

CHAPTER 4: UNDERSTANDING ACADEMIC TERMS



UNIVERSITY STRUCTURE

Colleges:

- Applied and Natural Sciences
- Business
- Education
- Engineering and Science
- Liberal Arts

Departments, Schools, and Divisions



UNIVERSITY PERSONNEL

Administrators

- Deans, Associate Deans, Department Heads, Directors, and Coordinators

Faculty

- Professors, Associate and Assistant Professors, Lecturers, Instructors, and Teaching Assistants



Who's Who in University Administration



UNIVERSITY PRESIDENT



Dr. Les Guice



PROVOST



Dr. Terry McConathy



VICE PRESIDENT OF STUDENT ADVANCEMENT



Dr. Dickie Crawford



CHIEF INNOVATION OFFICER



Dr. Davy Norris



ASSOCIATE VICE PRESIDENT FOR RESEARCH AND DEAN OF THE GRADUATE SCHOOL



Dr. Ramu Ramachandran



Who's Who among College Deans



APPLIED AND NATURAL SCIENCES



Dr. Gary Kennedy



BUSINESS



Dr. Chris Martin



EDUCATION



Dr. Don Schillinger



ENGINEERING AND SCIENCE



Dr. Hisham Hegab



LIBERAL ARTS



Dr. Don Kaczvinsky



POLICIES

Attendance ([Policy 2206](#))

Academic standing ([2022-2023 Policy](#))

- Good academic standing
- Probation
- Suspension

Academic Honor Code ([2022-2023](#))

- Cheating
- Falsification
- Stealing/Unauthorized Access



DEGREE PROGRAMS

- Associates (2 year)
- Bachelors (4 year)
- Graduate degrees
 - Masters
 - Doctorate



ADVISING

Responsibilities

- Of advisers
- Of students

Types of assistance

- Course selections, registration, and changes
- Career decisions
- Scholastic difficulties

Early advising/registration



DECLARING A MAJOR

Influences on choice of major

- Family and friends
- Career planning survey and activities

Must declare a decision before earning 60 credit hours

Change of major form



REGISTERING FOR CLASSES

Review “racing form”

Schedule advising session

Select courses and alternatives

- Course levels
- Sections
- Pre-requisites and co-requisites
- Faculty or staff listing

Use BOSS

Confirm class schedule and fees



GRADE POINT AVERAGE (GPA)

Types

- Quarterly GPA
- Cumulative GPA
- Earned GPA

Quality points

- A=4; B=3; C=2; D=1; F=0
- S=satisfactory; F=fail; NC=no credit; W=withdraw

Calculating GPA



CHAPTER 5: UTILIZING ACADEMIC RESOURCES



BULLDOG ACHIEVEMENT RESOURCE CENTER

Where?

Wyly Tower Main Floor (Room 202)

What?

Tutoring

Writing assistance (Writing Center, WT 325)

Referrals

Academic advising

First-Year Experience (FYE) program

Residential Life



HONORS PROGRAM - BENEFITS

- Recognition of Honors achievement on transcripts and at commencement ceremonies
- Smaller than average class size with the best and most innovative faculty members
- An integrated core curriculum that will provide a solid foundation for graduate and professional school studies
- Advanced or priority registration
- Designated honors residential accommodations
- Priority consideration in university programs
- Access to Honors cultural, social, and academic activities



LIBRARY SERVICES AVAILABLE

- Reference librarians
- Circulation desk
- Reserves and e-reserves
- E-books
- Reference books
- Periodicals/serials
- Much, much more. . . .



Library Services – Check it Out!

Welcome to the Library!



When you enter the doors, you'll be greeted by . . .

- A helpful librarian at the **Information Reference Desk**
- A **Circulation Desk** to check out or return materials
- A large group of **Research Computers**



To learn more about the library, view the following tutorials:

- Part 1 - [Virtual Library Tour](#) (self-paced)
- Part 2 - [Exploring the Library Website](#) (3:23)

The second tutorial has *audio narration*, but can be viewed without audio as captions are provided.



Registrar's Office (Keeny Hall 207)

- Transcripts
- Academic calendars
- Enrollment verification
- Grade verification
- Emergency Notification System (ENS)
- Graduation
- Resignation



FINANCIAL AID (KEENY HALL 240)

Purpose

- Simplify the process of obtaining financial assistance to offset costs/expenses associated with university attendance

FAFSA . . .the process begins!

Aid available

- Grants, loans, scholarships, and work study



Comptroller's Office

- Cashiers Office (Keeny Hall 103)
- Accounts payable
- Accounts receivable
- Payroll
- Perkins loans
- University accounting



TECH EXPRESS



Reasons to visit Tech Express office

- Make university ID card
- Report or pick up lost ID card
- Replace an ID card
- Add or change meal or Tech Express plans

Accepted at bookstore, campus dining locations, vending machines, some laundry rooms, library copy machines, and more. . . .

Accepted by select Ruston merchants



QUESTIONS?

