Sample Classroom Management Guidelines

**Please note this is a sample and it is not exhaustive, please reduce, add to or alter as appropriate for your classroom environment.**

* Create a learning environment that is interesting, challenging, supportive and inclusive
* Set tasks that are interesting, challenging, relevant and manageable
* Be flexible and make changes as and when needed
* Be punctual and prepared
* Be understanding and patient, listen to student’s perspective
* Lead by example, work hard, prepare well, set and maintain high standards
* Provide timely, relevant, useful, actionable feedback in different ways, verbally, written, audio, to the class as a whole, one-to-one as appropriate
* Be responsive – Answer students queries and emails in a timely manner (normally within 2 working days)
* Be helpful and approachable, encouraging questions and facilitating engagement and learning
* Be respectful – Respect students’ needs and opinions, be polite and considerate in communications written and face to face.
* Be supportive – Help students and encourage them to achieve their potential
* Be forgiving – Don’t focus on mistakes, focus on what we can all learn from them
* Be honest and genuine – Be honest and open, be truthful and communicate openly and compassionately
* Be sensitive – Be sensitive to the needs of students, be compassionate and understanding as we never know what is going on in someone else’s life
* Other, suggested by students \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Declaration: I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree to abide by these guidelines and if I find myself struggling with them I will speak with my class and colleagues to help me identify more suitable strategies to ensure a safe, enjoyable supportive learning environment for my students.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_