                |          | 8518Warlmanpa                                  |
|                           |                |          | 8521Warlpiri                                   |
|                           |                |          | 8522Warumungu                                  |
|                           |                |          | 8599Northern Desert Fringe Area Languages, nec |
|                           |                |          | 8603Alyawarr                                   |
|                           |                |          | 8606Kaytetye                                   |
|                           |                |          | 8607Antekerrepenh                              |
|                           |                |          | 8611Central Anmatyerr                          |
|                           |                |          | 8612Eastern Anmatyerr                          |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                      |
|---------------------------|----------------|----------|--------------------------------------|
|                           |                |          | 8619Anmatyerr, nec                   |
|                           |                |          | 8621Eastern Arrernte                 |
|                           |                |          | 8622Western Arrarnta                 |
|                           |                |          | 8629Arrernte, nec                    |
|                           |                |          | 8699Arandic, nec                     |
|                           |                |          | 8703Antikarinya                      |
|                           |                |          | 8704Kartujarra                       |
|                           |                |          | 8705Kukatha                          |
|                           |                |          | 8706Kukatja                          |
|                           |                |          | 8707Luritja                          |
|                           |                |          | 8708Manyjilyjarra                    |
|                           |                |          | 8711Martu Wangka                     |
|                           |                |          | 8712Ngaanyatjarra                    |
|                           |                |          | 8713Pintupi                          |
|                           |                |          | 8714Pitjantjatjara                   |
|                           |                |          | 8715Wangkajunga                      |
|                           |                |          | 8716Wangkatha                        |
|                           |                |          | 8717Warnman                          |
|                           |                |          | 8718Yankunytjatjara                  |
|                           |                |          | 8721Yulparija                        |
|                           |                |          | 8722Tjupany                          |
|                           |                |          | 8799Western Desert<br>Languages, nec |
|                           |                |          | 8801Bardi                            |
|                           |                |          | 8802Bunuba                           |
|                           |                |          | 8803Gooniyandi                       |
|                           |                |          | 8804Miriwoong                        |
|                           |                |          | 8805Ngarinyin                        |
|                           |                |          | 8806Nyikina                          |
|                           |                |          | 8807Worla                            |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                      |
|---------------------------|----------------|----------|--------------------------------------|
|                           |                |          | 8808Worrorra                         |
|                           |                |          | 8811Wunambal                         |
|                           |                |          | 8812Yawuru                           |
|                           |                |          | 8813Gambera                          |
|                           |                |          | 8814Jawi                             |
|                           |                |          | 8815Kija                             |
|                           |                |          | 8899Kimberley Area<br>Languages, nec |
|                           |                |          | 8901Adnymathanha                     |
|                           |                |          | 8902Arabana                          |
|                           |                |          | 8903Bandjalang                       |
|                           |                |          | 8904Banyjima                         |
|                           |                |          | 8905Batjala                          |
|                           |                |          | 8906Bidjara                          |
|                           |                |          | 8907Dhanggatti                       |
|                           |                |          | 8908Diyari                           |
|                           |                |          | 8911Gamilaraay                       |
|                           |                |          | 8913Garuwali                         |
|                           |                |          | 8914Githabul                         |
|                           |                |          | 8915Gumbaynggir                      |
|                           |                |          | 8916Kanai                            |
|                           |                |          | 8917Karajarri                        |
|                           |                |          | 8918Kariyarra                        |
|                           |                |          | 8921Kurna                            |
|                           |                |          | 8922Kayardild                        |
|                           |                |          | 8924Kriol                            |
|                           |                |          | 8925Lardil                           |
|                           |                |          | 8926Mangala                          |
|                           |                |          | 8927Muruwari                         |
|                           |                |          | 8928Narungga                         |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values           |
|---------------------------|----------------|----------|---------------------------|
|                           |                |          | 8931Ngarluma              |
|                           |                |          | 8932Ngarrindjeri          |
|                           |                |          | 8933Nyamal                |
|                           |                |          | 8934Nyangumarta           |
|                           |                |          | 8935Nyungar               |
|                           |                |          | 8936Paakantyi             |
|                           |                |          | 8937Palyku/Nyiyaparli     |
|                           |                |          | 8938Wajarri               |
|                           |                |          | 8941Wiradjuri             |
|                           |                |          | 8943Yindjibarndi          |
|                           |                |          | 8944Yinhawangka           |
|                           |                |          | 8945Yorta Yorta           |
|                           |                |          | 8946Baanbay               |
|                           |                |          | 8947Badimaya              |
|                           |                |          | 8948Barababaraba          |
|                           |                |          | 8951Dadi Dadi             |
|                           |                |          | 8952Dharawal              |
|                           |                |          | 8953Djabwurrung           |
|                           |                |          | 8954Gudjal                |
|                           |                |          | 8955Keerray-<br>Woorroong |
|                           |                |          | 8956Ladji Ladji           |
|                           |                |          | 8957Mirning               |
|                           |                |          | 8958Ngatjumaya            |
|                           |                |          | 8961Waluwarra             |
|                           |                |          | 8962Wangkangurru          |
|                           |                |          | 8963Wargamay              |
|                           |                |          | 8964Wergaia               |
|                           |                |          | 8965Yugambeh              |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                                |
|---------------------------|----------------|----------|--|
|                           |                |          | 8998Aboriginal English, so described           |
|                           |                |          | 8999Other Australian Indigenous Languages, nec |
|                           |                |          | 9101American Languages                         |
|                           |                |          | 9201Acholi                                     |
|                           |                |          | 9203Akan                                       |
|                           |                |          | 9205Mauritian Creole                           |
|                           |                |          | 9206Oromo                                      |
|                           |                |          | 9207Shona                                      |
|                           |                |          | 9208Somali                                     |
|                           |                |          | 9211Swahili                                    |
|                           |                |          | 9212Yoruba                                     |
|                           |                |          | 9213Zulu                                       |
|                           |                |          | 9214Amharic                                    |
|                           |                |          | 9215Bemba                                      |
|                           |                |          | 9216Dinka                                      |
|                           |                |          | 9217Ewe  |
|                           |                |          | 9218Ga   |
|                           |                |          | 9221Harari                                     |
|                           |                |          | 9222Hausa                                      |
|                           |                |          | 9223Igbo                                       |
|                           |                |          | 9224Kikuyu                                     |
|                           |                |          | 9225Krio                                       |
|                           |                |          | 9226Luganda                                    |
|                           |                |          | 9227Luo  |
|                           |                |          | 9228Ndebele                                    |
|                           |                |          | 9231Nuer                                       |
|                           |                |          | 9232Nyanja (Chichewa)                          |



| Data Element (Field Name) | Type (min,max) | Required | Format / Values                    |
|---------------------------|----------------|----------|------------------------------------|
|                           |                |          | 9233Shilluk                        |
|                           |                |          | 9234Tigre                          |
|                           |                |          | 9235Tigrinya                       |
|                           |                |          | 9236Tswana                         |
|                           |                |          | 9237Xhosa                          |
|                           |                |          | 9238Seychelles Creole              |
|                           |                |          | 9241Anuak                          |
|                           |                |          | 9242Bari                           |
|                           |                |          | 9243Bassa                          |
|                           |                |          | 9244Dan (Gio-Dan)                  |
|                           |                |          | 9245Fulfulde                       |
|                           |                |          | 9246Kinyarwanda<br>(Rwanda)        |
|                           |                |          | 9247Kirundi (Rundi)                |
|                           |                |          | 9248Kpelle                         |
|                           |                |          | 9251Krahn                          |
|                           |                |          | 9252Liberian (Liberian<br>English) |
|                           |                |          | 9253Loma (Lorma)                   |
|                           |                |          | 9254Lumun (Kuku<br>Lumun)          |
|                           |                |          | 9255Madi                           |
|                           |                |          | 9256Mandinka                       |
|                           |                |          | 9257Mann                           |
|                           |                |          | 9258Moro (Nuba<br>Moro)            |
|                           |                |          | 9261Themne                         |
|                           |                |          | 9262Lingala                        |
|                           |                |          | 9299African<br>Languages, nec      |
|                           |                |          | 9301Fijian                         |
|                           |                |          | 9302Gilbertese                     |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                         |
|---------------------------|----------------|----------|---|
|                           |                |          | 9303Maori (Cook Island)                 |
|                           |                |          | 9304Maori (New Zealand)                 |
|                           |                |          | 9306Nauruan                             |
|                           |                |          | 9307Niue                                |
|                           |                |          | 9308Samoan                              |
|                           |                |          | 9311Tongan                              |
|                           |                |          | 9312Rotuman                             |
|                           |                |          | 9313Tokelauan                           |
|                           |                |          | 9314Tuvaluan                            |
|                           |                |          | 9315Yapese                              |
|                           |                |          | 9399Pacific Austronesian Languages, nec |
|                           |                |          | 9402Bislama                             |
|                           |                |          | 9403Hawaiian English                    |
|                           |                |          | 9404Norf'k-Pitcairn                     |
|                           |                |          | 9405Solomon Islands Pijin               |
|                           |                |          | 9499Oceanian Pidgins and Creoles, nec   |
|                           |                |          | 9502Kiwai                               |
|                           |                |          | 9503Motu (HiriMotu)                     |
|                           |                |          | 9504Tok Pisin (Neomelanesian)           |
|                           |                |          | 9599Papua New Guinea Languages, nec     |
|                           |                |          | 9601Invented Languages                  |
|                           |                |          | 9701Auslan                              |
|                           |                |          | 9702Key Word Sign Australia             |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
|  |                |          | 9799 Sign Languages, nec<br>9999 Unknown   |
| <a href="#">Proficiency in Spoken English</a> (prof_english)<br><br>METeOR: <a href="#">270203</a> | string         | yes      | 0 Not applicable (persons under 5 years of age or who speak only English)<br>1 Very well<br>2 Well<br>3 Not well<br>4 Not at all<br>9 Not stated/ inadequately described |
| <a href="#">Client Tags</a> (client_tags)  | string         | —        | List of tags for the client.   |

### 5.3.5. Intake

See [Intake](#) for definition of an intake.

The collection of Intake and IAR data is a requirement for Head to Health programs. This includes the Head to Health Phone Service, centres, satellites and Pop-Up clinics. PHNs may choose to collect Intake and IAR data for other non-Head to Health programs using the PMHC-MDS v4 specification, however reporting of this data remains optional subject to further guidance from the department.

Intakes are managed by the provider organisations via upload.

Table 5.5 Intake record layout

| Data Element (Field Name)                             | Type (min,max) | Required | Format / Values   |
|---|----------------|----------|---|
| <a href="#">Organisation Path</a> (organisation_path) | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.   |
| <a href="#">Intake Key</a> (intake_key)               | string (2,50)  | yes      | This is a number or code assigned to each intake. The Intake Key is unique and stable for each intake at the level of the organisation.   |
| <a href="#">Client Key</a> (client_key)               | string (2,50)  | yes      | This is a number or code assigned to each individual client referred to the intake organisation. The client identifier must be unique and stable for each individual within the intake organisation. Assigned by either the PHN or intake organisation depending on local procedures. |

| Data Element (Field Name)                          | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| Client Consent to Anonymised Data (client_consent) | string         | yes      | An indication that the client has consented to their anonymised data being provided to the Department of Health for statistical purposes in planning and improving mental health services. |
| Referral Date (referral_date)                      | date           | yes      | The date the referrer made the referral.   |
| Program Type (program_type)                        | string         | yes      | <ol style="list-style-type: none"> <li>1 Flexible Funding Pool</li> <li>2 Head to Health</li> <li>3 AMHC</li> <li>4 Psychosocial</li> <li>5 Bushfire Recovery 2020</li> </ol>              |

| Data Element (Field Name)                 | Type (min,max) | Required | Format / Values   |
|---|----------------|----------|---|
| Referrer Profession (referrer_profession) | string         | yes      | 1 General Practitioner<br>2 Psychiatrist<br>3 Obstetrician<br>4 Paediatrician<br>5 Other Medical Specialist<br>6 Midwife<br>7 Maternal Health Nurse<br>8 Psychologist<br>9 Mental Health Nurse<br>10 Social Worker<br>11 Occupational therapist<br>12 Aboriginal Health Worker<br>13 Educational professional<br>14 Early childhood service worker<br>15 Other<br>98 N/A - Self referral<br>99 Not stated |

| Data Element (Field Name)                                  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| Referrer Organisation Type<br>(referrer_organisation_type) | string         | yes      | <ol style="list-style-type: none"> <li>1 General Practice</li> <li>2 Medical Specialist Consulting Rooms</li> <li>3 Private practice</li> <li>4 Public mental health service</li> <li>5 Public Hospital</li> <li>6 Private Hospital</li> <li>7 Emergency Department</li> <li>8 Community Health Centre</li> <li>9 Drug and Alcohol Service</li> <li>10 Community Support Organisation NFP</li> <li>11 Indigenous Health Organisation</li> <li>12 Child and Maternal Health</li> <li>13 Nursing Service</li> <li>14 Telephone helpline</li> <li>15 Digital health service</li> <li>16 Family Support Service</li> </ol> |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
|  |                |          | 17 School<br>18 Tertiary Education institution<br>19 Housing service<br>20 Centrelink<br>21 Other<br>98 N/A - Self referral<br>99 Not stated |
| <a href="#">Date client contacted Intake</a><br>(date_client_contacted_intake)   | date           | yes      | The date on which the client first contacted the intake service  |
| <a href="#">Suicide Referral Flag</a> (suicide_referral_flag)  | string         | yes      | 1 Yes<br>2 No<br>9 Unknown   |
| <a href="#">Date referred to other service at Intake conclusion</a><br>(date_referred_to_other_service_at_intake_conclusion) | date           | —        | The date the client was referred to another organisation at Intake conclusion.   |



| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <p>Organisation type referred to at Intake conclusion<br/>(organisation_type_referred_to_at_intake_conclusion)</p> | string         | —        | <ol style="list-style-type: none"> <li>1 GP/Medical Practitioner</li> <li>2 Hospital</li> <li>3 Psychiatric/ mental health service or facility</li> <li>4 Alcohol and other drug treatment service</li> <li>5 Other community/ health care service</li> <li>6 Correctional service</li> <li>7 Police diversion</li> <li>8 Court diversion</li> <li>9 Legal service</li> <li>10 Child protection agency</li> <li>11 Community support groups/ agencies</li> <li>12 Centrelink or employment service</li> <li>13 Housing and homelessness service</li> <li>14 Telephone &amp; online services/ referral agency e.g. direct line</li> </ol> |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values  |
|---------------------------|----------------|----------|--|
|                           |                |          | 15 Disability support service<br>16 Aged care facility/ service<br>17 Immigration department or asylum seeker/ refugee support service<br>18 School/other education or training institution<br>19 Community based Drug and Alcohol Service<br>20 Youth service (non-AOD)<br>21 Indigenous service (non-AOD)<br>22 Extended care/ rehabilitation facility<br>23 Palliative care service<br>24 Police (not diversion)<br>25 Public dental provider - community dental agency<br>26 Dental Hospital |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values   |
|---------------------------|----------------|----------|---|
|                           |                |          | <p>27 Private Dental Provider</p> <p>28 Early childhood service</p> <p>29 Maternal and Child Health Service</p> <p>30 Community nursing service</p> <p>31 Emergency relief</p> <p>32 Family support service (excl family violence)</p> <p>33 Family violence service</p> <p>34 Gambling support service</p> <p>35 Maternity services</p> <p>36 Peer support/ self-help group</p> <p>37 Private allied health provider</p> <p>38 Sexual Assault service</p> <p>39 Financial counsellor</p> <p>40 Sexual health service</p> |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
|  |                |          | 41 Medical specialist<br>42 AMHC<br>43 Other PHN funded service<br>44 HeadtoHelp / HeadtoHealth<br>97 No Referral<br>98 Other<br>99 Not stated/ Inadequately described<br><br>Multiple space separated values allowed |
| <a href="#">Referred to Organisation Path</a><br>(referred_to_organisation_path) | string         | —        | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation to which the intake referred the client.   |
| <a href="#">Intake Tags</a> (intake_tags)  | string         | —        | List of tags for the intake.  |

### 5.3.6. Intake Episode

See [Intake Episode](#) for definition of an intake episode.

Intake Episodes are managed by the provider organisations via upload.

Table 5.6 Intake Episode record layout

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Episode Organisation Path</a><br>(episode_organisation_path) | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing the clinical service to the client.   |
| <a href="#">Episode Key</a> (episode_key)                                | string (2,50)  | yes      | This is a number or code assigned to each PMHC MDS episode. The Episode Key is unique and stable for each episode at the level of the organisation. This key must link to an existing episode within the PMHC MDS. |
| <a href="#">Intake Organisation Path</a><br>(intake_organisation_path)   | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing the intake to the client.   |
| <a href="#">Intake Key</a> (intake_key)                                  | string (2,50)  | yes      | This is a number or code assigned to each intake. The Intake Key is unique and stable for each intake at the level of the organisation.  |

### 5.3.7. Episode

See [Episode](#) for definition of an episode.

Episodes are managed by the provider organisations via upload.

Table 5.7 Episode record layout

| Data Element (Field Name)   | Type (min,max) | Required | Format / Values   |
|---|----------------|----------|---|
| <a href="#">Organisation Path</a> (organisation_path)                                     | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.   |
| <a href="#">Episode Key</a> (episode_key)   | string (2,50)  | yes      | This is a number or code assigned to each episode. The Episode Key is unique and stable for each episode at the level of the Provider Organisation.   |
| <a href="#">Client Key</a> (client_key)   | string (2,50)  | yes      | This is a number or code assigned to each individual client referred to the commissioned organisation. The client identifier is unique and stable for each individual within the Provider Organisation. |
| <a href="#">Episode End Date</a> (episode_end_date)<br><br>METeOR: <a href="#">614094</a> | date           | —        | The date on which an <i>Episode of Care</i> is formally or administratively ended   |
| <a href="#">Client Consent to Anonymised Data</a> (client_consent)                        | string         | yes      | 1 Yes<br>2 No   |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| <a href="#">Episode Completion Status</a><br>(episode_completion_status) | string         | —        | 0 Episode open<br>1 Episode closed<br>- treatment concluded<br>2 Episode closed administratively<br>- client could not be contacted<br>3 Episode closed administratively<br>- client declined further contact<br>4 Episode closed administratively<br>- client moved out of area<br>5 Episode closed administratively<br>- client referred elsewhere<br>6 Episode closed administratively<br>- other reason |
| <a href="#">Referral Date</a> (referral_date)                            | date           | yes      | The date the referrer made the referral.  |
| <a href="#">Program Type</a> (program_type)                              | string         | yes      | 1 Flexible Funding Pool<br>2 Head to Health<br>3 AMHC<br>4 Psychosocial<br>5 Bushfire Recovery 2020   |

| Data Element (Field Name)   | Type (min,max) | Required | Format / Values   |
|---|----------------|----------|---|
| Principal Focus of Treatment Plan (principal_focus)                       | string         | yes      | 1 Psychological therapy<br>2 Low intensity psychological intervention<br>3 Clinical care coordination<br>4 Complex care package<br>5 Child and youth-specific mental health services<br>6 Indigenous-specific mental health services<br>7 Other |
| GP Mental Health Treatment Plan Flag (mental_health_treatment_plan)       | string         | yes      | 1 Yes<br>2 No<br>3 Unknown<br>9 Not stated/ inadequately described  |
| Homelessness Flag (homelessness)  | string         | yes      | 1 Sleeping rough or in non-conventional accommodation<br>2 Short-term or emergency accommodation<br>3 Not homeless<br>9 Not stated / Missing  |
| Area of usual residence, postcode (client_postcode)<br><br>METeOR: 429894 | string         | yes      | The Australian postcode of the client.  |



| Data Element (Field Name)   | Type (min,max) | Required | Format / Values  |
|---|----------------|----------|--|
| <a href="#">Labour Force Status</a> (labour_force_status)<br><br>METeOR: <a href="#">621450</a>           | string         | yes      | 1    Employed<br>2    Unemployed<br>3    Not in the Labour Force<br>9    Not stated/ inadequately described                  |
| <a href="#">Employment Participation</a> (employment_participation)<br><br>METeOR: <a href="#">269950</a> | string         | yes      | 1    Full-time<br>2    Part-time<br>3    Not applicable - not in the labour force<br>9    Not stated/ inadequately described |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <p><a href="#">Source of Cash Income</a> (income_source)</p> <p>METeOR: <a href="#">386449</a></p> | string         | yes      | <p>0 N/A - Client aged less than 16 years</p> <p>1 Disability Support Pension</p> <p>2 Other pension or benefit (not superannuation)</p> <p>3 Paid employment</p> <p>4 Compensation payments</p> <p>5 Other (e.g. superannuation, investments etc.)</p> <p>6 Nil income</p> <p>7 Not known</p> <p>9 Not stated/ inadequately described</p> |
| <p><a href="#">Health Care Card</a> (health_care_card)</p> <p>METeOR: <a href="#">605149</a></p>   | string         | yes      | <p>1 Yes</p> <p>2 No</p> <p>3 Not Known</p> <p>9 Not stated</p>  |
| <p><a href="#">NDIS Participant</a> (ndis_participant)</p>   | string         | yes      | <p>1 Yes</p> <p>2 No</p> <p>9 Not stated/ inadequately described</p>   |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| <p><a href="#">Marital Status</a> (marital_status)</p> <p>METeOR: <a href="#">291045</a></p> | string         | yes      | <p>1 Never married</p> <p>2 Widowed</p> <p>3 Divorced</p> <p>4 Separated</p> <p>5 Married (registered and de facto)</p> <p>6 Not stated/ inadequately described</p> |
| <p><a href="#">Suicide Referral Flag</a> (suicide_referral_flag)</p>                         | string         | yes      | <p>1 Yes</p> <p>2 No</p> <p>9 Unknown</p>   |

| Data Element (Field Name)                 | Type (min,max) | Required | Format / Values   |
|---|----------------|----------|---|
| Principal Diagnosis (principal_diagnosis) | string         | yes      | <p>100 Anxiety disorders (ATAPS)</p> <p>101 Panic disorder</p> <p>102 Agoraphobia</p> <p>103 Social phobia</p> <p>104 Generalised anxiety disorder</p> <p>105 Obsessive-compulsive disorder</p> <p>106 Post-traumatic stress disorder</p> <p>107 Acute stress disorder</p> <p>108 Other anxiety disorder</p> <p>200 Affective (Mood) disorders (ATAPS)</p> <p>201 Major depressive disorder</p> <p>202 Dysthymia</p> <p>203 Depressive disorder NOS</p> <p>204 Bipolar disorder</p> <p>205 Cyclothymic disorder</p> <p>206 Other affective disorder</p> <p>300 Substance use disorders (ATAPS)</p> <p>301 Alcohol harmful use</p> |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                                     |
|---------------------------|----------------|----------|---|
|                           |                |          | 302 Alcohol dependence                              |
|                           |                |          | 303 Other drug harmful use                          |
|                           |                |          | 304 Other drug dependence                           |
|                           |                |          | 305 Other substance use disorder                    |
|                           |                |          | 400 Psychotic disorders (ATAPS)                     |
|                           |                |          | 401 Schizophrenia                                   |
|                           |                |          | 402 Schizoaffective disorder                        |
|                           |                |          | 403 Brief psychotic disorder                        |
|                           |                |          | 404 Other psychotic disorder                        |
|                           |                |          | 501 Separation anxiety disorder                     |
|                           |                |          | 502 Attention deficit hyperactivity disorder (ADHD) |
|                           |                |          | 503 Conduct disorder                                |
|                           |                |          | 504 Oppositional defiant disorder                   |
|                           |                |          | 505 Pervasive developmental disorder                |
|                           |                |          | 506 Other disorder of childhood and adolescence     |
|                           |                |          | 601 Adjustment disorder                             |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                           |
|---------------------------|----------------|----------|---|
|                           |                |          | 602 Eating disorder                       |
|                           |                |          | 603 Somatoform disorder                   |
|                           |                |          | 604 Personality disorder                  |
|                           |                |          | 605 Other mental disorder                 |
|                           |                |          | 901 Anxiety symptoms                      |
|                           |                |          | 902 Depressive symptoms                   |
|                           |                |          | 903 Mixed anxiety and depressive symptoms |
|                           |                |          | 904 Stress related                        |
|                           |                |          | 905 Other                                 |
|                           |                |          | 999 Missing                               |

| Data Element (Field Name)                   | Type (min,max) | Required | Format / Values                        |
|---|----------------|----------|--|
| Additional Diagnosis (additional_diagnosis) | string         | yes      | 000 No additional diagnosis            |
|   |                |          | 100 Anxiety disorders (ATAPS)          |
|   |                |          | 101 Panic disorder                     |
|   |                |          | 102 Agoraphobia                        |
|   |                |          | 103 Social phobia                      |
|   |                |          | 104 Generalised anxiety disorder       |
|   |                |          | 105 Obsessive-compulsive disorder      |
|   |                |          | 106 Post-traumatic stress disorder     |
|   |                |          | 107 Acute stress disorder              |
|   |                |          | 108 Other anxiety disorder             |
|   |                |          | 200 Affective (Mood) disorders (ATAPS) |
|   |                |          | 201 Major depressive disorder          |
|   |                |          | 202 Dysthymia                          |
|   |                |          | 203 Depressive disorder NOS            |
|   |                |          | 204 Bipolar disorder                   |
|   |                |          | 205 Cyclothymic disorder               |
|   |                |          | 206 Other affective disorder           |
|   |                |          | 300 Substance use disorders (ATAPS)    |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values                                     |
|---------------------------|----------------|----------|---|
|                           |                |          | 301 Alcohol harmful use                             |
|                           |                |          | 302 Alcohol dependence                              |
|                           |                |          | 303 Other drug harmful use                          |
|                           |                |          | 304 Other drug dependence                           |
|                           |                |          | 305 Other substance use disorder                    |
|                           |                |          | 400 Psychotic disorders (ATAPS)                     |
|                           |                |          | 401 Schizophrenia                                   |
|                           |                |          | 402 Schizoaffective disorder                        |
|                           |                |          | 403 Brief psychotic disorder                        |
|                           |                |          | 404 Other psychotic disorder                        |
|                           |                |          | 501 Separation anxiety disorder                     |
|                           |                |          | 502 Attention deficit hyperactivity disorder (ADHD) |
|                           |                |          | 503 Conduct disorder                                |
|                           |                |          | 504 Oppositional defiant disorder                   |
|                           |                |          | 505 Pervasive developmental disorder                |
|                           |                |          | 506 Other disorder of childhood and adolescence     |



| Data Element (Field Name)   | Type (min,max) | Required | Format / Values  |
|---|----------------|----------|--|
|   |                |          | 601 Adjustment disorder<br>602 Eating disorder<br>603 Somatoform disorder<br>604 Personality disorder<br>605 Other mental disorder<br>901 Anxiety symptoms<br>902 Depressive symptoms<br>903 Mixed anxiety and depressive symptoms<br>904 Stress related<br>905 Other<br>999 Missing |
| <a href="#">Medication - Antipsychotics (N05A)</a><br>(medication_antipsychotics)     | string         | yes      | 1 Yes<br>2 No<br>9 Unknown   |
| <a href="#">Medication - Anxiolytics (N05B)</a><br>(medication_anxiolytics)           | string         | yes      | 1 Yes<br>2 No<br>9 Unknown   |
| <a href="#">Medication - Hypnotics and sedatives (N05C)</a><br>(medication_hypnotics) | string         | yes      | 1 Yes<br>2 No<br>9 Unknown   |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| <a href="#">Medication - Antidepressants (N06A)</a><br>(medication_antidepressants)                  | string         | yes      | 1 Yes<br>2 No<br>9 Unknown  |
| <a href="#">Medication - Psychostimulants and nootropics (N06B)</a><br>(medication_psychostimulants) | string         | yes      | 1 Yes<br>2 No<br>9 Unknown  |
| <a href="#">Referrer Profession</a> (referrer_profession)  | string         | yes      | 1 General Practitioner<br>2 Psychiatrist<br>3 Obstetrician<br>4 Paediatrician<br>5 Other Medical Specialist<br>6 Midwife<br>7 Maternal Health Nurse<br>8 Psychologist<br>9 Mental Health Nurse<br>10 Social Worker<br>11 Occupational therapist<br>12 Aboriginal Health Worker<br>13 Educational professional<br>14 Early childhood service worker<br>15 Other<br>98 N/A - Self referral<br>99 Not stated |

| Data Element (Field Name)                                  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| Referrer Organisation Type<br>(referrer_organisation_type) | string         | yes      | <ol style="list-style-type: none"> <li>1 General Practice</li> <li>2 Medical Specialist Consulting Rooms</li> <li>3 Private practice</li> <li>4 Public mental health service</li> <li>5 Public Hospital</li> <li>6 Private Hospital</li> <li>7 Emergency Department</li> <li>8 Community Health Centre</li> <li>9 Drug and Alcohol Service</li> <li>10 Community Support Organisation NFP</li> <li>11 Indigenous Health Organisation</li> <li>12 Child and Maternal Health</li> <li>13 Nursing Service</li> <li>14 Telephone helpline</li> <li>15 Digital health service</li> <li>16 Family Support Service</li> <li>17 School</li> <li>18 Tertiary Education institution</li> </ol> |

| Data Element (Field Name) | Type (min,max) | Required | Format / Values   |
|---------------------------|----------------|----------|---|
|                           |                |          | <div>19 Housing service</div> <div>20 Centrelink</div> <div>21 Other</div> <div>98 N/A - Self referral</div> <div>99 Not stated</div> |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Organisation type referred to at Episode conclusion</a><br>(organisation_type_referred_to_at_episode_conclusion) | string         | —        | 0 None/Not applicable<br>1 General Practice<br>2 Medical Specialist Consulting Rooms<br>3 Private practice<br>4 Public mental health service<br>5 Public Hospital<br>6 Private Hospital<br>7 Emergency Department<br>8 Community Health Centre<br>9 Drug and Alcohol Service<br>10 Community Support Organisation NFP<br>11 Indigenous Health Organisation<br>12 Child and Maternal Health<br>13 Nursing Service<br>14 Telephone helpline<br>15 Digital health service<br>16 Family Support Service<br>17 School |

| Data Element (Field Name)                   | Type (min,max) | Required | Format / Values  |
|---|----------------|----------|--|
|   |                |          | 18 Tertiary Education institution<br>19 Housing service<br>20 Centrelink<br>21 Other<br>22 HeadtoHelp / HeadtoHealth Hub<br>23 Other PHN funded service<br>24 AMHC<br>99 Not stated<br><br>Multiple space separated values allowed |
| <a href="#">Episode Tags</a> (episode_tags) | string         | —        | List of tags for the episode.  |

### 5.3.8. Service Contact

See [Service Contact](#) for definition of a service contact.

Service contacts are managed by the provider organisations via upload.

