

SANDHYA

H. No 3168, Sanjay colony

Sector 23 Faridabad

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CAREER OBJECTIVE

Seeking for a job to pursue a highly rewarding career and healthy work environment where i can utilize my skills and knowledge efficiently for the organizational growth.

EDUCATIONAL QUALIFICATION

- Bachelor of Computer Application with 69% from Gurukul Vidyapeeth , Punjab in year 2018
- Diploma in Computer Science with 77% from Seth Jai Parkash polytechnic , Damla in year 2015
- 10th From S.W.H. School with 91% in year 2012

EXPERIENCE

- Currently working in J & G Work Formula in accounts department.
- Worked in LASANY INTERNATIONAL as billing executive and digital marketing too from august 2020 to march 2021
- Worked in INSTANT TRANSPORT SOLUTION PVT. LTD in "Billing" department as an POD executive from October 2019 to June 2020
- Worked in PIONEER TOOLING SERVICES PVT. LTD. in "Store and Billing" department from August 2018 to October 2019

TECHNICAL SKILLS

- ERP
- MS Office

PERSONAL QUALITIES

- Highly motivated and eager to learn new things.
- Ability to produce best results in pressure situation.
- Ability to work individual as well as in group.

HOBBIES

- Meditation.
- Sewing.

- Travelling.
- Love to do picture editing.

PROFILE:

Father's Name : SakalDev
Date of Birth. : 31-12-1996
Marital Status : Unmarried
Language known : Hindi, English

I assure you ,if given a chance to serve in your organization ,I will try my best to satisfy my superiors.

Date :
Place:

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