

HALEY LOPEZ

SOFTWARE ENGINEER

PROFILE

A high-energy, optimistic, creative, self-starting professional passionate about connecting and educating people through technology.

CONTACT

✓ haleylopez95@gmail.com

SKILLS

HTML

CSS

JavaScript

Google Applications

Microsoft Office Suite

MailChimp

Concur

Canva

Salesforce

Customer Service

Organization

EXPERIENCE

Boys & Girls Clubs of San Francisco, Development Associate

OCTOBER 2017 - JANUARY 2019

- Lead gift processing and production of tax acknowledgement letters
- Correspond with corporate groups regarding pre-event logistics and post-event follow-up
- Lead database reporting and constituent management

Glorietta Elementary School, Special Events Coordinator

SEPTEMBER 2014 - JUNE 2017

- Planned, organized, and executed after school events and special projects
- Filed student records and managed student database

KIPP Foundation, Growth & Sustainability Intern

MAY 2016 - OCTOBER 2016

- Effectively reported growth and regional participation in programs
- Supported team with expense reports, travel, organization, and meeting logistics
- Collaborated with staff throughout the country to develop programming

EDUCATION

Saint Mary's College of California, Moraga CA

B.S. BUSINESS ADMINISTRATION
(GRADUATED MAY 2017, GPA 3.6)

- Studied in Seville, Spain at Universidad Pablo de Olavide in Spring 2015

Pepperdine University, Malibu CA

B.S. BUSINESS ADMINISTRATION

- Transferred in 2014