*Table 5.8 Service contact record layout*

| Data Element (Field Name)                             | Type (min,max) | Required | Format / Values   |
|---|----------------|----------|---|
| <a href="#">Organisation Path</a> (organisation_path) | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client. |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| <a href="#">Service Contact Key</a><br>(service_contact_key)   | string (2,50)  | yes      | This is a number or code assigned to each service contact. The Service Contact Key is unique and stable for each service contact at the level of the Provider Organisation. |
| <a href="#">Episode Key</a> (episode_key)  | string (2,50)  | yes      | This is a number or code assigned to each episode. The Episode Key is unique and stable for each episode at the level of the organisation.                                  |
| <a href="#">Service Contact Date</a><br>(service_contact_date)<br><br>METeOR: <a href="#">494356</a> | date           | yes      | The date of each mental health service contact between a health service provider and patient/client.  |

| Data Element (Field Name)   | Type (min,max) | Required | Format / Values  |
|---|----------------|----------|--|
| <a href="#">Service Contact Type</a><br>(service_contact_type)                            | string         | yes      | 0 No contact took place<br>1 Assessment<br>2 Structured psychological intervention<br>3 Other psychological intervention<br>4 Clinical care coordination/ liaison<br>5 Clinical nursing services<br>6 Child or youth specific assistance NEC<br>7 Suicide prevention specific assistance NEC<br>8 Cultural specific assistance NEC<br>9 Psychosocial support<br>98 ATAPS |
| <a href="#">Postcode</a> (service_contact_postcode)<br><br>METeOR: <a href="#">429894</a> | string         | yes      | The Australian postcode where the service contact took place.  |
| <a href="#">Modality</a> (service_contact_modality)                                       | string         | yes      | 0 No contact took place<br>1 Face to Face<br>2 Telephone<br>3 Video<br>4 Internet-based  |



| Data Element (Field Name)                                      | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Participants</a><br>(service_contact_participants) | string         | yes      | 1 Individual client<br>2 Client group<br>3 Family / Client Support Network<br>4 Other health professional or service provider<br>5 Other<br>9 Not stated |

| Data Element (Field Name)     | Type (min,max) | Required | Format / Values  |
|-------------------------------|----------------|----------|--|
| Venue (service_contact_venue) | string         | yes      | 1 Client's Home<br>2 Service provider's office<br>3 GP Practice<br>4 Other medical practice<br>5 Headspace Centre<br>6 Other primary care setting<br>7 Public or private hospital<br>8 Residential aged care facility<br>9 School or other educational centre<br>10 Client's Workplace<br>11 Other<br>12 Aged care centre - non-residential<br>98 Not applicable (Service Contact Modality is not face to face)<br>99 Not stated |

| Data Element (Field Name)   | Type (min,max) | Required | Format / Values  |
|---|----------------|----------|--|
| <a href="#">Duration</a> (service_contact_duration)   | string         | yes      | 0 No contact took place<br>1 1-15 mins<br>2 16-30 mins<br>3 31-45 mins<br>4 46-60 mins<br>5 61-75 mins<br>6 76-90 mins<br>7 91-105 mins<br>8 106-120 mins<br>9 over 120 mins |
| <a href="#">Copayment</a><br>(service_contact_copayment)  | number         | yes      | 0 - 999999.99  |
| <a href="#">Client Participation Indicator</a><br>(service_contact_participation_indicator)<br><br>METeOR: <a href="#">494341</a> | string         | yes      | 1 Yes<br>2 No  |
| <a href="#">Interpreter Used</a><br>(service_contact_interpreter)   | string         | yes      | 1 Yes<br>2 No<br>9 Not stated  |
| <a href="#">No Show</a> (service_contact_no_show)   | string         | yes      | 1 Yes<br>2 No  |

| Data Element (Field Name)                        | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| Final Service Contact<br>(service_contact_final) | string         | yes      | <ol style="list-style-type: none"> <li>1 No further services are planned for the client in the current episode</li> <li>2 Further services are planned for the client in the current episode</li> <li>3 Not known at this stage</li> </ol> |
| Start Time (service_contact_start_time)          | time           | yes      | The start time of each mental health service contact between a health service provider and patient/client.   |

| Data Element (Field Name)       | Type (min,max) | Required | Format / Values   |
|---------------------------------|----------------|----------|---|
| Funding Source (funding_source) | string         | yes      | 0 Flexible funding pool - Not Otherwise Stated                            |
|                                 |                |          | 11 Flexible funding pool - Low intensity                                  |
|                                 |                |          | 12 Flexible funding pool - Youth Severe                                   |
|                                 |                |          | 13 Flexible funding pool - Child and Youth                                |
|                                 |                |          | 14 Flexible funding pool - Psychological therapies for hard to reach      |
|                                 |                |          | 15 Flexible funding pool - Services for People with Severe Mental Illness |
|                                 |                |          | 16 Flexible funding pool - Suicide Prevention - Indigenous                |
|                                 |                |          | 17 Flexible funding pool - Suicide Prevention - General                   |
|                                 |                |          | 18 Indigenous Mental Health   |
|                                 |                |          | 19 Commonwealth Psychosocial Support                                      |

| Data Element (Field Name)                      | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
|  |                |          | 20 Psychological Treatment in Residential Aged Care Facilities |
|  |                |          | 21 Emergency Response - Bushfire Recovery 2020                 |
|  |                |          | 22 Emergency Response - Flood 2022                             |
|  |                |          | 23 Head to Health program                                      |
|  |                |          | 24 Head to Health Kids Hubs                                    |
|  |                |          | 25 Norfolk Island  |
|  |                |          | 26 National Suicide Prevention Trial                           |
|  |                |          | 27 Way Back Support Service                                    |
|  |                |          | 97 Other funding source – no Commonwealth Funding              |
|  |                |          | 98 Unknown/Not stated  |
| Service Contact Tags<br>(service_contact_tags) | string         | —        | List of tags for the service contact.                          |

### 5.3.9. Service Contact Practitioner

See [Service Contact Practitioner](#) for definition of a service contact practitioner.

Service contacts practitioners are managed by the provider organisations via upload.

Table 5.9 Service contact practitioner record layout

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| Organisation Path<br>(organisation_path)                               | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.  |
| Service Contact Practitioner Key<br>(service_contact_practitioner_key) | string (2,50)  | yes      | This is a number or code assigned to each service contact practitioner. The Service Contact Practitioner Key is unique and stable for each service contact practitioner at the level of the Provider Organisation. |
| Service Contact Key<br>(service_contact_key)                           | string (2,50)  | yes      | This is a number or code assigned to each service contact. The Service Contact Key is unique and stable for each service contact at the level of the Provider Organisation.  |
| Practitioner Key<br>(practitioner_key)                                 | string (2,50)  | yes      | A unique identifier for a practitioner within the provider organisation.   |
| Primary Practitioner Indicator<br>(primary_practitioner_indicator)     | string         | yes      | 1 Yes<br>2 No  |

### 5.3.10. Collection Occasion

See [Collection Occasion](#) for definition of a collection occasion.

Individual item scores will eventually be required, however, it is noted that in the short term there are issues with collecting individual item scores. Therefore, as a transitional phase, reporting overall scores/subscales will be allowed.

Collection occasions are managed by the provider organisations via upload.

*Table 5.10 Collection Occasion record layout*

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Organisation Path</a><br>(organisation_path)               | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.  |
| <a href="#">Collection Occasion Key</a><br>(collection_occasion_key)   | string (2,50)  | yes      | This is a number or code assigned to each collection occasion of service activities. The Collection Occasion Key is unique and stable for each collection occasion at the level of the organisation.               |
| <a href="#">Episode Key</a> (episode_key)                              | string (2,50)  | yes      | This is a number or code assigned to each PMHC MDS episode. The Episode Key is unique and stable for each episode at the level of the organisation. This key must link to an existing episode within the PMHC MDS. |
| <a href="#">Collection Occasion Date</a><br>(collection_occasion_date) | date           | yes      | The date of the collection occasion.   |



| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Collection Occasion Reason</a><br>(reason_for_collection)  | string         | yes      | <ol style="list-style-type: none"> <li>1 Episode start</li> <li>2 Review</li> <li>3 Episode end</li> </ol> |
| <a href="#">Collection Occasion Tags</a><br>(collection_occasion_tags) | string         | —        | List of tags for the collection occasion.  |

### 5.3.11. Measures

#### 5.3.11.1. Measures at Intake

Where an Intake is recorded, the PMHC MDS requires the use of the IAR-DST [IAR-DST](#).

The collection of Intake and IAR data may not be required for all programs. Please see [Intake](#).

##### 5.3.11.1.1. IAR-DST

Table 5.11 IAR-DST record layout

| Data Element (Field Name)                                | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Organisation Path</a><br>(organisation_path) | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.                                      |
| <a href="#">Measure Key</a> (measure_key)                | string (2,50)  | yes      | This is a number or code assigned to each instance of a measure. The Measure Key is unique and stable for each instance of a measure at the level of the organisation. |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| <a href="#">Intake Key</a> (intake_key)  | string (2,50)  | yes      | This is a number or code assigned to each intake. The Intake Key is unique and stable for each intake at the level of the organisation. |
| <a href="#">IAR-DST - Version</a> (iar_dst_version)  | string         | yes      | 1 DST specified by National PHN Guidance Initial Assessment and Referral for Mental Healthcare version 1.05                             |
| <a href="#">IAR-DST - Domain 1 - Symptom Severity and Distress (Primary Domain)</a> (iar_dst_domain_1) | string         | yes      | 0 No problem in this domain<br>1 Mild or sub diagnostic<br>2 Moderate<br>3 Severe<br>4 Very severe                                      |
| <a href="#">IAR-DST - Domain 2 - Risk of Harm (Primary Domain)</a> (iar_dst_domain_2)                  | string         | yes      | 0 No identified risk in this domain<br>1 Low risk of harm<br>2 Moderate risk of harm<br>3 High risk of harm<br>4 Very high risk of harm |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| IAR-DST - Domain 3 - Functioning (Primary Domain) (iar_dst_domain_3)                       | string         | yes      | 0 No problems in this domain<br>1 Mild impact<br>2 Moderate impact<br>3 Severe impact<br>4 Very severe to extreme impact  |
| IAR-DST - Domain 4 - Impact of Co-existing Conditions (Primary Domain) (iar_dst_domain_4)  | string         | yes      | 0 No problem in this domain<br>1 Minor impact<br>2 Moderate impact<br>3 Severe impact<br>4 Very severe impact   |
| IAR-DST - Domain 5 - Treatment and Recovery History (Contextual Domain) (iar_dst_domain_5) | string         | yes      | 0 No prior treatment history<br>1 Full recovery with previous treatment<br>2 Moderate recovery with previous treatment<br>3 Minor recovery with previous treatment<br>4 Negligible recovery with previous treatment |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| IAR-DST - Domain 6 - Social and Environmental Stressors (Contextual Domain) (iar_dst_domain_6) | string         | yes      | 0 No problem in this domain<br>1 Mildly stressful environment<br>2 Moderately stressful environment<br>3 Highly stressful environment<br>4 Extremely stressful environment |
| IAR-DST - Domain 7 - Family and Other Supports (Contextual Domain) (iar_dst_domain_7)          | string         | yes      | 0 Highly supported<br>1 Well supported<br>2 Limited supports<br>3 Minimal supports<br>4 No supports  |
| IAR-DST - Domain 8 - Engagement and Motivation (Contextual Domain) (iar_dst_domain_8)          | string         | yes      | 0 Optimal<br>1 Positive<br>2 Limited<br>3 Minimal<br>4 Disengaged  |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| IAR-DST - Recommended Level of Care<br>(iar_dst_recommended_level_of_care) | string         | yes      | <p>1 Level 1 - Self Management</p> <p>1+ Level 1 or above - Review assessment on Contextual Domains to determine most appropriate placement</p> <p>2 Level 2 - Low Intensity Services</p> <p>2+ Level 2 or above - Review assessment on Contextual Domains to determine most appropriate placement</p> <p>3 Level 3 - Moderate Intensity Services</p> <p>3+ Level 3 or above - Review assessment on Contextual Domains to determine most appropriate placement</p> <p>4 Level 4 - High Intensity Services</p> |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
|  |                |          | <p>4+ Level 4 or above - Review assessment on Contextual Domains to determine most appropriate placement</p> <p>5 Level 5 - Acute and Specialist Community Mental Health Services</p>   |
| IAR-DST - Practitioner Level of Care<br>(iar_dst_practitioner_level_of_care) | string         | yes      | <p>1 Level 1 - Self Management</p> <p>2 Level 2 - Low Intensity Services</p> <p>3 Level 3 - Moderate Intensity Services</p> <p>4 Level 4 - High Intensity Services</p> <p>5 Level 5 - Acute and Specialist Community Mental Health Services</p> <p>9 Not stated</p> |
| IAR-DST - Tags (iar_dst_tags)  | string         | —        | List of tags for the measure.   |

### 5.3.11.2. Measures during an Episode

PMHC MDS requires the use of one of the following three required measures, as follows:

- **For adults (18+ years)** - [Kessler Psychological Distress Scale \(K10+\)](#) is the prescribed measure, with the option to use the [K5](#) for Aboriginal and Torres Strait Islander people if that is considered more appropriate.
- **For children and young people (up to and including 17 years)** - the [Strengths & Difficulties Questionnaires \(SDQ\)](#) is the prescribed tool. The specified versions include the parent-report for 4-10 years and 11-17 years; and the self-report for 11-17 years.

*Please note: For adolescents, clinician-discretion is allowed, and that the K10+ or K5 may be used, even though the person is under 18 years*

#### 5.3.11.2.1. K10+

As noted above, reporting individual item scores will eventually be required. In the short term, respondents can either report all 14 item scores or report the K10 total score as well as item scores for the 4 extra items in the K10+.

Table 5.12 K10+ record layout

| Data Element (Field Name)                                | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Organisation Path</a><br>(organisation_path) | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.                                      |
| <a href="#">Measure Key</a><br>(measure_key)             | string (2,50)  | yes      | This is a number or code assigned to each instance of a measure. The Measure Key is unique and stable for each instance of a measure at the level of the organisation. |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Collection Occasion Key</a><br>(collection_occasion_key) | string (2,50)  | yes      | This is a number or code assigned to each collection occasion of service activity. The Collection Occasion Key is unique and stable for each collection occasion at the level of the organisation. |
| <a href="#">K10+ - Question 1</a><br>(k10p_item1)                    | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing  |
| <a href="#">K10+ - Question 2</a><br>(k10p_item2)                    | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing  |
| <a href="#">K10+ - Question 3</a><br>(k10p_item3)                    | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing  |



| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| K10+ - Question 4<br>(k10p_item4) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |
| K10+ - Question 5<br>(k10p_item5) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |
| K10+ - Question 6<br>(k10p_item6) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| K10+ - Question 7<br>(k10p_item7) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |
| K10+ - Question 8<br>(k10p_item8) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |
| K10+ - Question 9<br>(k10p_item9) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |

| Data Element (Field Name)           | Type (min,max) | Required | Format / Values   |
|-------------------------------------|----------------|----------|---|
| K10+ - Question 10<br>(k10p_item10) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |
| K10+ - Question 11<br>(k10p_item11) | integer        | yes      | 0 - 28, 99 = Not stated / Missing   |
| K10+ - Question 12<br>(k10p_item12) | integer        | yes      | 0 - 28, 99 = Not stated / Missing   |
| K10+ - Question 13<br>(k10p_item13) | integer        | yes      | 0 - 89, 99 = Not stated / Missing   |
| K10+ - Question 14<br>(k10p_item14) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |
| K10+ - Score (k10p_score)           | integer        | yes      | 10 - 50, 99 = Not stated / Missing  |
| K10+ - Tags (k10p_tags)             | string         | —        | List of tags for the measure.   |

When the client's responses to Q1-10 are all recorded as 1 'None of the time', they are not required to answer questions 11-14. Where a question has not been answered please select a response of 'Not stated / missing'.

#### 5.3.11.2.2. K5

As noted above, reporting individual item scores will eventually be required. In the short term, respondents can either report all 5 item scores or report the K5 total score.

Table 5.13 K5 record layout

| Data Element (Field Name)                            | Type (min,max) | Required | Format / Values   |
|--|----------------|----------|---|
| Organisation Path<br>(organisation_path)             | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.   |
| Measure Key<br>(measure_key)                         | string (2,50)  | yes      | This is a number or code assigned to each instance of a measure. The Measure Key is unique and stable for each instance of a measure at the level of the organisation.  |
| Collection Occasion Key<br>(collection_occasion_key) | string (2,50)  | yes      | This is a number or code assigned to each collection occasion of service activity. The Collection Occasion Key is unique and stable for each collection occasion at the level of the organisation.                      |
| K5 - Question 1<br>(k5_item1)                        | string         | yes      | <ul style="list-style-type: none"> <li>1 None of the time</li> <li>2 A little of the time</li> <li>3 Some of the time</li> <li>4 Most of the time</li> <li>5 All of the time</li> <li>9 Not stated / Missing</li> </ul> |

| Data Element (Field Name)     | Type (min,max) | Required | Format / Values   |
|-------------------------------|----------------|----------|---|
| K5 - Question 2<br>(k5_item2) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |
| K5 - Question 3<br>(k5_item3) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |
| K5 - Question 4<br>(k5_item4) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values   |
|----------------------------|----------------|----------|---|
| K5 - Question 5 (k5_item5) | string         | yes      | 1 None of the time<br>2 A little of the time<br>3 Some of the time<br>4 Most of the time<br>5 All of the time<br>9 Not stated / Missing |
| K5 - Score (k5_score)      | integer        | yes      | 5 - 25, 99 = Not stated / Missing   |
| K5 - Tags (k5_tags)        | string         | —        | List of tags for the measure.   |

#### 5.3.11.2.3. SDQ

Extensive support materials are available on the SDQ developers' website, including copies of the various versions of the instrument, background information and scoring instructions. See <http://www.sdqinfo.com>. There are six versions (parent-report and youth-self report) currently specified format PMHC MDS reporting.

The “1” versions are administered on admission and are rated on the basis of the proceeding 6 months. The “2” follow up versions are administered on review and discharge and are rated on the basis of the previous 1 month period.

The versions specified for PMHC MDS reporting are:

- PC1 - SDQ Parent Report: 4-10 years (Baseline version);
- PC2 - SDQ Parent Report: 4-10 years (Follow up version);
- PY1 - SDQ Parent Report: 11-17 years (Baseline version);
- PY2 - SDQ Parent Report: 11-17 years (Follow up version);
- YR1 - SDQ Youth Report: 11-17 years (Baseline version); and
- YR2 - SDQ Youth Report: 11-17 years (Follow up version).

*We acknowledge that there is also a parent-report for 2-4 years; and teacher versions for all the years (2-4; 4-10 and 11-17) but that these are not to be reported the PMHC-MDS.*

Please note that the item numbering in the SDQ versions is deliberately non sequential because it covers all items in all versions, both to indicate item equivalence across versions and to assist data entry, especially of translated versions. The table below indicates the items that are included in each version, the rating periods used and the broad content covered by each item.

| Informant     |                             | Parent   |          |          |          | Young Person |          |
|---------------|-----------------------------|----------|----------|----------|----------|--------------|----------|
| Age range     |                             | 4-10     |          | 11-17    |          | 11 - 17      |          |
| Application   |                             | Baseline | Followup | Baseline | Followup | Baseline     | Followup |
| Rating period |                             | 6 months | 1 month  | 6 months | 1 month  | 6 months     | 1 month  |
| Version       |                             |          |          |          |          |              |          |
| Items         | Item Content                |          |          |          |          |              |          |
|               |                             | PC1      | PC2      | PY1      | PY2      | YR1          | YR2      |
| 1-25          | Symptoms                    | ✓        | ✓        | ✓        | ✓        | ✓            | ✓        |
| 26            | Overall                     | ✓        | ✓        | ✓        | ✓        | ✓            | ✓        |
| 27            | Duration                    | ✓        | X        | ✓        | X        | ✓            |          |
| 28-33         | Impact                      | ✓        | ✓        | ✓        | ✓        | ✓            | ✓        |
| 34-35         | Follow up progress          | X        | ✓        | X        | ✓        | X            | ✓        |
| 36-38         | Cross-Informant information | ✓        | X        | ✓        | X        | X            | X        |
| 39-42         | Cross-Informant information | X        | X        | X        | X        | ✓            | X        |

As noted above, reporting individual item scores will eventually be required. In the short term, respondents can either report all 42 item scores or report the SDQ subscale scores.

#### 5.3.11.2.3.1. SDQ items and Scale Summary scores

The first 25 items in the SDQ comprise 5 scales of 5 items each. It is usually easiest to score all 5 scales before working out the Total Difficulties score. For data entry, the responses to items should always be entered the same way (see below), but they are not all scored the same way. Somewhat True is always scored as 1, but the scoring of Not True and Certainly True varies with each item (see Table 5). For each of the 5 scales the score can range from 0-10 if all 5 items were completed. Scale scores can be prorated if at least 3 items were completed.

|                                |   | Not True   | Some-what True | Certainly True |       |
|--------------------------------|---|------------|----------------|----------------|-------|
| Standard Values for Data Entry |   | 0          | 1              | 2              | Summa |
| Data element                   | SDQ Item number and description         | Item Score |                |                |       |
| Emotional Symptoms Scale       |   |            |                |                | 0-10  |
| Item 03                        | Often complains of headaches ...        | 0          | 1              | 2              |       |
| Item 08                        | Many worries or often seems worried     | 0          | 1              | 2              |       |
| Item 13                        | Often unhappy, depressed or tearful     | 0          | 1              | 2              |       |
| Item 16                        | Nervous or clingy in new situations ... | 0          | 1              | 2              |       |
| Item 24                        | Many fears, easily scared               | 0          | 1              | 2              |       |
| Conduct Problem Scale          |   |            |                |                | 0-10  |
| Item 05                        | Often loses temper ...                  | 0          | 1              | 2              |       |
| Item 07                        | Generally well behaved ...              | 2          | 1              | 0              |       |
| Item 12                        | Often fights with other children ...    | 0          | 1              | 2              |       |
| Item 18                        | Often lies or cheats                    | 0          | 1              | 2              |       |
| Item 22                        | Steals from home, school ...            | 0          | 1              | 2              |       |
| Hyperactivity Scale            |   |            |                |                | 0-10  |
| Item 02                        | Restless, overactive ...                | 0          | 1              | 2              |       |
| Item 10                        | Constantly fidgeting ...                | 0          | 1              | 2              |       |
| Item 15                        | Easily distracted ...                   | 0          | 1              | 2              |       |
| Item 21                        | Thinks things out before acting         | 2          | 1              | 0              |       |



|   |  | Not True   | Some-what True | Certainly True |       |
|---|--|------------|----------------|----------------|-------|
| Standard Values for Data Entry                            |  | 0          | 1              | 2              | Summa |
| Data element  | SDQ Item number and description        | Item Score |                |                |       |
| Item 25   | Good attention span ...                | 2          | 1              | 0              |       |
| <i>Peer Problem Scale</i>                                 |  |            |                |                | 0-10  |
| Item 06   | Rather solitary, prefers to play alone | 0          | 1              | 2              |       |
| Item 11   | Has at least one good friend           | 2          | 1              | 0              |       |
| Item 14   | Generally liked by other children      | 2          | 1              | 0              |       |
| Item 19   | Picked on or bullied ...               | 0          | 1              | 2              |       |
| Item 23   | Gets along better with adults ...      | 0          | 1              | 2              |       |
| <i>Prosocial Scale</i>                                    |  |            |                |                | 0-10  |
| Item 01   | Considerate of other people's feelings | 0          | 1              | 2              |       |
| Item 04   | Shares readily with other children ... | 0          | 1              | 2              |       |
| Item 09   | Helpful if someone is hurt ...         | 0          | 1              | 2              |       |
| Item 17   | Kind to younger children               | 0          | 1              | 2              |       |
| Item 20   | Often volunteers to help others ...    | 0          | 1              | 2              |       |
| <i>SDQ Total Difficulties Score = Sum of Scales below</i> |  |            |                |                | 0-40  |
|   | <i>Emotional Symptoms Scale</i>        | 0-10       |                |                |       |
|   | <i>Conduct Problem Scale</i>           | 0-10       |                |                |       |
|   | <i>Hyperactivity Scale</i>             | 0-10       |                |                |       |
|   | <i>Peer Problem Scale</i>              | 0-10       |                |                |       |

- NB. Bold items indicate reverse scoring

#### 5.3.11.2.3.2. Scoring the SDQ

The standard values for coding individual Item responses are 0 (Not True), 1 (Somewhat True), 2 (Certainly True) and 9 (Missing data).

For completed items (response coded 0,1,2) the Item scores are usually the same as the standard values. There are exceptions for items 07, 11, 14, 21 and 25. These items are "reverse-scored", that is, the standard value is mapped to Item scores as follows: 0->2, 1->1, 2->0.

Summary scores are only calculated if at least three of the five items have been completed (that is, coded 0, 1 or 2). Otherwise the summary score is set to missing. For the Summary scores, the missing value used should be 99.

The Summary scores are computed using the equation shown below, with the result being rounded to the nearest whole number. In the first 25 SDQ questions, each summary scale is composed of five items.

Summary score = (sum of item scores/number of valid completed items) x number of items

The simplest way to calculate the total difficulties score is to add up the following summary scores with the result being rounded to the nearest whole number.

Total score = Emotional Scale + Conduct Scale + Hyperactivity Scale + Peer Problem Scale

However, some of the summary scores may be missing. The rule is if more than one summary score is missing the Total Score is set to missing, value 99.

Items 28-32 are not completed if respondents have answered "No" to Item 26, which asks for an overall opinion about difficulties being present. In this case, all Item responses for Items 27 through 33 should be coded "8" for "not applicable", and the impact score should be coded to zero. Item 27 is not included in the Impact Score since it assesses the chronicity of the difficulties- the length of time they have been present. Item 33 is not included in the Impact Score, since it assesses the burden on others rather than on the child/youth.

The coded Item Responses for the remaining Items 28 through 32 have to be mapped to their Item Scores before adding up. This mapping is the same for all, namely: 0->0, 1->0, 2->1, 3->2.

Table 5.14 SDQ record layout

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values  |
|--|----------------|----------|--|
| <a href="#">Organisation Path</a><br>(organisation_path)             | string         | yes      | A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.  |
| <a href="#">Measure Key</a><br>(measure_key)                         | string (2,50)  | yes      | This is a number or code assigned to each instance of a measure. The Measure Key is unique and stable for each instance of a measure at the level of the organisation.                             |
| <a href="#">Collection Occasion Key</a><br>(collection_occasion_key) | string (2,50)  | yes      | This is a number or code assigned to each collection occasion of service activity. The Collection Occasion Key is unique and stable for each collection occasion at the level of the organisation. |

| Data Element (Field Name)                       | Type (min,max) | Required | Format / Values  |
|---|----------------|----------|--|
| SDQ Collection Occasion - Version (sdq_version) | string         | yes      | <p><b>PC101</b>Parent Report Measure 4-10 yrs, Baseline version, Australian Version 1</p> <p><b>PC201</b>Parent Report Measure 4-10 yrs, Follow Up version, Australian Version 1</p> <p><b>PY101</b>Parent Report Measure 11-17 yrs, Baseline version, Australian Version 1</p> <p><b>PY201</b>Parent Report Measure 11-17 yrs, Follow Up version, Australian Version 1</p> <p><b>YR101</b>Self report Version, 11-17 years, Baseline version, Australian Version 1</p> <p><b>YR201</b>Self report Version, 11-17 years, Follow Up version, Australian Version 1</p> |

| Data Element (Field Name)       | Type (min,max) | Required | Format / Values   |
|---------------------------------|----------------|----------|---|
| SDQ - Question 1<br>(sdq_item1) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 2<br>(sdq_item2) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 3<br>(sdq_item3) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 4<br>(sdq_item4) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |

| Data Element (Field Name)       | Type (min,max) | Required | Format / Values   |
|---------------------------------|----------------|----------|---|
| SDQ - Question 5<br>(sdq_item5) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 6<br>(sdq_item6) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 7<br>(sdq_item7) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 8<br>(sdq_item8) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| SDQ - Question 9<br>(sdq_item9)   | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 10<br>(sdq_item10) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 11<br>(sdq_item11) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 12<br>(sdq_item12) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| SDQ - Question 13<br>(sdq_item13) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 14<br>(sdq_item14) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 15<br>(sdq_item15) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 16<br>(sdq_item16) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |



| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| SDQ - Question 17<br>(sdq_item17) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 18<br>(sdq_item18) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 19<br>(sdq_item19) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 20<br>(sdq_item20) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| SDQ - Question 21<br>(sdq_item21) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 22<br>(sdq_item22) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 23<br>(sdq_item23) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |
| SDQ - Question 24<br>(sdq_item24) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| SDQ - Question 25<br>(sdq_item25) | string         | yes      | 0 Not True<br>1 Somewhat True<br>2 Certainly True<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing   |
| SDQ - Question 26<br>(sdq_item26) | string         | yes      | 0 No<br>1 Yes - minor<br>difficulties<br>2 Yes - definite<br>difficulties<br>3 Yes - severe<br>difficulties<br>7 Unable to rate<br>(insufficient<br>information)<br>9 Not stated /<br>Missing |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values  |
|-----------------------------------|----------------|----------|--|
| SDQ - Question 27<br>(sdq_item27) | string         | yes      | <p>0 Less than a month</p> <p>1 1-5 months</p> <p>2 6-12 months</p> <p>3 Over a year</p> <p>7 Unable to rate (insufficient information)</p> <p>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)</p> <p>9 Not stated / Missing</p> |
| SDQ - Question 28<br>(sdq_item28) | string         | yes      | <p>0 Not at all</p> <p>1 A little</p> <p>2 A medium amount</p> <p>3 A great deal</p> <p>7 Unable to rate (insufficient information)</p> <p>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)</p> <p>9 Not stated / Missing</p>     |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| SDQ - Question 29<br>(sdq_item29) | string         | yes      | 0 Not at all<br>1 A little<br>2 A medium amount<br>3 A great deal<br>7 Unable to rate (insufficient information)<br>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)<br>9 Not stated / Missing |
| SDQ - Question 30<br>(sdq_item30) | string         | yes      | 0 Not at all<br>1 A little<br>2 A medium amount<br>3 A great deal<br>7 Unable to rate (insufficient information)<br>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)<br>9 Not stated / Missing |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| SDQ - Question 31<br>(sdq_item31) | string         | yes      | 0 Not at all<br>1 A little<br>2 A medium amount<br>3 A great deal<br>7 Unable to rate (insufficient information)<br>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)<br>9 Not stated / Missing |
| SDQ - Question 32<br>(sdq_item32) | string         | yes      | 0 Not at all<br>1 A little<br>2 A medium amount<br>3 A great deal<br>7 Unable to rate (insufficient information)<br>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)<br>9 Not stated / Missing |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values  |
|-----------------------------------|----------------|----------|--|
| SDQ - Question 33<br>(sdq_item33) | string         | yes      | 0 Not at all<br>1 A little<br>2 A medium amount<br>3 A great deal<br>7 Unable to rate (insufficient information)<br>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)<br>9 Not stated / Missing                    |
| SDQ - Question 34<br>(sdq_item34) | string         | yes      | 0 Much worse<br>1 A bit worse<br>2 About the same<br>3 A bit better<br>4 Much better<br>7 Unable to rate (insufficient information)<br>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)<br>9 Not stated / Missing |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| SDQ - Question 35<br>(sdq_item35) | string         | yes      | 0 Not at all<br>1 A little<br>2 A medium amount<br>3 A great deal<br>7 Unable to rate (insufficient information)<br>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)<br>9 Not stated / Missing |
| SDQ - Question 36<br>(sdq_item36) | string         | yes      | 0 No<br>1 A little<br>2 A lot<br>7 Unable to rate (insufficient information)<br>8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)<br>9 Not stated / Missing                                     |



| Data Element (Field Name)         | Type (min,max) | Required | Format / Values  |
|-----------------------------------|----------------|----------|--|
| SDQ - Question 37<br>(sdq_item37) | string         | yes      | <p>0 No</p> <p>1 A little</p> <p>2 A lot</p> <p>7 Unable to rate<br/>(insufficient<br/>information)</p> <p>8 Not applicable<br/>(collection not<br/>required - item<br/>not included in<br/>the version<br/>collected, or<br/>SDQ Item 26 =<br/>0)</p> <p>9 Not stated /<br/>Missing</p> |
| SDQ - Question 38<br>(sdq_item38) | string         | yes      | <p>0 No</p> <p>1 A little</p> <p>2 A lot</p> <p>7 Unable to rate<br/>(insufficient<br/>information)</p> <p>8 Not applicable<br/>(collection not<br/>required - item<br/>not included in<br/>the version<br/>collected, or<br/>SDQ Item 26 =<br/>0)</p> <p>9 Not stated /<br/>Missing</p> |

| Data Element (Field Name)         | Type (min,max) | Required | Format / Values   |
|-----------------------------------|----------------|----------|---|
| SDQ - Question 39<br>(sdq_item39) | string         | yes      | 0 No<br>1 A little<br>2 A lot<br>7 Unable to rate<br>(insufficient<br>information)<br>8 Not applicable<br>(collection not<br>required - item<br>not included in<br>the version<br>collected, or<br>SDQ Item 26 =<br>0)<br>9 Not stated /<br>Missing |
| SDQ - Question 40<br>(sdq_item40) | string         | yes      | 0 No<br>1 A little<br>2 A lot<br>7 Unable to rate<br>(insufficient<br>information)<br>8 Not applicable<br>(collection not<br>required - item<br>not included in<br>the version<br>collected, or<br>SDQ Item 26 =<br>0)<br>9 Not stated /<br>Missing |

| Data Element (Field Name)                                     | Type (min,max) | Required | Format / Values   |
|---|----------------|----------|---|
| SDQ - Question 41<br>(sdq_item41)                             | string         | yes      | 0 No<br>1 A little<br>2 A lot<br>7 Unable to rate<br>(insufficient<br>information)<br>8 Not applicable<br>(collection not<br>required - item<br>not included in<br>the version<br>collected, or<br>SDQ Item 26 =<br>0)<br>9 Not stated /<br>Missing |
| SDQ - Question 42<br>(sdq_item42)                             | string         | yes      | 0 No<br>1 A little<br>2 A lot<br>7 Unable to rate<br>(insufficient<br>information)<br>8 Not applicable<br>(collection not<br>required - item<br>not included in<br>the version<br>collected, or<br>SDQ Item 26 =<br>0)<br>9 Not stated /<br>Missing |
| SDQ - Emotional<br>Symptoms Scale<br>(sdq_emotional_symptoms) | integer        | yes      | 0 - 10, 99 = Not<br>stated / Missing  |
| SDQ - Conduct Problem<br>Scale<br>(sdq_conduct_problem)       | integer        | yes      | 0 - 10, 99 = Not<br>stated / Missing  |

| Data Element (Field Name)  | Type (min,max) | Required | Format / Values                   |
|--|----------------|----------|-----------------------------------|
| <a href="#">SDQ - Hyperactivity Scale</a><br>(sdq_hyperactivity) | integer        | yes      | 0 - 10, 99 = Not stated / Missing |
| <a href="#">SDQ - Peer Problem Scale</a><br>(sdq_peer_problem)   | integer        | yes      | 0 - 10, 99 = Not stated / Missing |
| <a href="#">SDQ - Prosocial Scale</a><br>(sdq_prosocial)         | integer        | yes      | 0 - 10, 99 = Not stated / Missing |
| <a href="#">SDQ - Total Difficulties Score</a> (sdq_total)       | integer        | yes      | 0 - 40, 99 = Not stated / Missing |
| <a href="#">SDQ - Impact Score</a><br>(sdq_impact)               | integer        | yes      | 0 - 10, 99 = Not stated / Missing |
| <a href="#">SDQ - Tags</a> (sdq_tags)                            | string         | —        | List of tags for the measure.     |

## 5.4. Definitions

### 5.4.1. ABN

The Australian Business Number of the provider organisation.

