

# Power Automate:

Modern Processes

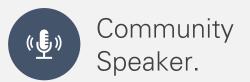
### **Charles Lakes II**



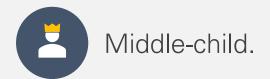


















Triggers.



Actions.



Connectors.



Functions.



## Workflow:

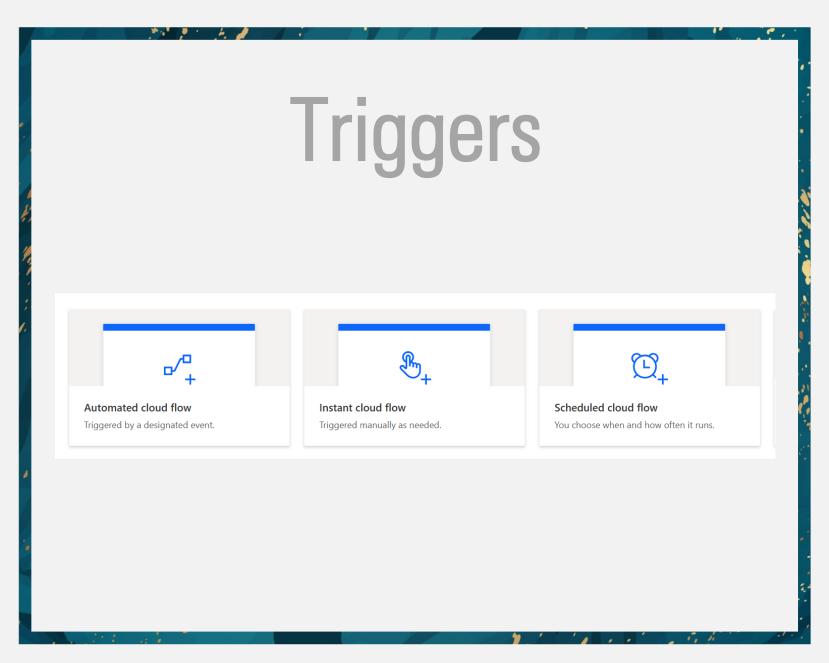
". . . is the series of activities that are necessary to complete a task. Each step in a workflow has a specific step before it and a specific step after it, except for the first and last steps.

In a linear workflow, an outside event usually initiates the first step."

- TechTarget



Their name:	
Your name:	
Date:	
They were:	<ul><li>☐ Friendly</li><li>☐ Compassionate</li><li>☐ Thoughtful</li></ul>
Explain:	

