

## Qualification:

- Pursuing MBA in **Supply Chain Management** since 2020 from Jaipur University.
- Certified by CII (Confederation of Indian Industry) Internal Auditor for OHSAS 18000:2007 in 2012.
- 2012: **Diploma in Multi Module Logistics & Containerization** from Institute of Rail Transport Delhi.
- 2002: **National Apprentice Certificate** from NCVT Luck now UP.
- 2000: **BA with Economics** from MGKV Varanasi.
- 1999: **Six Month Certificate Course** in Computing from IGNOU, Varanasi [U.P] .

## IT Skills:

- ERP (Retail Operation)
- MS Office - Word, Excel
- Outlook Express
- SAP R/3
- G POS

## Personal Information:

- **Date of Birth:** 15July1979

## Bhupendra Pratap Singh

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### MANAGEMENT PROFESSIONAL OPERATION & MATERIALS MANAGEMENT EXPERT *Manufacturing Industry*

*Seeking career enriching assignments in Warehouse Management / Logistics /Inventory / Warehouse Safety functions to leverage enriched experience in implementing tools, enforcing methodologies while making a significant contribution to the success of the company.*

#### ACHIEVEMENT

- Best Warehouse Safety coordinator Award by HONDA Car India Ltd.-2013
- NH Circle (Kai-zen) Certificate from President Evaluation in 2017 for **Karma** for **Cost Saving** in Scrap Handling and process.
- NH Circle Certificate from Div. Head Evaluation in 2018 for **Aarambh** for **Process improvement**.
- NH Circle Certificate from Div. Head Evaluation in 2018 for **Yojana** in **Creation of Safety Environment** in Mfg. GNU Plant.

#### Career Review

##### GROFER (Hands On Trades) Manager -1 Gurgaon HR (Dec 2020 to till Date)

- Inventory Management (approx. **3000 SKUs**, Inbound 2 Lakh Qty, Outbound 3000 Boxes),
- Improving W/H Operational efficiency, Manpower Productivity. B2B Operation.
- Root cause analysis and countermeasure with visual control
- Initiatives and action Plan for process improvement.
- Budgeting and Operational cost planning.
- Process adherence and execution
- Optimum utilization of resources.
- Management of Near to Expiry Item and Liquidation of Damage SKUs
- Training to warehouse Man Power to improve Warehouse Productivity
- Reconciliation of Inventory,
- Team Size Approx 110 Nos.

##### Honda Car India Ltd. Deputy Manager in Parts Logistics Control

Feb 2011~ Aug 2020

- Container Planning (Inward and out ward) as per production plan.
- Export and Tracking of dispatched containers with source destination (Japan,Thailand, Indonesia etc.)
- Centralized and comprehensive reporting and data analysis with export and Import team.
- Inventory forecasting as per production Plan in One Day Advance.
- Efficiently handled TPM activity, as SHE Pillar Coordinator.
- Actively maintained Warehouse SOP's; Improvising warehouse efficiency through global technique (KAIZEN, 5"S" and FIFO) implementation.
- Warehouse Safety Operation and monitor safety activities (Safety Audit, PDCA of accident and implement countermeasure).
- Was accountable for developing plan, maintaining alignment of operations scope with strategic objectives. Control shop activities - Receiving, Storage, Inventory, Order Processing, and Dispatch.
- Attained cost saving by enhancing productivity, transportation optimization, inventory, manpower optimization, implementation of SOP and 5'S'.
- Received requisition to purchase order, identified and developed relationships with reliable and cost-effective suppliers, and negotiating terms, contracts and prices.
- Successfully manage warehouse operation & cost metrics; implementing new ideas for motivation of team through New Honda Circle.
- Predicted on returnable stock and including Basic Equipment Care Teams, Equipment Improvement Teams.

**MAHINDRA LOGISTICS Shop In-charge – Ashok Leyland Rudrapur U.K****Aug 2010 ~ Feb 2011**

- Accountable for developing plan, control shop activities - Receiving, Storage, Inventory, Order Processing, and Dispatch
- Attained cost saving by enhancing productivity, transportation optimization, inventory, manpower optimization, implementation of SOP and 5'S'
- Monitored supply chain management cycle from received requisition to purchase order, identified and developed relationships with reliable and cost-effective suppliers, and negotiating terms, contracts and prices
- Developed & delivered new packaging in coordination with marketing.

**DHL LEMUIR LOGISTICS PVT. LTD. Assistant Manager – Line In charge****Feb 2005 ~ Aug2010**

**Warehouse Operation at Lucknow (Dec 2009 to Aug 2010) as an Assistant Manager**

**Telecom & IT BSNL – Handling warehouse** of 1 LAC SQ Feet area and managing Bulk parts dispatches for their sites (Logistics Management) & reverse Logistics.

**Print / Education:** BPO Intelligence – Dispatching Books & Journals to Students worldwide, Courier Vendor identification and relationship building.

**Mahindra & Mahindra Tractor Nagpur (Sep 2007 to Dec 2009) as Sr. Executive**

1. Managed Assembly line of transmission Assembly for New Model (Tractor –Arjun)
1. Improved their overall supply process of transmission parts as per PPC.
2. Responsible for Materials Issuance on Production Line as Per the Plan set by PPC.
3. Responsible for overall activities (Receiving, storing and issuing) of Transmission Supply stores.
4. Involved in the new projects and study of layout of new stores.
5. Arranging the New stores (Storage location of material) by considering the flow of material on assy. line.
6. Declaration of Transmission produced by clearing the Pull list.
7. Reordering the material by **KANBAN** method.
8. BOM (Bill of material) validation and insure the correct material issuance on assy. line.

**Mahindra & Mahindra Firm Equipment Div. Rudrapur UK. (Feb 2005 to August 2007) as Jr. Executive**

1. Special Parts Trolley Implementation for Tractor Bulk parts delivery.
2. Final Tractor Parts supply on Assembly line as per Production Planning, Material Reconciliation.
3. Two Bin System developed to ensure parts inventory on production line .

**TCI Supply Chain Pvt. Ltd. Assistant Packaging Store Indorama****Jan 2003 – Feb 2005**

- Managing the entire packaging material, store receiving and dispatch according to production
- Ensured quality of corrugated material according to quality standard.
- Working in SAP MM Module.

**TATA Motors Pvt. Ltd.****Apprentice****2001 - 2002**

- Had delivered Truck parts on assembly line according to Plan of trucks production.