**Field name**organisation\_abn

**Data type**string (11)

**Required**yes

**Notes**The Australian Business Registry maintains ABN search and technical docs. The PMHC MDS does not check the if ABN is registered, only that it satisfies the algorithm documented at <https://abr.business.gov.au/Help/AbnFormat>

### 5.4.2. Aboriginal and Torres Strait Islander Status

Whether a person identifies as being of Aboriginal and/or Torres Strait Islander origin, as represented by a code.

**Field name**client\_atSI\_status

**Data type**string

**Required**yes

**Domain**1Aboriginal but not Torres Strait Islander origin

- 2 Torres Strait Islander but not Aboriginal origin
- 3 Both Aboriginal and Torres Strait Islander origin
- 4 Neither Aboriginal or Torres Strait Islander origin
- 9 Not stated/inadequately described

**Notes**Code 9 is not to be available as a valid answer to the questions but is intended for use:

- Primarily when importing data from other data collections that do not contain mappable data.
- Where an answer was refused.
- Where the question was not able to be asked prior to completion of assistance because the client was unable to communicate or a person who knows the client was not available.

**METeOR**291036

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### 5.4.3. Active

A flag to represent whether a practitioner is actively delivering services. This is a system field that is aimed at helping organisations manage practitioner codes.

**Field name**practitioner\_active

**Data type**string

**Required**yes

**Domain**0Inactive

- 1 Active
- 

### 5.4.4. Additional Diagnosis

The main additional condition or complaint co-existing with the Principal Diagnosis or arising during the episode of care.

**Field name**additional\_diagnosis

**Data type**string

**Required**yes

**Domain**000No additional diagnosis

**100**Anxiety disorders (ATAPS)

**101**Panic disorder

**102**Agoraphobia

**103**Social phobia

**104**Generalised anxiety disorder

**105**Obsessive-compulsive disorder

**106**Post-traumatic stress disorder

**107**Acute stress disorder

**108**Other anxiety disorder

**200**Affective (Mood) disorders (ATAPS)

**201**Major depressive disorder

**202**Dysthymia

**203**Depressive disorder NOS

**204**Bipolar disorder

**205**Cyclothymic disorder

**206**Other affective disorder

**300**Substance use disorders (ATAPS)

**301**Alcohol harmful use

**302**Alcohol dependence

**303**Other drug harmful use

**304**Other drug dependence

**305**Other substance use disorder

**400**Psychotic disorders (ATAPS)

**401**Schizophrenia

**402**Schizoaffective disorder

**403**Brief psychotic disorder

**404**Other psychotic disorder

501 Separation anxiety disorder

502 Attention deficit hyperactivity disorder (ADHD)

503 Conduct disorder

504 Oppositional defiant disorder

505 Pervasive developmental disorder

506 Other disorder of childhood and adolescence

601 Adjustment disorder

602 Eating disorder

603 Somatoform disorder

604 Personality disorder

605 Other mental disorder

901 Anxiety symptoms

902 Depressive symptoms

903 Mixed anxiety and depressive symptoms

904 Stress related

905 Other

999 Missing

**Notes** Additional Diagnosis gives information on conditions that are significant in terms of treatment required and resources used during the episode of care. Additional diagnoses should be interpreted as conditions that affect client management in terms of requiring any of the following:

- Commencement, alteration or adjustment of therapeutic treatment
- Diagnostic procedures
- Increased clinical care and/or monitoring

Where the client has one or more comorbid mental health conditions in addition to the condition coded as the Principal Diagnosis, record the main condition as the Additional Diagnosis.

The following responses have been added to allow mapping of ATAPS data to PMHC format.

- 100: Anxiety disorders (ATAPS)
- 200: Affective (Mood) disorders (ATAPS)
- 300: Substance use disorders (ATAPS)

- 400: Psychotic disorders (ATAPS)

*Note: These four codes should only be used for Episodes that are migrated from ATAPS MDS sources that cannot be described by any other Diagnosis. It is expected that the majority of Episodes delivered to clients from 1st July, 2017 can be assigned to other diagnoses.*

These responses will only be allowed on episodes where the original ATAPS referral date was before 1 July 2017

These responses will only be allowed on episodes with the !ATAPS flag.

For further notes on the recording of diagnosis codes see Principal Diagnosis.

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### 5.4.5. Area of usual residence, postcode

The Australian postcode of the client.

**Field name**client\_postcode

**Data type**string

**Required**yes

**Notes**A valid Australian postcode or 9999 if the postcode is unknown or the client has not provided sufficient information to confirm their current residential address.

The full list of Australian Postcodes can be found at [Australia Post](#).

When collecting the postcode of a person's usual place of residence, the ABS recommends that 'usual' be defined as: 'the place where the person has or intends to live for 6 months or more, or the place that the person regards as their main residence, or where the person has no other residence, the place they currently reside.'

Postcodes are deemed valid if they are in the range 0200-0299, 0800-9999.

**METeOR**[429894](#)

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### 5.4.6. ATSI Cultural Training

Indicates whether a practitioner has completed a recognised training programme in the delivery of culturally safe services to Aboriginal and Torres Strait Islander peoples.

**Field name**atsi\_cultural\_training

**Data type**string

**Required**yes



**Domain**1Yes

2 No

3 Not required

9 Missing / Not recorded

**Notes**This item is reported by the practitioner and applies to service providers who are either:

- not of Aboriginal or Torres Strait Islander status; or
- are not employed by an Aboriginal Community Controlled Health Service.

**1 - Yes**The practitioner has:

- undertaken specific training in the delivery of culturally appropriate mental health /health services for Aboriginal and Torres Strait Islander peoples. As a guide, recognised training programs include those endorsed by the Australian Indigenous Psychologists' Association (AIPA) or similar organisation; or
- undertaken local cultural awareness training in the community in which they are practising, as delivered or endorsed by the elders of that community or the local Aboriginal Community Controlled Health Service.

**2 - No**The practitioner has not met the requirements stated above.

**3 - Not required**This option is reserved only for practitioners who are of Aboriginal and Torres Strait Islander descent, or employed by an Aboriginal Community Controlled Health Service.

**4 - Missing/Not recorded**This is a system code for missing data and not a valid response option for practitioners.

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#### 5.4.7. Client Consent to Anonymised Data

An indication that the client has consented to their anonymised data being provided to the Department of Health for statistical purposes in planning and improving mental health services.

**Field name**client\_consent

**Data type**string

**Required**yes

**Notes****1 - Yes**The client has consented to their anonymised data being provided to the Department of Health for statistical purposes in planning and improving mental health services. The client's data will be included in reports and extracts accessible by the Department of Health.

**2 - No**The client has not consented to their anonymised data being provided to the Department of Health for statistical purposes in planning and improving mental health services. The client's data will be excluded from reports and extracts accessible by the Department of Health.

All data can be uploaded, regardless of consent flag.

All data will be available to PHNs to extract for their own internal data evaluation purposes.

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#### 5.4.8. Client Gender

The term 'gender' refers to the way in which a person identifies their masculine or feminine characteristics. A persons gender relates to their deeply held internal and individual sense of gender and is not always exclusively male or female. It may or may not correspond to their sex assigned at birth.

**Field name**client\_gender

**Data type**string

**Required**yes

**Domain**0Not stated/Inadequately described

- 1 Male
- 2 Female
- 3 Other

**Notes**1 - **M - Male**Adults who identify themselves as men, and children who identify themselves as boys.

2 - **F - Female**Adults who identify themselves as women, and children who identify themselves as girls.

3 - **X- Other**Adults and children who identify as non-binary, gender diverse, or with descriptors other than man/boy or woman/girl.

**ABS**<http://www.abs.gov.au/ausstats/abs@.nsf/Latestproducts/1200.0.55.012Main%20Features12016?opendocument&tabname=Summary&prodno=1200.0.55.012&issue=2016&num>

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#### 5.4.9. Client Key

This is a number or code assigned to each individual client referred to the commissioned organisation. The client identifier must be unique and stable for each individual within the Provider Organisation. Assigned by either the PHN or Provider Organisation depending on local procedures.

**Field name**client\_key

**Data type**string (2,50)

**Required**yes

**Notes** Client keys must be unique within each Provider Organisation. The Client Key will be managed by the Provider Organisation, however, the PHN may decide to play a role in coordinating assignment and management of these client keys. Clients should not be assigned multiple keys within the same Provider Organisation.

Client keys are case sensitive and must be valid unicode characters.

See [Managing Client Keys](#)

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#### 5.4.10. Client Participation Indicator

An indicator of whether the client participated, or intended to participate, in the service contact, as represented by a code.

**Field name** service\_contact\_participation\_indicator

**Data type** string

**Required** yes

**Domain** 1 Yes

2 No

**Notes** Service contacts are not restricted to in-person communication but can include telephone, video link or other forms of direct communication.

**1 - Yes** This code is to be used for service contacts between a mental health service provider and the patient/client in whose clinical record the service contact would normally warrant a dated entry, where the patient/client is participating.

**2 - No** This code is to be used for service contacts between a mental health service provider and a third party(ies) where the patient/client, in whose clinical record the service contact would normally warrant a dated entry, is not participating.

*Note:* Where a client intended to participate in a service contact but failed to attend, [Client Participation Indicator](#) should be recorded as '1: Yes' and [No Show](#) should be recorded as '1: Yes'.

**METeOR** [494341](#)

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#### 5.4.11. Client Tags

List of tags for the client.

**Field name** client\_tags

**Data type**string

**Required**no

**Notes**A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and `!`. Leading and trailing spaces will be stripped. e.g. `priority!, nurse required, pending-outcome-1` would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

`!reserved, ! reserved, !department-use-only`.

---

### 5.4.12. Collection Occasion Date

The date of the collection occasion.

**Field name**collection\_occasion\_date

**Data type**date

**Required**yes

**Notes**For Date fields, data must be recorded in compliance with the standard format used across the National Health Data Dictionary; specifically, dates must be of fixed 8 column width in the format DDMMYYYY, with leading zeros used when necessary to pad out a value. For instance, 13th March 2008 would appear as 13032008.

If the date the activity was performed is unknown, 09099999 should be used.

- For an intake collection occasion, the collection date must not be before 1st January 2020, otherwise, the collection date must not be before 1st January 2016.
- The collection date must not be in the future.

---

### 5.4.13. Collection Occasion Key

This is a number or code assigned to each collection occasion of service activities. The Collection Occasion Key is unique and stable for each collection occasion at the level of the organisation.

**Field name**collection\_occasion\_key

**Data type**string (2,50)

**Required**yes

**Notes** Collection Occasion Keys must be generated by the organisation to be unique at the Provider Organisation level and must persist across time. See [Identifier Management](#)

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#### 5.4.14. Collection Occasion Reason

The reason for the collection of the service activities on the identified Collection Occasion.

**Field name** reason\_for\_collection

**Data type** string

**Required** yes

**Domain** 1 Episode start

2 Review

3 Episode end

**Notes** 1 - **Episode start** Refers to an outcome measure undertaken at the beginning of an Episode of Care. For the purposes of the PMHC MDS protocol, episodes may start at the point of first Service Contact with a new client who has not been seen previously by the organisation, or a first contact for a new Episode of Care for a client who has received services from the organisation in a previous Episode of Care that has been completed.

2 - **Review** Refers to an outcome measure undertaken during the course of an Episode of Care that post-dates Episode Start and pre-dates Episode End. An outcome measure may be undertaken at Review for a number of reasons including:

- in response to critical clinical events or changes in the client's mental health status;
- following a client-requested review; or
- other situations where a review may be indicated.

3 - **Episode end** Refers to the outcome measures collected at the end of an Episode of Care.

---

#### 5.4.15. Collection Occasion Tags

List of tags for the collection occasion.

**Field name** collection\_occasion\_tags

**Data type** string

**Required** no

**Notes** A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and `!`. Leading and trailing spaces will be stripped. e.g. `priority!, nurse required, pending-outcome-1` would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

`!reserved, ! reserved, !department-use-only`.

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#### 5.4.16. Copayment

The co-payment is the amount paid by the client per session.

**Field name** `service_contact_copayment`

**Data type** `number`

**Required** `yes`

**Domain** `0 - 999999.99`

**Notes** Up to 6 digits before the decimal point; up to 2 digits after the decimal point.

The co-payment is the amount paid by the client per service contact, not the fee paid by the project to the practitioner or the fee paid by the project to the practitioner plus the client contribution. In many cases, there will not be a co-payment charged and therefore zero should be entered. Where a co-payment is charged it should be minimal and based on an individual's capacity to pay.

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#### 5.4.17. Country of Birth

The country in which the client was born, as represented by a code.

**Field name** `country_of_birth`

**Data type** `string (4)`

**Required** `yes`

**Domain** `1101` Australia

`1102` Norfolk Island

`1199` Australian External Territories, nec

`1201` New Zealand

1301New Caledonia

1302Papua New Guinea

1303Solomon Islands

1304Vanuatu

1401Guam

1402Kiribati

1403Marshall Islands

1404Micronesia, Federated States of

1405Nauru

1406Northern Mariana Islands

1407Palau

1501Cook Islands

1502Fiji

1503French Polynesia

1504Niue

1505Samoa

1506Samoa, American

1507Tokelau

1508Tonga

1511Tuvalu

1512Wallis and Futuna

1513Pitcairn Islands

1599Polynesia (excludes Hawaii), nec

1601Adelie Land (France)

1602Argentinian Antarctic Territory

1603Australian Antarctic Territory

1604British Antarctic Territory

1605Chilean Antarctic Territory

**1606**Queen Maud Land (Norway)

**1607**Ross Dependency (New Zealand)

**2102**England

**2103**Isle of Man

**2104**Northern Ireland

**2105**Scotland

**2106**Wales

**2107**Guernsey

**2108**Jersey

**2201**Ireland

**2301**Austria

**2302**Belgium

**2303**France

**2304**Germany

**2305**Liechtenstein

**2306**Luxembourg

**2307**Monaco

**2308**Netherlands

**2311**Switzerland

**2401**Denmark

**2402**Faroe Islands

**2403**Finland

**2404**Greenland

**2405**Iceland

**2406**Norway

**2407**Sweden

**2408**Aland Islands

**3101**Andorra



**3102**Gibraltar

**3103**Holy See

**3104**Italy

**3105**Malta

**3106**Portugal

**3107**San Marino

**3108**Spain

**3201**Albania

**3202**Bosnia and Herzegovina

**3203**Bulgaria

**3204**Croatia

**3205**Cyprus

**3206**The former Yugoslav Republic of Macedonia

**3207**Greece

**3208**Moldova

**3211**Romania

**3212**Slovenia

**3214**Montenegro

**3215**Serbia

**3216**Kosovo

**3301**Belarus

**3302**Czech Republic

**3303**Estonia

**3304**Hungary

**3305**Latvia

**3306**Lithuania

**3307**Poland

**3308**Russian Federation

3311Slovakia

3312Ukraine

4101Algeria

4102Egypt

4103Libya

4104Morocco

4105Sudan

4106Tunisia

4107Western Sahara

4108Spanish North Africa

4111South Sudan

4201Bahrain

4202Gaza Strip and West Bank

4203Iran

4204Iraq

4205Israel

4206Jordan

4207Kuwait

4208Lebanon

4211Oman

4212Qatar

4213Saudi Arabia

4214Syria

4215Turkey

4216United Arab Emirates

4217Yemen

5101Myanmar

5102Cambodia

5103Laos

5104Thailand

5105Vietnam

5201Brunei Darussalam

5202Indonesia

5203Malaysia

5204Philippines

5205Singapore

5206Timor-Leste

6101China (excludes SARs and Taiwan)

6102Hong Kong (SAR of China)

6103Macau (SAR of China)

6104Mongolia

6105Taiwan

6201Japan

6202Korea, Democratic People's Republic of (North)

6203Korea, Republic of (South)

7101Bangladesh

7102Bhutan

7103India

7104Maldives

7105Nepal

7106Pakistan

7107Sri Lanka

7201Afghanistan

7202Armenia

7203Azerbaijan

7204Georgia

7205Kazakhstan

7206Kyrgyzstan

7207Tajikistan

7208Turkmenistan

7211Uzbekistan

8101Bermuda

8102Canada

8103St Pierre and Miquelon

8104United States of America

8201Argentina

8202Bolivia

8203Brazil

8204Chile

8205Colombia

8206Ecuador

8207Falkland Islands

8208French Guiana

8211Guyana

8212Paraguay

8213Peru

8214Suriname

8215Uruguay

8216Venezuela

8299South America, nec

8301Belize

8302Costa Rica

8303El Salvador

8304Guatemala

8305Honduras

8306Mexico

8307Nicaragua

8308Panama

8401Anguilla

8402Antigua and Barbuda

8403Aruba

8404Bahamas

8405Barbados

8406Cayman Islands

8407Cuba

8408Dominica

8411Dominican Republic

8412Grenada

8413Guadeloupe

8414Haiti

8415Jamaica

8416Martinique

8417Montserrat

8421Puerto Rico

8422St Kitts and Nevis

8423St Lucia

8424St Vincent and the Grenadines

8425Trinidad and Tobago

8426Turks and Caicos Islands

8427Virgin Islands, British

8428Virgin Islands, United States

8431St Barthelemy

**8432**St Martin (French part)

**8433**Bonaire, Sint Eustatius and Saba

**8434**Curacao

**8435**Sint Maarten (Dutch part)

**9101**Benin

**9102**Burkina Faso

**9103**Cameroon

**9104**Cabo Verde

**9105**Central African Republic

**9106**Chad

**9107**Congo, Republic of

**9108**Congo, Democratic Republic of

**9111**Cote d'Ivoire

**9112**Equatorial Guinea

**9113**Gabon

**9114**Gambia

**9115**Ghana

**9116**Guinea

**9117**Guinea-Bissau

**9118**Liberia

**9121**Mali

**9122**Mauritania

**9123**Niger

**9124**Nigeria

**9125**Sao Tome and Principe

**9126**Senegal

**9127**Sierra Leone

**9128**Togo

9201Angola

9202Botswana

9203Burundi

9204Comoros

9205Djibouti

9206Eritrea

9207Ethiopia

9208Kenya

9211Lesotho

9212Madagascar

9213Malawi

9214Mauritius

9215Mayotte

9216Mozambique

9217Namibia

9218Reunion

9221Rwanda

9222St Helena

9223Seychelles

9224Somalia

9225South Africa

9226Swaziland

9227Tanzania

9228Uganda

9231Zambia

9232Zimbabwe

9299Southern and East Africa, nec

9999Unknown

**Notes** [Standard Australian Classification of Countries \(SACC\), 2016 4-digit code \(ABS Catalogue No. 1269.0\)](#) SACC

2016 is a four-digit, three-level hierarchical structure specifying major group, minor group and country. 9999 is used when the information is not known or the client has refused to provide the information.

Organisations are encouraged to produce customised lists of the most common languages in use by their local populations from the above resource. Please refer to [Country of Birth](#) for help on designing forms.

**METeOR** [459973](#)

**ABS** <http://www.abs.gov.au/ausstats/abs@.nsf/mf/1269.0>

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#### 5.4.18. Date client contacted Intake

The date on which the client first contacted the intake service

**Field name** date\_client\_contacted\_intake

**Data type** date

**Required** yes

**Notes** For Date fields, data must be recorded in compliance with the standard format used across the National Health Data Dictionary; specifically, dates must be of fixed 8 column width in the format DDMMYYYY, with leading zeros used when necessary to pad out a value. For instance, 13th March 2008 would appear as 13032008.

- The contact date must not be before 1st January 2020.
  - The contact date must not be in the future.
- 

#### 5.4.19. Date of Birth

The date on which an individual was born.

**Field name** date\_of\_birth

**Data type** date

**Required** yes

**Notes** The date of birth must not be before January 1st 1900.

- The date of birth must not be in the future.
- If the date of birth is unknown, the following approaches should be used:
  - If the age of the person is known, the age should be used to derive the year of birth



- If the age of the person is unknown, an estimated age of the person should be used to estimate a year of birth
- An actual or estimated year of birth should then be converted into an estimated date of birth using the following convention: 0101Estimated year of birth.
- If the date of birth is totally unknown, use 09099999.
- If you have estimated the year of birth make sure you record this in the 'Estimated date of birth flag'

METeOR287007

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#### 5.4.20. Date referred to other service at Intake conclusion

The date the client was referred to another organisation at Intake conclusion.

**Field name**date\_referred\_to\_other\_service\_at\_intake\_conclusion

**Data type**date

**Required**no

**Notes** The referral out date must not be before 1st January 2020.

- The referral out end date must not be in the future.
- 

#### 5.4.21. Duration

The time from the start to finish of a service contact.

**Field name**service\_contact\_duration

**Data type**string

**Required**yes

**Domain**0No contact took place

- 1 1-15 mins
- 2 16-30 mins
- 3 31-45 mins
- 4 46-60 mins
- 5 61-75 mins
- 6 76-90 mins

- 7 91-105 mins
- 8 106-120 mins
- 9 over 120 mins

**Notes** For group sessions the time for client spent in the session is recorded for each client, regardless of the number of clients or third parties participating or the number of service providers providing the service. Writing up details of service contacts is not to be reported as part of the duration, except if during or contiguous with the period of client or third party participation. Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as part of the duration of the service contact.

**0 - No contact took place** Only use this code where the service contact is recorded as a no show.

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#### 5.4.22. Employment Participation

Whether a person in paid employment is employed full-time or part-time, as represented by a code.

**Field name** employment\_participation

**Data type** string

**Required** yes

**Domain** 1 Full-time

- 2 Part-time
- 3 Not applicable - not in the labour force
- 9 Not stated/inadequately described

**Notes** Applies only to people whose labour force status is employed. (See metadata item Labour Force Status, for a definition of 'employed'). Paid employment includes persons who performed some work for wages or salary, in cash or in kind, and persons temporarily absent from a paid employment job but who retained a formal attachment to that job.

**1 - Full-time** Employed persons are working full-time if they: (a) usually work 35 hours or more in a week (in all paid jobs) or (b) although usually working less than 35 hours a week, actually worked 35 hours or more during the reference period.

**2 - Part-time** Employed persons are working part-time if they usually work less than 35 hours a week (in all paid jobs) and either did so during the reference period, or were not at work in the reference period.

**9 - Not stated / inadequately described** Is not to be used on primary collection forms. It is primarily for use in administrative collections when transferring data from data sets where the item has not been collected.

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### 5.4.23. Episode Completion Status

An indication of the completion status of an *Episode of Care*.

**Field name** episode\_completion\_status

**Data type** string

**Required** no

**Domain** 0 Episode open

- 1 Episode closed - treatment concluded
- 2 Episode closed administratively - client could not be contacted
- 3 Episode closed administratively - client declined further contact
- 4 Episode closed administratively - client moved out of area
- 5 Episode closed administratively - client referred elsewhere
- 6 Episode closed administratively - other reason

**Notes** In order to use code 1 (Episode closed - treatment concluded) the client must have at least one service contact. All other codes may be applicable even when the client has no service contacts.

**0 or Blank - Episode open** The client still requires treatment and further service contacts are required.

**1 - Episode closed - treatment concluded** No further service contacts are planned as the client no longer requires treatment.

**2 - Episode closed administratively - client could not be contacted** Further service contacts were planned but the client could no longer be contacted.

**3 - Episode closed administratively - client declined further contact** Further service contacts were planned but the client declined further treatment.

**4 - Episode closed administratively - client moved out of area** Further service contacts were planned but the client moved out of the area without a referral elsewhere. Where a client was referred somewhere else *Episode Completion Status* should be recorded as code 5 (Episode closed administratively - client referred elsewhere).

**5 - Episode closed administratively - client referred elsewhere**Where a client still requires treatment, but a different service has been deemed appropriate or a client has moved out of the area so has moved to a different provider.

**6 - Episode closed administratively - other reason**Where a client is no longer being given treatment but the reason for conclusion is not covered above.

*Episode Completion Status* interacts with two other data items in the PMHC MDS - *Service Contact - Final*, and *Episode End Date*.

**Service Contact - Final**Collection of data for *Service Contacts* includes a *Service Contact - Final* item that requires the service provider to indicate whether further Service Contacts are planned. Where this item is recorded as 'no further services planned', the *Episode Completion Status* should be recorded as code 1 (Episode closed - treatment concluded) code 3 (Episode closed administratively - client declined further contact), code 4 (Episode closed administratively - client moved out of area), or code 5 (Episode closed administratively - client referred elsewhere). Selection of coding option should be that which best describes the circumstances of the episode ending.

**Episode End Date**Where a Final Service Contact is recorded *Episode End Date* should be recorded as the date of the final Service Contact.

---

#### 5.4.24. Episode End Date

The date on which an *Episode of Care* is formally or administratively ended

**Field name**episode\_end\_date

**Data type**date

**Required**no

**Notes** The episode end date must not be before 1st January 2016.

- The episode end date must not be in the future.

An *Episode of Care* may be ended in one of two ways:

- clinically, consequent upon conclusion of treatment for the client and discharge from care; or
- administratively (statistically), where contact with the client has been lost by the organisation prior to completion of treatment or other factors prevented treatment being completed.

*Episode End Date* interacts with two other data items in the PMHC MDS - *Service Contact - Final*, and *Episode Completion Status*.

**Service Contact - Final** Collection of data for *Service Contacts* includes a *Service Contact - Final* item that requires the service provider to indicate whether further *Service Contacts* are planned. Where this item is recorded as 'no further services planned', the date of the final *Service Contact* should be recorded as the *Episode End Date*.

**Episode Completion Status** This field should be recorded as 'Episode closed treatment concluded' when a *Service Contact - Final* is recorded. The *Episode Completion Status* field can also be manually recorded to allow for administrative closure of episodes (e.g., contact has been lost with a client over a prolonged period - see *Episode Completion Status* for additional guidance). Where an episode is closed administratively, the *Episode End Date* should be recorded as the date on which the organisation made the decision to close episode.

METeOR<sup>614094</sup>

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### 5.4.25. Episode Key

This is a number or code assigned to each PMHC MDS episode. The Episode Key is unique and stable for each episode at the level of the organisation. This key must link to an existing episode within the PMHC MDS.

**Field name** episode\_key

**Data type** string (2,50)

**Required** yes

**Notes** Episode Keys must be generated by the organisation to be unique at the Provider Organisation level and must persist across time. Creation of episode keys in this way allows clients to be merged (where duplicate Client Keys have been identified) without having to re-allocate episode identifiers since they can never clash. See [Managing Episode Keys](#)

Episode Keys are case sensitive and must be valid unicode characters.

A recommended approach for the creation of Episode Keys is to compute [random UUIDs](#).

---

### 5.4.26. Episode Organisation Path

A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing the clinical service to the client.

**Field name** episode\_organisation\_path

**Data type** string

**Required** yes

**Notes**A combination of the Primary Health Network's (PHN's) Organisation Key and the Provider Organisation's Organisation Key separated by a colon.