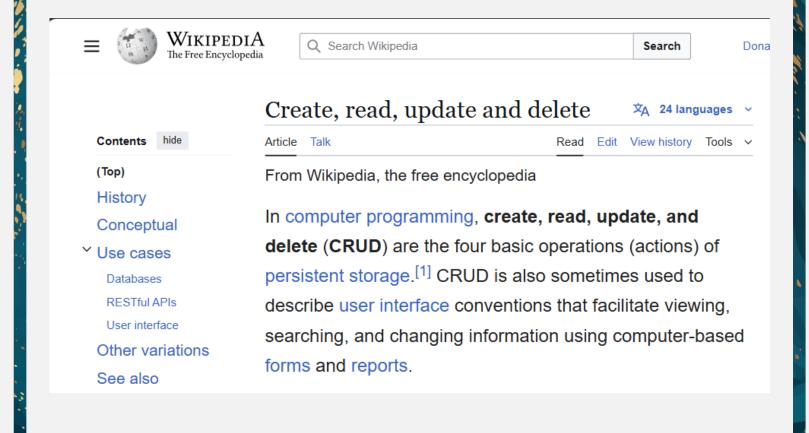




- Automated
- ☐ Instant
- → Scheduled



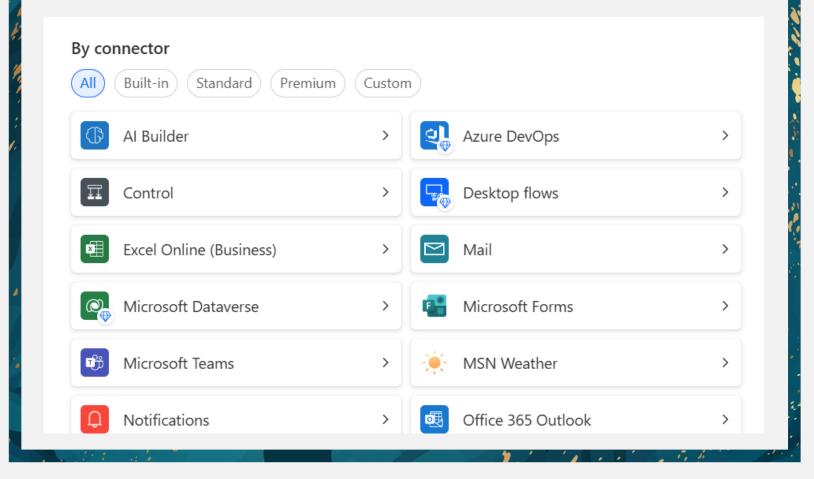
## Actions



- ☐ Create
- ☐ Read/ Retrieve
- □ Update
- Delete



## Connectors



- **Standard**
- □ Premium
- ☐ Custom



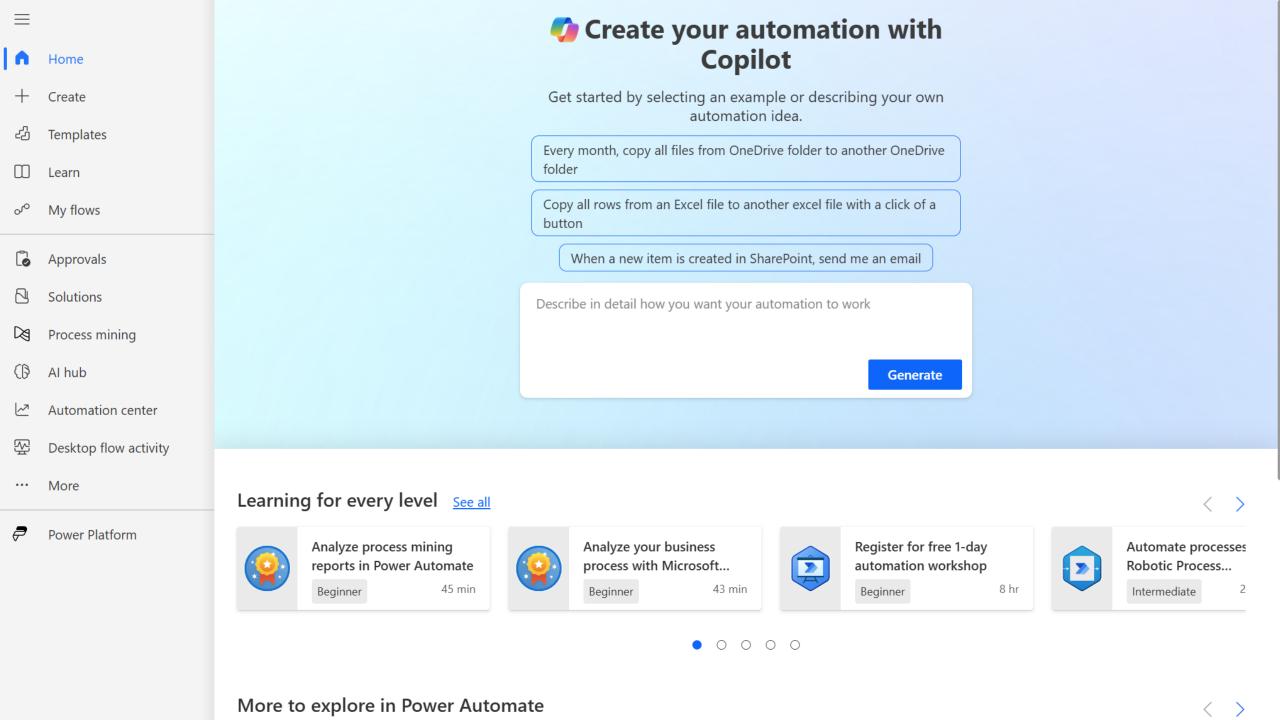
# Functions

String function	Task
chunk	Split a string or collection into chunks of equal length.
concat	Combine two or more strings, and return the combined string.
endsWith	Check whether a string ends with the specified substring.
formatNumber	Return a number as a string based on the specified format
guid	Generate a globally unique identifier (GUID) as a string.
indexOf	Return the starting position for a substring.
isFloat	Return a boolean that indicates whether a string is a floating-point number.
isInt	Return a boolean that indicates whether a string is an integer.

□ String□ Math

□ Collection

■ Date and time





### Create your automation with Copilot

Get started by selecting an ex hale or describing your own automa dea.

