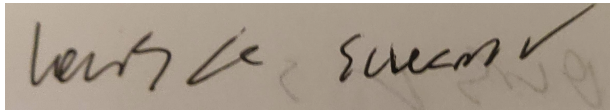# CSCC01 Team Contract

All of those who sign this contract agree to conform to the following team requirements:

- Team members will use discord as a primary means of communication. If a response is desired from one or more group members, a ping shall be used.
- Team members agree to respond to email or discord ping within 12 hours of receipt.
- Team meetings will be held via our team Discord server
  - A weekly meeting will be at 1 PM EDT on Wednesday.
    - Attendance will be mandatory. If a group member cannot attend the meeting, they will inform the group beforehand and provide them with the necessary information to conduct the meeting in their presence.
  - Additional weekly meetings may be held at the discretion of the group
    - Attendance is highly recommended, but as the schedule is not predetermined, attendance is not mandatory in the event of schedule conflicts.
    - If a group member cannot attend they should inform the group and provide the necessary information to conduct the meeting in their absence.
  - Meeting minutes will be written to a [shared google doc file](#) by a designee of the group.
  - All team members should complete work assigned by the group prior to each meeting, including additional meetings.
    - If team members cannot complete the work, they should inform the group prior to the meeting and should be ready to explain the issues they encountered while attempting to complete the work.
    - If the work is completed team members should be able to demo their work to the group.
  - Work will be divided during team meetings
    - Team members who are not present will be pinged with the necessary information to complete their work.
    - All attempts will be made to divide the work on the project evenly
- The team git repository hosted on Github Classroom will be used as the version control system
  - Team members should follow gitflow as described in tutorial 1
  - 2 team members are required to conduct a code review for pull requests to be merged into the Dev branch
    - When a pull request is created, the submitter should notify the group in the pull-request channel.
    - The pull-request will be reviewed at the earliest opportunity by any available group members.
      - If necessary, the group reserves the right to designate a member to conduct code reviews to preserve quality.

- - - ■ When a pull request is approved, the entire group should be notified in the pull-request channel.

- ● In the event of a major breach of contract or other serious misconduct, the group will initiate contact with course staff.
- ● This contract may be updated at a later date with the signatures of all group members.

Signatures:

Louis Scheffer V,   19 May 2021

Nicholas Segovia:

Karampreet Daid, 19 May 2021
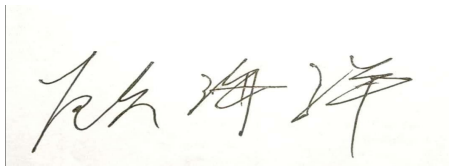
Joshua Carrasco Sousa, 19 May 2021
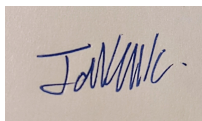
Tian Yue Dong, 19 May 2021

Haiyang Gu, 19 May 2021

Jack McKinney, 19 May 2021