Here is an example organisation structure showing the Organisation Path for each organisation:

| Organisation Key | Organisation Name          | Organisation Type                           | Commissioning Organisation | Organisation |
|------------------|----------------------------|---|----------------------------|--------------|
| PHN999           | Test PHN                   | Primary Health Network                      | None                       | PHN999       |
| PO101            | Test Provider Organisation | Private Allied Health Professional Practice | PHN999                     | PHN999:PO101 |

### 5.4.27. Episode Tags

List of tags for the episode.

**Field name**episode\_tags

**Data type**string

**Required**no

**Notes**A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and !. Leading and trailing spaces will be stripped. e.g. priority!, nurse required, pending-outcome-1 would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

!reserved, ! reserved, !department-use-only.

### 5.4.28. Estimated Date of Birth Flag

The date of birth estimate flag records whether or not the client's date of birth has been estimated.

**Field name**est\_date\_of\_birth

**Data type**string

**Required**yes

**Domain**1 Date of birth is accurate

- 2 Date of birth is an estimate
  - 8 Date of birth is a 'dummy' date (ie, 09099999)
  - 9 Accuracy of stated date of birth is not known
- 

#### 5.4.29. Final Service Contact

An indication of whether the Service Contact is the final for the current Episode of Care

**Field name**service\_contact\_final

**Data type**string

**Required**yes

**Domain**1 No further services are planned for the client in the current episode

- 2 Further services are planned for the client in the current episode
- 3 Not known at this stage

**Notes**Service providers should report this item on the basis of future planned or scheduled contacts with the client. Where this item is recorded as 1 (No further services planned), the episode should be recorded as completed by:

- the date of the final Service Contact should be recorded as the Episode End Date
- the Episode Completion Status field should be recorded as 'Treatment concluded.'

Note that no further Service Contacts can be recorded against an episode once it is marked as completed. Where an episode has been marked as completed prematurely, the Episode End Date can be manually corrected to allow additional activity to be recorded.

---

#### 5.4.30. Funding Source

The source of PHN Mental Health funds that are wholly or primarily funding the Service Contact.

**Field name**funding\_source

**Data type**string

**Required**yes

**Domain**0 Flexible funding pool - Not Otherwise Stated

- 11 Flexible funding pool - Low intensity
- 12 Flexible funding pool - Youth Severe
- 13 Flexible funding pool - Child and Youth
- 14 Flexible funding pool - Psychological therapies for hard to reach
- 15 Flexible funding pool - Services for People with Severe Mental Illness
- 16 Flexible funding pool - Suicide Prevention - Indigenous
- 17 Flexible funding pool - Suicide Prevention - General
- 18 Indigenous Mental Health
- 19 Commonwealth Psychosocial Support
- 20 Psychological Treatment in Residential Aged Care Facilities
- 21 Emergency Response - Bushfire Recovery 2020
- 22 Emergency Response - Flood 2022
- 23 Head to Health program
- 24 Head to Health Kids Hubs
- 25 Norfolk Island
- 26 National Suicide Prevention Trial
- 27 Way Back Support Service
- 97 Other funding source – no Commonwealth Funding
- 98 Unknown/Not stated

**Notes** Organisations must record this information for all new Service Contacts under the Version 4 specification.

**0 - Flexible funding pool - Not Otherwise Stated** This response is only to be used for existing data entered under a Version 2 or HeadtoHelp Version 3 specification.

**23 - Head to Health program** This includes Head to Health Adult Centres and Satellites, and pop-up clinics.

**25 - Norfolk Island** This category only applies to services commissioned through the Central and Eastern Sydney PHN.

**27 - Way Back Support Service** This category must only to be used in conjunction with the Wayback Extension.



**97 - Other funding source - no Commonwealth Funding** This category can only to be used where a service is wholly funded by a non-PHN funding source such as State/Territory jurisdictional funds.

Where a service is co-funded by both PHN funds and State/Territory jurisdictional funds, the appropriate Funding Source category for PHN funding used to pay for the service should be selected unless otherwise advised by relevant guidance from the Department. Tags and/or other reporting measures can be used to differentiate co-funded arrangements.

---

#### 5.4.31. GP Mental Health Treatment Plan Flag

An indication of whether a client has a GP mental health treatment plan. A GP should be involved in a referral where appropriate however a mental health treatment plan is not mandatory.

**Field name** mental\_health\_treatment\_plan

**Data type** string

**Required** yes

**Domain** 1 Yes

2 No

3 Unknown

9 Not stated/inadequately described

---

#### 5.4.32. Health Care Card

An indication of whether the person is a current holder of a Health Care Card that entitles them to arrange of concessions for Government funded health services.

**Field name** health\_care\_card

**Data type** string

**Required** yes

**Domain** 1 Yes

2 No

3 Not Known

9 Not stated

**Notes** Details on the Australian Government Health Care Card are available at: <https://www.humanservices.gov.au/customer/services/centrelink/health-care-card>

**METeOR** [605149](#)

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### 5.4.33. Homelessness Flag

An indication of whether the client has been homeless in the 4 weeks prior to the current service episode.

**Field name** homelessness

**Data type** string

**Required** yes

**Domain** 1 Sleeping rough or in non-conventional accommodation

2 Short-term or emergency accommodation

3 Not homeless

9 Not stated / Missing

**Notes** **1 - Sleeping rough or in non-conventional accommodation** Includes sleeping on the streets, in a park, in cars or railway carriages, under bridges or other similar 'rough' accommodation

**2 - Short-term or emergency accommodation** Includes sleeping in short-term accommodation, emergency accommodation, due to a lack of other options. This may include refuges; crisis shelters; couch surfing; living temporarily with friends and relatives; insecure accommodation on a short term basis; emergency accommodation arranged in hotels, motels etc by a specialist homelessness agency.

**3 - Not homeless** Includes sleeping in own accommodation/rental accommodation or living with friends or relatives on a stable, long term basis

**9 - Not stated / Missing** Not stated / Missing

Select the code that best fits the client's sleeping arrangements over the preceding 4 weeks. Where multiple options apply (e.g., client has experienced more than one of the sleeping arrangements over the previous 4 weeks) the following coding hierarchy should be followed:

- If code 1 applied at any time over the 4 week period, code 1
  - If code 2 but not code 1 applied at any time over the 4 week period, code 2
  - Otherwise Code 3 applies
-

#### 5.4.34. IAR-DST - Domain 1 - Symptom Severity and Distress (Primary Domain)

An initial assessment should examine severity of symptoms, distress and previous history of mental illness. Severity of current symptoms and associated levels of distress are important factors in assigning a level of care and making a referral decision. Assessing changes in symptom severity and distress also forms an important part of outcome monitoring.

**Field name**iar\_dst\_domain\_1

**Data type**string

**Required**yes

**Domain**0No problem in this domain

- 1 Mild or sub diagnostic
- 2 Moderate
- 3 Severe
- 4 Very severe

**Notes**Please refer to [IAR-DST Domain 1 - Symptom Severity and Distress \(Primary Domain\)](#)

---

#### 5.4.35. IAR-DST - Domain 2 - Risk of Harm (Primary Domain)

An initial assessment should include an evaluation of risk to determine a person's potential for harm to self or others. Results from this assessment are of fundamental importance in deciding the appropriate level of care required.

**Field name**iar\_dst\_domain\_2

**Data type**string

**Required**yes

**Domain**0No identified risk in this domain

- 1 Low risk of harm
- 2 Moderate risk of harm
- 3 High risk of harm
- 4 Very high risk of harm

**Notes**Please refer to [IAR-DST Domain 2 - Risk of Harm \(Primary Domain\)](#)

---

#### 5.4.36. IAR-DST - Domain 3 - Functioning (Primary Domain)

An initial assessment should consider functional impairment caused by or exacerbated by the mental health condition. While other types of disabilities may play a role in determining what types of support services may be required, they should generally not be considered in determining mental health intervention intensity within a stepped care continuum.

**Field name**iar\_dst\_domain\_3

**Data type**string

**Required**yes

**Domain**0No problems in this domain

- 1 Mild impact
- 2 Moderate impact
- 3 Severe impact
- 4 Very severe to extreme impact

**Notes**Please refer to [IAR-DST Domain 3 - Functioning \(Primary Domain\)](#)

---

#### 5.4.37. IAR-DST - Domain 4 - Impact of Co-existing Conditions (Primary Domain)

Increasingly, individuals are experiencing and managing multi-morbidity (coexistence of multiple conditions including chronic disease). An initial assessment should specifically examine the presence of other concurrent health conditions that contribute to (or have the potential to contribute to) increased severity of mental health problems and/or compromises the person's ability to participate in the recommended treatment.

**Field name**iar\_dst\_domain\_4

**Data type**string

**Required**yes

**Domain**0No problem in this domain

- 1 Minor impact
- 2 Moderate impact
- 3 Severe impact
- 4 Very severe impact

**Notes** Please refer to [IAR-DST Domain 4 - Impact of Co-existing Conditions \(Primary Domain\)](#)

---

#### **5.4.38. IAR-DST - Domain 5 - Treatment and Recovery History (Contextual Domain)**

This initial assessment domain should explore the individual's relevant treatment history and their response to previous treatment. Response to previous treatment is a reasonable predictor of future treatment need and is particularly important when determining appropriateness of lower intensity services.

**Field name** `iar_dst_domain_5`

**Data type** `string`

**Required** `yes`

**Domain** `0` No prior treatment history

- `1` Full recovery with previous treatment
- `2` Moderate recovery with previous treatment
- `3` Minor recovery with previous treatment
- `4` Negligible recovery with previous treatment

**Notes** Please refer to [IAR-DST Domain 5 - Treatment and Recovery History \(Contextual Domain\)](#)

---

#### **5.4.39. IAR-DST - Domain 6 - Social and Environmental Stressors (Contextual Domain)**

This initial assessment domain should consider how the person's environment might contribute to the onset or maintenance of a mental health condition. Significant situational or social complexities can lead to increased condition severity and/or compromise ability to participate in the recommended treatment. Unresolved situational or social complexities can limit the likely benefit of treatment. Furthermore, understanding the complexities experienced by the individual (with carer/support person perspectives if available), may alter the type of service offered, or indicate that additional service referrals may be required (e.g., a referral to an emergency housing provider).

**Field name** `iar_dst_domain_6`

**Data type** `string`

**Required** `yes`

**Domain** `0` No problem in this domain

- `1` Mildly stressful environment

- 2 Moderately stressful environment
- 3 Highly stressful environment
- 4 Extremely stressful environment

**Notes** Please refer to [IAR-DST Domain 6 - Social and Environmental Stressors \(Contextual Domain\)](#)

---

#### 5.4.40. IAR-DST - Domain 7 - Family and Other Supports (Contextual Domain)

This initial assessment domain should consider whether informal supports are present and their potential to contribute to recovery. A lack of supports might contribute to the onset or maintenance of the mental health condition and/or compromise ability to participate in the recommended treatment.

**Field name** `iar_dst_domain_7`

**Data type** `string`

**Required** `yes`

**Domain** `0` Highly supported

- 1 Well supported
- 2 Limited supports
- 3 Minimal supports
- 4 No supports

**Notes** Please refer to [IAR-DST Domain 7 - Family and Other Supports \(Contextual Domain\)](#)

---

#### 5.4.41. IAR-DST - Domain 8 - Engagement and Motivation (Contextual Domain)

This initial assessment domain should explore the person's understanding of the mental health condition and their willingness to engage in or accept treatment.

**Field name** `iar_dst_domain_8`

**Data type** `string`

**Required** `yes`

**Domain** `0` Optimal

- 1 Positive

- 2 Limited
- 3 Minimal
- 4 Disengaged

**Notes** Please refer to [IAR-DST Domain 8 - Engagement and Motivation \(Contextual Domain\)](#)

---

#### 5.4.42. IAR-DST - Practitioner Level of Care

The individualised level of care assessed by the practitioner for the referral

**Field name** `iar_dst_practitioner_level_of_care`

**Data type** `string`

**Required** `yes`

**Domain** `1` Level 1 - Self Management

- 2 Level 2 - Low Intensity Services
- 3 Level 3 - Moderate Intensity Services
- 4 Level 4 - High Intensity Services
- 5 Level 5 - Acute and Specialist Community Mental Health Services
- 9 Not stated

**Notes** Please refer to [IAR-DST Levels of Care](#)

This field was added on 25/2/2021. IAR-DST data entered into the PMHC-MDS before 25/2/2021 will have the Practitioner Level of Care set to 9: Missing. All data entered after 25/2/2021 must use responses 1-5.

---

#### 5.4.43. IAR-DST - Recommended Level of Care

The information gathered through the initial assessment is used to assign a recommended level of care and inform a referral decision. The levels of care are not intended to replace individualised assessment and care - rather to provide information to guide decision making.

**Field name** `iar_dst_recommended_level_of_care`

**Data type** `string`

**Required** `yes`

## Domain1Level 1 - Self Management

- 1+ Level 1 or above - Review assessment on Contextual Domains to determine most appropriate placement
- 2 Level 2 - Low Intensity Services
- 2+ Level 2 or above - Review assessment on Contextual Domains to determine most appropriate placement
- 3 Level 3 - Moderate Intensity Services
- 3+ Level 3 or above - Review assessment on Contextual Domains to determine most appropriate placement
- 4 Level 4 - High Intensity Services
- 4+ Level 4 or above - Review assessment on Contextual Domains to determine most appropriate placement
- 5 Level 5 - Acute and Specialist Community Mental Health Services

**Notes** Please refer to [IAR-DST Levels of Care](#)

---

### 5.4.44. IAR-DST - Tags

List of tags for the measure.

**Field name** `iar_dst_tags`

**Data type** `string`

**Required** `no`

**Notes** A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and `!`. Leading and trailing spaces will be stripped. e.g. `priority!, nurse required, pending-outcome-1` would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

`!reserved, ! reserved, !department-use-only`.

---

### 5.4.45. IAR-DST - Version

The version of the IAR-DST collected.

**Field name** `iar_dst_version`

**Data type** `string`



Required<sub>yes</sub>

Domain1DST specified by National PHN Guidance Initial Assessment and Referral for Mental Healthcare version 1.05

5.4.46. Intake Key

This is a number or code assigned to each intake. The Intake Key is unique and stable for each intake at the level of the organisation.

Field name<sub>intake\_key</sub>

Data type<sub>string (2,50)</sub>

Required<sub>yes</sub>

NotesIntake Keys must be generated by the organisation to be unique at the provider organisation level and must persist across time. Creation of intake keys in this way allows clients to be merged (where duplicate Client Keys have been identified) without having to re-allocate intake identifiers since they can never clash.

A recommended approach for the creation of Intake Keys is to compute [random UUIDs](#).

5.4.47. Intake Organisation Path

A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing the intake to the client.

Field name<sub>intake\_organisation\_path</sub>

Data type<sub>string</sub>

Required<sub>yes</sub>

NotesA combination of the Primary Health Network's (PHN's) Organisation Key and the Provider Organisation's Organisation Key separated by a colon.

Here is an example organisation structure showing the Organisation Path for each organisation:

| Organisation Key | Organisation Name | Organisation Type      | Commissioning Organisation | Organisation |
|------------------|-------------------|------------------------|----------------------------|--------------|
| PHN999           | Test PHN          | Primary Health Network | None                       | PHN999       |

| Organisation Key | Organisation Name          | Organisation Type                           | Commissioning Organisation | Organisation |
|------------------|----------------------------|---|----------------------------|--------------|
| PO101            | Test Provider Organisation | Private Allied Health Professional Practice | PHN999                     | PHN999:PO    |

#### 5.4.48. Intake Tags

List of tags for the intake.

**Field name**intake\_tags

**Data type**string

**Required**no

**Notes**A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and !. Leading and trailing spaces will be stripped. e.g. priority!, nurse required, pending-outcome-1 would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

!reserved, ! reserved, !department-use-only.

#### 5.4.49. Interpreter Used

Whether an interpreter service was used during the Service Contact

**Field name**service\_contact\_interpreter

**Data type**string

**Required**yes

**Domain**1Yes

2 No

9 Not stated

**Notes**Interpreter services includes verbal language, non-verbal language and languages other than English.

- 1 - Yes** Use this code where interpreter services were used during the Service Contact. Use of interpreter services for any form of sign language or other forms of non-verbal communication should be coded as Yes.
- 2 - No** Use this code where interpreter services were not used during the Service Contact.
- 9 - Not stated** Indicates that the item was not collected. This item should not appear as an option for clinicians, it is for administrative use only.
- 

#### 5.4.50. Key

A metadata key name.

**Field name**<sub>key</sub>

**Data type**<sub>string</sub>

**Required**<sub>yes</sub>

**Notes** Current allowed metadata keys are *type* and *version*.

Please refer to [Metadata file](#) for an example of the metadata file/worksheet that must be used with this specification.

---

#### 5.4.51. K5 - Question 1

In the last 4 weeks, about how often did you feel nervous?

**Field name**<sub>k5\_item1</sub>

**Data type**<sub>string</sub>

**Required**<sub>yes</sub>

**Domain**<sub>1</sub> None of the time

2 A little of the time

3 Some of the time

4 Most of the time

5 All of the time

9 Not stated / Missing

**Notes** When reporting total score use '9 - Not stated / Missing'

---

### 5.4.52. K5 - Question 2

In the last 4 weeks, about how often did you feel without hope?

**Field name**k5\_item2

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

### 5.4.53. K5 - Question 3

In the last 4 weeks, about how often did you feel restless or jumpy?

**Field name**k5\_item3

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

#### 5.4.54. K5 - Question 4

In the last 4 weeks, about how often did you feel everything was an effort?

**Field name**k5\_item4

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

#### 5.4.55. K5 - Question 5

In the last 4 weeks, about how often did you feel so sad that nothing could cheer you up?

**Field name**k5\_item5

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

### 5.4.56. K5 - Score

The overall K5 score.

**Field name**k5\_score

**Data type**integer

**Required**yes

**Domain**5 - 25, 99 = Not stated / Missing

**Notes**The K5 Total score is based on the sum of K5 item 1 through 5 (range: 5-25).

The Total score is computed as the sum of the item scores. If any item has not been completed (that is, has not been coded 1, 2, 3, 4, 5), it is excluded from the calculation and not counted as a valid item. If any item is missing, the Total Score is set as missing.

For the Total score, the missing value used should be 99.

When reporting individual item scores use '99 - Not stated / Missing'

---

### 5.4.57. K5 - Tags

List of tags for the measure.

**Field name**k5\_tags

**Data type**string

**Required**no

**Notes**A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and !. Leading and trailing spaces will be stripped. e.g. priority!, nurse required, pending-outcome-1 would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

!reserved, ! reserved, !department-use-only.

---

### 5.4.58. K10+ - Question 1

In the past 4 weeks, about how often did you feel tired out for no good reason?

**Field name**k10p\_item1

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

### 5.4.59. K10+ - Question 2

In the past 4 weeks, about how often did you feel nervous?

**Field name**k10p\_item2

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

### 5.4.60. K10+ - Question 3

In the past 4 weeks, about how often did you feel so nervous that nothing could calm you down?

**Field name**k10p\_item3

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

#### 5.4.61. K10+ - Question 4

In the past 4 weeks, how often did you feel hopeless?

**Field name**k10p\_item4

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

#### 5.4.62. K10+ - Question 5

In the past 4 weeks, how often did you feel restless or fidgety?



**Field name**k10p\_item5

**Data type**string

**Required**yes

**Domain**1None of the time

2 A little of the time

3 Some of the time

4 Most of the time

5 All of the time

9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

### 5.4.63. K10+ - Question 6

In the past 4 weeks, how often did you feel so restless you could not sit still?

**Field name**k10p\_item6

**Data type**string

**Required**yes

**Domain**1None of the time

2 A little of the time

3 Some of the time

4 Most of the time

5 All of the time

9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

### 5.4.64. K10+ - Question 7

In the past 4 weeks, how often did you feel depressed?

**Field name**k10p\_item7

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

#### 5.4.65. K10+ - Question 8

In the past 4 weeks, how often did you feel that everything was an effort?

**Field name**k10p\_item8

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

#### 5.4.66. K10+ - Question 9

In the past 4 weeks, how often did you feel so sad that nothing could cheer you up?

**Field name**k10p\_item9

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

#### 5.4.67. K10+ - Question 10

In the past 4 weeks, how often did you feel worthless?

**Field name**k10p\_item10

**Data type**string

**Required**yes

**Domain**1None of the time

- 2 A little of the time
- 3 Some of the time
- 4 Most of the time
- 5 All of the time
- 9 Not stated / Missing

**Notes**When reporting total score use '9 - Not stated / Missing'

---

#### 5.4.68. K10+ - Question 11

In the past four weeks, how many days were you totally unable to work, study or manage your day to day activities because of these feelings?

**Field name**k10p\_item11

**Data type**integer

**Required**yes

**Domain**0 - 28, 99 = Not stated / Missing

**Notes**When the client's responses to Q1-10 are all recorded as 1 'None of the time', they are not required to answer questions 11-14. Where this question has not been answered a response of '99 - Not stated / Missing' should be selected.

---

#### **5.4.69. K10+ - Question 12**

Aside from those days, in the past four weeks, how many days were you able to work or study or manage your day to day activities, but had to cut down on what you did because of these feelings?

**Field name**k10p\_item12

**Data type**integer

**Required**yes

**Domain**0 - 28, 99 = Not stated / Missing

**Notes**When the client's responses to Q1-10 are all recorded as 1 'None of the time', they are not required to answer questions 11-14. Where this question has not been answered a response of '99 - Not stated / Missing' should be selected.

---

#### **5.4.70. K10+ - Question 13**

In the past four weeks, how many times have you seen a doctor or any other health professional about these feelings?

**Field name**k10p\_item13

**Data type**integer

**Required**yes

**Domain**0 - 89, 99 = Not stated / Missing

**Notes**When the client's responses to Q1-10 are all recorded as 1 'None of the time', they are not required to answer questions 11-14. Where this question has not been answered a response of '99 - Not stated / Missing' should be selected.

---

### 5.4.71. K10+ - Question 14

In the past four weeks, how often have physical health problems been the main cause of these feelings?

**Field name**k10p\_item14

**Data type**string

**Required**yes

**Domain**1None of the time

2 A little of the time

3 Some of the time

4 Most of the time

5 All of the time

9 Not stated / Missing

**Notes**When the client's responses to Q1-10 are all recorded as 1 'None of the time', they are not required to answer questions 11-14. Where this question has not been answered a response of '99 - Not stated / Missing' should be selected.

---

### 5.4.72. K10+ - Score

The overall K10 score.

**Field name**k10p\_score

**Data type**integer

**Required**yes

**Domain**10 - 50, 99 = Not stated / Missing

**Notes**The K10 Total score is based on the sum of K10 item 01 through 10 (range: 10-50). Items 11 through 14 are excluded from the total because they are separate measures of disability associated with the problems referred to in the preceding ten items.

The Total score is computed as the sum of the scores for items 1 to 10. If any item has not been completed (that is, has not been coded 1, 2, 3, 4, 5), it is excluded from the total with the proviso that a completed K10 with more than one missing item is regarded as invalid.

If more than one item of items 1 to 10 are missing, the Total Score is set as missing. Where this is the case, the missing value used should be 99.

When reporting individual item scores use '99 - Not stated / Missing'.

---

### 5.4.73. K10+ - Tags

List of tags for the measure.

**Field name**<sub>k10p\_tags</sub>

**Data type**<sub>string</sub>

**Required**<sub>no</sub>

**Notes**<sub>A comma separated list of tags.</sub>

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and !. Leading and trailing spaces will be stripped. e.g. priority!, nurse required, pending-outcome-1 would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

!reserved, ! reserved, !department-use-only.

---

### 5.4.74. Labour Force Status

The self-reported status the person currently has in being either in the labour force (employed/unemployed) or not in the labour force, as represented by a code.

**Field name**<sub>labour\_force\_status</sub>

**Data type**<sub>string</sub>

**Required**<sub>yes</sub>

**Domain**<sub>1Employed</sub>

2 Unemployed

3 Not in the Labour Force

9 Not stated/inadequately described

**Notes**<sub>1 - Employed</sub>Employed persons are those aged 15 years and over who met one of the following criteria during the reference week:

- Worked for one hour or more for pay, profit, commission or payment in kind, in a job or business or son a farm (employees and owner managers of incorporated or unincorporated enterprises).

- Worked for one hour or more without pay in a family business or on a farm (contributing family workers).
- Were employees who had a job but were not at work and were:
  - away from work for less than four weeks up to the end of the reference week; or
  - away from work for more than four weeks up to the end of the reference week and
  - received pay for some or all of the four week period to the end of the reference week; or
  - away from work as a standard work or shift arrangement; or
  - on strike or locked out; or
  - on workers' compensation and expected to return to their job.
- Were owner managers who had a job, business or farm, but were not at work.

**2 - Unemployed** Unemployed persons are those aged 15 years and over who were not employed during the reference week, and:

- had actively looked for full time or part time work at any time in the four weeks up to the end of the reference week and were available for work in the reference week; or
- were waiting to start a new job within four weeks from the end of the reference week and could have started in the reference week if the job had been available then.

Actively looked for work includes:

- written, telephoned or applied to an employer for work;
- had an interview with an employer for work;
- answered an advertisement for a job;
- checked or registered with a Job Services Australia provider or any other employment agency;
- taken steps to purchase or start your own business;
- advertised or tendered for work; and
- contacted friends or relatives in order to obtain work.

**3 - Not in the labour force** Persons not in the labour force are those aged 15 years and over who were not in the categories employed or unemployed, as defined, during the reference week.

They include people who undertook unpaid household duties or other voluntary work only, were retired, voluntarily inactive and those permanently unable to work.

**9 - Not stated/inadequately described** Includes children under 15 (0-14 years)

### 5.4.75. Legal Name

The legal name of the provider organisation.

**Field name**organisation\_legal\_name

**Data type**string

**Required**no

---

### 5.4.76. Main Language Spoken at Home

The language reported by a client as the main language other than English spoken by that client in his/her home (or most recent private residential setting occupied by the client) to communicate with other residents of the home or setting and regular visitors, as represented by a code.

**Field name**main\_lang\_at\_home

**Data type**string (4)

**Required**yes

**Domain**1101Gaelic (Scotland)

1102Irish

1103Welsh

1199Celtic, nec

1201English

1301German

1302Letzeburgish

1303Yiddish

1401Dutch

1402Frisian

1403Afrikaans

1501Danish

1502Icelandic



1503Norwegian

1504Swedish

1599Scandinavian, nec

1601Estonian

1602Finnish

1699Finnish and Related Languages, nec

2101French

2201Greek

2301Catalan

2302Portuguese

2303Spanish

2399Iberian Romance, nec

2401Italian

2501Maltese

2901Basque

2902Latin

2999Other Southern European Languages, nec

3101Latvian

3102Lithuanian

3301Hungarian

3401Belorussian

3402Russian

3403Ukrainian

3501Bosnian

3502Bulgarian

3503Croatian

3504Macedonian

3505Serbian

3506Slovene

3507Serbo-Croatian/Yugoslavian, so described

3601Czech

3602Polish

3603Slovak

3604Czechoslovakian, so described

3901Albanian

3903Aromunian (Macedo-Romanian)

3904Romanian

3905Romany

3999Other Eastern European Languages, nec

4101Kurdish

4102Pashto

4104Balochi

4105Dari

4106Persian (excluding Dari)

4107Hazaraghi

4199Iranic, nec

4202Arabic

4204Hebrew

4206Assyrian Neo-Aramaic

4207Chaldean Neo-Aramaic

4208Mandaean (Mandaic)

4299Middle Eastern Semitic Languages, nec

4301Turkish

4302Azeri

4303Tatar

4304Turkmen

4305Uygur

4306Uzbek

4399Turkic, nec

4901Armenian

4902Georgian

4999Other Southwest and Central Asian Languages, nec

5101Kannada

5102Malayalam

5103Tamil

5104Telugu

5105Tulu

5199Dravidian, nec

5201Bengali

5202Gujarati

5203Hindi

5204Konkani

5205Marathi

5206Nepali

5207Punjabi

5208Sindhi

5211Sinhalese

5212Urdu

5213Assamese

5214Dhivehi

5215Kashmiri

5216Oriya

5217Fijian Hindustani

5299Indo-Aryan, nec

**5999**Other Southern Asian Languages

**6101**Burmese

**6102**Chin Haka

**6103**Karen

**6104**Rohingya

**6105**Zomi

**6199**Burmese and Related Languages, nec

**6201**Hmong

**6299**Hmong-Mien, nec

**6301**Khmer

**6302**Vietnamese

**6303**Mon

**6399**Mon-Khmer, nec

**6401**Lao

**6402**Thai

**6499**Tai, nec

**6501**Bisaya

**6502**Cebuano

**6503**Ilokano

**6504**Indonesian

**6505**Malay

**6507**Tetum

**6508**Timorese

**6511**Tagalog

**6512**Filipino

**6513**Acehnese

**6514**Balinese

**6515**Bikol

6516Iban

6517Ilonggo (Hiligaynon)