Every month, copy all files from OneDrive folder to another OneDrive folder

Copy all rows from an Excel file to another excel file with a click of a button

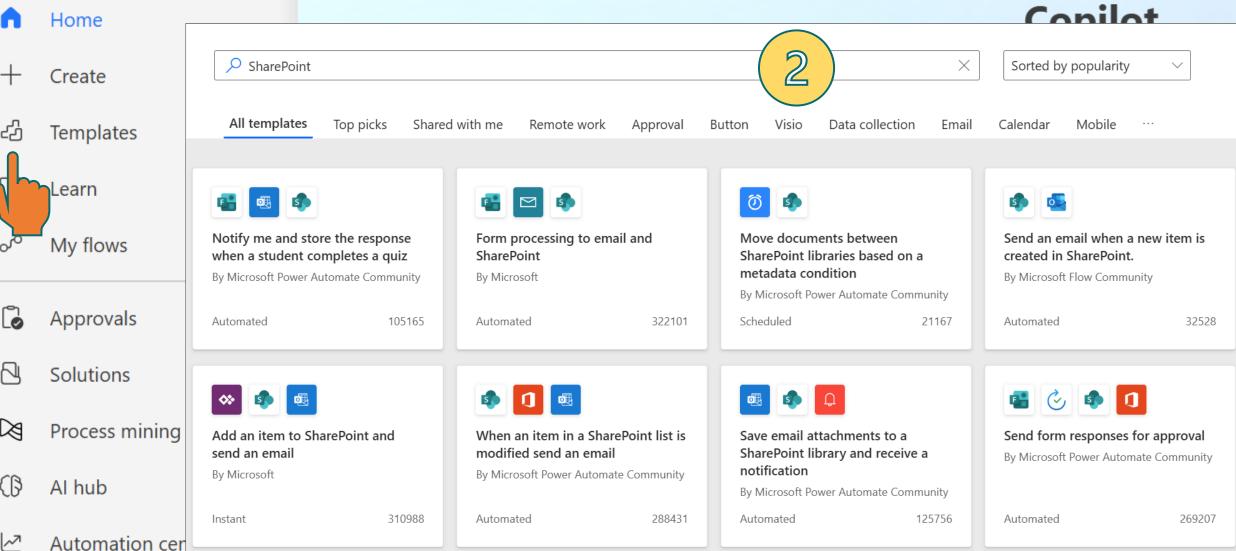
When a new item is created in SharePoint, send me an email

Describe in detail how you want your automation to work

Generate



### Create your automatic



Desktop flow activity



### Create your automatic

opilot

n example or describ mation idea.

n OneDrive folder to an

e to another excel file w

ed in SharePoint, send n

your automation to wo

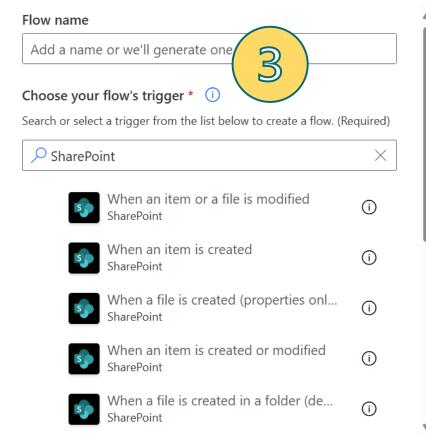




Free yourself from repetitive work just by connecting the apps you already use—automate alerts, reports, and other tasks.

### Examples:

- Automatically collect and store data in business solutions
- Generate reports via custom queries on your SQL database



