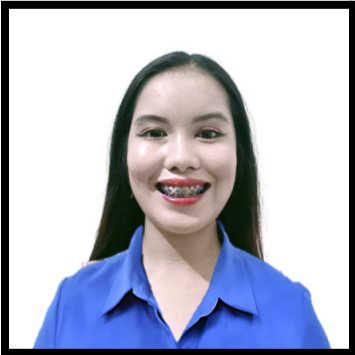# Sarah A. Loterte

Brgy. Balayhangin, Calauan,Laguna

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in linkedin.com/in/sarah-loterte-a643b9204

As a fresh graduate in BS Information Technology with a specialization in web and mobile development, I am determined to embark on a successful career in the field. My goal is to leverage my education, skills, and passion for web and mobile development to make a positive impact and contribute to cutting-edge projects. I am confident that my technical expertise, combined with my adaptability and eagerness to learn, aligns perfectly with the requirements of the specific job I am applying for. Let's collaborate to achieve great things together.

Education

- **Bachelor of Science in Information Technology, Class of 2023**
  Laguna State Polytechnic University, Sta. Cruz, Laguna, Philippines
  Major: Web and Mobile Application Development Program
  - o Developed and implemented a corn analysis and information management system, basteakoy ordering system, point of sale, loan management system resulting in streamlined processes and improved efficiency.

- **Senior High School Diploma, Class of 2018**
  Dayap National Integrated High School, Calauan, Laguna, Philippines
  Specialization: Science, Technology, Engineering, and Mathematics (STEM)

- **High School Diploma, Class of 2016**
  Dayap National High School Calauan Annex, Calauan, Laguna, Philippines

- **Elementary Diploma, Class of 2012**
  Balayhangin Elementary School, Calauan, Laguna, Philippines

Experience

Company Name: TESDA-LLDA Provincial Training Center
Position: IT On-the-Job Trainee
Date Range: February 2023 - May 2023

- Maintained internet and CCTV systems, ensuring their smooth operation, and safeguarding the security of the Training Center.
- Operated and maintained the sound system, ensuring flawless audio delivery for 50+ training sessions and events, enhancing participant engagement and satisfaction levels'
- Documented program activities and created visually engaging presentations, incorporating photos, slides, and videos to enhance communication effectiveness.
- Prepared and organized data for computer entry, meticulously verifying accuracy and completeness prior to inputting it into the T2MIS system.
- Conducted precise and efficient data entry, transferring information from paper documents into a computer data entry system.
- Successfully resolved printer and laptop issues, contributing to increased operational efficiency and productivity.
- Developed a streamlined ID system, optimizing identification processes for both staff and participants.
- Student assistant of acting center administrative of TESDA-LLDA PTC
- Performed additional assigned duties, demonstrating adaptability and flexibility in a dynamic work environment.

Skills

- **Technical Skills** - Accessibility And Usability, Back End Development, CSS, Deployment, DevOps, Front End Development, HTML, IDE, JavaScript, Programming Language, Responsive Design, Software Development Lifecycle, Testing, Visual Studio Code, Web Development, Web Publishing, Website Design, C#, Microsoft Office, Java, PHP, C++, Python, UI and UX design

- **Soft Skills** - Collaboration, Communication, Creative Thinking, Critical Thinking, Interpersonal Communications, Problem Solving, Professionalism, Solutioning, Team Collaboration

Certifications

- C++ And Java Training Crash Course 2022 (Issued by Udemy, July 2023)
- Information Technology Fundamentals (Issued by IBM, July 2023)
- IBM Agile Explorer (Issued by IBM, June 2023)
- IBM Explore Emerging Tech (Issued by IBM, June 2023)
- IBM Job Application Essentials (Issued by IBM, June 2023)
- IBM Project Management Fundamentals (Issued by IBM, June 2023)
- IBM Web Development Fundamentals (Issued by IBM, June 2023)
- IBM Working in a Digital World: Professional Skills (Issued by IBM, June 2023)
- Certificate of Completion of On-the-Job Training Program (Issued by TESDA-LLDA PTC, May 2023)
- TESDA Web Development Fundamentals (Issued by TESDA, May 2023)
- TESDA Installing and Configuring Computer Systems (Issued by TESDA, May 2023)
- TESDA Introduction to CSS (Issued by TESDA, May 2023)
- Accenture Skills to Succeed Academy - Certificate of Achievement (Issued by Accenture, May 2023)
- CompTIA Network+ (N10-007) Cert Prep: 1 Understanding Networks (Issued by LinkedIn, Oct 2022)
- Cisco Introduction to Cybersecurity (Issued by Cisco, June 2022)
- TEFL Certificate of Completion (Issued by TEFL Professional Development Institute, May 2020)
- TESDA SMART Android Mobile Apps Development for Beginners (Issued May 2020)

I SWORN AND DECLARE THAT ALL THE INFORMATION STATED ABOVE IS TRUE AND CORRECT.

SARAH A. LOTERTE