

## **HARSHITHA BEHURA**

*No: 288, BEDANTA, 5<sup>th</sup> main road  
Happy Garden Layout, Sonnenahalli  
Bangalore- 560049  
Phone: 8904475645  
Email: **hbehura456@gmail.com***

### **Personal Summary**

To be associated with a Progressive and Innovative Organization that gives scope to apply my knowledge and skills, and to be a part of a team that dynamically works towards the growth of the Organization.

### **Career History**

#### ***Salarpuria Sattva***

QS & Billing Engineer

Nov 2018 – till now

#### ***Project Details***

- Molex Data Centre
- Project Value 150 crores
- Magnificia Commercial & Residential
- Project Value 200 crores
- Mind comp Tech Park Pvt Ltd
- Project Value 46 crores

#### ***Roles & Responsibilities***

- Quantity take off BOQ/BOM preparation
- Reconciliation of basic materials & Profit loss report preparation
- Checking & certification of contractor bills, received from sites.
- Preparation of Bar Bending Schedule. (BBS)
- Preparation of Bills in SAP & Doing Monthly report of all contractors & Main Contractor.
- Preparation of Cash flow of the project.
- Preparation of Quantity Amendment & Non Tendering items required for project.
- Review of Contract documents.
- Coordinate with the Clients for whatever revision based on Drawings and in actual Construction.
- Preparation, Review & submission of Tender Documents.
- Detailed study of the drawings, plans, specifications and other documents relating to construction projects.
- Take off overall project quantities of area (Civil works from GFC drawings).
- Preparation of negotiation and analyzing costs for tenders and contracts.
- Preparations of quantity requirement for procurement.
- Preparations of estimates for initial budget proposals for the cost of the project.
- Preparation of final jobs out report and analyzing with theoretical quantities verses actual quantities.
- Checking the accuracy of plans, drawings for materials to order and correct as necessary.
- Collaborate and interact with construction team, architects and other outside project developers and consultants.
- To generate accurate design drawing by using Auto CADD.

## ***URC Constructions***

Junior QS & Billing Engineer

Sep 2018- Nov 2018

### ***Project Details***

- BMRCL Metro Project
- Project Value 800 crores

## ***Raaga Constructions***

Engineer- QS

July 2017- July 2018

### ***Project Details***

- Raaga Kanakangi
- Project Value 1 crores

### ***Roles & Responsibilities***

- Estimating the required quantity of materials required for the project.
- Supervising the construction staff and monitoring the building construction for quality.
- Involved in Project Co-ordination and Execution for the construction of all kind of civil work.
- Oversee the selection and requisition of materials for use in the construction/
- Review the project requirements and ensure that quality should be best, errors and rework must avoid.
- Analyzing challenges and prospective risks in the project.
- Taking care of safety measures on all work assignments.
- Taking care of all the measurements and carry out the work in accuracy.
- To generate accurate design drawing by using Auto CADD.

## ***Competencies***

### ***Software Skills***

- Excellent PC skill and knowledge savvy in Microsoft Word, Power Point and Excel.
- Auto-CAD
- Staad Pro
- SAP
- ERP

### ***Other Accomplishments***

- Completed the training program on cement and concrete – an insight into a wonderful world.
- Awarded 3rd place in Tech horizon event for the project that was carried out in BE final year.
- Awarded Branch Topper in BE Civil Engineering in 2017.
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### ***Personal Traits***

- Positive attitude towards work.
- Great ability towards result oriented output.
- Excellent Communication/Inter personal skills to interact individuals at all levels
- An active learner with the enthusiasm to absorb and process information quickly with a strong determination to be an outstanding person in what I do.
- Good leadership qualities with a positive attitude.
- Ability to plan, prioritize and meet in time deadlines.

## **Educational Profile**

- **2017** : **Bachelor of Engineering (Civil)**
- Institute : New Horizon College Of Engineering / VTU University, Bangalore
- Percentage : 82.18%
  
- **2013** : **PUC**
- Institute : New Horizon Pre-University College, Bangalore
- Percentage : 79.5%
  
- **2011** : **SSLC**
- Institute : New Baldwin Residential School, Bangalore
- Percentage : 94.72%

## **Personal Information**

- Date of Birth : **19/09/1995**
- Gender : Female
- Father's Name : Biswajit Behura
- Mother's Name : Namita Behura
- Languages Known : English, Hindi, Kannada, Oriya, Telugu & Tamil

I hereby declare that all the information furnished above is true to the best of my knowledge and can be relied upon.

PLACE:

DATE:

HARSHITHA BEHURA