# curriculum vitae

**Introducing**

## Personal details

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| **Full names:** | Ashaan Ramdass |
| **Position applied for:** | Business Analyst |
| **Nationality:** | South African |
| **ID number:** | 8305105104082 |
| **EE Profile:** | African male |
| **Languages:** | English |
| **Area of residence:** | Johannesburg |
| **Date of birth:** | 10 May 1983 |
| **Notice Period:** | Immediately |
| **Rate/Salary:** | **R**  *(Bill rate to Nedbank which is inclusive of the pay rate to the Contractor)* |

## Executive summary

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| **Overview:** |
| Working with profile people has developed my communication analytical skills. I have also learnt to work under extreme pressure and to work within a group as a team player, where one is dependent on the other for the final result. |

## Qualifications

| **Qualification** | **Institution** | **Date** |
| --- | --- | --- |
| National Diploma- Information Technology | Durban Institute of Technology (KZN) | 2004/12 |

| **Certificate/Training** |
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| Softrain Consultants (JHB)   * NCC-Introduction to Business/Systems Analysis   4-Aug-08 to 8-Aug-08    Softrain Consultants (JHB)   * NCC-Business/Systems Analysis workshop   23-Aug-09 to 28-Aug-09  I-solve training (JHB)   * MS Project (Advanced)   11-Feb-11  Faculty Training Institute (FTI)   * Certificate Programme In Business Analysis   01- Feb - 14 |

## Career summary

| **Company** | **Position** | **Start date** | **End date** |
| --- | --- | --- | --- |
| NS HOLDINGS – BASED AT ABSA CIB | BUSINESS ANALYST | 2022/06 | 2022/11 |
| MEDIA 24 | BUSINESS ANALYST | 2022/02 | 2022/05 |
| CONSTANTIA INSURANCE | BUSINESS SYSTEMS ANALYST | 2019/03 | 2022/01 |
| INNOVATIVE LOGISTIC SOLUTIONS | BUSINESS OWNER | 2018/01 | 2019/02 |
| OLD MUTUAL ALTERNATIVE SOLUTIONS | LEAD BUSINESS ANALYST | 2011/08 | 2018/01 |
| ACCENTURE SA (In partnership with EDCON) | BUSINESS ANALYST | 2008/01 | 2011/07 |
| ACCENTURE SA (In partnership with EDCON) | SERVICE DESK ANALYST | 2005/11 | 2007/12 |

## Skills summary

| **Skill name** | **Skill level** | **Years** |
| --- | --- | --- |
| VB 6.0 | 4 | 7 |
| Java | 5 | 8 |
| Microsoft Office | 5 | 8 |
| ARS | 4 | 7 |
| Mainframe Rumba | 4 | 7 |
| Oracle database’s | 4 | 6 |
| SQL | 4 | 7 |
| Network set-up and architecture | 4 | 7 |
| POS Systems | 4 | 7 |
| SAP & ERP | 4 | 7 |
| UNIX | 4 | 7 |
| Oracle forms | 4 | 6 |

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| **Skill level key** |  |
| Appropriate training only | 1 |
| Limited practical experience | 2 |
| Solid practical experience | 3 |
| Extensive experience | 4 |
| Expert | 5 |

## Detailed career history

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| --- | --- | --- | --- |
| **Company name** | NS HOLDINGS – BASED AT ABSA CIB | | |
| **Job title** | | **Start date** | **End date** |
| BUSINESS ANALYST | | 2022/06 | 2022/11 |
| **Summary** | | | |
| • Work closely with system owners to determine system needs /requirements for the new initiatives on the current payments channel  • Design of AS-IS Business Process Flows • Design of TO-BE Business Process Flows • Directly involved in the co-ordination of system implementation projects (testing & documentation testing of API’s)  • Dealing with all system requirements and developments  • Ensuring any changes to requirements are communicated to stakeholders | | | |
| **Reason for leaving** | Contract ended | | |

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| --- | --- | --- | --- |
| **Company name** | MEDIA 24 | | |
| **Job title** | | **Start date** | **End date** |
| Business Analyst | | 2022/02 | 2022/05 |
| **Summary** | | | |
| • Work closely with system owners to determine system needs /requirements for the new initiatives. This includes identifying and raising any new initiatives to be prioritized as per the SAP system  • Design of AS-IS Business Process Flows • Design of TO-BE Business Process Flows • Directly involved in the co-ordination of system implementation projects (testing & documentation)  • Dealing with all system requirements and developments  • Ensuring any changes to requirements are communicated to stakeholders | | | |
| **Reason for leaving** | Contract ended | | |

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| **Company name** | CONSTANTIA INSURANCE | | |
| **Job title** | | **Start date** | **End date** |
| BUSINESS SYSTEMS ANALYST | | 2019/03 | 2022/01 |
| **Summary** | | | |
| • Work closely with system owners to determine system needs /requirements for the new initiatives. This includes identifying and raising any new initiatives to be prioritized. • Documenting Standard Operating Procedures (SOP’s).  • Design of AS-IS Business Process Flows • Design of TO-BE Business Process Flows • Creating and updating of training material across the various system platforms • Directly involved in the co-ordination of system implementation projects (testing & documentation)  • Dealing with all system requirements and developments  • Handling of data for SACCRA & SASRIA updates  • Develop reports by means of data analysis | | | |
| **Reason for leaving** | Contract ended | | |

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| **Company name** | INNOVATIVE LOGISTIC SOLUTIONS | | |
| **Job title** | | **Start date** | **End date** |
| Business owner | | 2018/01 | 2019/02 |
| **Summary** | | | |
| Ensured all deliveries were done timeously  • Management of staff and financials. | | | |
| **Reason for leaving** |  | | |

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| **Company name** | OLD MUTUAL ALTERNATIVE SOLUTIONS | | |
| **Job title** | | **Start date** | **End date** |
| LEAD BUSINESS ANALYST | | 2001/08 | 2018/01 |
| **Summary** | | | |
| • Work closely with business owners to determine business needs / requirements for new initiatives. This includes identifying and raising any new initiatives to be prioritized. • Documenting Process Description Documents (PDD’s) as well as Standard Operating Procedures (SOP’s). • Design of AS-IS Business Process Flows • Design of TO-BE Business Process Flows • Creating and updating of training material across the various system platforms • Directly involved in the co-ordination of system implementation projects • Timely resolution and escalation of issues and risks that the business analysts are facing when undertaking their duties • Provide coaching and mentoring as and when required • Driving quality and standard of documentation that business analysts produce throughout the life cycle of the project | | | |
| **Reason for leaving** |  | | |

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| **Company name** | ACCENTURE SA (In partnership with EDCON) | | |
| **Job title** | | **Start date** | **End date** |
| BUSINESS ANALYST | | 2008/01 | 2011/07 |
| **Summary** | | | |
| * Analyse business requirements on the RETEK & POS systems * Produce business requirements specifications * Produce relevant test plans together with test data and expected results * Conduct system testing on completion of development * Provide formal and informal knowledge transfer to team members and support staff * Resolve ARS calls and day to day business process related problems * JAD sessions | | | |
| **Reason for leaving** | Felt like I needed a new challange | | |

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| **Company name** | ACCENTURE SA (In partnership with EDCON) | | |
| **Job title** | | **Start date** | **End date** |
| SERVICE DESK ANALYST | | 2005/11 | 2007/12 |
| **Summary** | | | |
| * Remote desktop support * Barcode updates-all stock related issues * All airtime updates on the system using SQL   CITRIX issues investigated | | | |
| **Reason for leaving** | Career growth | | |