**Please feel free to add to or alter any of the questions below – this is a starting point to guide you in designing your micro-teaching session to incorporate ‘Active Learning’. This template can be applied to planning F2F, Online Synchronous and Online Asynchronous and we always welcome your innovative additions and alterations to make it a better fit for your needs.**

1. What is the learning objective/outcome for this session?
2. What will you do to make this class engaging? What active learning strategy will you employ?
3. How exactly will you do this? How long will you speak/present for? How long will students discuss/interact for?
4. How will you build in opportunities for students to work individually and in groups?
5. How will you give clear instructions to the students on what is required of them?
   * Write on the Board/Presentation slides
   * Audio recording
   * Video recording
   * Amination
   * Written document
   * Other/Combination
6. What aspect of this session/topic do you imagine will be especially challenging for learners? Why do you think it will be challenging?
7. What can you get learners to do, that might address or reduce this challenge?
8. How will you encourage all learners to participate?
9. How will you know that all learners are engaging?
10. How will you know if learning happened?