

Jennifer M. Plunkett

(309) 846-3945
jplunkett@utexas.edu

EDUCATION

The University of Texas at Austin

Class of 2017

Bachelor of Science, Electrical/Computer Engineering

Relevant courses: Software Design & Implementation, Embedded Systems, Introduction to Electrical Engineering, Introduction to Computing, Differential & Integral Calculus, Sequences Series & Multivariable Calculus, Circuit Theory, Digital Logic Design (Spring 2016), Linear Systems and Signals (Spring 2016)

WORK EXPERIENCE

Senior Student Associate, ITS Help Desk UT Austin Summer 2014 - Fall 2015

- Provide students, faculty, and staff at The University of Texas at Austin a central contact point for Information Technology support and questions concerning ITS services
- Develop professional leadership skills by participating in customer service workshops and student employee excellence training
- Tailor support responses and escalations to suit customer needs

Disney College Program Intern, The Walt Disney Company Spring 2015

- Developed professional leadership and team-building skills by providing excellent guest service/recovery and loss prevention in the Walt Disney World Parks
- Upheld Walt Disney Standards while on/off-stage to create successful guest interactions

LEADERSHIP EXPERIENCE

President, IEEE Computer Society at UT Summer 2015 - Present

Student branch of the IEEE Computer Society that connects students with companies in ECE

- Facilitate communication with corporate partners
- Coordinate officer meetings, elections, and budgetary meetings
- Maintain finances and keep information up-to-date with UT administration
- Supervise officer team to ensure they carry out their duties, assisting them when possible

Secretary, IEEE Computer Society at UT Summer 2014 - Spring 2015

- Facilitated communication between branch leadership and organization membership
- Managed new website, created promotional materials, and refined site design
- Managed documentation from technical talks, general meetings, and social events

PROGRAMMING SKILLS

Proficient with C/C++, ARM ASM, CSS, HTML, Git, Linux, Microsoft Visual Studio, Photoshop
Familiar with Java, JavaScript, Ruby

ACTIVITIES

Member, Institute of Electrical and Electronics Engineers Fall 2013 - Present

Member, Women in Electrical & Computer Engineering Fall 2013 - Present

Volunteer, Longhorn Lights Out Fall 2013 - Present

Member, Longhorn Band Student Association Fall 2013 – Summer 2014

Piccoloist, The University of Texas Longhorn Band Fall 2013 – Summer 2014