Mr. William Mirugi,

Head of Department ,

Computer Science,

February 23rd , 2020

Dear Sir,

RE: PERMISSION TO MISS THE 9th MARCH CLASS.

How are you doing Sir, I hope this gets you in good health.

I am writing this letter to ask for permission to miss the 9th of March Class as I really wanted to participate in Cybersecurity Hackathon. Its an Online Hackathon but it will take a day and that Online Assessment is the determiner to the Actual physical hackathon, meaning missing the 9th one I would not be able to attend the next hackathon.

Please put these into consideration.

Your Faithfully,

Lorna Wanjiru.