



Bin to Bin

Web Guide

Version 2.6.6

**This document is intended for
Web Server Users**

Change Record

Date	Author	Version	Change Reference
8/13/2008	R.Hatt	2.6.5	New document
12/18/2009	R.Hatt	2.6.5	Version Update
1/28/2010	S. Godfrey	2.6.6	
3/25/2011	S. Godfrey	2.6.6	SP2
8/23/2012	R. Hatt	2.6.6	SP5

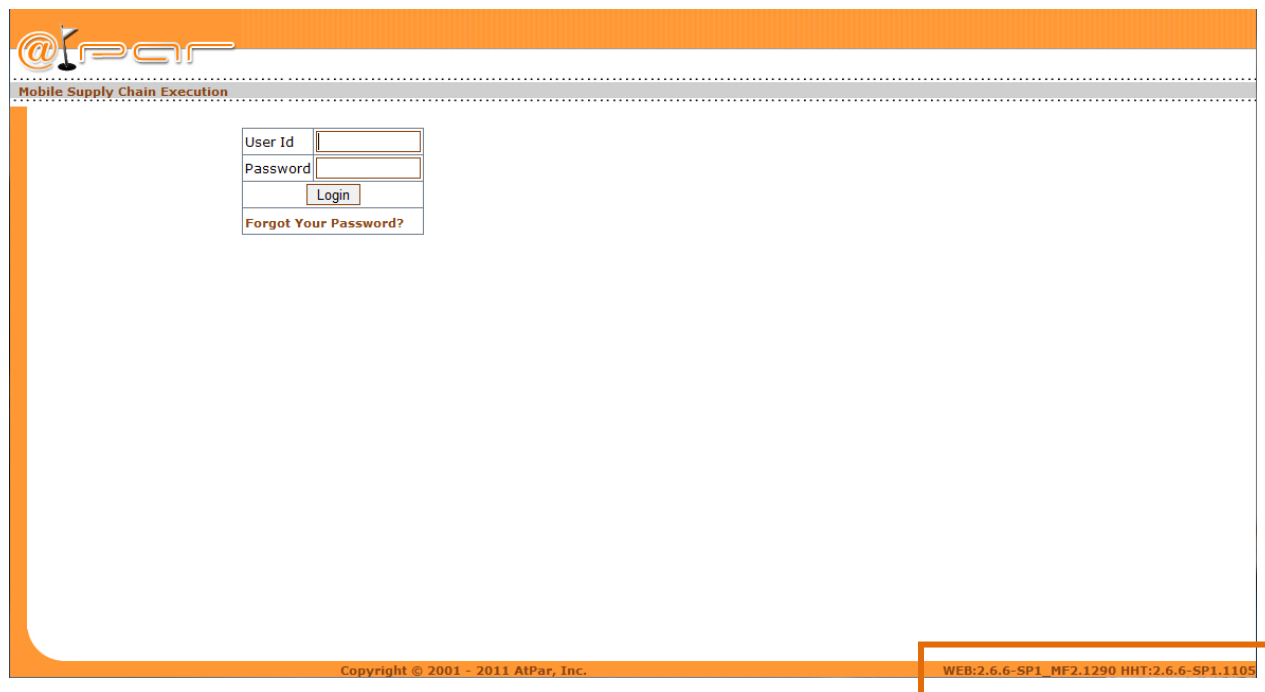
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Web User - Login

This section will concentrate on the **@Par Web User's** role and access on the **@Par Server**.



The screenshot shows the @Par Web User Login interface. At the top, there is an orange header bar with the @Par logo on the left and the text 'Mobile Supply Chain Execution' in the center. Below the header, the main content area is white and contains a login form. The form has two input fields: 'User Id' and 'Password'. Below these fields is a 'Login' button and a link that says 'Forgot Your Password?'. At the bottom of the page, there is an orange footer bar. On the left side of the footer, it says 'Copyright © 2001 - 2011 AtPar, Inc.'. On the right side, it displays version information: 'WEB:2.6.6-SP1 MF2.1290 HHT:2.6.6-SP1.1105'.

Figure 1

Note: The version number in the bottom right hand corner of the screen. This is a fast way for the **Web User** to find the **@Par** product version for reference. Note the version for Web or @Par Server, and Client (HHT) is available.

In this release of **@Par** products the **@Par Administrator** must create profiles, users, and parameters before the **Web User** can access the system.

Once a **Web User** has been setup with products, user id, and password, they can login and the following screen will appear.

