Receipt	
Date:	
Receipt #:	
Customer #:	

Purchase order #:

Payment due by:	
-	

Description	Unit cost	QTY/HR Rate	Amount

Special notes and instructions	Subtotal:
	Discount:
	Tax rate
	Tax
	Paid:

Make all cheques payable to my company name.

Thank you for your business!

Should you have any enquiries concerning this invoice, please contact us.

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