兰馨幼儿园卫生消毒记录表

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| 日期 | 教室 | | 75℃酒精擦拭 | | | | 物表1（250-500mg/L84消毒液） | | | | 物表2 | | 物表3 | 通风 | 签字 |
| 浸泡 | | | | 洗晒 | | 消毒柜 |
|  | 上午 | 下午 | 桌椅 | 门把手 | 水龙头 | 玩具 | 坑位 | 拖布 | 毛巾 | 抹布 | 图书 | 积木 | 水杯 | 室内 |  |
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备注：1. 含氯消毒液浸泡时间分别为毛巾、抹布20分钟，拖布、坑位30分钟。2. 图书和不能浸泡的积木每月晒2次，暴晒时不得相互叠放。3. 水杯每日消毒30分钟。4. 室内通风每日两次至少30分钟。5. 条件满足打✓。

兰馨幼儿园紫外线消毒记录表

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| 序号 | 消毒日期 | 消毒地点 | 消毒时间 | | |
| 开始时间 | 结束时间 | 累计消毒时间  （分钟） |
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兰馨幼儿园环境卫生清洁记录

日期： 年 月

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| 项目  序号 | 室外清洁打扫 | 活动室换气记录 | 活动室消毒记录（周） |
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兰馨幼儿园安全隐患排查记录表

年 月 日

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| 类别 | 项目内容 | 排查情况 |
| 园舍及设施 | 1.幼儿园周边建筑有无重大的安全隐患 |  |
| 2.幼儿园各种建筑设施有无重大（较大、一般）安全隐患 |  |
| 3.围墙、楼梯等有无安全隐患 |  |
| 4.幼儿饮用水设备使用与维护 |  |
| 5.幼儿园电线电路、用电设施设备使用与维护情况 |  |
| 6.库房、专用教室等管理与使用是否严格规范 |  |
| 7.幼儿园户外活动的场地及大型器械的管理与维护 |  |
| 8.教学楼道及要害部位的消防设施设备配备使用情况 |  |
| 管理情况 | 1.幼儿园是否层层签订责任书，幼儿园考虑奖惩机制是否落实 |  |
| 2.幼儿园安全管理规章制度是否健全（分部门、分类别指定） |  |
| 3.幼儿园是否建立突发事故应急管理机制，《应急预案》与演练情况 |  |
| 4.幼儿园是否建立安全管理档案且达到规范标准 |  |
| 5.领导、师生、校警值班严格落实 |  |
| 6.加强对异常教师、幼儿的了解和摸排 |  |
| 7.门卫人员的配备及门卫管理情况 |  |
| 8.法制教育、安全教育课程开设情况 |  |
| 9.法制、安全主题教育活动开展情况 |  |