Page Menu Options



Figure 2

The products that appear may be different at your organization. For this document, we will review **Bin to Bin**.

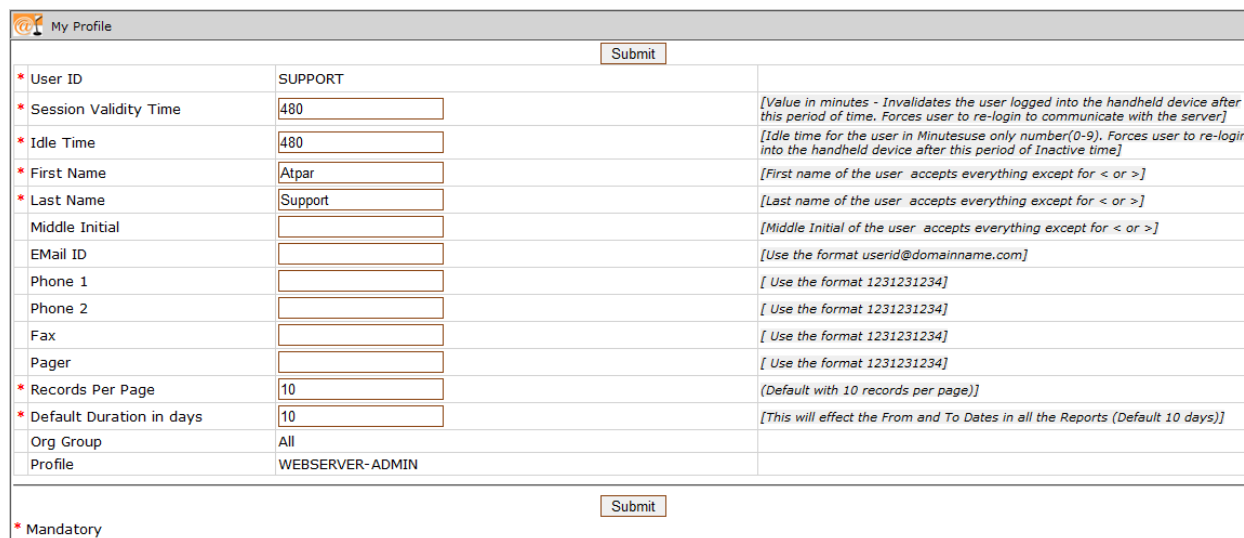
Home



The **Home** link in the upper right hand section of the screen will return the Web User to the home screen in **Figure 2**. This will return them from any window on the Web Page.

My Profile

Click on the **My Profile** link and **Figure 3** appears



The screenshot shows the 'My Profile' form in the @Par web application. The form contains the following fields and values:

* User ID	SUPPORT	
* Session Validity Time	480	[Value in minutes - Invalidates the user logged into the handheld device after this period of time. Forces user to re-login to communicate with the server]
* Idle Time	480	[Idle time for the user in Minutes use only number(0-9). Forces user to re-login into the handheld device after this period of Inactive time]
* First Name	Atpar	[First name of the user accepts everything except for < or >]
* Last Name	Support	[Last name of the user accepts everything except for < or >]
Middle Initial		[Middle Initial of the user accepts everything except for < or >]
EEmail ID		[Use the format userid@domainname.com]
Phone 1		[Use the format 1231231234]
Phone 2		[Use the format 1231231234]
Fax		[Use the format 1231231234]
Pager		[Use the format 1231231234]
* Records Per Page	10	(Default with 10 records per page)]
* Default Duration in days	10	[This will effect the From and To Dates in all the Reports (Default 10 days)]
Org Group	All	
Profile	WEBSERVER- ADMIN	

At the bottom of the form, there is a 'Submit' button and a note: '* Mandatory'.

Figure 3

The **Web User** uses this section to maintain their user profile. Note that the **Web User** can't change their User ID. The User ID has been set up by the @Par Administrator and must remain unique.

Session Validity Time and Idle Time are maintained by the @Par Administrator.

Org Group and **Profile** are maintained by the @Par Administrator and are not editable.

All other fields can be modified. All mandatory fields are denoted by a * **red asterisk**.

Records Per Page – Value entered to limit the number of records displayed on a single page

Default Duration in days – Value entered to set up date range for reports to run

After making any changes to this screen, you must **click** the  button to save the change.

