

PatientKeeper® Mobile CPOE™ on Android™ Devices

Viewing a Patient's Orders

Tap the **Patient List** button to select a different patient.

Tap the **Home Menu** to select a different module or go back to the Home screen.

This icon indicates the type of order (Med, Lab, Radiology, etc.).

Tap here to add a new order.

- Select a patient from your list.
- When the **Home screen** appears, select the **Orders** module.
- The Orders Summary lists the patient's **New Orders** first, followed by their **Existing Orders**. Expiring medications are always sorted to the top of the **Existing Orders** section. You may have to scroll down to see all of the **Existing Orders**.

Use These Buttons to Get Around:

	More: Exit, Sync, Settings, Help, and Provider Directory. In some modules, there are additional options in this menu that are specific to the module.
	Home Menu: Select a different module for the current patient.
	Back: Go back to the previous screen.
	Patient List: Go back to the Patient List to select a different patient, or a different patient list.
	Messaging: Go to the Messaging module to communicate with other providers.

Android Tips & Tricks:

Tap and hold on one or more patient or order rows to select patients or orders and expose action buttons in the top right corner; these are actions that you can take against the selected patients or orders.

Managing a Patient's New Orders

Tip: Select the **Favorites** icon to add an order to your **Favorites** List.

Since a new order is not yet submitted, you can still **Delete** it.

You can also make changes to any of its details.

- New Orders that you have not yet submitted are listed at the top of the **Orders Summary**.
- Select a new order to view its details or to take an action below.

Managing a Patient's Existing Orders

Existing Orders are listed in bottom portion of the **Orders Summary**.

Select an Existing Order to view its details or to take an action below.

For most types of existing orders you can:


- Mark as Favorite**
- Order Again**
- Discontinue**

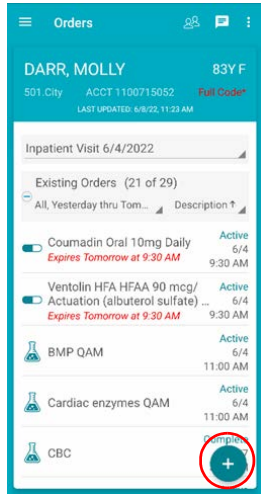
For medication orders only, you may also see these icons to:

- Modify**
- Hold**
- Resume**
- Renew**

Entering a New Order for a Patient

Follow the steps below to enter a new order.

- 1 From a patient's **Orders Summary**, tap the **Add** button .

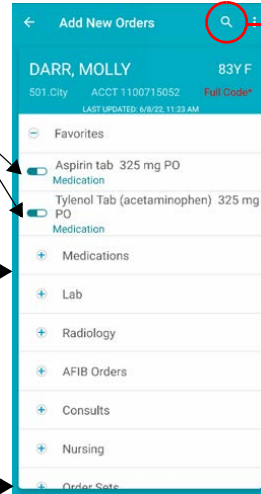


Some uncategorized favorite orders may be listed at the top or bottom.

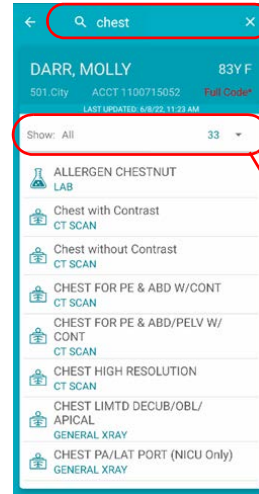
Select a Favorites category (like Lab) to view the orders within it, and then choose an item.

- 2 Select the order you want to enter using method A or B below.

- A Select one or more orders from your **Favorites** list.




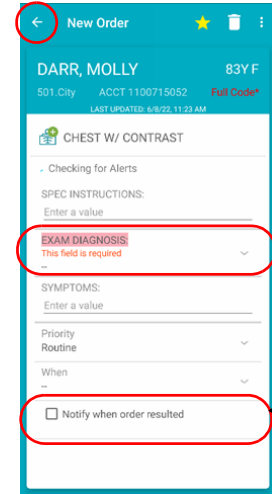
- B Or, tap the **Search** icon to expand the field, then enter some text to search for an order.