6518Javanese

6521Pampangan

6599Southeast Asian Austronesian Languages, nec

6999Other Southeast Asian Languages

7101Cantonese

7102Hakka

7104Mandarin

7106Wu

7107Min Nan

7199Chinese, nec

7201Japanese

7301Korean

7901Tibetan

7902Mongolian

7999Other Eastern Asian Languages, nec

8101Anindilyakwa

8111Maung

8113Ngan'gikurunggurr

8114Nunggubuyu

8115Rembarrnga

8117Tiwi

8121Alawa

8122Dalabon

8123Gudanji

8127Iwaidja

8128Jaminjung

**8131**Jawoyn

**8132**Jingulu

**8133**Kunbarlang

**8136**Larrakiya

**8137**Malak Malak

**8138**Mangarrayi

**8141**Maringarr

**8142**Marra

**8143**Marrithiyel

**8144**Matngala

**8146**Murrinh Patha

**8147**Na-kara

**8148**Ndjebbana (Gunavidji)

**8151**Ngalakgan

**8152**Ngaliwurru

**8153**Nungali

**8154**Wambaya

**8155**Wardaman

**8156**Amurdak

**8157**Garrwa

**8158**Kuwema

**8161**Marramaninyshi

**8162**Ngandi

**8163**Waanyi

**8164**Wagiman

**8165**Yanyuwa

**8166**Marridan (Maridan)

**8171**Gundjeihmi

8172Kune

8173Kuninjku

8174Kunwinjku

8175Mayali

8179Kunwinjkuan, nec

8181Burarra

8182Gun-nartpa

8183Gurr-goni

8189Burarran, nec

8199Arnhem Land and Daly River Region Languages, nec

8211Galpu

8212Golumala

8213Wangurri

8219Dhangu, nec

8221Dhalwangu

8222Djarrwark

8229Dhay'yi, nec

8231Djambarrpuynyu

8232Djapu

8233Daatiwuy

8234Marrangu

8235Liyagalawumirr

8236Liyagawumirr

8239Dhuwal, nec

8242Gumatj

8243Gupapuyngu

8244Guyamirrili

8246Manggalili

8247Wubulkarra

8249Dhuwala, nec

8251Wurlaki

8259Djinang, nec

8261Ganalbingu

8262Djinba

8263Manyjalpingu

8269Djinba, nec

8271Ritharrngu

8272Wagilak

8279Yakuy, nec

8281Nhangu

8282Yan-nhangu

8289Nhangu, nec

8291Dhuwaya

8292Djangu

8293Madarrpa

8294Warramiri

8295Rirratjingu

8299Other Yolngu Matha, nec

8301Kuku Yalanji

8302Guugu Yimidhirr

8303Kuuku-Ya'u

8304Wik Mungkan

8305Djabugay

8306Dyirbal

8307Girramay

8308Koko-Bera



**8311**Kuuk Thayorre

**8312**Lamalama

**8313**Yidiny

**8314**Wik Ngathan

**8315**Alngith

**8316**Kugu Muminh

**8317**Morrobalama

**8318**Thaynakwith

**8321**Yupangathi

**8322**Tjungundji

**8399**Cape York Peninsula Languages, nec

**8401**Kalaw Kawaw Ya/Kalaw Lagaw Ya

**8402**Meriam Mir

**8403**Yumplatok (Torres Strait Creole)

**8504**Bilinarra

**8505**Gurindji

**8506**Gurindji Kriol

**8507**Jaru

**8508**Light Warlpiri

**8511**Malngin

**8512**Mudburra

**8514**Ngardi

**8515**Ngarinyman

**8516**Walmajarri

**8517**Wanyjirra

**8518**Warlmanpa

**8521**Warlpiri

**8522**Warumungu

**8599**Northern Desert Fringe Area Languages, nec

**8603**Alyawarr

**8606**Kaytetye

**8607**Antekerrepenh

**8611**Central Anmatyerr

**8612**Eastern Anmatyerr

**8619**Anmatyerr, nec

**8621**Eastern Arrernte

**8622**Western Arrarnta

**8629**Arrernte, nec

**8699**Arandic, nec

**8703**Antikarinya

**8704**Kartujarra

**8705**Kukatha

**8706**Kukatja

**8707**Luritja

**8708**Manyjilyjarra

**8711**Martu Wangka

**8712**Ngaanyatjarra

**8713**Pintupi

**8714**Pitjantjatjara

**8715**Wangkajunga

**8716**Wangkatha

**8717**Warnman

**8718**Yankunytjatjara

**8721**Yulparija

**8722**Tjupany

**8799**Western Desert Languages, nec

8801Bardi

8802Bunuba

8803Gooniyandi

8804Miriwoong

8805Ngarinyin

8806Nyikina

8807Worla

8808Worrorra

8811Wunambal

8812Yawuru

8813Gambera

8814Jawi

8815Kija

8899Kimberley Area Languages, nec

8901Adnymathanha

8902Arabana

8903Bandjalang

8904Banyjima

8905Batjala

8906Bidjara

8907Dhanggatti

8908Diyari

8911Gamilaraay

8913Garuwali

8914Githabul

8915Gumbaynggir

8916Kanai

8917Karajarri

8918Kariyarra

8921Kurna

8922Kayardild

8924Kriol

8925Lardil

8926Mangala

8927Muruwari

8928Narungga

8931Ngarluma

8932Ngarrindjeri

8933Nyamal

8934Nyangumarta

8935Nyungar

8936Paakantyi

8937Palyku/Nyiyaparli

8938Wajarri

8941Wiradjuri

8943Yindjibarndi

8944Yinhawangka

8945Yorta Yorta

8946Baanbay

8947Badimaya

8948Barababaraba

8951Dadi Dadi

8952Dharawal

8953Djabwurrung

8954Gudjal

8955Keerray-Woorroong

8956Ladji Ladji

8957Mirning

8958Ngatjumaya

8961Waluwarra

8962Wangkangurru

8963Wargamay

8964Wergaia

8965Yugambeh

8998Aboriginal English, so described

8999Other Australian Indigenous Languages, nec

9101American Languages

9201Acholi

9203Akan

9205Mauritian Creole

9206Oromo

9207Shona

9208Somali

9211Swahili

9212Yoruba

9213Zulu

9214Amharic

9215Bemba

9216Dinka

9217Ewe

9218Ga

9221Harari

9222Hausa

9223Igbo

9224Kikuyu

9225Krio

9226Luganda

9227Luo

9228Ndebele

9231Nuer

9232Nyanja (Chichewa)

9233Shilluk

9234Tigre

9235Tigrinya

9236Tswana

9237Xhosa

9238Seychelles Creole

9241Anuak

9242Bari

9243Bassa

9244Dan (Gio-Dan)

9245Fulfulde

9246Kinyarwanda (Rwanda)

9247Kirundi (Rundi)

9248Kpelle

9251Krahn

9252Liberian (Liberian English)

9253Loma (Lorma)

9254Lumun (Kuku Lumun)

9255Madi

9256Mandinka

9257Mann

9258Moro (Nuba Moro)

9261Themne

9262Lingala

9299African Languages, nec

9301Fijian

9302Gilbertese

9303Maori (Cook Island)

9304Maori (New Zealand)

9306Nauruan

9307Niue

9308Samoan

9311Tongan

9312Rotuman

9313Tokelauan

9314Tuvaluan

9315Yapese

9399Pacific Austronesian Languages, nec

9402Bislama

9403Hawaiian English

9404Norf'k-Pitcairn

9405Solomon Islands Pijin

9499Oceanian Pidgins and Creoles, nec

9502Kiwai

9503Motu (HiriMotu)

9504Tok Pisin (Neomelanesian)

9599Papua New Guinea Languages, nec

9601Invented Languages

9701Auslan

9702Key Word Sign Australia

9799Sign Languages, nec

9999Unknown

**Notes** [Australian Standard Classification of Languages \(ASCL\), 2016 4-digit code \(ABS Catalogue No. 1267.0\)](#) or 9999 if info is not known or client refuses to supply.

The ABS recommends the following question in order to collect this data: Which language does the client mainly speak at home? (If more than one language, indicate the one that is spoken most often.)

Organisations are encouraged to produce customised lists of the most common countries based on their local populations from the above resource. Please refer to [Main Language Spoken at Home](#) for help on designing forms.

**METeOR** [460125](#)

**ABS** <http://www.abs.gov.au/ausstats/abs@.nsf/mf/1267.0>

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## 5.4.77. Marital Status

A person's current relationship status in terms of a couple relationship or, for those not in a couple relationship, the existence of a current or previous registered marriage, as represented by a code.

**Field name** marital\_status

**Data type** string

**Required** yes

**Domain** 1 Never married

2 Widowed

3 Divorced

4 Separated

5 Married (registered and de facto)

6 Not stated/inadequately described

**Notes** Refers to the current marital status of a person.

**2 - Widowed** This code usually refers to registered marriages but when self-reported may also refer to de facto marriages.



**4 - Separated**This code refers to registered marriages but when self-reported may also refer to de facto marriages.

**5 - Married (registered and de facto)**Includes people who have been divorced or widowed but have since re-married, and should be generally accepted as applicable to all de facto couples, including of the same sex.

**6 - Not stated/inadequately described**This code is not for use on primary collection forms. It is primarily for use in administrative collections when transferring data from data sets where the item has not been collected.

METeOR[291045](#)

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### 5.4.78. Measure Key

This is a number or code assigned to each instance of a measure. The Measure Key is unique and stable for each instance of a measure at the level of the organisation.

**Field name**measure\_key

**Data type**string (2,50)

**Required**yes

**Notes**Measure keys are case sensitive and must be valid unicode characters.

---

### 5.4.79. Medication - Antidepressants (N06A)

Whether the client is taking prescribed antidepressants for a mental health condition as assessed at intake assessment, as represented by a code.

**Field name**medication\_antidepressants

**Data type**string

**Required**yes

**Domain****1**Yes

**2** No

**9** Unknown

**Notes**The N06A class of drugs a therapeutic subgroup of the Anatomical Therapeutic Chemical Classification System, a system of alphanumeric codes developed by the World Health Organisation (WHO) for the classification of drugs and other medical products. It covers drugs designed for the depressive disorders.

Details of drugs included in the category can be found here: [http://www.whoocc.no/atc\\_ddd\\_index/?code=N06A](http://www.whoocc.no/atc_ddd_index/?code=N06A)

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#### 5.4.80. Medication - Antipsychotics (N05A)

Whether the client is taking prescribed antipsychotics for a mental health condition as assessed at intake assessment, as represented by a code.

**Field name** medication\_antipsychotics

**Data type** string

**Required** yes

**Domain** 1 Yes

2 No

9 Unknown

**Notes** The N05A class of drugs a therapeutic subgroup of the Anatomical Therapeutic Chemical Classification System, a system of alphanumeric codes developed by the World Health Organisation (WHO) for the classification of drugs and other medical products. It covers drugs designed for the treatment of psychotic disorders.

Details of drugs included in the category can be found here: [http://www.whoocc.no/atc\\_ddd\\_index/?code=N05A](http://www.whoocc.no/atc_ddd_index/?code=N05A)

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#### 5.4.81. Medication - Anxiolytics (N05B)

Whether the client is taking prescribed anxiolytics for a mental health condition as assessed at intake assessment, as represented by a code.

**Field name** medication\_anxiolytics

**Data type** string

**Required** yes

**Domain** 1 Yes

2 No

9 Unknown

**Notes** The N05B class of drugs a therapeutic subgroup of the Anatomical Therapeutic Chemical Classification System, a system of alphanumeric codes developed by the World Health Organisation (WHO) for the classification of drugs and other medical products. It covers drugs designed for the treatment of disorders associated with anxiety and tension.

Details of drugs included in the category can be found here: [http://www.whocc.no/atc\\_ddd\\_index/?code=N05B](http://www.whocc.no/atc_ddd_index/?code=N05B)

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#### 5.4.82. Medication - Hypnotics and sedatives (N05C)

Whether the client is taking prescribed hypnotics and sedatives for a mental health condition as assessed at intake assessment, as represented by a code.

**Field name** medication\_hypnotics

**Data type** string

**Required** yes

**Domain** 1 Yes

2 No

9 Unknown

**Notes** The N05C class of drugs a therapeutic subgroup of the Anatomical Therapeutic Chemical Classification System, a system of alphanumeric codes developed by the World Health Organisation (WHO) for the classification of drugs and other medical products. It covers drugs designed to have mainly sedative or hypnotic actions. Hypnotic drugs are used to induce sleep and treat severe insomnia. Sedative drugs are prescribed to reduce excitability or anxiety.

Details of drugs included in the category can be found here: [http://www.whocc.no/atc\\_ddd\\_index/?code=N05C](http://www.whocc.no/atc_ddd_index/?code=N05C)

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#### 5.4.83. Medication - Psychostimulants and nootropics (N06B)

Whether the client is taking prescribed psychostimulants and nootropics for a mental health condition as assessed at intake assessment, as represented by a code.

**Field name** medication\_psychostimulants

**Data type** string

**Required** yes

**Domain**1Yes

2 No

9 Unknown

**Notes**The N06B class of drugs a therapeutic subgroup of the Anatomical Therapeutic Chemical Classification System, a system of alphanumeric codes developed by the World Health Organisation (WHO) for the classification of drugs and other medical products. It covers drugs designed to attention-deficit hyperactivity disorder (ADHD) and to improve impaired cognitive abilities.

Details of drugs included in the category can be found here: [http://www.whocc.no/atc\\_ddd\\_index/?code=N06B](http://www.whocc.no/atc_ddd_index/?code=N06B)

---

### 5.4.84. Modality

How the service contact was delivered, as represented by a code.

**Field name**service\_contact\_modality

**Data type**string

**Required**yes

**Domain**0No contact took place

1 Face to Face

2 Telephone

3 Video

4 Internet-based

**Notes**0 - **No contact took place**Only use this code where the service contact is recorded as a no show.

**1 - Face to Face**If 'Face to Face' is selected, a value other than 'Not applicable' must be selected for Service Contact Venue

- If 'Face to Face' is selected a valid Australian postcode must be entered for Service Contact Postcode. The unknown postcode is not valid.

**2 - Telephone**Includes any voice based communication that does not use video, regardless of the technology used to provide the voice communication. For example, this could either be over land line telephone, mobile telephone, VoIP.

**3 - Video**Includes any video based communication.

**4 - Internet-based** Any internet based communications that do not fall into the 2 - Telephone or 3 - Video categories. This includes email communication, providing the communication would normally warrant a dated entry in the clinical record of the client, involving a third party, such as a carer or family member, and/or other professional or mental health worker, or other service provider.

Note: If Service Contact Modality is not 'Face to Face' the postcode must be entered as unknown 9999.

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#### 5.4.85. Name

The name of the provider organisation.

**Field name**organisation\_name

**Data type**string (2,100)

**Required**yes

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#### 5.4.86. NDIS Participant

Is the client a participant in the National Disability Insurance Scheme?, as represented by a code.

**Field name**ndis\_participant

**Data type**string

**Required**yes

**Domain**1Yes

2 No

9 Not stated/inadequately described

---

#### 5.4.87. No Show

Where an appointment was made for an intended participant(s), but the intended participant(s) failed to attend the appointment, as represented by a code.

**Field name**service\_contact\_no\_show

**Data type**string

**Required**yes

**Domain**1 Yes

2 No

**Notes**1 - **Yes** The intended participant(s) failed to attend the appointment.

2 - **No** The intended participant(s) attended the appointment.

---

### 5.4.88. Organisation End Date

The date on which a provider organisation stopped delivering services.

**Field name**organisation\_end\_date

**Data type**date

**Required**yes

**Notes**For Date fields, data must be recorded in compliance with the standard format used across the National Health Data Dictionary; specifically, dates must be of fixed 8 column width in the format DDMMYYYY, with leading zeros used when necessary to pad out a value. For instance, 13th March 2008 would appear as 13032008.

- If the organisation end date is unknown, use 09099999.

For validation rules please refer to [Organisation](#).

---

### 5.4.89. Organisation Key

A sequence of characters which uniquely identifies the provider organisation to the Primary Health Network. Assigned by the Primary Health Network.

**Field name**organisation\_key

**Data type**string (2,50)

**Required**yes

**Notes**Organisation Keys must be generated by the PHN to be unique and must persist across time. See [Managing Provider Organisation Keys](#)

Organisation keys are case sensitive and must be valid unicode characters.

---

### 5.4.90. Organisation Path

A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation providing a service to the client.

**Field name**organisation\_path

**Data type**string

**Required**yes

**Notes**A combination of the Primary Health Network's (PHN's) Organisation Key and the Provider Organisation's Organisation Key separated by a colon.

Here is an example organisation structure showing the Organisation Path for each organisation:

| Organisation Key | Organisation Name          | Organisation Type                           | Commissioning Organisation | Organisation |
|------------------|----------------------------|---|----------------------------|--------------|
| PHN999           | Test PHN                   | Primary Health Network                      | None                       | PHN999       |
| PO101            | Test Provider Organisation | Private Allied Health Professional Practice | PHN999                     | PHN999:PO101 |

### 5.4.91. Organisation Start Date

The date on which a provider organisation started delivering services.

**Field name**organisation\_start\_date

**Data type**date

**Required**yes

**Notes**For Date fields, data must be recorded in compliance with the standard format used across the National Health Data Dictionary; specifically, dates must be of fixed 8 column width in the format DDMMYYYY, with leading zeros used when necessary to pad out a value. For instance, 13th March 2008 would appear as 13032008.

For validation rules please refer to [Organisation](#).

## 5.4.92. Organisation Tags

List of tags for the provider organisation.

**Field name**organisation\_tags

**Data type**string

**Required**no

**Notes**A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and `!`. Leading and trailing spaces will be stripped. e.g. `priority!, nurse required, pending-outcome-1` would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

`!reserved, ! reserved, !department-use-only`.

---

## 5.4.93. Organisation Type

The category that best describes the provider organisation.

**Field name**organisation\_type

**Data type**string

**Required**yes

**Domain**1 Private Allied Health Professional Practice

- 2 Private Psychiatry Practice
- 3 General Medical Practice
- 4 Private Hospital
- 5 Headspace Centre
- 6 Early Youth Psychosis Centre
- 7 Community-managed Community Support Organisation
- 8 Aboriginal Health/Medical Service
- 9 State/Territory Health Service Organisation
- 10 Drug and/or Alcohol Service



- 11 Primary Health Network
- 12 Medicare Local
- 13 Division of General Practice
- 98 Other
- 99 Missing

**Notes**  
**1 - Private Allied Health Professional Practice** The provider organisation is a group of single- or multi-discipline allied health practitioners operating as private service providers. This includes both group and solo practitioner entities.

**2 - Private Psychiatry practice** The provider organisation is a Private Psychiatry practice. This includes both group and solo practitioner entities.

**3 - General Medical Practice** The provider organisation is a General Medical Practice. This includes both group and solo practitioner entities.

**4 - Private Hospital** The provider organisation is a private hospital. This includes for-profit and not-for-profit hospitals.

**5 - Headspace Centre** The provider organisation is a Headspace centre, delivering services funded by the PHN.

Note: Headspace and Early Psychosis Youth Centres currently collect and report a standardised dataset to headspace National Office. Pending the future of these arrangements, reporting of the PMHC minimum data set is not required by those organisations previously funded through headspace National Office that transitioned to PHNs. Where new or additional services are commissioned by PHNs and delivered through existing Headspace or Early Psychosis Youth Centres, local decisions will be required as to whether these services can be captured through headspace National Office system or are better reported through the PMHC MDS.

**6 - Early Youth Psychosis Centre** The provider organisation is a Early Youth Psychosis Centre, delivering services funded by the PHN.

Note: See Note above re Headspace.

**7 - Community-managed Community Support Organisation** The provider organisation is a community-managed (non-government) organisation that primarily delivers disability-related or social support services.

**8 - Aboriginal Health/Medical Service** The provider organisation is an Aboriginal or Torres Strait Islander-controlled health service organisation.

**9 - State/Territory Health Service Organisation** The provider organisation is a health service entity principally funded by a state or territory government. This includes all services delivered through Local Hospital Networks (variously named across jurisdictions).

- 10 - Drug and/or Alcohol Service Organisation**The provider organisation is an organisation that provides specialised drug and alcohol treatment services. The organisation may be operating in the government or non-government sector, and where the latter, may be for-profit or not-for-profit.
- 11 - Primary Health Network**The PHN is the provider organisation and employs the service delivery practitioners. This may occur during the transition period as the PHN moves to a full commissioning role, or in cases of market failure where there is no option to commission external providers.
- 12 - Medicare Local**The provider organisation is a former Medicare Local entity.
- 13 - Division of General Practice**The provider organisation is a former Division of General Practice entity.
- 98 - Other**The provider organisation cannot be described by any of the available options.

---

#### 5.4.94. Organisation type referred to at Episode conclusion

Type of organisation to which the the client was referred at the Episode conclusion.

**Field name**organisation\_type\_referred\_to\_at\_episode\_conclusion

**Data type**string

**Required**no

**Domain**None/Not applicable

- 1 General Practice
- 2 Medical Specialist Consulting Rooms
- 3 Private practice
- 4 Public mental health service
- 5 Public Hospital
- 6 Private Hospital
- 7 Emergency Department
- 8 Community Health Centre
- 9 Drug and Alcohol Service
- 10 Community Support Organisation NFP
- 11 Indigenous Health Organisation

- 12 Child and Maternal Health
- 13 Nursing Service
- 14 Telephone helpline
- 15 Digital health service
- 16 Family Support Service
- 17 School
- 18 Tertiary Education institution
- 19 Housing service
- 20 Centrelink
- 21 Other
- 22 HeadtoHelp / HeadtoHealth Hub
- 23 Other PHN funded service
- 24 AMHC
- 99 Not stated

Multiple space separated values allowed

**Notes**Medical Specialist Consulting Rooms includes private medical practitioner rooms in public or private hospital or other settings.

Public mental health service refers to a state- or territory-funded specialised mental health services (i.e., specialised mental health care delivered in public acute and psychiatric hospital settings, community mental health care services, and specialised residential mental health care services).

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#### 5.4.95. Organisation type referred to at Intake conclusion

Type of organisation to which the the client was referred at the Intake conclusion.

**Field name**organisation\_type\_referred\_to\_at\_intake\_conclusion

**Data type**string

**Required**no

**Domain**1GP/Medical Practitioner

- 2 Hospital

- 3 Psychiatric/mental health service or facility
- 4 Alcohol and other drug treatment service
- 5 Other community/health care service
- 6 Correctional service
- 7 Police diversion
- 8 Court diversion
- 9 Legal service
- 10 Child protection agency
- 11 Community support groups/agencies
- 12 Centrelink or employment service
- 13 Housing and homelessness service
- 14 Telephone & online services/referral agency e.g. direct line
- 15 Disability support service
- 16 Aged care facility/service
- 17 Immigration department or asylum seeker/refugee support service
- 18 School/other education or training institution
- 19 Community based Drug and Alcohol Service
- 20 Youth service (non-AOD)
- 21 Indigenous service (non-AOD)
- 22 Extended care/rehabilitation facility
- 23 Palliative care service
- 24 Police (not diversion)
- 25 Public dental provider - community dental agency
- 26 Dental Hospital
- 27 Private Dental Provider
- 28 Early childhood service
- 29 Maternal and Child Health Service
- 30 Community nursing service

- 31 Emergency relief
- 32 Family support service (excl family violence)
- 33 Family violence service
- 34 Gambling support service
- 35 Maternity services
- 36 Peer support/self-help group
- 37 Private allied health provider
- 38 Sexual Assault service
- 39 Financial counsellor
- 40 Sexual health service
- 41 Medical specialist
- 42 AMHC
- 43 Other PHN funded service
- 44 HeadtoHelp / HeadtoHealth
- 97 No Referral
- 98 Other
- 99 Not stated/Inadequately described

Multiple space separated values allowed

**Notes** Medical Specialist Consulting Rooms includes private medical practitioner rooms in public or private hospital or other settings.

Public mental health service refers to a state- or territory-funded specialised mental health services (i.e., specialised mental health care delivered in public acute and psychiatric hospital settings, community mental health care services, and specialised residential mental health care services).

The intent is that each referral out only has one organisation type and that multiple organisation types implies multiple referrals. Where an organisation could belong to multiple types, the type that best suits the reason for the referral should be selected.

---

## 5.4.96. Participants

An indication of who participated in the Service Contact.

**Field name**service\_contact\_participants

**Data type**string

**Required**yes

**Domain**1 Individual client

- 2 Client group
- 3 Family / Client Support Network
- 4 Other health professional or service provider
- 5 Other
- 9 Not stated

**Notes**1 - **Individual**Code applies for Service Contacts delivered individually to a single client without third party participants. Please refer to the Note below.

2 - **Client group**Code applies for Service Contacts delivered on a group basis to two or more clients.

3 - **Family / Client Support Network**Code applies to Service Contacts delivered to the family/social support persons of the client, with or without the participation of the client.

4 - **Other health professional or service provider**Code applies for Service Contacts that involve another health professional or service provider (in addition to the Practitioner), with or without the participation of the client.

5 - **Other**Code applies to Service Contacts delivered to other third parties (e.g., teachers, employer), with or without the participation of the client.

*Note:* This item interacts with [Client Participation Indicator](#). Where [Participants](#) has a value of '1: Individual', [Client Participation Indicator](#) must have a value of '1: Yes'. [No Show](#) is used to record if the patient failed to attend the appointment.

---

## 5.4.97. Postcode

The Australian postcode where the service contact took place.

**Field name**service\_contact\_postcode

**Data type**string

**Required**yes

**Notes**A valid Australian postcode or 9999 if the postcode is unknown. The full list of Australian Postcodes can be found at [Australia Post](#).

- If Service Contact Modality is not 'Face to Face' enter 9999
- If Service Contact Modality is 'Face to Face' a valid Australian postcode must be entered
- As of 1 November 2016, PMHC MDS currently validates that postcodes are in the range 0200-0299 or 0800-9999.

METeOR [429894](#)

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#### 5.4.98. Practitioner Aboriginal and Torres Strait Islander Status

Whether a person identifies as being of Aboriginal and/or Torres Strait Islander origin, as represented by a code.

**Field name** practitioner\_atssi\_status

**Data type** string

**Required** yes

**Domain** 1 Aboriginal but not Torres Strait Islander origin

- 2 Torres Strait Islander but not Aboriginal origin
- 3 Both Aboriginal and Torres Strait Islander origin
- 4 Neither Aboriginal or Torres Strait Islander origin
- 9 Not stated/inadequately described

**Notes** Code 9 is not to be available as a valid answer to the questions but is intended for use:

- Primarily when importing data from other data collections that do not contain mappable data.
- Where an answer was refused.
- Where the question was not able to be asked prior to completion of assistance because the client was unable to communicate or a person who knows the client was not available.

METeOR [291036](#)

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#### 5.4.99. Practitioner Category

The type or category of the practitioner, as represented by a code.

**Field name** practitioner\_category

**Data type** string

Required<sub>yes</sub>

**Domain1**Clinical Psychologist

- 2 General Psychologist
- 3 Social Worker
- 4 Occupational Therapist
- 5 Mental Health Nurse
- 6 Aboriginal and Torres Strait Islander Health/Mental Health Worker
- 7 Low Intensity Mental Health Worker
- 8 General Practitioner
- 9 Psychiatrist
- 10 Other Medical
- 11 Other
- 12 Psychosocial Support Worker
- 13 Peer Support Worker
- 99 Not stated

**Notes**Practitioner category refers to the labour classification of the service provider delivering the Service Contact.

Practitioners should be assigned to the code that best describes their role for which they are engaged to deliver services to clients. Practitioners are registered in the PMHC MDS by Provider Organisations, with each practitioner assigned a code that is unique within the organisation.

In most cases, Practitioner Category will be determined by the training and qualifications of the practitioner. However, in some instances, a practitioner may be employed in a capacity that does not necessarily reflect their formal qualifications. For example, a person with a social work qualification may be employed primarily as a peer support worker on the basis of their lived experience of a mental illness. In such instances, the practitioner should be classified as a peer support worker.

**12 - Psychosocial Support Worker**Refers to practitioners who are principally employed to provide psychosocial support services to clients where the practitioner has specific training in the area (e.g., Cert 4 qualification) and cannot be better described by another category.

**13 - Peer Support Worker**Refers to practitioners who are principally employed to provide support to clients on the basis of the practitioner's lived experience of mental illness.

**Changes in effect from 1 January 2019**



- Two new codes have been added to the existing Practitioner Category data item, to allow for Psychosocial Support Workers (new code 12) and Peer Support Workers (new code 13) who are typically employed in psychosocial support programs.
- 

#### 5.4.100. Practitioner Gender

The term 'gender' refers to the way in which a person identifies their masculine or feminine characteristics. A persons gender relates to their deeply held internal and individual sense of gender and is not always exclusively male or female. It may or may not correspond to their sex assigned at birth.

**Field name**practitioner\_gender

**Data type**string

**Required**yes

**Domain**0Not stated/Inadequately described

- 1 Male
- 2 Female
- 3 Other

**Notes**1 - M - MaleAdults who identify themselves as men, and children who identify themselves as boys.

2 - F - FemaleAdults who identify themselves as women, and children who identify themselves as girls.

3 - X- OtherAdults and children who identify as non-binary, gender diverse, or with descriptors other than man/boy or woman/girl.

**ABS**<http://www.abs.gov.au/ausstats/abs@.nsf/Latestproducts/1200.0.55.012Main%20Features12016?opendocument&tabname=Summary&prodno=1200.0.55.012&issue=2016&num>

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#### 5.4.101. Practitioner Key

A unique identifier for a practitioner within the responsible provider organisation. Assigned by either the PHN or Provider Organisation depending on local procedures.

**Field name**practitioner\_key

**Data type**string (2,50)

**Required**yes

**Notes**PMHC MDS keys are case sensitive and must have between 2-50 valid unicode characters. Keys must start with A-Za-z0-9 (POSIX :alnum:).

Where data is being exported from client systems, these keys can be auto generated, providing that a key does not change once it is assigned.

Keys must be generated by the organisation to be unique at the Provider Organisation level and must persist across time. Creation of keys in this way allows records to be merged (where duplicate keys of the same record type have been identified) without having to re-allocate keys since they can never clash.

A recommended approach for the creation of keys is to compute [random UUIDs](#).

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### 5.4.102. Practitioner Tags

List of tags for the practitioner.

**Field name**practitioner\_tags

**Data type**string

**Required**no

**Notes**A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and !. Leading and trailing spaces will be stripped. e.g. priority!, nurse required, pending-outcome-1 would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

!reserved, ! reserved, !department-use-only.

---

### 5.4.103. Primary Practitioner Indicator

An indicator of whether the practitioner was the primary practitioner responsible for the service contact.

**Field name**primary\_practitioner\_indicator

**Data type**string

**Required**yes

**Domain**1Yes

2 No

---

#### 5.4.104. Principal Diagnosis

The Principal Diagnosis is the diagnosis established after study to be chiefly responsible for occasioning the client's care during the current Episode of Care.

**Field name**principal\_diagnosis

**Data type**string

**Required**yes

**Domain**100Anxiety disorders (ATAPS)

101Panic disorder

102Agoraphobia

103Social phobia

104Generalised anxiety disorder

105Obsessive-compulsive disorder

106Post-traumatic stress disorder

107Acute stress disorder

108Other anxiety disorder

200Affective (Mood) disorders (ATAPS)

201Major depressive disorder

202Dysthymia

203Depressive disorder NOS

204Bipolar disorder

205Cyclothymic disorder

206Other affective disorder

300Substance use disorders (ATAPS)

301Alcohol harmful use

302Alcohol dependence

303Other drug harmful use

304Other drug dependence

305Other substance use disorder

400 Psychotic disorders (ATAPS)

401 Schizophrenia

402 Schizoaffective disorder

403 Brief psychotic disorder

404 Other psychotic disorder

501 Separation anxiety disorder

502 Attention deficit hyperactivity disorder (ADHD)

503 Conduct disorder

504 Oppositional defiant disorder

505 Pervasive developmental disorder

506 Other disorder of childhood and adolescence

601 Adjustment disorder

602 Eating disorder

603 Somatoform disorder

604 Personality disorder

605 Other mental disorder

901 Anxiety symptoms

902 Depressive symptoms

903 Mixed anxiety and depressive symptoms

904 Stress related

905 Other

999 Missing

**Notes** Diagnoses are grouped into 8 major categories (9 for Additional Diagnosis):

- 000 - No additional diagnosis (Additional Diagnosis only)
- 1xx - Anxiety disorders
- 2xx - Affective (Mood) disorders
- 3xx - Substance use disorders
- 4xx - Psychotic disorders

- 5xx - Disorders with onset usually occurring in childhood and adolescence not listed elsewhere
- 6xx - Other mental disorders
- 9xx except 999 - No formal mental disorder but subsyndromal problems
- 999 - Missing or Unknown

The Principal Diagnosis should be determined by the treating or supervising clinical practitioner who is responsible for providing, or overseeing, services delivered to the client during their current episode of care. Each episode of care must have a Principal Diagnosis recorded and may have an Additional Diagnoses. In some instances the client's Principal Diagnosis may not be clear at initial contact and require a period of contact before a reliable diagnosis can be made. If a client has more than one diagnosis, the Principal Diagnosis should reflect the main presenting problem. Any secondary diagnosis should be recorded under the Additional Diagnosis field.