Help

[Home](#) [My Profile](#) [Help](#) [Logout](#)

Click on the **Help** link and the Help screen appears **Figure 4**

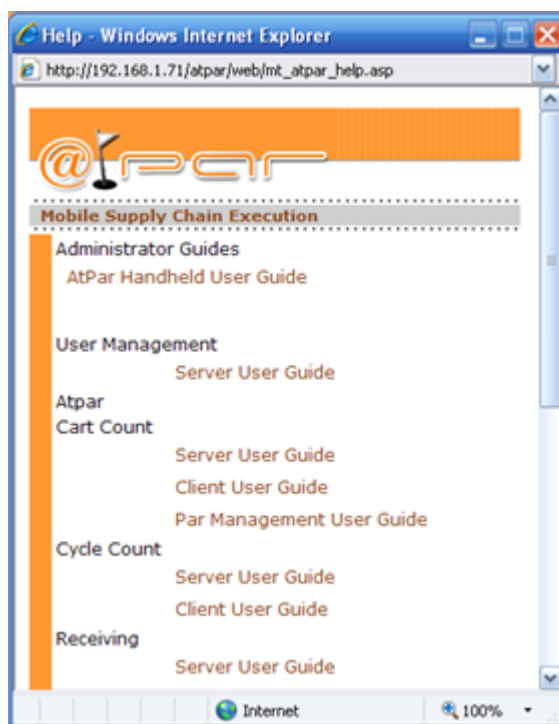


Figure 4

The **Help Manuals** available to your organization will appear. To open any document, **click** on the link. For example, if you need to review the HHT guide, **click** on the **AtPar Handheld User Guide**.

All documents are in **.PDF** format and adobe must be installed on your PC in order to open the documents. If you need assistance please see your @Par Administrator or your IT Staff.

Logout

[Home](#) [My Profile](#) [Help](#) [Logout](#)

Click the **Logout** to exit the @Par Web page.

Client Installable Files

The links available in this section are used to download the @Par Client software onto your organization's HHTs. For detailed information on this please refer to the **AtPar Handheld User Guide**.

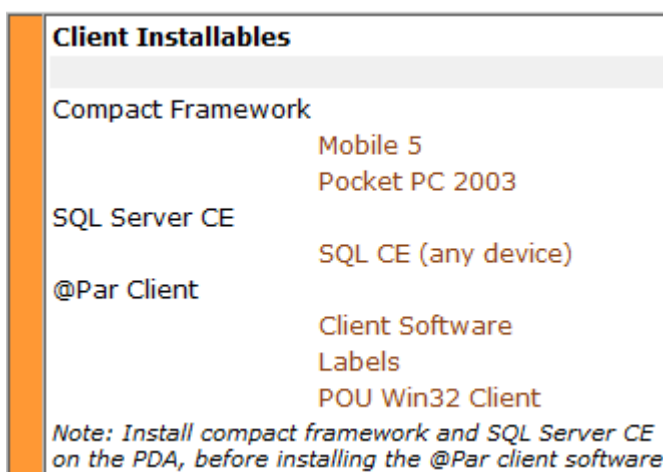
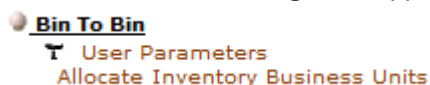


Figure 6

To access the **AtPar Handheld User Guide** and all other AtPar help files, **click** the **Help** link at the top of the screen **Figure 2** and select the document to view.

User Parameters

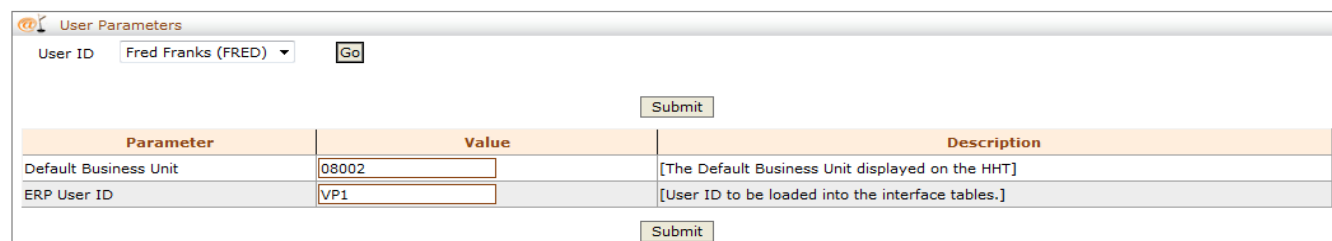
Click on **User Parameters** link in the Bin to Bin menu list and **Figure 7** appears




User Parameters
User ID: Select UserID Go

Figure 7

Select a user from the drop down list and click the  button.



