

# Jeffrey Roy Lord Jr.

Mt.Pleasant, SC 29466 / (843)860-9248 / jeffreylord05@gmail.com

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## EDUCATION

**University of South Carolina | Columbia, SC**

Bachelor of Computer Information Systems with a Minor in Business

Anticipated May 2027

GPA: 3.2

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## EXPERIENCE

**Mellow Mushroom**

*Mount Pleasant, SC*

**Busser**

**June 2021 – September 2021**

- Provided guests with a warm, hospitable welcoming to the Mellow Mushroom experience.
- Communicated with kitchen staff and fellow servers, relaying special requests and feedback.
- Resolved complaints to achieve possible solutions for both Mellow patrons and the restaurant.
- Maintenance and regular cleaning of Mellow Mushroom dining room and server's station.
- Opening and closing of Mellow Mushroom dining room and outdoor patio, restocking materials for both delivery and to-go orders, etc.
- Upheld Mellow Mushroom protocol and standards regarding quality & guest experience.

**Mens Warehouse**

*Mount Pleasant, SC*

**Retail Sales Associate**

**August 2022 - March 2023**

- Build and Maintain relationships with clients and customer
  - Help monitor the security of all Company property. Report or document damaged or missing product.
  - Assist in receiving shipments, putting away new merchandise, maintaining a clean, neat, sized and organized store based on our merchandising to sell standards.
  - Assist with visually merchandising the store, including complying with brand standards with regard to all visual merchandising tasks.
  - Contribute to a healthy culture by working well with and demonstrating respect for colleagues at all levels and consistently contribute to a positive work environment.
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## SKILLS

Basic Spanish

Fundamentals of JavaScript, Unix/Linux, and HTML