All matching results are shown. You can narrow the results by selecting the filter at the top of the list, and then choosing a category from the pop-up.



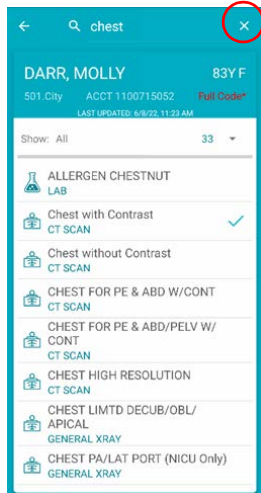
- 3 If the order you selected has required fields, the **Order Details** screen is automatically displayed. Enter the necessary information and then tap **Back** .



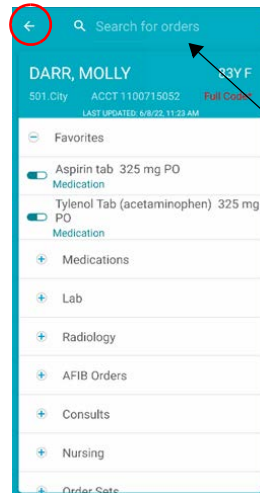
Required fields are clearly marked.

For Lab and Radiology orders, check this box to be notified about results.

- 4 You are returned to the order search screen. Tap **X** to cancel the last search.



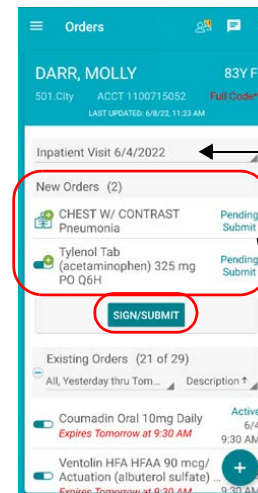
- 5 If necessary, add more new orders as described in Steps 2-4. When you are done, tap **Back** to return to the **Orders Summary**.




Select more orders from **Favorites** or perform another **Search**.

The order you just added in Step 3 has a checkmark to indicate that it was selected.

- 6 The new orders are listed in the New Orders section at the top of the **Orders Summary**. Select **SIGN/SUBMIT** to sign and submit the orders.



Or, to discard the new orders, select **Discard All** from the **More** menu .


Tap here to change the visit associated with the new orders.

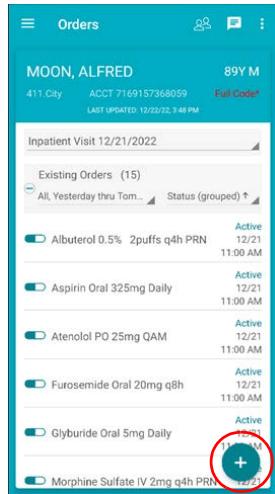
Select any new order to modify its details (priority, dose, etc.) before signing and submitting it.

In most cases, you are done after Step 6! However if the order is a duplicate or causes an interaction, you may see alerts after submitting. See the last page for more information on alerts.

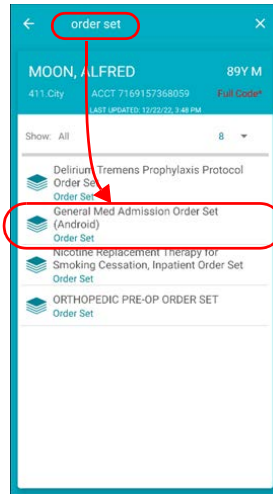
Entering an Order Set


An order set is a list of suggested orders for a particular procedure or diagnosis. Follow the steps below to enter orders from an order set.

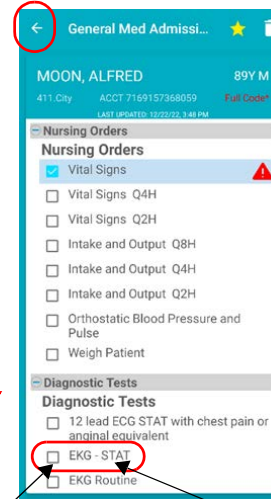
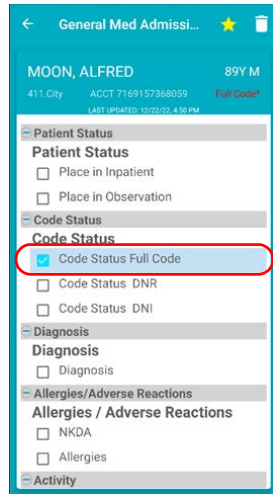
- From a patient's **Orders Summary** screen, select the **Add** button .