User Parameters
User ID: Fred Franks (FRED) Go

Submit

Parameter	Value	Description
Default Business Unit	08002	[The Default Business Unit displayed on the HHT]
ERP User ID	VP1	[User ID to be loaded into the interface tables.]

Submit

Figure 8

All users that require the **Bin to Bin** transfer ability can be set with a Default Business Unit. This default will appear on the HHT each time the user Synchs data for transfer. This will be beneficial if the user transfers most frequently from the same Business Unit.

The ERP User ID is the User ID that will be loaded into the interface tables in the ERP System.

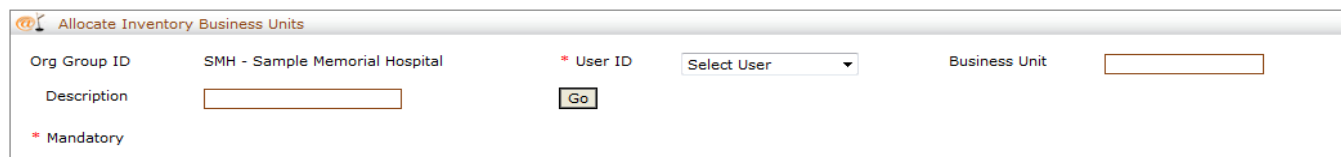
Enter a Default Business Unit and ERP User ID and click the  button.

NOTE: The user WILL be able to edit the Business Unit on the HHT to synch with other Business Units if required.

Allocate Inventory Business Units

This option is used by the Supervisor to allocate inventory business units to HHT users.

Click on **Allocate Inventory Business Units** in the web menu and **Figure 9** appears.



Allocate Inventory Business Units

Org Group ID: SMH - Sample Memorial Hospital * User ID: Select User Business Unit:

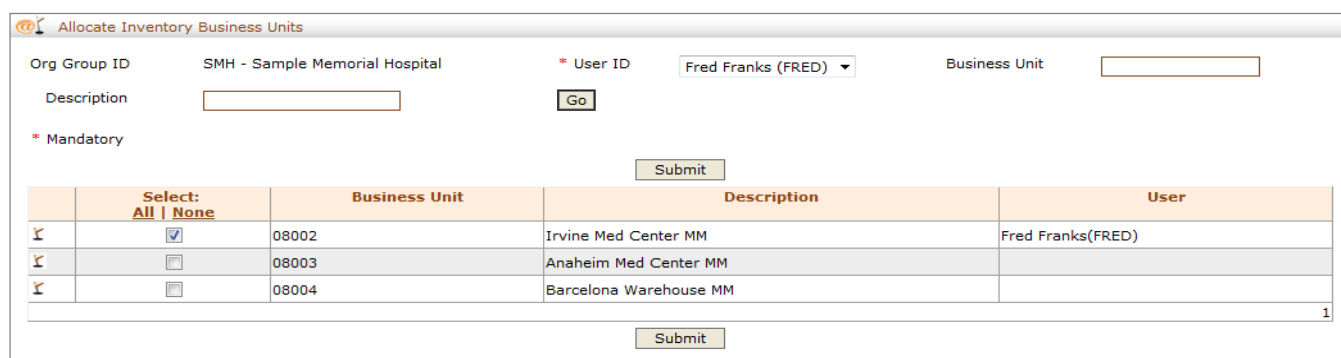
Description:

* Mandatory

Figure 9

Select a User from the **User ID** drop down list (this is **required**). **Enter** either full or partial data in **Business Unit** or **Description** search fields.

Click the button and the following screen appears **Figure 10**



Allocate Inventory Business Units

Org Group ID: SMH - Sample Memorial Hospital * User ID: Fred Franks (FRED) Business Unit:

Description:

* Mandatory

	Select: All None	Business Unit	Description	User
<input type="checkbox"/>	<input checked="" type="checkbox"/>	08002	Irvine Med Center MM	Fred Franks(FRED)
<input type="checkbox"/>	<input type="checkbox"/>	08003	Anaheim Med Center MM	
<input type="checkbox"/>	<input type="checkbox"/>	08004	Barcelona Warehouse MM	

Figure 10

Only Business Units allocated to the Org Group ID will be available here. Supervisor must now select the **Business Unit** or **Business Units** for this user to have the ability to transfer in. **Click** in the check box by the respective Business Unit and when done, **click** the button.