**Process mining** 

Home

Create

Learn

My flows

Approvals

Solutions

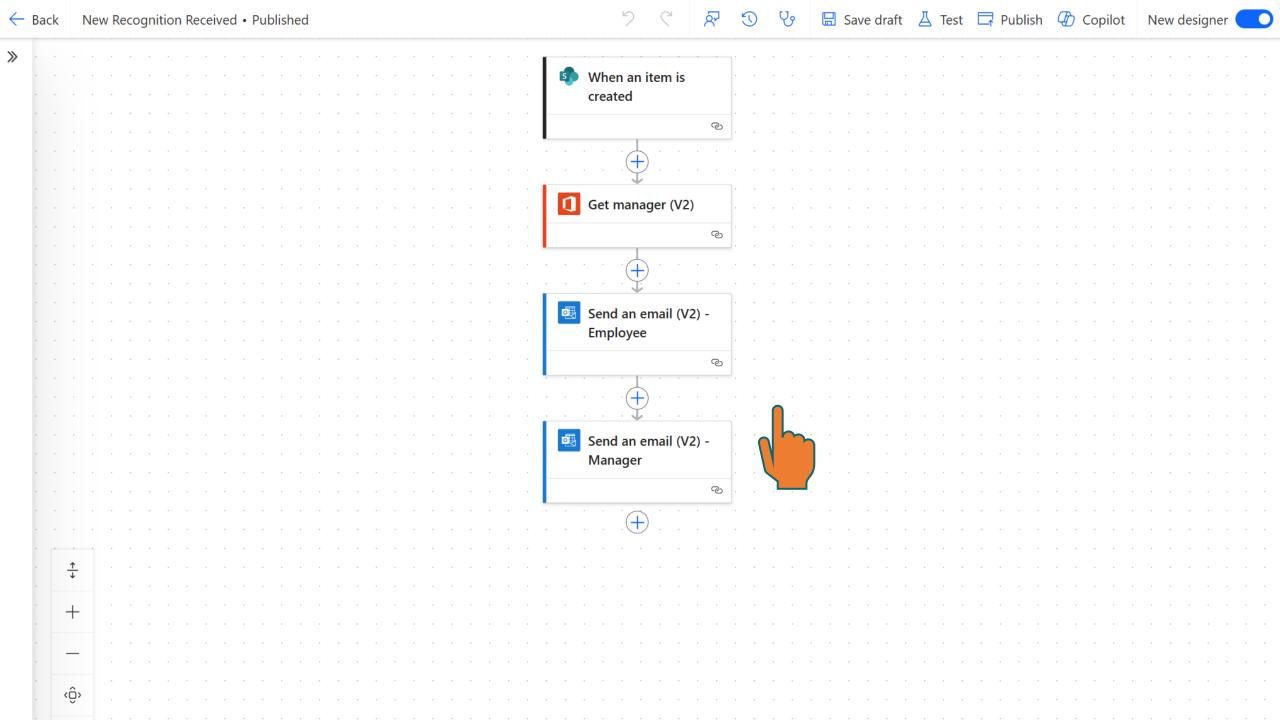
Templates

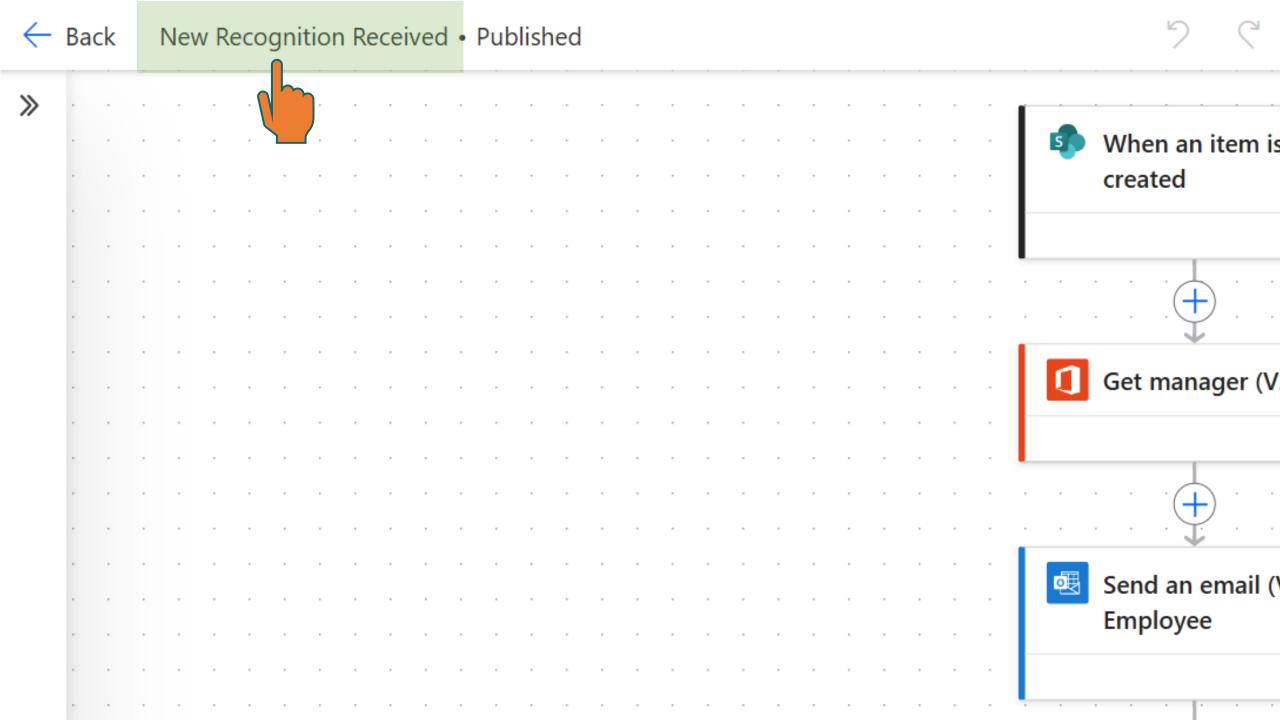
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Automation cen

