

Kelsey Anderson

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Education

Master of Science in Computational Analytics and Public Policy June 2021
Harris School of Public Policy, University of Chicago Chicago, IL

Bachelor of Arts in Social Welfare June 2007
University of Washington Seattle, WA

Associate of Applied Science in Computer Graphics June 2002
Lake Washington Institute of Technology Kirkland, WA

Experience

Highline College Des Moines, WA
Research Analyst, Office of Institutional Research March 2023 - Present
Provide data visualization, analysis, and reporting to support ongoing and ad hoc campus needs. Assist in automating regular reporting needs. Primary data support for federal Title III Strengthening Institutions grant. Develop Tableau dashboards, SQL views and stored procedures, in consultation with IT Data Managers, to inform campus decision making priorities. Lead data literacy and data use trainings customized for campus groups.

University of Puget Sound Tacoma, WA
Assessment Analyst - Office of Institutional Research August 2021 - March 2023
Responsible for supporting campus surveys, focus groups and assessment efforts. Promoting data transparency and data culture. Providing institutional data reporting, analysis and information requests for internal and external campus constituencies.

City Colleges of Chicago Chicago, IL
Decision Support Intern January 2020 - September 2020
Assisted staff analysts with data visualization, change management planning and process improvement projects.

Highline College Des Moines, WA
Interim Director of Enrollment Services and College Registrar May 2019 - July 2019
Supervised 22 employees in four teams:
admissions, registration, data management and credentials evaluation.

Highline College (continued)

Associate Director of Enrollment Services

August 2016 - April 2019

Led 8 employees in enrollment data management, compliance reporting and credential evaluation.

Data Specialist

August 2013 - July 2016

Fulfilled all mandatory quarterly, annual and ad hoc managerial data reporting and analysis for enrollment services departments: Admissions, Registration, Records and Financial Aid.

Workforce Education Funding Advisor

October 2009 - July 2013

Guided an annual caseload of 300-500 dislocated workers in determining reemployment pathway. Maintained grant compliance and awarded \$700,000 annually in student aid.

Relevant Skills Experience

- **Programming:** SQL (intermediate), R (intermediate), Python (intermediate), HTML/CSS (beginner)
- **Software:** Word, Outlook, Excel, PowerPoint (intermediate), Access (expert), Photoshop, Illustrator, InDesign (intermediate), Tableau (beginner)
- **Institutional Research:** Holistic IR course (AIR, 2021), Applying & Leading Assessment in Student Affairs MOOC (SAAL, 2022)
- **Leadership:** collaborative decision making style, adaptive communication, creative problem solving, Change Management Certified (Prosci Inc. 2016), Intercultural Development Inventory Qualified Administrator (2022)
- **Communication:** committee and dialogue based facilitation experience, Presenting Data and Information course, (Edward Tufte 2018), visual artist/painter