The coding options developed for the PMHC MDS have been selected to balance comprehensiveness and brevity. They comprise a mix of the most prevalent mental disorders in the Australian adult, child and adolescent population, supplemented by less prevalent conditions that may be experienced by clients of PHN-commissioned mental health services. The diagnosis options are based on an abbreviated set of clinical terms and groupings specified in the Diagnostic and Statistical Manual of Mental Disorders Fourth Edition (DSM-IV-TR). These code list summarises the approximate 300 unique mental health disorder codes in the full DSM-IV to a set of 9 major categories, and 37 individual codes. Diagnoses are grouped under higher level categories, based on the DSM-IV. Code numbers have been assigned specifically for the PMHC MDS to create a logical ordering but are capable of being mapped to both DSM-IV and ICD-10 codes.

Options for recording Principal Diagnosis include the broad category 'No formal mental disorder but subsyndromal problems' (codes commencing with 9). These codes should be used for clients who present with problems that do not meet threshold criteria for a formal diagnosis - for example, people experiencing subsyndromal symptoms who may be at risk of progressing to a more severe symptom level.

Each category has a final entry for capturing other conditions that don't meet the more specific entries in the category. This includes the 'No formal mental disorder but subsyndromal problems' category. Code 905 ('Other symptoms') can be used to capture situations where a formal mental disorder has not been diagnosed, but the symptoms do not fall under the more specific 9XX series entries. The 905 code should not be used where there is a formal but unlisted mental disorder. In such a situation code 605 ('Other mental disorder') should be used.

Reference: Diagnostic and Statistical Manual of Mental Disorders, Fourth Edition, Text Revision. Copyright 2000 American Psychiatric Association.

The following responses have been added to allow mapping of ATAPS data to PMHC format.

- 100: Anxiety disorders (ATAPS)
- 200: Affective (Mood) disorders (ATAPS)
- 300: Substance use disorders (ATAPS)

- 400: Psychotic disorders (ATAPS)

*Note: These four codes should only be used for Episodes that are migrated from ATAPS MDS sources that cannot be described by any other Diagnosis. It is expected that the majority of Episodes delivered to clients from 1st July, 2017 can be assigned to other diagnoses.*

These responses will only be allowed on episodes where the original ATAPS referral date was before 1 July 2017

These responses will only be allowed on episodes with the !ATAPS flag.

---

### 5.4.105. Principal Focus of Treatment Plan

The range of activities that best describes the overall services intended to be delivered to the client throughout the course of the episode. For most clients, this will equate to the activities that account for most time spent by the service provider.

**Field name**principal\_focus

**Data type**string

**Required**yes

**Domain**1Psychological therapy

- 2 Low intensity psychological intervention
- 3 Clinical care coordination
- 4 Complex care package
- 5 Child and youth-specific mental health services
- 6 Indigenous-specific mental health services
- 7 Other

**Notes**Describes the main focus of the services to be delivered to the client for the current Episode of Care, selected from a defined list of categories.

Service providers are required to report on the 'Principal Focus of Treatment Plan' for all accepted referrals. This requires a judgement to be made about the main focus of the services to be delivered to the client for the current Episode of Care, made following initial assessment and modifiable at a later stage. It is chosen from a defined list of categories, with the provider required to select the category that best fits the treatment plan designed for the client.

Principal Focus of Treatment Plan is necessarily a judgement made by the provider at the outset of service delivery but consistent with good practice, should be made on the basis of a treatment plan developed in collaboration with the client. It should not be confused with Service Type which is collected at each Service Contact.

**1 - Psychological therapy** The treatment plan for the client is primarily based around the delivery of psychological therapy by one or more mental health professionals. This category most closely matches the type of services delivered under the previous ATAPS program where up to 12 individual treatment sessions, and 18 in exceptional circumstances, could be provided. These sessions could be supplemented by up to 10 group-based sessions.

The concept of 'mental health professionals' has a specific meaning defined in the various guidance documentation prepared to support PHNs in implementation of reforms. It refers to service providers who meet the requirements for registration, credentialing or recognition as a qualified mental health professional and includes:

- Psychiatrists
- Registered Psychologists
- Clinical Psychologists
- Mental Health Nurses;
- Occupational Therapists;
- Social Workers
- Aboriginal and Torres Strait Islander health workers.

**2 - Low intensity psychological intervention** The treatment plan for the client is primarily based around delivery of time-limited, structured psychological interventions that are aimed at providing a less costly intervention alternative to 'standard' psychological therapy. The essence of low intensity interventions is that they utilise nil or relatively little qualified mental health professional time and are targeted at people with, or at risk of, mild mental illness. Low intensity episodes can be delivered through a range of mechanisms including:

- use of individuals with appropriate competencies but who do not meet the requirements for registration, credentialing or recognition as a mental health professional;
- delivery of services principally through group-based programs; and
- delivery of brief or low cost forms of treatment by mental health professionals.

**3 - Clinical care coordination** The treatment plan for the client is primarily based around delivery of a range of services where the overarching aim is to coordinate and better integrate care for the individual across multiple providers with the aim of improving clinical outcomes. Consultation and liaison may occur with primary health care providers, acute health, emergency services, rehabilitation and

support services or other agencies that have some level of responsibility for the client's clinical outcomes. These clinical care coordination and liaison activities are expected to account for a significant proportion of service contacts delivered throughout these episodes.

Activities focused on working in partnership and liaison with other health care and service providers and other individuals to coordinate and integrate service delivery to the client with the aim of improving their clinical outcomes. Consultation and liaison may occur with primary health care providers, acute health, emergency services, rehabilitation and support services, family, friends, other support people and carers and other agencies that have some level of responsibility for the client's treatment and/or well-being.

**4 - Complex Care Package**The treatment plan for the client is primarily based around the delivery of an individually tailored 'package' of services for a client with severe and complex mental illness who is being managed principally within a primary care setting. The overarching requirement is that the client receives an individually tailored 'package' of services that bundles a range of services that extends beyond 'standard' service delivery and which is funded through innovative, non-standard funding models. Note: As outlined in the relevant guidance documentation, only three selected PHN Lead Sites with responsibilities for trialling work in this area are expected to deliver complex care packages. A wider roll-out may be undertaken in the future pending results of the trial.

**5 - Child and youth-specific mental health services**The treatment plan for the client is primarily based around the delivery of a range of services for children (0-11 years) or youth (aged 12-24 years) who present with a mental illness, or are at risk of mental illness. These episodes are characterised by services that are designed specifically for children and young people, include a broader range of both clinical and non-clinical services and may include a significant component of clinical care coordination and liaison. Child and youth-specific mental health episodes have substantial flexibility in types of services actually delivered.

**6 - Indigenous-specific services**The treatment plan for the client is primarily based around delivery of mental health services that are specifically designed to provide culturally appropriate services for Aboriginal and Torres Strait Islander peoples.

**7 - Other**The treatment plan for the client is primarily based around services that cannot be described by other categories.

---

### 5.4.106. Proficiency in Spoken English

The self-assessed level of ability to speak English, asked of people whose first language is a language other than English or who speak a language other than English at home.

Field nameprof\_english

Data typestring

Requiredyes



**Domain**0 Not applicable (persons under 5 years of age or who speak only English)

- 1 Very well
- 2 Well
- 3 Not well
- 4 Not at all
- 9 Not stated/inadequately described

**Notes**0 - **Not applicable (persons under 5 years of age or who speak only English)**Not applicable, is to be used for people under 5 years of age and people who speak only English.

9 - **Not stated/inadequately described**Not stated/inadequately described, is not to be used on primary collection forms. It is primarily for use in administrative collections when transferring data from data sets where the item has not been collected.

**METeOR**270203

---

## 5.4.107. Program Type

The overarching program area that an Intake or Episode record is associated with.

**Field name**program\_type

**Data type**string

**Required**yes

**Domain**1 Flexible Funding Pool

- 2 Head to Health
- 3 AMHC
- 4 Psychosocial
- 5 Bushfire Recovery 2020

**Notes**1 - **Flexible Funding Pool**Organisations can use this field for episodes being delivered through all other Programs commissioned through Primary Mental Health Care Schedule that are not otherwise described by another category. This may include but is not limited to general Stepped Care, Mental Health in Residential Aged Care Facilities, and Indigenous Mental Health.

**2 - Head to Health** Organisations can use this field for episodes delivered through the Head to Health Program.

This includes Head to Health Adult Centres and Satellites and pop-up clinics.

NSW and Victorian pop-up clinics data have been identified using the Head to Help Version 3 extension and !covid19 tag. Any historical or new records that are identified this way will be mapped to this Program Type field under the Version 4 specification. The !covid19 tag will remain as a reserved tag for the original purpose of indicating that an episode has occurred as result of the COVID-19 pandemic once Head to Help Version 3 extension reaches it's end of life date.

**3 - AMHC** Organisations can use this field for episodes delivered through the Head to Health Program by organisations that were already delivering the Adult Mental Health Centre (AMHC) trial sites.

This change only applies to the following PHNs implementing AMHCs from December 2021:

- West Victoria PHN
- Northern Territory PHN
- ACT PHN
- North Perth PHN
- Nepean Blue Mountains PHN
- North Queensland PHN
- Tasmania PHN

AMHC data has been identified using the !amhc tag. Any historical records created on or before 30 June 2022 that use this tag will be mapped to this Program Type under the Version 4 specification. The !amhc tag will be removed from future use once PMHC MDS Version 2 specification reaches it's end of life date.

From July 1 2022 the AMHC trial sites were consolidated under the Head to Health program. For data collection purposes, organisations delivering Head to Health services that were already delivering AMHC trial sites can use either the AMHC or Head to Health program type for records created on or after 1 July 2022.

**4 - Psychosocial** Organisations can use this field for episodes delivered through the National Psychosocial Support Services Program.

Psychosocial data has been identified using the Principal Focus of Treatment Plan (PFOT) "Psychosocial" category. Any historical or new records that utilise the Psychosocial PFOT will be mapped to this Program Type field under the Version 4 specification. The Psychosocial PFOT category will no longer be available under the Version 4 specification and further guidance will be provided by the Department to support the management of this change in data collection requirements.

Any records that have the Psychosocial PFOT but also have a !covid19, !amhc, or !br20 tag will be mapped to the respective Program Type associated with those tags rather than the Psychosocial Program Type.

**5 - Bushfire Recovery 2020** Organisations in fire affected communities can use this field for episodes delivered through the Australian Government Mental Health Response to Bushfire Trauma.

This data has been identified using the !br20 tag. Any historical or new records using this tag will be mapped to this Program Type field under the Version 4 specification. The !br20 tag will be removed from future use once the Bushfire Program is concluded.

---

#### 5.4.108. Referral Date

The date the referrer made the referral.

**Field name** referral\_date

**Data type** date

**Required** yes

**Notes** For Date fields, data must be recorded in compliance with the standard format used across the National Health Data Dictionary; specifically, dates must be of fixed 8 column width in the format DDMMYYYY, with leading zeros used when necessary to pad out a value. For instance, 13th March 2008 would appear as 13032008.

- The referral date for Intakes must not be before 1st January 2020.
- The referral date for Episodes must not be before 1st January 2014.
- The referral date must not be in the future.

Referral date was optional in specifications prior to Version 4. In Version 4 referral date has been made mandatory. In order to export and re-upload episode data that was uploaded or entered prior to Version 4 the value '09099999' will be used in data exports and allowed for existing episode data without a referral date. See [Episode](#) for rules on how this value may be used.

---

#### 5.4.109. Referred to Organisation Path

A sequence of colon separated Organisation Keys that fully specifies the Provider Organisation to which the intake referred the client.

**Field name** referred\_to\_organisation\_path

**Data type** string

**Required** no

**Notes** A combination of the referred to Primary Health Network's (PHN's) Organisation Key and the referred to Provider Organisation's Organisation Key separated by a colon.

Here is an example organisation structure showing the Organisation Path for each organisation:

| Organisation Key | Organisation Name          | Organisation Type                           | Commissioning Organisation | Organisation |
|------------------|----------------------------|---|----------------------------|--------------|
| PHN999           | Test PHN                   | Primary Health Network                      | None                       | PHN999       |
| PO101            | Test Provider Organisation | Private Allied Health Professional Practice | PHN999                     | PHN999:PO101 |

#### 5.4.110. Referrer Organisation Type

Type of organisation in which the referring professional is based.

**Field name**referrer\_organisation\_type

**Data type**string

**Required**yes

**Domain**1General Practice

- 2 Medical Specialist Consulting Rooms
- 3 Private practice
- 4 Public mental health service
- 5 Public Hospital
- 6 Private Hospital
- 7 Emergency Department
- 8 Community Health Centre
- 9 Drug and Alcohol Service
- 10 Community Support Organisation NFP
- 11 Indigenous Health Organisation
- 12 Child and Maternal Health
- 13 Nursing Service
- 14 Telephone helpline

- 15 Digital health service
- 16 Family Support Service
- 17 School
- 18 Tertiary Education institution
- 19 Housing service
- 20 Centrelink
- 21 Other
- 98 N/A - Self referral
- 99 Not stated

**Notes** Medical Specialist Consulting Rooms includes private medical practitioner rooms in public or private hospital or other settings.

Public mental health service refers to a state- or territory-funded specialised mental health services (i.e., specialised mental health care delivered in public acute and psychiatric hospital settings, community mental health care services, and specialised residential mental health care services).

Not applicable should only be selected in instances of Self referral.

---

#### 5.4.111. Referrer Profession

Profession of the provider who referred the client.

**Field name**referrer\_profession

**Data type**string

**Required**yes

**Domain**1General Practitioner

- 2 Psychiatrist
- 3 Obstetrician
- 4 Paediatrician
- 5 Other Medical Specialist
- 6 Midwife
- 7 Maternal Health Nurse

- 8 Psychologist
- 9 Mental Health Nurse
- 10 Social Worker
- 11 Occupational therapist
- 12 Aboriginal Health Worker
- 13 Educational professional
- 14 Early childhood service worker
- 15 Other
- 98 N/A - Self referral
- 99 Not stated

**Notes** New arrangements for some services delivered in primary mental health care allows clients to refer themselves for treatment. Therefore, 'Self' is a response option included within 'Referrer profession'.

---

#### 5.4.112. SDQ Collection Occasion - Version

The version of the SDQ collected.

**Field name** `sdq_version`

**Data type** `string`

**Required** `yes`

**Domain** **PC101** Parent Report Measure 4-10 yrs, Baseline version, Australian Version 1

**PC201** Parent Report Measure 4-10 yrs, Follow Up version, Australian Version 1

**PY101** Parent Report Measure 11-17 yrs, Baseline version, Australian Version 1

**PY201** Parent Report Measure 11-17 yrs, Follow Up version, Australian Version 1

**YR101** Self report Version, 11-17 years, Baseline version, Australian Version 1

**YR201** Self report Version, 11-17 years, Follow Up version, Australian Version 1

**Notes** Domain values align with those collected in the NOCC dataset as defined at <https://webval.validator.com.au/spec/NOCC/current/SDQ/SDQVer>

---

#### 5.4.113. SDQ - Conduct Problem Scale

Field name`sdq_conduct_problem`

Data type`integer`

Required`yes`

Domain`0 - 10, 99 = Not stated / Missing`

NotesSee [SDQ items and Scale Summary scores](#) for instructions on scoring the Conduct Problem Scale.

When reporting individual item scores use '99 - Not stated / Missing'.

---

#### 5.4.114. SDQ - Emotional Symptoms Scale

Field name`sdq_emotional_symptoms`

Data type`integer`

Required`yes`

Domain`0 - 10, 99 = Not stated / Missing`

NotesSee [SDQ items and Scale Summary scores](#) for instructions on scoring the Emotional Symptoms Scale.

When reporting individual item scores use '99 - Not stated / Missing'.

---

#### 5.4.115. SDQ - Hyperactivity Scale

Field name`sdq_hyperactivity`

Data type`integer`

Required`yes`

Domain`0 - 10, 99 = Not stated / Missing`

NotesSee [SDQ items and Scale Summary scores](#) for instructions on scoring the Hyperactivity Scale.

When reporting individual item scores use '99 - Not stated / Missing'.

---

#### 5.4.116. SDQ - Impact Score

Field name`sdq_impact`

Data type`integer`

Required<sub>yes</sub>

Domain<sub>0 - 10, 99 = Not stated / Missing</sub>

Notes<sub>See [SDQ items and Scale Summary scores](#) for instructions on scoring the Impact Score.</sub>

When reporting individual item scores use '99 - Not stated / Missing'.

---

#### 5.4.117. SDQ - Peer Problem Scale

Field name<sub>sdq\_peer\_problem</sub>

Data type<sub>integer</sub>

Required<sub>yes</sub>

Domain<sub>0 - 10, 99 = Not stated / Missing</sub>

Notes<sub>See [SDQ items and Scale Summary scores](#) for instructions on scoring the Peer Problem Scale.</sub>

When reporting individual item scores use '99 - Not stated / Missing'.

---

#### 5.4.118. SDQ - Prosocial Scale

Field name<sub>sdq\_prosocial</sub>

Data type<sub>integer</sub>

Required<sub>yes</sub>

Domain<sub>0 - 10, 99 = Not stated / Missing</sub>

Notes<sub>See [SDQ items and Scale Summary scores](#) for instructions on scoring the Prosocial Scale.</sub>

When reporting individual item scores use '99 - Not stated / Missing'.

---

#### 5.4.119. SDQ - Question 1

Parent Report: Considerate of other people's feelings.

Youth Self Report: I try to be nice to other people. I care about their feelings.

Field name<sub>sdq\_item1</sub>

Data type<sub>string</sub>

Required<sub>yes</sub>



**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.120. SDQ - Question 2

Parent Report: Restless, overactive, cannot stay still for long.

Youth Self Report: I am restless, I cannot stay still for long.

**Field name**sdq\_item2

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.121. SDQ - Question 3

Parent Report: Often complains of headaches, stomach-aches or sickness.

Youth Self Report: I get a lot of headaches, stomach-aches or sickness.

**Field name**sdq\_item3

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.122. SDQ - Question 4

Parent Report: Shares readily with other children {for example toys, treats, pencils} / young people {for example CDs, games, food}.

Youth Self Report: I usually share with others, for examples CDs, games, food.

**Field name**sdq\_item4

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.123. SDQ - Question 5

Parent Report: Often loses temper.

Youth Self Report: I get very angry and often lose my temper.

**Field name**sdq\_item5

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.124. SDQ - Question 6

Parent Report: {Rather solitary, prefers to play alone} / {would rather be alone than with other young people}.

Youth Self Report: I would rather be alone than with people of my age.

**Field name**sdq\_item6

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.125. SDQ - Question 7

Parent Report: {Generally well behaved} / {Usually does what adults requests}.

Youth Self Report: I usually do as I am told.

**Field name**sdq\_item7

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.126. SDQ - Question 8

Parent Report: Many worries or often seems worried.

Youth Self Report: I worry a lot.

**Field name**sdq\_item8

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.127. SDQ - Question 9

Parent Report: Helpful if someone is hurt, upset or feeling ill.

Youth Self Report: I am helpful if someone is hurt, upset or feeling ill.

**Field name**sdq\_item9

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.128. SDQ - Question 10

Parent Report: Constantly fidgeting or squirming.

Youth Self Report: I am constantly fidgeting or squirming.

**Field name**sdq\_item10

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)

9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.129. SDQ - Question 11

Parent Report: Has at least one good friend.

Youth Self Report: I have one good friend or more.

**Field name**sdq\_item11

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.130. SDQ - Question 12

Parent Report: Often fights with other {children} or bullies them / {young people}.

Youth Self Report: I fight a lot. I can make other people do what I want.

**Field name**sdq\_item12

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True

- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.131. SDQ - Question 13

Parent Report: Often unhappy, depressed or tearful.

Youth Self Report: I am often unhappy, depressed or tearful.

**Field name**sdq\_item13

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.132. SDQ - Question 14

Parent Report: Generally liked by other {children} / {young people}

Youth Self Report: Other people my age generally like me.

**Field name**sdq\_item14

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.133. SDQ - Question 15

Parent Report: Easily distracted, concentration wanders.

Youth Self Report: I am easily distracted, I find it difficult to concentrate.

**Field name**sdq\_item15

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.134. SDQ - Question 16

Parent Report: Nervous or {clingy} in new situations, easily loses confidence {omit clingy in PY}.

Youth Self Report: I am nervous in new situations. I easily lose confidence.

**Field name**sdq\_item16



**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.135. SDQ - Question 17

Parent Report: Kind to younger children.

Youth Self Report: I am kind to younger people.

**Field name**sdq\_item17

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.136. SDQ - Question 18

Parent Report: Often lies or cheats.

Youth Self Report: I am often accused of lying or cheating.

**Field name**sdq\_item18

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.137. SDQ - Question 19

Parent Report: Picked on or bullied by {children} / {youth}.

Youth Self Report: Other children or young people pick on me or bully me.

**Field name**sdq\_item19

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.138. SDQ - Question 20

Parent Report: Often volunteers to help others (parents, teachers, {other} children) / Omit 'other' in PY.

Youth Self Report: I often volunteer to help others (parents, teachers, children).

**Field name**sdq\_item20

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.139. SDQ - Question 21

Parent Report: Thinks things out before acting.

Youth Self Report: I think before I do things.

**Field name**sdq\_item21

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.140. SDQ - Question 22

Parent Report: Steals from home, school or elsewhere.

Youth Self Report: I take things that are not mine from home, school or elsewhere.

**Field name**sdq\_item22

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.141. SDQ - Question 23

Parent Report: Gets along better with adults than with other {children} / {youth}.

Youth Self Report: I get along better with adults than with people my own age.

**Field name**sdq\_item23

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)

9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.142. SDQ - Question 24

Parent Report: Many fears, easily scared.

Youth Self Report: I have many fears, I am easily scared.

**Field name**sdq\_item24

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True
- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.143. SDQ - Question 25

Parent Report: Good attention span sees chores or homework through to the end.

Youth Self Report: I finish the work I'm doing. My attention is good.

**Field name**sdq\_item25

**Data type**string

**Required**yes

**Domain**0Not True

- 1 Somewhat True

- 2 Certainly True
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.144. SDQ - Question 26

Parent Report: Overall, do you think that your child has difficulties in any of the following areas: emotions, concentration, behaviour or being able to get along with other people?

Youth Self Report: Overall, do you think that you have difficulties in any of the following areas: emotions, concentration, behaviour or being able to get along with other people?

**Field name**sdq\_item26

**Data type**string

**Required**yes

**Domain**No

- 1 Yes - minor difficulties
- 2 Yes - definite difficulties
- 3 Yes - severe difficulties
- 7 Unable to rate (insufficient information)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.145. SDQ - Question 27

Parent Report: How long have these difficulties been present?

Youth Self Report: How long have these difficulties been present?

**Field name**sdq\_item27

**Data type**string

**Required**yes

**Domain**0Less than a month

- 1 1-5 months
- 2 6-12 months
- 3 Over a year
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions: - PC101 - PY101 - YR101

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.146. SDQ - Question 28

Parent Report: Do the difficulties upset or distress your child?

Youth Self Report: Do the difficulties upset or distress you?

**Field name**sdq\_item28

**Data type**string

**Required**yes

**Domain**0Not at all

- 1 A little
- 2 A medium amount
- 3 A great deal
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.147. SDQ - Question 29

Parent Report: Do the difficulties interfere with your child's everyday life in the following areas? HOME LIFE.

Youth Self Report: Do the difficulties interfere with your everyday life in the following areas? HOME LIFE.

**Field name**sdq\_item29

**Data type**string

**Required**yes

**Domain**0Not at all

- 1 A little
- 2 A medium amount
- 3 A great deal
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.148. SDQ - Question 30

Parent Report: Do the difficulties interfere with your child's everyday life in the following areas? FRIENDSHIPS.

Youth Self Report: Do the difficulties interfere with your everyday life in the following areas? FRIENDSHIPS.

**Field name**sdq\_item30

**Data type**string

**Required**yes

**Domain**0Not at all

- 1 A little



- 2 A medium amount
- 3 A great deal
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.149. SDQ - Question 31

Parent Report: Do the difficulties interfere with your child's everyday life in the following areas? CLASSROOM LEARNING.

Youth Self Report: Do the difficulties interfere with your everyday life in the following areas? CLASSROOM LEARNING

**Field name**sdq\_item31

**Data type**string

**Required**yes

**Domain**0Not at all

- 1 A little
- 2 A medium amount
- 3 A great deal
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.150. SDQ - Question 32

Parent Report: Do the difficulties interfere with your child's everyday life in the following areas? LEISURE ACTIVITIES.

Youth Self Report: Do the difficulties interfere with your everyday life in the following areas? LEISURE ACTIVITIES.

**Field name**sdq\_item32

**Data type**string

**Required**yes

**Domain**0Not at all

- 1 A little
- 2 A medium amount
- 3 A great deal
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.151. SDQ - Question 33

Parent Report: Do the difficulties put a burden on you or the family as a whole?

Youth Self Report: Do the difficulties make it harder for those around you (family, friends, teachers, etc)?

**Field name**sdq\_item33

**Data type**string

**Required**yes

**Domain**0Not at all

- 1 A little
- 2 A medium amount

- 3 A great deal
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions: All

When reporting subscale and total scores use '9 - Not stated / Missing'.

### 5.4.152. SDQ - Question 34

Parent Report: Since coming to the services, are your child's problems:

Youth Self Report: 'Since coming to the service, are your problems:

**Field name**sdq\_item34

**Data type**string

**Required**yes

**Domain**0Much worse

- 1 A bit worse
- 2 About the same
- 3 A bit better
- 4 Much better
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions:

- PC201
- PY201
- YR201

When reporting subscale and total scores use '9 - Not stated / Missing'.

### 5.4.153. SDQ - Question 35

Has coming to the service been helpful in other ways eg. providing information or making the problems bearable?

**Field name**sdq\_item35

**Data type**string

**Required**yes

**Domain**0Not at all

- 1 A little
- 2 A medium amount
- 3 A great deal
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions:

- PC201
- PY201
- YR201

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

### 5.4.154. SDQ - Question 36

Over the last 6 months have your child's teachers complained of fidgetiness, restlessness or overactivity?

**Field name**sdq\_item36

**Data type**string

**Required**yes

**Domain**0No

- 1 A little
- 2 A lot
- 7 Unable to rate (insufficient information)

8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)

9 Not stated / Missing

**Notes**Required Versions:

- PC101
- PY101

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.155. SDQ - Question 37

Over the last 6 months have your child's teachers complained of poor concentration or being easily distracted?

**Field name**sdq\_item37

**Data type**string

**Required**yes

**Domain**No

- 1 A little
- 2 A lot
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions:

- PC101
- PY101

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.156. SDQ - Question 38

Over the last 6 months have your child's teachers complained of acting without thinking, frequently butting in, or not waiting for his or her turn?

**Field name**sdq\_item38

**Data type**string

**Required**yes

**Domain**0No

- 1 A little
- 2 A lot
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions:

- PC101
- PY101

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.157. SDQ - Question 39

Does your family complain about you having problems with overactivity or poor concentration?

**Field name**sdq\_item39

**Data type**string

**Required**yes

**Domain**0No

- 1 A little
- 2 A lot
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions:

- YR101

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.158. SDQ - Question 40

Do your teachers complain about you having problems with overactivity or poor concentration?

**Field name**sdq\_item40

**Data type**string

**Required**yes

**Domain**0No

- 1 A little
- 2 A lot
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions:

- YR101

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.159. SDQ - Question 41

Does your family complain about you being awkward or troublesome?

**Field name**sdq\_item41

**Data type**string

**Required**yes

**Domain**0No

- 1 A little
- 2 A lot
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)

9 Not stated / Missing

**Notes**Required Versions:

- YR101

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.160. SDQ - Question 42

Do your teachers complain about you being awkward or troublesome?

**Field name**sdq\_item42

**Data type**string

**Required**yes

**Domain**0No

- 1 A little
- 2 A lot
- 7 Unable to rate (insufficient information)
- 8 Not applicable (collection not required - item not included in the version collected, or SDQ Item 26 = 0)
- 9 Not stated / Missing

**Notes**Required Versions:

- YR101

When reporting subscale and total scores use '9 - Not stated / Missing'.

---

#### 5.4.161. SDQ - Tags

List of tags for the measure.

**Field name**sdq\_tags

**Data type**string

**Required**no

**Notes**A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.



Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and `!`. Leading and trailing spaces will be stripped. e.g. `priority!, nurse required, pending-outcome-1` would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

`!reserved, ! reserved, !department-use-only`.

---

#### 5.4.162. SDQ - Total Difficulties Score

**Field name**`sdq_total`

**Data type**`integer`

**Required**`yes`

**Domain**`0 - 40, 99 = Not stated / Missing`

**Notes**See [SDQ items and Scale Summary scores](#) for instructions on scoring the Total Difficulties Score.

When reporting individual item scores use '99 - Not stated / Missing'.

---

#### 5.4.163. Service Contact Date

The date of each mental health service contact between a health service provider and patient/client.

**Field name**`service_contact_date`

**Data type**`date`

**Required**`yes`

**Notes**For Date fields, data must be recorded in compliance with the standard format used across the National Health Data Dictionary; specifically, dates must be of fixed 8 column width in the format DDMMYYYY, with leading zeros used when necessary to pad out a value. For instance, 13th March 2008 would appear as 13032008.

- The service contact date must not be before 1st January 2014.
- The service contact date must not be in the future.

**METeOR**[494356](#)

---

#### 5.4.164. Service Contact Key

This is a number or code assigned to each service contact. The Service Contact Key is unique and stable for each service contact at the level of the Provider Organisation.

**Field name**service\_contact\_key

**Data type**string (2,50)

**Required**yes

**Notes**PMHC MDS keys are case sensitive and must have between 2-50 valid unicode characters. Keys must start with A-Za-z0-9 (POSIX :alnum:).

Where data is being exported from client systems, these keys can be auto generated, providing that a key does not change once it is assigned.

Keys must be generated by the organisation to be unique at the Provider Organisation level and must persist across time. Creation of keys in this way allows records to be merged (where duplicate keys of the same record type have been identified) without having to re-allocate keys since they can never clash.

A recommended approach for the creation of keys is to compute [random UUIDs](#).

---

#### 5.4.165. Service Contact Practitioner Key

This is a number or code assigned to each service contact practitioner. The Service Contact Practitioner Key is unique and stable for each service contact practitioner at the level of the Provider Organisation.

**Field name**service\_contact\_practitioner\_key

**Data type**string (2,50)

**Required**yes

**Notes**PMHC MDS keys are case sensitive and must have between 2-50 valid unicode characters. Keys must start with A-Za-z0-9 (POSIX :alnum:).

Where data is being exported from client systems, these keys can be auto generated, providing that a key does not change once it is assigned.

Keys must be generated by the organisation to be unique at the Provider Organisation level and must persist across time. Creation of keys in this way allows records to be merged (where duplicate keys of the same record type have been identified) without having to re-allocate keys since they can never clash.

A recommended approach for the creation of keys is to compute [random UUIDs](#).

---

#### 5.4.166. Service Contact Tags

List of tags for the service contact.

