# Andrian Elemento O.

Bachelor of Science in Information Technology

## OBJECTIVE

I am a skilled beginner who is eager to learn and take on a challenging role, within your company. I aim to leverage my expertise and make contributions, to the organization's success.

## SKILLS

- MS Word Office
- PowerPoint
- Excel

Web Development
- HTML
- CSS
- BOOTSTRAP FRAMEWORK
- PHP
- MYSQL
- GIT
-------Level: Beginner

## REFERENCE

FB: Andrian Elemento

Contact no. 09187224851

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https://lordelements.github.io/Resume/

## EXPERIENCE

Intern Experience

Professional Regulation and Commission (PRC) Naga City, Camarines Sur

February – April

**Responsibilities on Internship**

- Monthly Report About Received and Release of Certificates
- Daily Report and Calculation of Received and Release of Client Certificates
- Printing of Client Certificates
- Releasing of Client Certificates
- Assist the Client for their Certificates.

## EDUCATION

Sorsogon State University Bulan Campus

Bachelor of Science in Information Technology

Year Graduated – 2022-2023