Confidentiality is essential to building a safe and trusting environment for the observed lecturer to explore new teaching strategies. Any information that is generated during the Peer Observation is confidential. The issue of confidentiality extends to the lecture being observed and the students in the class that is being observed. The ideas, views, and personal experiences expressed or recounted by the lecturer or the students in the class being observed should remain confidential. All information collected, should be sanctioned for external use by the observed lecturer and it should be aggregated and anonymised before it is shared.

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| **Declaration** | **Yes** | **No** |
| I agree to participate in the Peer Observation of teaching process |  |  |
| I understand that this is a voluntary activity and that its purpose is developmental and it’s not judgemental. |  |  |
| I agree to feedback in an honest and supportive way on the aspects agreed with the lecturer being observed |  |  |
| I shall protect the rights to privacy of all students and the lecturer being observed |  |  |
| I shall not share information about any individual students that contributes or otherwise to this class orally, through actions or in writing |  |  |
| I shall not share or divulge the personal ideas, views or experiences expressed or recounted by teachers or students in this class (online or face to face) |  |  |
| I shall not share the outputs of the observations with others – other than the lecturer being observed. |  |  |
| I shall not use or take the ideas or approaches observed as my own, however with the permission of the lecturer being observed, an exception would be a personal learning derived from the observation or reflections on the observation process e.g. ways of doing, teaching strategies, uses of technology etc. which can be used to improve my own practice |  |  |
| I agree that only the observed lecturer can agree to disclose any information from the peer observation and that this information will be aggregated and anonymised. |  |  |
| When given access to an online class, I agree to behave ethically and not retain information/resources/notes/quizzes etc. for my own use without the permission of the Lecturer being observed |  |  |
| When given access to online classes and associated discussion boards or chat function, I agree to behave ethically and remain as an observer and not interfere with the ongoing discussion. |  |  |
| When given access to an online course and associated discussion or chat functions, I agree not to disclose any information shared on this discussion or chat forum |  |  |

Observers Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_