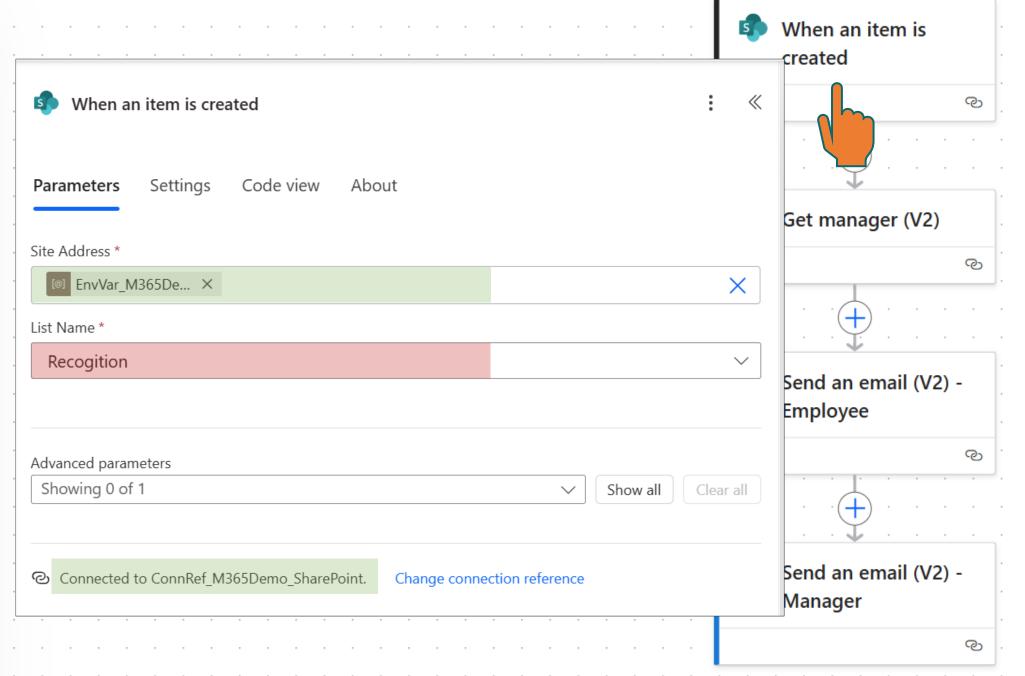
Skip Create Cancel

Desktop flow activity

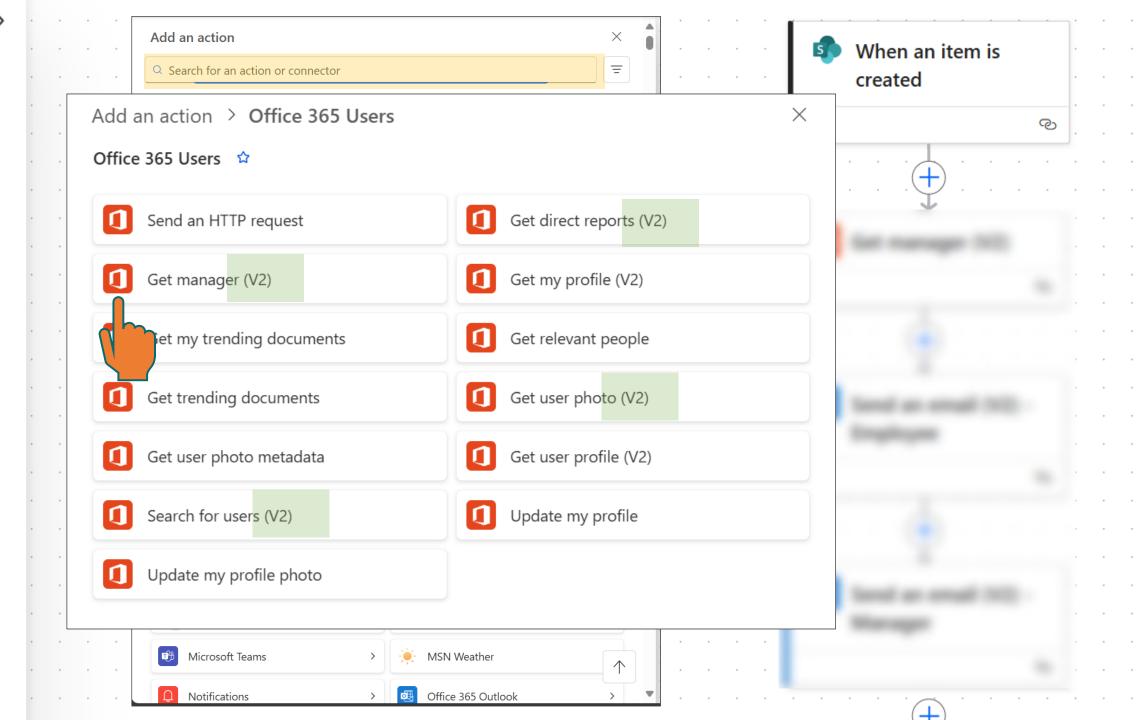


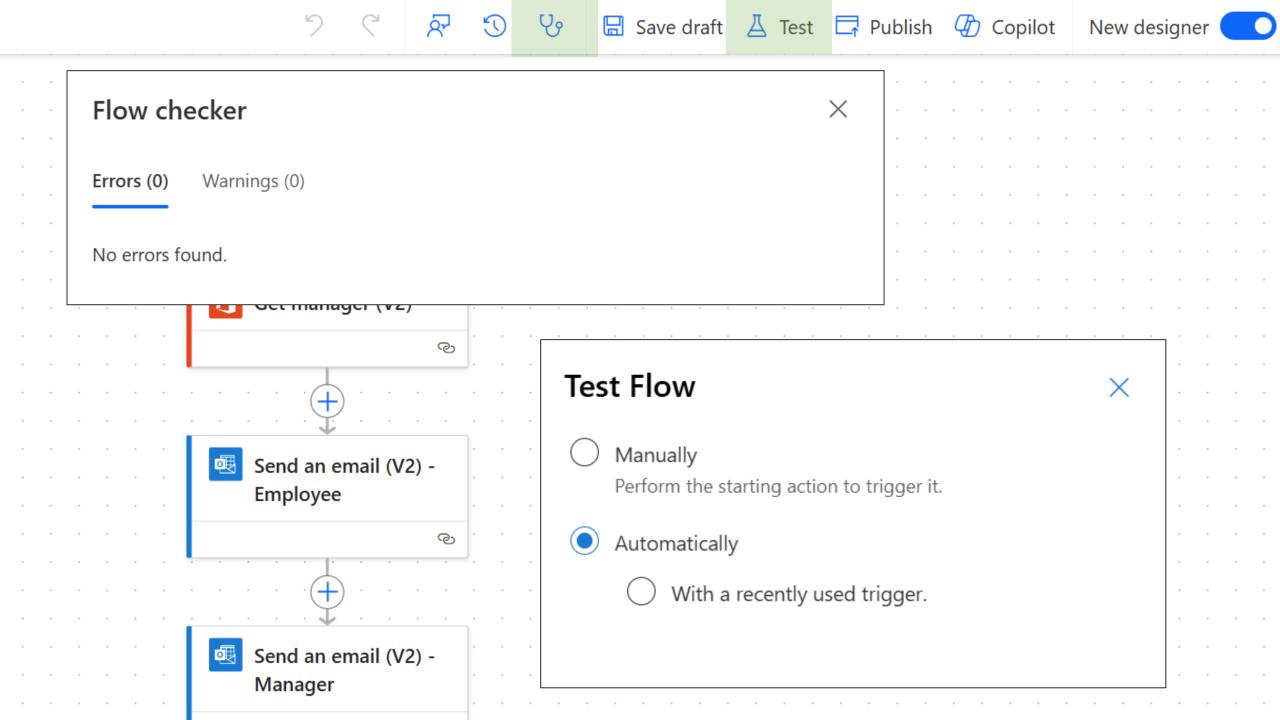


















Triggers.



Actions.



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### Contact:



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Charles is a technical speaker and low-code advocate with a pro-code background, specializing in transforming business data architecture. With a passion for innovation, he shares his expertise to solve complex business problems and guide organizations in reimagining their legacy processes, advancing automation initiatives, streamlining operations, and reducing infrastructure costs.