- Select an order set from the **Favorites** list, or perform a **Search** for it.

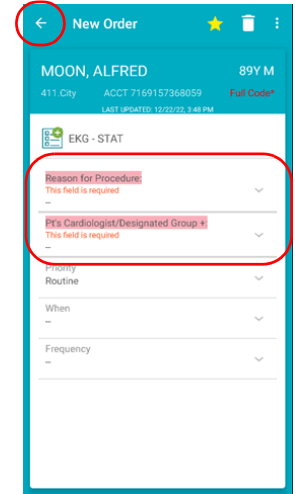


- On the Order Set screen, scroll down to see all the orders in the set, select all the orders you want, and then tap **Back** .

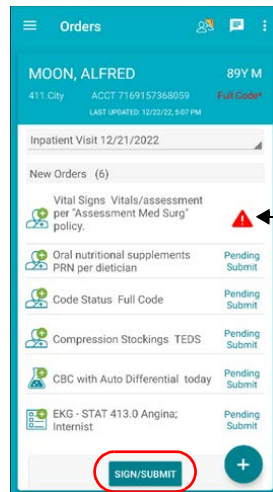


This order was pre-selected as part of this order set. The red exclamation mark indicates that this order has required fields that need to be completed, or alerts that need to be viewed. Tap to open the **Order Details** and complete the fields or review the alerts.

- If the **Order Details** screen opens for any order that you select, complete the required fields and then tap **Back** .





- Review the orders that were added from the order set and take any of the actions listed below. When all the orders are accurate and complete, tap **SIGN/SUBMIT**.



If you close an order set without completing the required fields or viewing the alerts for an order, you are notified on the **Orders Summary** by a red icon. Tap on the order to open the **Order Details** and address these issues.

On the **Orders Summary**, you can take any of the following actions before submitting:

- Make changes to any of your new orders: tap the order to open the **Order Details** and make your changes.
- Add more orders (not from the order set): tap **Add** .
- Discard all new orders: select **Discard All** from the **More** menu .
- Discard individual new orders: tap and hold on an order to expose the **Delete** button in the top banner.

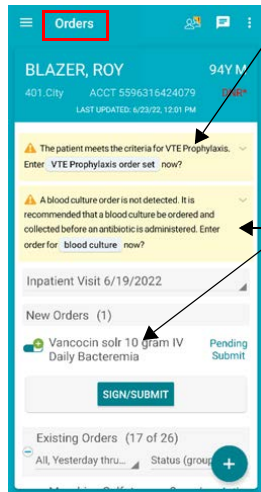
Tap the **checkbox** to choose an order "as is." If the order has required fields, the **Order Details** screen is displayed automatically (Step 4).

Tap the **order name** to choose an order and also open the **Order Details** so that you can make changes to it (Step 4).

Reviewing Clinical Decision Support Alerts

While in the process of entering orders (prior to signing and submitting), you may see Clinical Decision Support (CDS) alerts.

Sample Alerts on Orders Summary

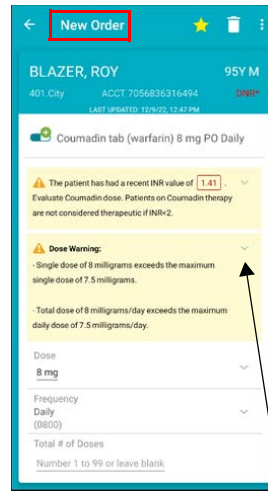


For newly admitted patients who do not yet have any VTE precautions, this alert suggests entering an order from a VTE order set (and includes a button to do so).

After entering an order for an IV antibiotic, this alert suggests ordering a blood culture (with a button to do so).