**Field name**service\_contact\_tags

**Data type**string

**Required**no

**Notes**A comma separated list of tags.

Organisations can use this field to tag records in order to partition them as per local requirements.

Tags can contain lower case letters (or will get lowercased), numbers, dashes, spaces, and !. Leading and trailing spaces will be stripped. e.g. priority!, nurse required, pending-outcome-1 would all be legitimate.

Tags beginning with an exclamation mark (!) are reserved for future use by the Department. e.g.

!reserved, ! reserved, !department-use-only.

---

## 5.4.167. Service Contact Type

The main type of service provided in the service contact, as represented by the service type that accounted for most provider time.

**Field name**service\_contact\_type

**Data type**string

**Required**yes

**Domain**0No contact took place

- 1 Assessment
- 2 Structured psychological intervention
- 3 Other psychological intervention
- 4 Clinical care coordination/liaison
- 5 Clinical nursing services
- 6 Child or youth specific assistance NEC
- 7 Suicide prevention specific assistance NEC
- 8 Cultural specific assistance NEC
- 9 Psychosocial support
- 98 ATAPS

**Notes**Describes the main type of service delivered in the contact, selected from a defined list of categories. Where more than service type was provided select that which accounted for most provider time. Service providers are required to report on Service Type for all Service Contacts.

*Note: NEC is used for 'Not Elsewhere Classified'. For these records, only use these service types if they cannot be classified by any of the other service options.*

**0 - No contact took place** Only use this code where the service contact is recorded as a no show.

**1 - Assessment** Determination of a person's mental health status and need for mental health services, made by a suitably trained mental health professional, based on the collection and evaluation of data obtained through interview and observation, of a person's history and presenting problem(s). Assessment may include consultation with the person's family and concludes with formation of problems/issues, documentation of a preliminary diagnosis, and a treatment plan.

**2 - Structured psychological intervention** Those interventions which include a structured interaction between a client and a service provider using a recognised, psychological method, for example, cognitive behavioural techniques, family therapy or psycho education counselling. These are recognised, structured or published techniques for the treatment of mental ill-health. Structured psychological interventions are designed to alleviate psychological distress or emotional disturbance, change maladaptive behaviour and foster mental health. Structured psychological therapies can be delivered on either an individual or group basis, typically in an office or community setting. They may be delivered by trained mental health professionals or other individuals with appropriate competencies but who do not meet the requirements for registration, credentialing or recognition as a mental health professional. Structured Psychological Therapies include but are not limited to:

- Psycho-education (including motivational interviewing)
- Cognitive-behavioural therapies
- Relaxation strategies
- Skills training
- Interpersonal therapy

**3 - Other psychological intervention** Psychological interventions that do not meet criteria for structured psychological intervention.

**4 - Clinical care coordination/liaison** Activities focused on working in partnership and liaison with other health care and service providers and other individuals to coordinate and integrate service delivery to the client with the aim of improving their clinical outcomes. Consultation and liaison may occur with primary health care providers, acute health, emergency services, rehabilitation and support services, family, friends, other support people and carers and other agencies that have some level of responsibility for the client's treatment and/or well being.

**5 - Clinical nursing services** Services delivered by mental health nurses that cannot be described elsewhere. Typically, these aim to provide clinical support to clients to effectively manage their symptoms and avoid unnecessary hospitalisation. Clinical nursing services include:

- monitoring a client's mental state;

- liaising closely with family and carers as appropriate;
- administering and monitoring compliance with medication;
- providing information on physical health care, as required and, where appropriate, assist in addressing the physical health inequities of people with mental illness; and
- improving links to other health professionals/clinical service providers.

**6 - Child or youth-specific assistance NEC** Services delivered to, or on behalf, of a child or young person that cannot be described elsewhere. These can include, for example, working with a child's teacher to provide advice on assisting the child in their educational environment; working with a young person's employer to assist the young person to their work environment.

*Note: This code should only be used for Service Contacts that cannot be described by any other Service Type. It is expected that the majority of Service Contacts delivered to children and young people can be assigned to other categories.*

**7 - Suicide prevention specific assistance NEC** Services delivered to, or on behalf, of a client who presents with risk of suicide that cannot be described elsewhere. These can include, for example, working with the person's employers to advise on changes in the workplace; working with a young person's teacher to assist the child in their school environment; or working with relevant community-based groups to assist the client to participate in their activities.

*Note: This code should only be used for Service Contacts that cannot be described by any other Service Type. It is expected that the majority of Service Contacts delivered to client's who have a risk of suicide can be assigned to other categories.*

**8 - Cultural specific assistance NEC** Culturally appropriate services delivered to, or on behalf, of an Aboriginal or Torres Strait Islander client that cannot be described elsewhere. These can include, for example, working with the client's community support network including family and carers, men's and women's groups, traditional healers, interpreters and social and emotional wellbeing counsellors.

*Note: This code should only be used for Service Contacts that cannot be described by any other Service Type. It is expected that the majority of Service Contacts (see domains below) delivered to Aboriginal or Torres Strait Islander clients can be assigned to other categories.*

**9 - Psychosocial support** Service providers are required to report on Service Contact Type for every contact with a client. This requires a judgement about the main service delivered at each contact, selected from a small list of options, and based on the activity that accounted for most provider time. Service Contact Type complements Principal Focus of Treatment Plan by capturing information to understand the mix of services provided within an individual episode of care.

Service Contact Type should be coded as Psychosocial Support (code 9) where the main services delivered during the contact involved the delivery of psychosocial support services. Psychosocial support services are defined for PMHC MDS purposes as services that focus on building capacity and stability in one or more of the following areas:

- social skills and friendships, family connections;
- managing daily living needs;
- financial management and budgeting;
- finding and maintaining a home;
- vocational skills and goals, including volunteering;
- educational and training goals;
- maintaining physical wellbeing, including exercise;
- building broader life skills including confidence and resilience.

These services are usually delivered by a range of non-clinical providers including peer support workers with lived experience of mental illness.

Service Contacts recorded as psychosocial support may be delivered in all episodes of care, regardless of episode type. However, it is expected that they will be mainly associated with episodes where the Principal Focus of Treatment Plan is classified as Psychosocial Support.

**98 - ATAPS** Services delivered as part of ATAPS funded referrals that are recorded and/or migrated into the PMHC MDS.

*Note: This code should only be used for Service Contacts that are migrated from ATAPS MDS sources that cannot be described by any other Service Type. It is expected that the majority of Service Contacts delivered to clients from 1st July, 2017 can be assigned to other categories.*

This response will not be allowed on service contacts delivered after 30 June 2018. (All ATAPS referrals should have concluded by that date).

This response will only be allowed on service contacts with the !ATAPS flag.

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#### **5.4.168. Source of Cash Income**

The source from which a person derives the greatest proportion of his/her income, as represented by a code.

**Field name** income\_source

**Data type** string

**Required** yes

**Domain** N/A - Client aged less than 16 years

- 1 Disability Support Pension
- 2 Other pension or benefit (not superannuation)
- 3 Paid employment
- 4 Compensation payments
- 5 Other (e.g. superannuation, investments etc.)
- 6 Nil income
- 7 Not known
- 9 Not stated/inadequately described

**Notes** This data standard is not applicable to person's aged less than 16 years.

This item refers to the source by which a person derives most (equal to or greater than 50%) of his/her income. If the person has multiple sources of income and none are equal to or greater than 50%, the one which contributes the largest percentage should be counted.

This item refers to a person's own main source of income, not that of a partner or of other household members. If it is difficult to determine a 'main source of income' over the reporting period (i.e. it may vary over time) please report the main source of income during the reference week.

Code 7 'Not known' should only be recorded when it has not been possible for the service user or their carer/family/advocate to provide the information (i.e. they have been asked but do not know).

**METeOR** [386449](#)

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## 5.4.169. Start Time

The start time of each mental health service contact between a health service provider and patient/client.

**Field name** service\_contact\_start\_time

**Data type** time

**Required** yes

**Notes** Notes: Indicates the time at which the Service Contact began. Time should be recorded in 24-hour time in the format HH:MM. Leading zeroes are accepted but not required. For example, 8:30 in the morning could be 8:30 or 08:30 and 3:45 in the afternoon would be 15:45.

The end-of-day flag "24:00" may be used as a missing time value for any existing Service Contacts that have previously been added to the MDS without a start time. See [Service Contact](#) for rules on how the end-of-day value may be used.

---

### 5.4.170. State

The state that the provider organisation operates in.

**Field name**organisation\_state

**Data type**string

**Required**yes

**Domain**1 New South Wales

- 2 Victoria
- 3 Queensland
- 4 South Australia
- 5 Western Australia
- 6 Tasmania
- 7 Northern Territory
- 8 Australian Capital Territory
- 9 Other Territories

**Notes** Name is taken from Australian [Statistical Geography Standard \(ASGS\) July 2011](#).

- Code is from Meteor with the addition of code for Other Territories.

**METeOR**613718

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### 5.4.171. Statistical Linkage Key

A key that enables two or more records belonging to the same individual to be brought together.

**Field name**slk

**Data type**string (14,40)

**Required**yes

**Notes** System generated non-identifiable alphanumeric code derived from information held by the PMHC organisation.

**Supported formats** 14 character [SLK](#)



- a [Crockford encoded](#) sha1 hash of a 14 character SLK. This must be 32 characters in length.
- a hex encoded sha1 hash of a 14 character SLK. This must be 40 characters in length.

SLK values are stored in sha1\_hex format.

METeOR[349510](#)

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#### 5.4.172. Suicide Referral Flag

Identifies those individuals where a recent history of suicide attempt, or suicide risk, was a factor noted in the referral that underpinned the person's needs for assistance at intake or entry to the episode, as represented by a code.

**Field name**suicide\_referral\_flag

**Data type**string

**Required**yes

**Domain**1Yes

2 No

9 Unknown

---

#### 5.4.173. Value

The metadata value.

**Field name**value

**Data type**string

**Required**yes

**Notes**Please refer to [Metadata file](#) for an example of the metadata file/worksheet that must be used with this specification.

---

#### 5.4.174. Venue

Where the service contact was delivered, as represented by a code.

**Field name**service\_contact\_venue

**Data type**string

**Required**yes

**Domain**1Client's Home

- 2 Service provider's office
- 3 GP Practice
- 4 Other medical practice
- 5 Headspace Centre
- 6 Other primary care setting
- 7 Public or private hospital
- 8 Residential aged care facility
- 9 School or other educational centre
- 10 Client's Workplace
- 11 Other
- 12 Aged care centre - non-residential
- 98 Not applicable (Service Contact Modality is not face to face)
- 99 Not stated

**Notes**Note that this data item concerns only where the service contact took place. It is not about where the client lives. Thus, if a resident of an aged care residential facility is seen at another venue (e.g., at a GP Clinic), then the Service Contact Venue should be recorded as 'GP Practice' (code 3) to accurately reflect where the contact took place.

Values other than '98 - Not applicable' only to be specified when Service Contact Modality is 'Face to Face'.

**6 - Other primary care setting**This code is suitable for primary care settings such as community health centres.

**8 - Residential aged care facility**Use this code when the client is seen at an aged care residential facility.

**12 - Aged care centre - non-residential**Use this code when the client is seen at a non-residential aged care centre (e.g., community day program centre for older people).

**98 - Not applicable (Service Contact Modality is not face to face)**This code must only to be used where the Service Contact Modality is not face to face

All other data items would be recorded as per the guidelines that apply to those items – there are no special requirements specific to delivery of services to residents of aged care facilities. For example, any of the episode of care types recorded under the Principal Focus of Treatment Plan may apply; similarly, service contacts delivered to aged care residents may be any of the options available in Service Contact Type field.

---

#### 5.4.175. Year of Birth

The year the practitioner was born.

**Field name**practitioner\_year\_of\_birth

**Data type**gYear

**Required**yes

**Domain**gYear

**Notes** The year of birth must not be in the future.

- The year of birth must be after 1900.
- If the year of birth is unknown, the following approaches should be used:
  - If the age of the practitioner is known, the age should be used to derive the year of birth
  - If the age of the practitioner is unknown, an estimated age of the practitioner should be used to estimate a year of birth
  - If the date of birth is totally unknown, use 9999.

---

### 5.5. Download Specification Files

Available for software developers designing extracts for the PMHC MDS, please click the link below to download the PMHC MDS Specification files:

- [Specification zip](#)

These files conform to the CSV on the Web (CSVW) standard that is defined at <https://csvw.org/>.

They are used:

- to generate the [Record formats](#) and [Definitions](#) sections of the data specification documentation
- in the first pass of upload validations

## 6. Upload specification

### 6.1. File requirements

Uploads will be rejected by our incoming data scanning system if they do not meet the following requirements:

- Must be either an [Excel Workbook \(.xlsx\)](#),
- OR a [zip \(.zip\) file containing CSV files](#),
- AND must be [less than 512MB](#)

#### 6.1.1. Excel Workbook (XLSX)

Excel files must be in XLSX format. Excel 2007 (v12.0) and above support this file format.

One XLSX file must be uploaded containing multiple worksheets - one worksheet for each format described [below](#).

When saving your file, please choose the filetype 'Excel Workbook (.xlsx)'.

The filename of the Excel file doesn't matter as long as it has the file extension .xlsx

#### 6.1.2. Zip file containing Comma Separated Values (CSV)

The CSV files must conform to [RFC 4180](#).

In addition, CSV files must be created using UTF-8 character encoding.

CSV files must have the file extension .csv

Multiple CSV files must be uploaded - one CSV file for each format described [below](#).

The CSV files must be compressed into a single file by zipping before upload. The filename of the zip file doesn't matter as long as it has the file extension .zip

#### 6.1.3. File size

Files must be less than 512MB. The file size restriction prevents our systems from becoming unstable if extremely large files are uploaded. We will monitor if this limit causes issues for anyone and adjust it if necessary.

### 6.2. Files or worksheets to upload

Version 4 allows for different files/worksheets to be uploaded depending on whether the organisation is an Intake team, Treatment Service Provider or a combined Intake/Treatment Service Provider. Please refer to [Contexts](#) for further information about these contexts.

All files must be internally consistent. An example of what this means is that for every HeadtoHelp episode, service contact and measures in an upload file, there must be a corresponding episode in the episodes file/worksheet. It also means that for every row in the episodes file/worksheet, there must be a corresponding client in the clients file/worksheet.

### 6.2.1. Files/worksheets for the Intake context

When uploading Version 4 data files for the Intake context the following files/worksheets need to be uploaded to the PMHC MDS:

*Table 6.1 Summary of files to upload in Intake context*

| File Type        | CSV filename      | Excel worksheet name | Required  |
|------------------|-------------------|----------------------|---|
| Clients          | clients.csv       | Clients              | Required  |
| Intakes          | intakes.csv       | Intakes              | Required  |
| IAR-DST Measures | iar-dst.csv       | IAR-DST              | Required  |
| Organisations    | organisations.csv | Organisations        | Optional, may only be included if the user has Organisation Management Role |
| Metadata         | metadata.csv      | Metadata             | Required  |

Example Intake Upload files can be found at [Example Upload files](#).

### 6.2.2. Files/worksheets for the Treatment Service Provider context

When uploading Version 4 data files for the Treatment Service Provider context the following files/worksheets need to be uploaded to the PMHC MDS:

*Table 6.2 Summary of files to upload in Treatment Service Provider context*

| File Type        | CSV filename         | Excel worksheet name | Required |
|------------------|----------------------|----------------------|----------|
| Clients          | clients.csv          | Clients              | Required |
| Intake Episodes  | intake-episodes.csv  | Intake Episodes      | Required |
| Episodes         | episodes.csv         | Episodes             | Required |
| Service Contacts | service-contacts.csv | Service Contacts     | Required |

| File Type                     | CSV filename                      | Excel worksheet name          | Required  |
|-------------------------------|-----------------------------------|-------------------------------|---|
| Service Contact Practitioners | service-contact-practitioners.csv | Service Contact Practitioners | Required  |
| Collection Occasions          | collection-occasions.csv          | Collection Occasions          | Required  |
| K10+ Measures                 | k10p.csv                          | K10+                          | Required  |
| K5 Measures                   | k5.csv                            | K5                            | Required  |
| SDQ Measures                  | sdq.csv                           | SDQ                           | Required  |
| Practitioners                 | practitioners.csv                 | Practitioners                 | Required for first upload and when practitioner information changes. Optional otherwise |
| Organisations                 | organisations.csv                 | Organisations                 | Optional, may only be included if the user has Organisation Management Role             |
| Metadata                      | metadata.csv                      | Metadata                      | Required  |

Example Treatment Upload files can be found at [Example Upload files](#).

### 6.2.3. Files/worksheets for the Combined Intake/Treatment Service Provider context

When uploading Version 4 data files for the combined Intake/Treatment Service Provider context the following files/worksheets need to be uploaded to the PMHC MDS:

*Table 6.3 Summary of files to upload in Combined Intake/Treatment Service Provider context*

| File Type        | CSV filename         | Excel worksheet name | Required |
|------------------|----------------------|----------------------|----------|
| Clients          | clients.csv          | Clients              | Required |
| Intakes          | intakes.csv          | Intakes              | Required |
| IAR-DST Measures | iar-dst.csv          | IAR-DST              | Required |
| Intake Episodes  | intake-episodes.csv  | Intake Episodes      | Required |
| Episodes         | episodes.csv         | Episodes             | Required |
| Service Contacts | service-contacts.csv | Service Contacts     | Required |

| File Type                                     | CSV filename                      | Excel worksheet name          | Required  |
|---|-----------------------------------|-------------------------------|---|
| <a href="#">Service Contact Practitioners</a> | service-contact-practitioners.csv | Service Contact Practitioners | Required  |
| <a href="#">Collection Occasions</a>          | collection-occasions.csv          | Collection Occasions          | Required  |
| <a href="#">K10+ Measures</a>                 | k10p.csv                          | K10+                          | Required  |
| <a href="#">K5 Measures</a>                   | k5.csv                            | K5                            | Required  |
| <a href="#">SDQ Measures</a>                  | sdq.csv                           | SDQ                           | Required  |
| <a href="#">Practitioners</a>                 | practitioners.csv                 | Practitioners                 | Required for first upload and when practitioner information changes. Optional otherwise |
| <a href="#">Organisations</a>                 | organisations.csv                 | Organisations                 | Optional, may only be included if the user has Organisation Management Role             |
| <a href="#">Metadata</a>                      | metadata.csv                      | Metadata                      | Required  |

Example Combined Upload files can be found at [Example Upload files](#).

### 6.3. File format

Requirements for file formats:

- The first row must contain the column headings as defined for each file type.
- Data elements for each file/worksheet are defined at [Record formats](#).
- Each item is a column in the file/worksheet. The 'Field Name' as defined in [Record formats](#) must be used for the column headings. The columns must be kept in the same order.
- The second and subsequent rows must contain the data.
- All files must be internally consistent. An example of what this means is that for every row in the episode file/worksheet, there must be a corresponding client in the client file/worksheet.
- For data elements that allow multiple values, each value should be separated by a space; for example: 1 3 6.
- All version 4.0 data uploads must include a Metadata file/worksheet. See [Metadata file](#).

### 6.3.1. Metadata file

All version 4.0 data uploads must include a Metadata file/worksheet. - In the first row, the first cell must contain 'key' and the second cell must contain 'value' - In the second row, the first cell must contain 'type' and the second cell must contain 'PMHC' - In the third row, the first cell must contain 'version' and the second cell must contain '4.0'

i.e.:

|         |       |
|---------|-------|
| key     | value |
| type    | PMHC  |
| version | 4.0   |

Data elements for the metadata upload file/worksheet are defined at [Metadata](#).

Example Metadata files can be found at [Example Upload files](#).

### 6.3.2. Organisation file format

This file is for PHN use only. The organisation file/worksheet is optional. It can be included to upload Provider Organisations in bulk or if there is a change in Provider Organisation details. There is no harm in including it in every upload.

Data elements for the Provider Organisation upload file/worksheet are defined at [Provider Organisation](#).

Example Organisation files can be found in any of the example files at [Example Upload files](#).

### 6.3.3. Client format

The client file/worksheet is required to be uploaded each time.

Data elements for the client upload file/worksheet are defined at [Client](#).

Example Client files can be found in any of the example files at [Example Upload files](#).

### 6.3.4. Intake format

The intake file/worksheet is required to be uploaded each time in the intake or combined intake/treatment service provider contexts.

Data elements for the intake upload file/worksheet are defined at [Intake](#).



Example Intake files can be found in the Intake or Combined example files at [Example Upload files](#).

### **6.3.5. IAR-DST format**

The IAR-DST file/worksheet is required to be uploaded each time in the intake or combined intake/treatment service provider contexts.

Data elements for the IAR-DST upload file/worksheet are defined at [IAR-DST](#).

Example IAR-DST files can be found in the Intake or Combined example files at [Example Upload files](#).

### **6.3.6. Intake Episode format**

The intake episode file/worksheet is required to be uploaded each time in the treatment service provider or combined contexts.

Data elements for the intake episode upload file/worksheet are defined at [Intake Episode](#).

Example Intake Episode files can be found in the Treatment or Combined example files at [Example Upload files](#).

### **6.3.7. Episode file format**

The episode file/worksheet is required to be uploaded each time in the treatment service provider or combined contexts.

Data elements for the episode upload file/worksheet are defined at [Episode](#).

Example Episode files can be found in the Treatment or Combined example files at [Example Upload files](#).

### **6.3.8. Service Contact file format**

The service contact file/worksheet is required to be uploaded each time in the treatment service provider or combined contexts.

Data elements for the service contact upload file/worksheet are defined at [Service Contact](#).

Example Service Contact files can be found in the Treatment or Combined example files at [Example Upload files](#).

### **6.3.9. Service Contact Practitioner file format**

The service contact practitioner file/worksheet is required to be uploaded each time in the treatment service provider or combined contexts.

Data elements for the service contact practitioner upload file/worksheet are defined at [Service Contact Practitioner](#).

Example Service Contact Practitioner files can be found in the Treatment or Combined example files at [Example Upload files](#).

### **6.3.10. Collection Occasion file format**

The collection occasion file/worksheet is required to be uploaded each time in the treatment service provider or combined contexts.

Data elements for the collection occasion upload file/worksheet are defined at [Collection Occasion](#).

Example Collection Occasion files can be found in the Treatment or Combined example files at [Example Upload files](#).

### **6.3.11. K10+ file format**

The K10+ file/worksheet is required to be uploaded each time in the treatment service provider or combined contexts.

Data elements for the K10+ collection occasion upload file/worksheet are defined at [K10+](#).

Example K10+ files can be found in the Treatment or Combined example files at [Example Upload files](#).

### **6.3.12. K5 file format**

The K5 file/worksheet is required to be uploaded each time in the treatment service provider or combined contexts.

Data elements for the K5 collection occasion upload file/worksheet are defined at [K5](#).

Example K5 files can be found in the Treatment or Combined example files at [Example Upload files](#).

### **6.3.13. SDQ file format**

The SDQ file/worksheet is required to be uploaded each time in the treatment service provider or combined contexts.

Data elements for the SDQ collection occasion upload file/worksheet are defined at [SDQ](#).

Example SDQ files can be found in the Treatment or Combined example files at [Example Upload files](#).

### 6.3.14. Practitioner file format

The practitioner file/worksheet is required for the first upload and if there is a change in practitioners. It is optional otherwise. There is no harm in including it in every upload.

Data elements for the practitioner upload file/worksheet are defined at [Practitioner](#).

Example Practitioner files can be found in the Treatment or Combined example files at [Example Upload files](#).

## 6.4. Example Upload files

Each of the example files assumes the following organisation structure:

| Organisation Key         | Organisation Name                              | Organisation Type                           | Parent Organisation |
|--------------------------|--|---|---------------------|
| PHN999                   | Test PHN                                       | Primary Health Network                      | None                |
| PHN999:IntakeTreatment01 | Example Combined Intake/Treatment Organisation | Private Allied Health Professional Practice | PHN999              |
| PHN999:Treatment01       | Example Treatment Organisation                 | Private Allied Health Professional Practice | PHN999              |
| PHN999:Intake01          | Example Intake Organisation                    | Other                                       | PHN999              |

Table 6.4 Summary of example upload files

| Context   | CSV zip                                | XLSX                                    |
|-----------|--|---|
| Intake    | <a href="#">PMHC-4-0-intake.zip</a>    | <a href="#">PMHC-4-0-intake.xlsx</a>    |
| Treatment | <a href="#">PMHC-4-0-treatment.zip</a> | <a href="#">PMHC-4-0-treatment.xlsx</a> |
| Combined  | <a href="#">PMHC-4-0-combined.zip</a>  | <a href="#">PMHC-4-0-combined.xlsx</a>  |

## 6.5. Deleting records

All records except for Organisation records can be deleted via upload. Please email [support@pmhc-mds.com](mailto:support@pmhc-mds.com) if you need to delete an organisation.

- An extra optional “delete” column can be added to each of the supported upload files/worksheets.

- If included, this column must be the third column in each file, after the organisation path and the record's entity key.
- To delete a record, include its organisation path and its entity key, leave all other fields blank and put "delete" in the "delete" column. Please note that case is important. "DELETE" will not be accepted.
- Marking a record as deleted will require all child records of that record also to be marked for deletion. For example, marking a client as deleted will require all episodes, service contacts and collection occasions of that client to be marked for deletion.
- While deletions can be included in the same upload as insertions/updates, we recommend that you include all deletions in a separate upload that is uploaded before the insertions/updates.

Example files showing how to delete via upload:

- [XLSX file containing all the worksheets.](#)
- [CSV zip containing all the csv files.](#)

## 6.6. Frequently Asked Questions

Please also refer to [Uploading data](#) for answers to frequently asked questions about uploading data.

7. Data item summary

| Metadata | Provider Organisation   | Practitioner  | Client                                       | Intake                            | Intake Episode            |                |
|----------|-------------------------|---|--|-----------------------------------|---------------------------|----------------|
| Key      | Organisation Path       | Organisation Path   | Organisation Path                            | Organisation Path                 | Episode Organisation Path | Org Pat        |
| Value    | Organisation Key        | Practitioner Key  | Client Key                                   | Intake Key                        | Episode Key               | Epis           |
|          | Name                    | Practitioner Category                                     | Statistical Linkage Key                      | Client Key                        | Intake Organisation Path  | Clie           |
|          | Legal Name              | ATSI Cultural Training                                    | Date of Birth                                | Client Consent to Anonymised Data | Intake Key                | Epis Dat       |
|          | ABN                     | Year of Birth   | Estimated Date of Birth Flag                 | Referral Date                     |                           | Clie to A Dat  |
|          | Organisation Type       | Practitioner Gender                                       | Client Gender                                | Program Type                      |                           | Epis Con Sta   |
|          | State                   | Practitioner Aboriginal and Torres Strait Islander Status | Aboriginal and Torres Strait Islander Status | Referrer Profession               |                           | Ref            |
|          | Organisation Start Date | Active  | Country of Birth                             | Referrer Organisation Type        |                           | Pro            |
|          | Organisation End Date   | Practitioner Tags   | Main Language Spoken at Home                 | Date client contacted Intake      |                           | Prin of T Plan |

| Metadata | Provider Organisation | Practitioner | Client                        | Intake  | Intake Episode |                                 |
|----------|-----------------------|--------------|-------------------------------|---|----------------|---------------------------------|
|          | Organisation Tags     |              | Proficiency in Spoken English | Suicide Referral Flag                               |                | GP Headline Treatment Flag      |
|          |                       |              | Client Tags                   | Date referred to other service at Intake conclusion |                | Homelessness Flag               |
|          |                       |              |                               | Organisation type referred to at Intake conclusion  |                | Area of residence post-referral |
|          |                       |              |                               | Referred to Organisation Path                       |                | Labour Status                   |
|          |                       |              |                               | Intake Tags   |                | Employment Partner              |
|          |                       |              |                               |   |                | Social Income                   |
|          |                       |              |                               |   |                | Health                          |
|          |                       |              |                               |   |                | ND                              |
|          |                       |              |                               |   |                | Marital                         |
|          |                       |              |                               |   |                | Suicide Flag                    |
|          |                       |              |                               |   |                | Primary Diagnosis               |
|          |                       |              |                               |   |                | Additional Diagnosis            |

| Metadata | Provider Organisation | Practitioner | Client | Intake | Intake Episode |                           |
|----------|-----------------------|--------------|--------|--------|----------------|---------------------------|
|          |                       |              |        |        |                | Me<br>Ant<br>(NO          |
|          |                       |              |        |        |                | Me<br>Anx<br>(NO          |
|          |                       |              |        |        |                | Me<br>Hyp<br>sed          |
|          |                       |              |        |        |                | Me<br>Ant<br>(NO          |
|          |                       |              |        |        |                | Me<br>Psy<br>and<br>(NO   |
|          |                       |              |        |        |                | Ref<br>Pro                |
|          |                       |              |        |        |                | Ref<br>Org<br>Typ         |
|          |                       |              |        |        |                | Org<br>typ<br>at E<br>con |
|          |                       |              |        |        |                | Epi                       |
|          |                       |              |        |        |                |                           |
|          |                       |              |        |        |                |                           |
|          |                       |              |        |        |                |                           |
|          |                       |              |        |        |                |                           |
|          |                       |              |        |        |                |                           |





| Metadata | Provider Organisation | Practitioner | Client | Intake | Intake Episode |  |
|----------|-----------------------|--------------|--------|--------|----------------|--|
|          |                       |              |        |        |                |  |
|          |                       |              |        |        |                |  |
|          |                       |              |        |        |                |  |
|          |                       |              |        |        |                |  |

## 8. Using the data specification to create client forms

Some consideration needs to be taken when designing forms based on this data specification.

### 8.1. Not stated/missing codes

Not stated/missing codes (normally code 9, 99, 999 or 9999) are not to be available as a valid answers to questions but is intended for use:

- Primarily when importing data from other data collections that do not contain mappable data.
- Where an answer was refused.
- Where the question was not able to be asked prior to completion of assistance because the client was unable to communicate or a person who knows the client was not available.

### 8.2. Country of Birth

[Country of Birth](#) has a large permitted domain. It is not feasible to provide all allowed responses on a form. The Australian Bureau of Statistics recommends two standard question modules for Country of Birth:

- [Detailed question module](#)
- [Short question module](#)

#### 8.2.1. Detailed question module

The detailed question module is the recommended module for Country of Birth. An example is:

Q. In which country [were you][was the person] born?

Australia

q

England

q

New Zealand

q

India

q

Italy

q

Vietnam

q

Philippines

q

South Africa

q

Scotland

q

Malaysia

q

Other - Please specify.....

Form designers do not need to use the countries shown in this example. They should choose countries relevant to the population for their region. The “Other” response can then be mapped to a [Country of Birth](#) during data entry.

#### 8.2.2. Short question module

The short question module can be used where there are space constraints. An example is:

Q. In which country [were you][was the person] born?

Australia      q

Other - please specify.....

The “Other” response can then be mapped to a country code during data entry. This form has higher overheads as each response will need to be matched to a [Country of Birth](#) during data entry.

