

Charles V. Brooks Jr
134 Mooreland Road
 Mooresville NC 28117
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Employment Background:

2013 – 2016 Mulberry School Apartments – Statesville NC

**Maintenance of building and grounds – temp
assignment**

2011 – 2013 JRI INC. – Mooresville NC

**Assembly of shock absorbers for military use and
Racing industry – temp assignment**

2002 – 2011 Beckwith Homes – Cornelius NC

**Superintendent, managed all phases of construction
of new homes – scheduled vendors and monitored
production schedules. Performed walk through
inspections during construction and prior to closing.
Managed material deliveries and community**

Cleanliness during construction.

1998 – 2003 Brooks Appraisals – Mooresville NC

**Owner- performed residential appraisals for banks
Lending institutions.**

1989 – 1998 M I Homes – Charlotte NC

Completed punch out duties / asst. superintendent.

1975 – 1989 Superior Properties Concord NC / Charlotte NC

Land development and sales

SKILLS/QUALIFICATIONS:

**DETAILED KNOWLEDGE OF RESIDENTIAL BUILDING PROCESSES/REQUIRED CODES AND
STANDARDS**

**ADEPT AT PROBLEM-SOVING/RESOLVING ISSUES BETWEEN BUILDERS, TRADES PEOPLE AND
CLIENTS**

INDEPENDENT WORKER/RELIABLE/RESPONSIBLE

DEDICATED TO THE SUCCESS OF A PROJECT AND SATISFACTION OF CLIENTALE

EDUCATION:

**MITCHELL COMMUNITY COLLEGE, STATESVILLE, NC -INDUSTRIAL MAINTENANCE
TECHNICIAN CERTIFICATION - 2010**

**MITCHELL COMMUNITY COLLEGE, STATESVILLE, NC -BUILDING CODES AND STANDARDS
CLASSES - 2005**

**MINGLE REAL ESTATE INSTITUTE - REAL ESTATE SALES -1978, REAL ESTATE APPRAISAL -
CLASSES - 1998**

CENTRAL PIEDMONT COMMUNITY COLLEGE - BUSINESS MAJOR - 1972-1974

WESTERN CAROLINA UNIVERSITY - 1970 - 1972

GRADUATE MYERS PARK HIGH SCHOOL - 1969