If you tap the button to order the suggested item, the alert will disappear. But even if you do not, you can still proceed with your orders.

Sample Informational & Dose Check Alerts on Order Details

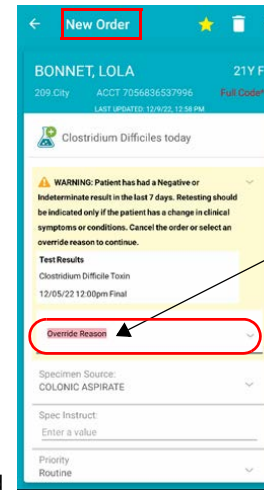


While entering an order for an anticoagulant, one alert indicates that the patient has a recent low INR result, and another indicates possible issues with the dose.

These alerts are purely informational, and you can proceed with your order if necessary.

Tip: You can expand or collapse an alert.

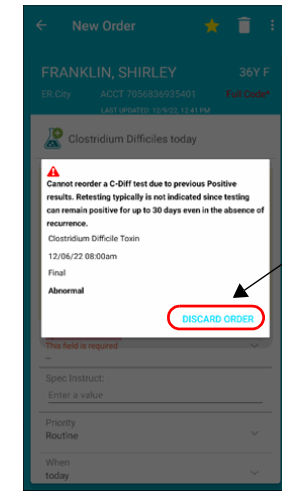
Sample Alert that Requires Override Reason



While entering an order for a CDiff test, this alert warns you if the patient has had a prior negative or indeterminate test.

Before you can proceed, you must select an override reason.

Sample Alert that Requires Discard



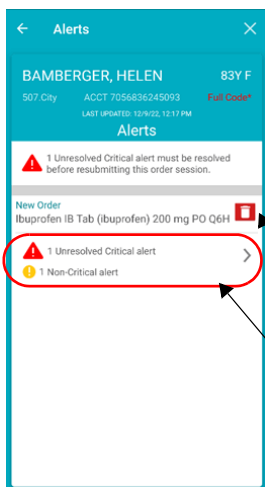
While entering an order for CDiff test, this alert warns you if the patient has had a prior positive test.

Your only option is to discard the order.

Reviewing Interaction and Duplicate Order Alerts

After signing and submitting, an alert is displayed if any of your new orders would represent a duplicate order, or would cause an interaction. This can include interactions with patient allergies, with the patient's active diseases/problems, or with other drugs (either new medications you are trying to order now, or existing medications that were previously ordered).

- 1 A new order can have one or more alerts. Tap the alert to view more information.



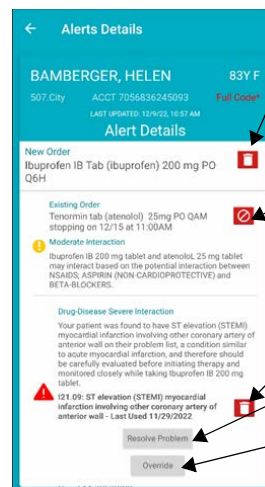
▲ Critical alerts require you to take some action before you can resubmit the order.

! Non-critical alerts should be reviewed, but you can resubmit the order without making any changes.

A Delete this new order, or...

B Tap the alert to review more information about it.

- 2 Review the information and resolve the alert(s) using any of the options that are available on the screen (not all options are illustrated here).

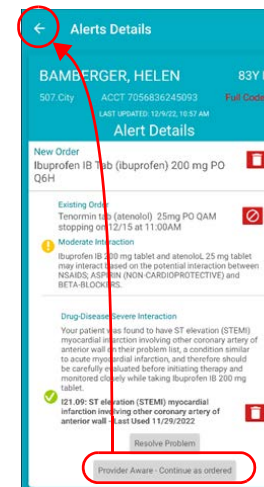


A Delete this new order.

B Take an action against an item that is causing an interaction:

- Discontinue an existing order.
- Delete a different new order from this order session (not shown).
- Delete a patient problem.
- Resolve a patient problem.
- Enter an **Override** reason to place the new order anyway.

- 3 After you resolve the alert(s), select the **Back** button.



- 4 Select **Resubmit** to resubmit any orders that remain.

