

Dreama Kirkpatrick

Charlotte, NC 28208

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Authorized to work in the US for any employer

WORK EXPERIENCE

Customer Service Representative

Circle K - Charlotte, NC - May 2016 to June 2016

Responsibilities

Smile and greet customers and provide good customer service skills and communication skills. Make cash transactions. Cash out lottery tickets and sell food and beverages and lottery tickets. Start gas pumps for customers. Work as a team leader. Clean store and parking lot.

Skills Used

Customer service skills, communication skills and Cashier experience.

Packer/Picker

International Paper - Charlotte, NC - September 2015 to March 2016

Responsibilities

I unpack boxes and put them on displays for retail stores. I cleaned. Helped others.

Accomplishments

I had my good work noticed and I was promoted to something more challenging. I stayed on task and I finish all my work in a timely manner.

Skills Used

Verbal, Written communication skills

Waitstaff/Server/Dietary Aide/Busser

Atria Senior Living Group - Charlotte, NC - August 2015 to September 2015

Responsibilities

Serve food, take orders, sweep, mop, communicate with customers, and bust tables

Accomplishments

Help elderly people. Served great food in a timely matter.

Skills Used

Customer service skills and communication skills.

Cashier/Customer Service

Burger King - Charlotte, NC - July 2014 to January 2015

Responsibilities

Made cash transactions, serve customers, wash dishes, clean lobby, clean bathrooms, communicate with customers and expedite.

Accomplishments

I finished all my tasks on time. And helped serve great food in a timely matter.

Skills Used

Customer service skills. Communicating skills.

Custodian/Janitor

Phaze One - Charlotte, NC - September 2013 to November 2013

Responsibilities

Work as a team member and clean offices, condos/apartments/Senior Living homes. Use cleaning supplies such as different types of liquids with sponges, cleaning cloths, any also had to scrape paints off of some surfaces. Empty waste receptacles, vacuum, sweep, mop, dust off things. Lift/move some equipment.

Skills Used

Communication skills, verbal/Listening skills. Custodial cleaning.

EDUCATION

High school or equivalent

West Charlotte High School - Charlotte, NC

2009 to 2012

SKILLS

Communicating skills, Customer service skills (2 years), Customer Service (2 years), Communication Skills (2 years)