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| Memo No: BdREN Trust/29-03-2021/HR&Admin/BeLISAC/ | Date: 17/08/2022 |
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**Office Order**

**Subj**: **Approval of participation to NORDUnet Conference 2022 – Reykjavik, Iceland**

BdREN Trust has approved Ms. Saima Hossain Faria, System/Network Engineer, BeLISAC, BdREN to attend the subject mentioned event under the following terms and conditions:

1. All related expenditures of Travel and Stay for the visit of the participant will be borne by NORDUnet.
2. The participant will not be allowed to stay abroad beyond the period of 10-18 September 2022
3. The participant’s absence from the office will be considered as duty leave.
4. The participant will inform CEO, BdREN Trust before leaving the country.

This order is issued with the prior approval of Chairperson, BdREN Trust.

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|  | Mohammad Tawrit  Chief Executive Officer |

Distribution (not according to seniority):

(1) PS to Chairperson, BdREN Trust, Agargaon, Dhaka (For being informed)

(2) PS to Vice-Chairperson, BdREN Trust, Agargaon

(3) Immigration officer, Hazrat Shahjalal International airport, Dhaka.

(4) Mr. Erik Kikkenborg, Media Services Manager, NORDUnet

(5) Personal File

(6) Office File