1. What is the purpose of peer observation?
2. What is the agreed focus for the observation and feedback?
   * Your questioning in class
   * The extent of student engagement with activities you designed
   * Overall session
   * Classroom management (regaining students attention post break-out, disengagement and distractions in class etc.)
   * Group of easily distracted students
   * Group of students needing a bigger challenge
   * Effectiveness of your Active Learning Strategy
3. Who will carry out the peer observation for you?
   * Colleague in your discipline
   * Colleague in different discipline
4. How long is needed for the observation?
5. What session would you like to have observed?
6. What is the agreed role of the observer in the classroom?
   * Observe & record observations
   * Co-teach at pre-agreed times
   * Facilitate a particular group
   * Observe a particular student or group of students
7. What will I do to prepare the students for an observer in their learning space?
8. Where would I like the observer to be located?
9. How will observations and data be recorded and what role can technology play?
10. How will observations/feedback be stored and what role can technology play?
11. Will the observation involve recording and if so do these protocols comply with the Institutes obligation with regard to photographing and filming students?
12. What do I need to include in my Peer Observation Confidentiality Agreement?