### 8.3. Main Language Spoken at Home

[Main Language Spoken at Home](#) has a large permitted domain. It is not feasible to provide all allowed responses on a form. The Australian Bureau of Statistics recommends two standard question modules for Main Language Spoken at Home:

- [Detailed question module](#)
- [Short question module](#)

#### 8.3.1. Detailed question module

The detailed question module is the recommended module for Main Language Spoken at Home. An example is:

Q. [Do you][Does the person] speak a language other than English at home?  
(If more than one language, indicate the one that is spoken most often.)

No, English      q

Yes, Mandarin      q

Yes, Italian      q

Yes, Arabic      q

Yes, Cantonese      q

Yes, Greek      q

Yes, Vietnamese      q

Yes, Spanish      q

Yes, Hindi      q

Yes, Tagalog      q

Yes, Other - Please Specify.....

For self enumerated questionnaires, respondents should be instructed to mark one box only.

Form designers do not need to use the languages shown in this example. They should choose languages relevant to the population for their region. The “Other” response can then be mapped to a [Main Language Spoken at Home](#) during data entry.

#### 8.3.2. Short question module

The short question module can be used where there are space constraints. An example is:

Q. [Do you] [Does the person] speak a language other than English at home?

No, English only      q

Yes, Other - please specify.....

The “Other” response can then be mapped to a country code during data entry. This form has higher overheads as each response will need to be matched to a [Main Language Spoken at Home](#) during data entry.

## 9. Validation Rules

This document defines validation rules between items and record types. The domain of individual items is defined in [Record formats](#).

### 9.1. Current Validations

#### 9.1.1. Keys

The following rules apply to the key fields in all records:

1. All key fields are case sensitive
2. All key fields must be valid unicode characters

#### 9.1.2. Practitioner

1. Refer to [Keys](#) for Practitioner Key validations
2. [ATSI Cultural Training](#) must only be set to '3 - Not required' where [Practitioner Aboriginal and Torres Strait Islander Status](#) is one of
  - '1: Aboriginal but not Torres Strait Islander origin'
  - '2: Torres Strait Islander but not Aboriginal origin'
  - '3: Both Aboriginal and Torres Strait Islander origin'

or

The organisation to which the practitioner belongs has [Organisation Type](#) set to '8: Aboriginal Health/Medical Service'

3. [Year of Birth](#) must not be before 1 January 1900 and must not be in the future

#### 9.1.3. Client

1. Refer to [Keys](#) for Client Key validations
2. [Date of Birth](#) must not be before 1 January 1900 and must not be in the future

**9.1.4. Intake**

1. Refer to [Keys](#) for Intake Key validations
2. The [Date referred to other service at Intake conclusion](#) must not be before the [Date client contacted Intake](#)
3. [Referrer Organisation Type](#) must be set to '98: N/A - Self referral' if and only if [Referrer Profession](#) is also '98: N/A - Self referral'
4. A maximum of one intake that is NOT [concluded](#) shall be allowed per client
5. The [Referral Date](#)
  - must not be before 1 January 2020
  - and must not be after [Organisation End Date](#)
  - and must not be in the future
6. The [Date client contacted Intake](#)
  - must not be before 1 January 2020
  - and must not be before [Provider Organisation - Start Date](#)
  - and must not be after [Provider Organisation - End Date](#)
  - and must not be in the future
7. The [Date referred to other service at Intake conclusion](#)
  - must not be before 1 January 2020
  - and must not be before [Provider Organisation - Start Date](#)
  - and must not be after [Provider Organisation - End Date](#)
  - and must not be in the future
8. If a [Referred to Organisation Path](#) is specified, that organisation must be an existing organisation within the PMHC MDS
9. [Organisation type referred to at Intake conclusion](#) will be validated as follows:
  1. If [Organisation type referred to at Intake conclusion](#) is one of 97: *No Referral* or 99: *Not stated/Inadequately described*, then no other responses can be selected
  2. If [Organisation type referred to at Intake conclusion](#) is blank or 97: *No Referral*, then:
    - [Date referred to other service at Intake conclusion](#) must be blank
    - [Referred to Organisation Path](#) must be blank
  3. If [Organisation type referred to at Intake conclusion](#) contains 98: *Other*, then:
    - [Date referred to other service at Intake conclusion](#) must NOT be blank
  4. If [Organisation type referred to at Intake conclusion](#) is 99: *Not stated/Inadequately described*, then:
    - [Date referred to other service at Intake conclusion](#) must NOT be blank
    - [Referred to Organisation Path](#) must be blank
  5. Any other values for [Organisation type referred to at Intake conclusion](#) require both

- [Date referred to other service at Intake conclusion](#) and
- [Referred to Organisation Path](#)

#### **9.1.5. IAR-DST**

1. Refer to [Keys](#) for Measure Key validations
2. [Intake Key](#) must be an existing Intake within the PMHC MDS
3. Both all 8 domains and the level of care must be provided
4. The level of care must be consistent with the 8 domain scores provided

#### **9.1.6. Intake - Episode**

1. If a [Intake Organisation Path](#) is specified, that organisation must be an existing organisation within the PMHC MDS
2. If an [Intake Key](#) is specified, a [Intake Organisation Path](#) must also be specified
3. If an [Episode Organisation Path](#) is specified, that organisation must be an existing organisation within the PMHC MDS
4. [Episode Key](#) must be an existing PMHC episode within the PMHC MDS



### 9.1.7. Episode

1. Refer to [Keys](#) for Episode Key validations
2. The [Episode End Date](#) must not be before the [Referral Date](#)
3. [Referrer Organisation Type](#) must be set to '98: N/A - Self referral' if and only if [Referrer Profession](#) is also '98: N/A - Self referral'
4. A maximum of one episode shall be [open](#) per client
5. [Open episodes](#) must NOT have a response to both [Episode End Date](#) and [Organisation type referred to at Episode conclusion](#)
6. [Closed episodes](#) must have a response to both [Episode End Date](#) and [Organisation type referred to at Episode conclusion](#)
7. On [Principal Diagnosis](#) and [Additional Diagnosis](#) the values:

- '100: Anxiety disorders (ATAPS)'
- '200: Affective (Mood) disorders (ATAPS)'
- '300: Substance use disorders (ATAPS)'
- '400: Psychotic disorders (ATAPS)'

must only be used where data has been migrated from ATAPS. The above responses must only be used under the following conditions:

- The [Referral Date](#) was before 1 July 2017
  - The [Episode Tags](#) field must contain the !ATAPS flag
8. The '4: Complex care package' response for [Principal Focus of Treatment Plan](#) must only be used by selected PHN Lead Sites
  9. The !ATAPS tag must only be included in the [Episode Tags](#) field where the [Referral Date](#) was before 1 July 2017
  10. The [Episode End Date](#)
    - must not be before 1 January 2016
    - and must not be before [Organisation Start Date](#)
    - and must not be after [Organisation End Date](#)
    - and must not be in the future
  11. The [Referral Date](#)
    - must not be before 1 January 2014
    - and must not be after [Organisation End Date](#)
    - and must not be in the future
  12. [Referral Date](#) value of '09099999' cannot be used on new records.
  13. Existing records already containing a [Referral Date](#) that is not '09099999' may not be updated to '09099999'.

### 9.1.8. Service Contact

1. Refer to [Keys](#) for Service Contact Key validations
2. Where [Final Service Contact](#) is recorded as '1: No further services are planned for the client in the current episode', the [Episode Completion Status](#) must be recorded using one of the 'Episode closed' responses (Response items 1-6)
3. Where [Final Service Contact](#) is recorded as '1: No further services are planned for the client in the current episode', the date of the [Final Service Contact](#) must be recorded as the Episode End Date
4. Where an [Episode End Date](#) has been recorded, a later [Service Contact Date](#) must not be added
5. If [Service Contact Type](#) is '0: No contact took place', [No Show](#) must be '1: Yes'
6. If [Duration](#) is '0: No contact took place', [No Show](#) must be '1: Yes'
7. If [Modality](#) is '0: No contact took place', [No Show](#) must be '1: Yes'
8. If [Modality](#) is not '1: Face to Face', [Postcode](#) must be 9999
9. If [Modality](#) is '1: Face to Face', [Postcode](#) must not be 9999
10. If [Modality](#) is '1: Face to Face', [Venue](#) must not be '98: Not applicable (Service Contact Modality is not face to face)'
11. On [Service Contact Type](#) the value '98: ATAPS' must only be used where data has been migrated from ATAPS. The above response must only be used under the following conditions:
  - The [Service Contact Date](#) was before 30 June 2018
  - The [Service Contact Tags](#) field must contain the !ATAPS flag
12. If [Participants](#) is '1: Individual client' [Client Participation Indicator](#) must be '1: Yes'
13. The !ATAPS tag must only be included in the [Service Contact Tags](#) field where the [Service Contact Date](#) was before 30 June 2018
14. The [Service Contact Date](#)
  - must not be before 1 January 2016
  - and must not be before [Organisation Start Date](#)
  - and must not be after [Organisation End Date](#)
  - and must not be in the future
15. [Start Time](#) value of '24:00' cannot be used on new records.
16. Existing records already containing a [Start Time](#) that is not '24:00' may not be updated to '24:00'.
17. On [Funding Source](#) the value '27: Way Back Support Service' must only be used in conjunction with the Wayback Extension.

### 9.1.9. Service Contact Practitioner

1. Refer to [Keys](#) for Service Contact Practitioner Key validations
2. [Service Contact Key](#) must be an existing PMHC service contact within the PMHC MDS
3. [Practitioner Key](#) must be an existing PMHC practitioner within the PMHC MDS
4. One, and only one, Service Contact Practitioner per service contact must be flagged as the Primary Practitioner

### 9.1.10. Collection Occasion

1. Refer to [Keys](#) for Collection Occasion Key validations
2. [Episode Key](#) must be an existing PMHC episode within the PMHC MDS
3. The [Collection Occasion Date](#)
  - must not be before 1 January 2016
  - and must not be before [Episode - Referral Date](#)
  - and must not be before [Provider Organisation - Start Date](#)
  - and must not be more than 7 days after [Episode - End Date](#)
  - and must not be after [Provider Organisation - End Date](#)
  - and must not be in the future

### 9.1.11. K10+

1. Refer to [Keys](#) for Measure Key validations
2. [Collection Occasion Key](#) must be an existing Collection Occasion within the PMHC MDS
3. If both item scores and a total score are specified, the item scores must add up to the total score (as per [Scoring the K10+](#))

### 9.1.12. K5

1. Refer to [Keys](#) for Measure Key validations
2. [Collection Occasion Key](#) must be an existing Collection Occasion within the PMHC MDS.
3. If both item scores and a total score are specified, the item scores must add up to the total score (as per [Scoring the K5](#)).

### 9.1.13. SDQ

1. Refer to [Keys](#) for Measure Key validations
2. [Collection Occasion Key](#) must be an existing Collection Occasion within the PMHC MDS.
3. Use the table at [SDQ Data Elements](#) to validate the items that are used in each version of the SDQ
4. If both item scores and subscales are specified, the sum of the items must agree with the subscales score (as per [Scoring the SDQ](#))
5. If both subscales and total score are specified, the sum of the subscales must agree with the total score (as per [Scoring the SDQ](#))

#### 9.1.14. Organisation

1. Refer to [Keys](#) for Provider Organisation Key validations
2. The [Organisation Start Date](#)
  - must not be before 1 January 2014 or before a commissioning organisation's start date
  - and must not be after the earliest [Date client contacted Intake](#)
  - and must not be after the earliest [Date referred to other service at Intake conclusion](#)
  - and must not be after the earliest [Referral Date](#)
  - and must not be after the earliest [Service Contact Date](#)
  - and must not be after the earliest [Collection Occasion Date](#)
  - and must not be in the future
3. The [Organisation End Date](#)
  - must not be before 1 January 2014 or after a commissioning organisation's end date
  - and must not be before the latest [Date client contacted Intake](#)
  - and must not be before the latest [Date referred to other service at Intake conclusion](#)
  - and must not be before the latest [Referral Date](#)
  - and must not be before the latest [Episode End Date](#)
  - and must not be before the latest [Service Contact Date](#)
  - and must not be before the latest [Collection Occasion Date](#)
  - can be in the future

# 10. Test Data Sets

## 10.1. SLK Test Data Set

We are providing the following test data to allow developers to test their implementation of the SLK specification as defined at <https://docs.pmhc-mds.com/data-specification/data-model-and-specifications.html#client-statistical-linkage-key>.

### 10.1.1. SLK Generation Test Data

Table 10.1 Summary of files to upload

| Explanation                            | First name | Last name  | Birth Day | Birth Month | Birth Year | Gender | Expected |
|--|------------|------------|-----------|-------------|------------|--------|----------|
| Everything there                       | John       | Stevens    | 7         | 6           | 1954       | 1      | TEEOH070 |
| Everything there, padded day and month | John       | Stevens    | 07        | 06          | 1954       | 2      | TEEOH070 |
| A short last name                      | John       | Bo         | 7         | 6           | 1954       | 3      | O22OH070 |
| A short first name                     | Jo         | Stevens    | 7         | 6           | 1954       | 9      | TEEO2070 |
| No last name                           | John       |            | 7         | 6           | 1954       | 1      | 999OH070 |
| No first name                          |            | Stevens    | 7         | 6           | 1954       | 2      | TEE99070 |
| No names at all                        |            |            | 7         | 6           | 1954       | 3      | 99999070 |
| No gender                              | John       | Stevens    | 7         | 6           | 1954       | 9      | TEEOH070 |
| Non-alpha characters in the name       | Jo,hn      | St' e-vens | 7         | 6           | 1954       | 1      | TEEOH070 |
| No birth day                           | John       | Stevens    |           | 6           | 1954       | 1      |          |
| No birth month                         | John       | Stevens    | 7         |             | 1954       | 1      |          |
| No birth year                          | John       | Stevens    | 7         | 6           |            | 1      |          |

| Explanation                  | First name | Last name | Birth Day | Birth Month | Birth Year | Gender | Expected |
|------------------------------|------------|-----------|-----------|-------------|------------|--------|----------|
| Non numeric inputs for dates | John       | Stevens   | a         | b           | 1997`      | z      |          |
| Default date of birth        | John       | Stevens   | 9         | 9           | 9999       | 1      | TEEOH090 |
| UTF8 character in the name   | John       | Amélie    | 7         | 6           | 1954       | 3      | MEIOH070 |

[Download SLK Generation Test Data as CSV.](#)

### 10.1.2. SLK Validation Test Data

*Table 10.2 Summary of files to upload*

| Explanation              | SLK             | Valid/Invalid |
|--------------------------|-----------------|---------------|
| Every component valid    | TEEOH070619541  | Valid         |
| Valid with padded 2s     | O22N2070619543  | Valid         |
| Valid with unknown names | 99999070619543  | Valid         |
| Too short                | TEEOH07061954   | Invalid       |
| Too long                 | 99999010119993x | Invalid       |
| Gender not valid         | 99999010119935  | Invalid       |
| Invalid date             | 99999999999999  | Invalid       |

[Download SLK Validation Tests as CSV.](#)

## 11. Reserved Tags

This document defines the Department reserved tags used to identify specific records types in the Primary Mental Health Care Minimum Data Set (PMHC MDS). Tags beginning with an exclamation mark (!) are reserved for future use by the Department.

Tags field definitions for each record type are available in [Record formats](#).

### 11.1. Reserved tags currently in use

The following tags can currently be used in PMHC MDS uploads and data entry:

- !br20 - Australian Government Mental Health Response to Bushfire
- !covid19 - Episode occurred as result of COVID-19 pandemic

#### 11.1.1. !br20 - Australian Government Mental Health Response to Bushfire

PHNs in fire affected communities are funded through the *Australian Government Mental Health Response to Bushfire Trauma* to deliver services including:

- Front line emergency distress and trauma counselling, with up to 10 free mental health support sessions for individuals, families and emergency services personnel
- 'Surge capacity' mental health services to individuals and families who are affected, and
- Increased demand for headspace sites in fire affected areas.

The PMHC MDS reporting changes are designed to capture this funded service activity through the reserved Episode tag !br20.

##### 11.1.1.1. PHNs who received funding

PHNs funded through the *Australian Government Mental Health Response to Bushfire Trauma* **must** apply the bushfire response tag to all episodes where one or more service contacts is funded by the response.

For these PHNs, the service provider should apply the bushfire response tag to:

##### 11.1.1.1.1. New clients

- Who are accessing services funded through the *Australian Government Mental Health Response to Bushfire Trauma*
- Whose access to a mental health service was prompted by exposure to bushfire (e.g. their stated reason for approaching a service is their recent exposure to bushfire), and/or
- Whose mental health service need was significantly increased by their exposure to bushfire (e.g. based on the judgement of the service provider).

#### 11.1.1.1.2. Existing clients

i.e. clients with an open episode.

- Who are accessing services funded through the *Australian Government Mental Health Response to Bushfire Trauma*, and/or
- Whose mental health service need was significantly increased by their exposure to bushfire (e.g. additional or higher intensity services are required).

#### 11.1.1.2. PHNs who did not receive funding

PHNs who did not receive funding for *Australian Government Mental Health Response to Bushfire Trauma* activities may use the PMHC MDS reporting changes to capture the service response to bushfire trauma.

For these PHNs, the service provider should apply the bushfire response tag to:

##### 11.1.1.2.1. New clients

- Whose access to a mental health service was prompted by exposure to bushfire (e.g. their stated reason for approaching a service is their recent exposure to bushfire), and/or
- Whose mental health service need was significantly increased by their exposure to bushfire (e.g. based on the judgement of the service provider).

##### 11.1.1.2.2. Existing clients

i.e. clients with an open episode.

- Whose mental health service need was significantly increased by their exposure to bushfire (e.g. additional or higher intensity services are required).

#### 11.1.1.3. How to apply the tag in the PMHC MDS Data Entry interface

The bushfire response tag is available for use on an episode record and is denoted !br20.

There are two ways to apply the tag through the PMHC MDS data entry interface:



1. Manual data entry by typing the tag `!br20` to the Episode tag field.
  - When entering data directly, episodes will need to be tagged with the string `!br20`. The data entry system already allows for the tagging of records and therefore it is possible to implement this immediately by communicating the instructions to users.
  - Please note the free text nature of the tag system increases the opportunity for errors because it is easy to mistype a tag. This should be emphasised in communications with users.
2. Tick the box labelled 'Australian Government Mental Health Response to Bushfire'.
  - This tick box automatically adds/removes the tag when ticked/unticked. This functionality will be available by 24 January 2020.

The checkbox is on the Episode add and edit screen:

- Ticking the checkbox will add the `!br20` tag to the tag field
- Typing the `!br20` tag into the tag box will also tick the checkbox
- Unticking the `!br20` checkbox will remove the `!br20` tag
- Deleting the `!br20` tag from the tag field will also untick the checkbox

#### 11.1.1.4. Considerations for applying the `!br20` tag in data uploads

Please refer to [Considerations for applying reserved tags in data uploads](#)

#### 11.1.2. `!covid19` - Episode occurred as result of COVID-19 pandemic

The `!covid19` tag was originally used for indicating that an episode occurred as a result of the COVID-19 pandemic.

It's use was then changed for the purpose of implementing the Head to Help Version 3 specification as documented at [!covid19 - Australian Government HeadtoHelp hubs](#).

When migrating data during the Version 4 rollout, NSW and Victorian pop-up clinics data was identified using the Head to Help Version 3 extension and `!covid19` tag. Any historical or new records that are identified this way will be mapped to this to the 2: *Head to Health* Program Type field under the Version 4 specification.

The `!covid19` tag will remain as a reserved tag for the original purpose of indicating that an episode has occurred as result of the COVID-19 pandemic once the Head to Help Version 3 extension reaches it's end of life date.

### 11.2. Reserved tags no longer in use

The following tags have previously been available to be used in PMHC MDS uploads and data entry. They still remain on existing data but must not be used for new data uploaded after their retirement date. The following information is provided for historical reference only.

| Tag   | Retirement Date         |
|---|-------------------------|
| !amhc - Australian Government Mental Health Centres | Week of 1st August 2022 |

### 11.2.1. !covid19 - Australian Government HeadtoHelp hubs

The usage for the !covid19 tag is changing when the Head to Help Version 3 specification is phased out. The ongoing use for the !covid19 tag is documented at [!covid19 - Episode occurred as result of COVID-19 pandemic](#) . The following documentation is being maintained for historical purposes.

The Australian Government is providing funding to Victorian PHNs to deliver services through HeadtoHelp hubs as part of its response to the mental health impact of COVID-19.

The department is implementing a new tag in the PMHC MDS to capture activity associated with the HeadtoHelp hubs.

This change only applies to PHNs in Victoria.

The department will introduce further data collection requirements for HeadtoHelp activity in the coming weeks and is consulting with PHNs. The Department will advise Victorian PHNs of new data collection requirements in future circular/s.

#### 11.2.1.1. New 'Australian Government HeadtoHelp hubs' tag (!covid19)

The Department has introduced an 'Australian Government HeadtoHelp hubs' tag to the PMHC MDS.

All clients who either call the 1800 HeadtoHelp number or present in person at a HeadtoHelp hub and are identified as HeadtoHelp hub clients will be assessed through the 'HeadtoHelp Victorian Mental Health Hubs Intake Assessment and Referral Model of Care' as outlined in the contract. Clients will be referred to the most suitable service, which may be at a HeadtoHelp hub.

The PHN *must* apply 'Australian Government HeadtoHelp hubs' tag (!covid19) to episodes of care initiated for clients who have been referred to the hub through the IAR process and are receiving services funded through the HeadtoHelp hubs contracts.

#### 11.2.1.2. How to apply the tag in the PMHC MDS Data Entry interface

The HeadtoHelp hubs tag is available for use on an episode record and is denoted !covid19 .

There are two ways to apply the tag through the PMHC MDS data entry interface:

1. Manual data entry by typing the tag `!covid19` to the Episode tag field.
  - When entering data directly, episodes will need to be tagged with the string `!covid19`. The data entry system already allows for the tagging of records and therefore it is possible to implement this immediately by communicating the instructions to users.
  - Please note the free text nature of the tag system increases the opportunity for errors because it is easy to mistype a tag. This should be emphasised in communications with users.
2. Tick the box labelled 'Australian Government HeadtoHelp hubs (!covid19)'.
  - This tick box automatically adds/removes the tag when ticked/unticked.

The checkbox is on the Episode add and edit screen:

- Ticking the checkbox will add the `!covid19` tag to the tag field
- Typing the `!covid19` tag into the tag box will also tick the checkbox
- Unticking the `!covid19` checkbox will remove the `!covid19` tag
- Deleting the `!covid19` tag from the tag field will also untick the checkbox

### 11.2.1.3. Considerations for applying the !covid19 tag in data uploads

Please refer to [Considerations for applying reserved tags in data uploads](#)

## 11.2.2. !amhc - Australian Government Mental Health Centres

### 11.2.2.1. Scope of new interim data collection requirements

The Australian Government is providing funding to a number of PHNs who are responsible for the operation of the AMHC trial sites.

The department is implementing a new tag in the PMHC MDS to capture activity associated with AMHCs from December 2021, until the new version 4 data model is available in March 2022.

This change only applies to the following PHNs implementing AMHCs from December 2021:

- West Victoria PHN
- Northern Territory PHN
- ACT PHN
- North Perth PHN
- Nepean Blue Mountains PHN
- North Queensland PHN
- Tasmania PHN

The department will provide further advice to these PHNs regarding new version 4 data collection requirements in a future circular. PHNs implementing AMHCs will still be expected to retrospectively update AMHC data when the version 4 data model is introduced. The department will work with PHNs and Logicy to ensure that PHNs have sufficient time to make these retrospective data updates.

#### 11.2.2.2. New 'Australian Government Adult Mental Health Centre' tag (!amhc)

The department is introducing an 'Australian Government Adult Mental Health Centre' tag to the PMHC MDS. It will be available before December 2021.

The PHN must apply 'Australian Government Adult Mental Health Centre' tag (!amhc) to episodes of care initiated for clients who have been referred to the AMHC hub through the IAR process and are receiving services funded through the AMHC hubs contracts.

A tick box will be added to the PMHC MDS interface to simplify data entry.

#### 11.2.2.3. How to apply the tag in the PMHC MDS data entry interface

The AMHC tag is available for use on an episode record and is denoted .

There are two ways to apply the tag through the PMHC MDS data entry interface:

1. Manual data entry by typing the tag  to the Episode tag field.
  - When entering data directly, episodes will need to be tagged with the string . The data entry system already allows for the tagging of records and therefore it is possible to implement this immediately by communicating the instructions to users.
  - Please note the free text nature of the tag system increases the opportunity for errors because it is easy to mistype a tag. This should be emphasised in communications with users.
2. Tick the box labelled 'Australian Government Adult Mental Health Centre (!amhc)'.
  - This tick box automatically adds/removes the tag when ticked/unticked.

The checkbox is on the Episode add and edit screen:

- Ticking the checkbox will add the  tag to the tag field
- Typing the  tag into the tag box will also tick the checkbox
- Unticking the  checkbox will remove the  tag
- Deleting the  tag from the tag field will also untick the checkbox

#### 11.2.2.4. Considerations for applying the !amhc tag in data uploads

Please refer to [Considerations for applying reserved tags in data uploads](#)

### 11.3. Considerations for applying reserved tags in data uploads

Users of local third-party or in-house developed systems will need to address varying issues depending on the capability of the system. When considering options please be aware the PMHC MDS specification does not require that data is captured in the same manner as it is supplied during upload.

For example, an ideal solution could be to add an extensible multiple choice “Tags” field to local episode data entry screens. This could initially include an “Australian Government Mental Health Response to Bushfire” option thereby providing the organisation control over the possible tags that can be captured. By ensuring that additional options were easily added in the future such a field would support future special access programs without significant changes, as well as other purposes local or as requested by the Department.

An alternative approach, requiring less development, would be to extend an existing local field at the episode level with an “Australian Government Mental Health Response to Bushfire” option. This gives the organisation control over the values that may be selected.

In both of the above examples, development work would also be required in the data extraction process used to produce PMHC MDS compliant upload files. An endorsement of “Australian Government Mental Health Response to Bushfire” via either method would be converted to the tag !br20 on the extracted episode records where appropriate.

An alternative but not preferred option is that episode records could be uploaded and then subsequently manually tagged via the data entry interface. This would require significant manual processes and double handling but it is a use case supported by the PMHC MDS.

If you have queries about managing data upload processes please contact the PMHC MDS helpdesk at [support@pmhc-mds.com](mailto:support@pmhc-mds.com).

## 12. Data Specification Change log

### 12.1. 24/10/2022

- [Data model and specifications](#)
  - [Key concepts](#)
    - Added [Concluded Intake](#)
- [Record formats](#)
  - Added Notes to [ABN](#) pointing to documentation of the algorithm used to validate an ABN.
- [Validation Rules](#)
  - Updated Intake validation rules to change wording from 'open intake' to 'intake that is not concluded'
  - Added a definition of an 'intake that is not concluded'

### 12.2. 18/10/2022

- [Data model and specifications](#)
  - [Download Specification Files](#)
    - Added information about the format of the data specification files that are available for download.

### 12.3. 27/9/2022

- [Data model and specifications](#)
  - [Record formats](#)
    - An Intake and IAR-DST is only required for certain Program Types. Updated [Intake](#) and [Measures at Intake](#) to specify which Program Types require an Intake and IAR-DST.

### 12.4. 7/9/2022

- [Data model and specifications](#)
  - [Record formats](#)
    - Corrected *Bushfire Recovery 2020* from *Bushfire Recovery 20* in [Program Type](#).

### 12.5. 5/9/2022

- [Changes and Upgrading from Version 2](#)
  - Corrected typo for Continuity of Support

## 12.6. 26/8/2022

- [Data model and specifications](#)
  - [Record formats](#)
    - Corrected some typos in [Organisation type referred to at Episode conclusion](#) and [Referrer Organisation Type](#)

## 12.7. 12/8/2022 - 4.0.1

- [Validation Rules](#)
  - Removed the validation on Intakes and Episodes enforcing that the [Referral Date](#) must not be before [Organisation Start Date](#)

## 12.8. 8/8/2022

- [Changes and Upgrading from Version 2](#)
  - Added [Mapping HeadtoHelp Episode - Referral Out Organisation Type to Organisation Type Referred to at Intake Conclusion](#)

## 12.9. 5/8/2022

- [Upload specification](#)
  - Updated example upload files
- [Reserved Tags](#)
  - Updated guidance for use of the `!covid19` tag

## 12.10. 29/7/2022 - 4.0.0

- [Changes and Upgrading from Version 2](#)
  - Added further information to [Steps required to upgrade to Version 4 uploads](#)
- [Data model and specifications](#)
  - [Data model](#)
    - Updated data model diagrams to make Episode Organisation Path and Episode Key the primary key for Intake Episode
  - [Record formats](#)
    - [Organisation type referred to at Intake conclusion](#) is no longer required
    - [Organisation type referred to at Episode conclusion](#) is no longer required
    - Finalised domain of [Program Type](#)
    - Finalised domain of [Funding Source](#)

- Added notes to [Start Time](#) about use of an end of day flag for service contacts uploaded in specifications prior to Version 4
- Added notes to [Referral Date](#) about use of a missing value for episodes uploaded in specifications prior to Version 4
- [Validation Rules](#)
  - Added validation for [Organisation type referred to at Intake conclusion](#)
  - Added validation for [Organisation type referred to at Episode conclusion](#)
  - Added validation for response '27: Way Back Support Service' for [Funding Source](#)
  - Added validation for [Start Time](#) about use of an end of day flag for service contacts uploaded in specifications prior to Version 4
  - Added validation for [Referral Date](#) about use of a missing value for episodes uploaded in specifications prior to Version 4

## 12.11. 19/7/2022

- Added [Changes and Upgrading from Version 2](#)
- [Upload specification](#)
  - Removed Funding Source from Intake example upload files

## 12.12. 18/7/2022 - 4.0.0-draft.3

- [Data model and specifications](#)
  - [Record formats](#)
    - Removed Psychosocial Support from [Principal Focus of Treatment Plan](#)

## 12.13. 12/7/2022 - 4.0.0-draft.2

- [Introduction](#)
  - Changed terminology to use **treatment organisation** instead of **hub**
- [Data model and specifications](#)
  - [Data model](#)
    - Updated data model diagrams
  - [Record formats](#)
    - Renamed 'Intake - Funding Source' to [Program Type](#) on [Intake](#)
    - Added [Program Type](#) to [Episode](#)
    - Removed Continuity of Support from [Episode](#)
- [Upload specification](#)
  - Updated example upload files
- [Validation Rules](#)



- Added validation for Intake - Referral Date

## **12.14. 1/12/2021 - 4.0.0-draft.1**

- [Data model and specifications](#)
  - [Record formats](#)
    - Added [Suicide Referral Flag](#) to [Intake](#)
    - [Referral Date](#) is required on [Episode](#)
    - Updated [Funding Source](#) - Response codes designed to allow heirarchy and grouping of the funding sources

## **12.15. 30/11/2021**

- [Data model and specifications](#)
  - [Record formats](#)
    - Updated [Funding Source](#) - Updated response codes to start from 8 to account for 7 being used in the Wayback specification.

## **12.16. 25/11/2021 - Draft Version 4.0**

- [Data model and specifications](#)
  - [Record formats](#)
    - Added [Collection Occasion](#)