SHOK, VICTOR LOKRIT

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**Professional Summary**

I am a graduate of electrical engineering from the Nigerian defense academy, I have a good understanding of corporate administration and engineering frameworks. I have supervised and executed installation projects and sustained effective operations in logistics and supply during my time in the military service. During this time, I also performed audits and performance tests to evaluate system metrics to ascertain overall project acceptance. I am an efficient team player and an effective communicator in an operational environment.

I am passionate about learning new skills while strengthening those I already possess. I challenge myself by undertaking new opportunities for personal growth in management and information technology.

**Key Skills**

* Excellent communication skills: I carry out regular meetings with peers and top management staff as an Amazon associate forum member. For example, the pushing through of associates concerns about having staggered break times to facilitate efficient use of the microwaves in the canteens. This was promptly addressed accordingly.
* Strong personal and organizational skills: I have trained several new hires and peers alike as an instructor/peer trainer through routine/scheduled trainings by the learning and development department of BHX7. This has equipped me for further interactions and engagement with associates in the FC.
* Sound IT skills and proficiency in the use of Microsoft office products: I graduated with a diploma in software and web development through Amazon career choice program. During my program, this skill was a course subject, and various exercises were carried out.
* Working independently and a good team player: As a yard marshal, first aider and fire marshal in BHX7, I worked successfully in a multi-tasking environment that involved different teams as well as taking ownership of specific tasks that required solo interventions in a timely and safe manner.
* Focus on quality, with high work ethics and excellent attention to details: As a proxy BHX7 TOM leader, attention to details is a skillset that is required in order to accomplish every task and schedule, this also includes managing available human and material resources efficiently.

**Certificates/Courses attended**

* Diploma in Advanced software and Web developer. Amazon Career Choice Program. (November 2024)
* DGEP/HSE, Risk and Human Factors training. (July 2022)
* First aid training. (October 2023)
* Fire Marshal training. (March 2021)

**Education and Training**

* Bachelor of Engineering (electrical/electronic), Nigeria Defense Academy Kaduna. (September 1996)
* A-levels preliminary studies, University of Jos. (June 1995)

Work Experience

2020- Till date. Amazon Fulfilment Center, Amazon Associate. BHX2 and BHX7.

Roles:

Associate Forum member, Process guide, shipping associate, Pick associate, Pup driver, Yard marshal, Transport specialist and,

Proxy TOM team lead:

As a proxy transport operations management team lead, I was responsible for the successful running of the shift. This involved communicating management directives to the team, coordinating information flow with other departments within and outside of the FC, preparing the daily manning plan for TOM associates, carrying out yard/equipment audits and updating current yard status, responding to requests and addressing arising issues after consultations with line manager. Also conducting daily briefs as well as preparing end of shift reports.

I have had cross training in both inbound and outbound departments at Amazon, they include picking, shipping, stowing, ICQA and transport. Each departmental training provided the skill required for their primary operations within the fulfilment center. They were all unique and peculiar to their operational needs.

2016- 2020. GRUPO ANTOLIN LEAMINGTON, Process Operator. Royal Leamington UK

Responsibilities:

To be involved in all duties on the production floor, such as conducting quality assurance test, inspecting raw materials and production processes.

To demonstrate a strong focus on quality and ensure that quality alerts are communicated, with improvements also monitored by all team members

To demonstrate a strong focus on health and safety

To schedule tasks, identify deficiencies and update procurement requirements for product lines.

To ensure that line documentation is updated and displayed as per set requirements.

2013- 2016. BRONGASH GLOBAL LIMITED, Operations Supervisor. Coventry UK

Responsibilities:

To coordinate cargo dispatch/deliveries

Keeping/updating dispatch/delivery logs/ ledgers

To conduct routine security/safety drills

To ensure/Maintain high professional/ethical standards amongst staff

To liaise with top management on all matters relating to cargo operations

Interests And Activities

* Dancing, sports and music.
* Socializing, reading and travelling.