

#### **PROFILE**

Milind Tayal is Adaptable & Goal oriented.

He is currently working as Assistant Manager-Sales in a polyurethane coating manufacturing company. After working for some time he's looking for a highly rewarding career followed other opportunities where he can utilize his skills and knowledge efficiently to achieve organization's objectives.

### **CONTACT**

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# MILIND TAYAL

### **EDUCATION**

<u>University of Petroleum & Energy Studies</u>
Bachelor of Business Administration- Oil & Gas Marketing
2015 - 2018

CGPA- 8.6/10

- Successfully completed Personality enhancement program conducted at School of Business, UPES.
- Participated in Model United Nations competition conducted by the University as a Delegate of Canada.
- Participated in community service conducted by UPES.
- Associated with an NGO "Waste Warrior" and took initiative to spread awareness about the impacts of pollution, waste, and garbage.
- Member of Petro Tech Students Chapter at School of business, UPES.

# S.B.N Senior Secondary Public School

Senior Secondary Education 2013 – 2015

Percentage- 75%

 Completed senior secondary education with commerce as stream.

### **WORK EXPERIENCE**

## <u>Amchem Products Pvt. Ltd.- Asst. Manager Sales</u> February 2018 – June 2021

- Contacting leads as per protocol established by the company.
- Responding to customer's enquiries.
- Follow up of prospective client.
- Preparation of product supply quotation and pro-forma invoices.
- Coordinating supply dispatches with manufacturing, finance department and intimating the customer.
- Keeping lists of orders & sales as per different categories.

### <u>Hindustan Petroleum Corporation Ltd.- Summer Intern</u> May 2017 – July 2017

 Enhanced Lube Sales Through Retails outlets: The aim of the project was to study in detail the Lube Sales at Retail Outlets as well as study of HPCL offering to Customers at Retail Outlets, Comparative study with other players available in market and understanding Customer's Buying Behavior with Respect to Lubes at Retail outlets. Surveys with Questionnaire were used to measure various parameters like satisfaction, Service levels, and motivation for Buying etc.

### **SKILLS**

