

ABUKAR HASSAN ABUKAR

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PROFILE

Highly skilled IT professional with 2 years of experience in managing and coordinating IT operations, ensuring the Efficiency and reliability of technology systems. This experience has provided me with a strong foundation in IT Infrastructure, project coordination, and technical support.

In addition to my IT expertise, I have hands-on experience in graphic design, where I collaborated on creative Projects and developed digital assets. This blend of technical and creative skills allows me to improve user experiences And streamline processes across departments.

EMPLOYEMENT HISTORY

National Independent Electoral and Boundaries Commission (NIEBC),

Dhuusamareeb, July, 2025 - Present

Job Title: Supervisor

Duties & Responsibilities

- ✓ Supervised electoral operations and field staff at one of the officially designated centers in Dhuusamareeb.
- ✓ Coordinated voter registration and ensured all procedures were implemented in accordance with commission guidelines and timelines.
- ✓ Monitored staff performance to ensure accuracy, efficiency, and accountability throughout the registration and polling process.
- ✓ Managed the distribution, handling, and security of election materials at the assigned center.
- ✓ Maintained daily and weekly progress reports for submission to the regional coordination office.
- ✓ Ensured compliance with electoral rules, regulations, and ethical standards during all phases of the electoral process.
- ✓ Provided technical support, on-site guidance, and performance evaluations for registration and polling officers.
- ✓ Collaborated with local authorities, security agencies, and community leaders to promote transparency and peaceful electoral operations.
- ✓ Assisted in resolving operational challenges and ensuring timely communication between field teams and the regional office.
- ✓ Supported training and capacity-building sessions for new staff to improve overall performance and understanding of electoral procedures.

Camuudi Sign, Mogadishu, February, 2024 – January, 2025

Job Title: Graphic Designer

Duties & Responsibilities

- ✓ Developed visual concepts and designs for various media, including digital, print, and social media.
- ✓ Created compelling branding materials such as logos, brochures, and advertisements.
- ✓ Collaborated with clients to understand their needs and deliver tailored design solutions.
- ✓ Utilized software like Adobe Creative Suite (Photoshop, Illustrator) to produce high-quality graphics.
- ✓ Managed multiple projects simultaneously, meeting tight deadlines and ensuring client satisfaction.
- ✓ Conducted market research and analyzed design trends to keep projects innovative and relevant.

- ✓ Prepared and presented design proposals and revisions based on client feedback.
- ✓ Assisted in designing layouts for print and digital media, including social media posts and email newsletters.
- ✓ Designed promotional materials for corporate events and marketing campaigns.
- ✓ Maintained consistency of brand identity across all visual materials.
- ✓ Supported photography and videography projects with post-production editing.

Modern Technology, Mogadishu, May, 2023 – January, 2024

Job Title: Graphic Designer

Duties & Responsibilities

- ✓ Logo Design and Branding: designed company logos and developed brand identity.
- ✓ Print Design: Created brochures, flyers, business cards, and other print materials.
- ✓ Digital Design: Developed digital assets like social media graphics, banners, and ads.
- ✓ Client Collaboration: Assisted in client meetings and incorporated feedback into design revisions.
- ✓ Software Proficiency: Gained proficiency in Adobe Creative Suite (Photoshop, Illustrator,).
- ✓ Creative Concept Development: Contributed to brainstorming and creative concept development for marketing campaigns.
- ✓ File Preparation: Prepared design files for both print and digital use, ensuring quality and accuracy.
- ✓ Project Management: Managed multiple design projects, meeting deadlines and overseeing production.
- ✓ Collaboration: Coordinate with various departments for smooth operations.

EDUCATION BACKGROUND

- **Capital University of Somalia, Mogadishu-Somalia** **2023**
Bachelor of Computer Science and Information Technology (BCS & IT).
- **Al-Abaadir Institute of Languages, Mogadishu-Somalia** **2020**
Diploma in English language
- **Mu'ad Bin Jabal Primary & Secondary School, Mogadishu-Somalia** **2019**
Secondary School Certificate.
- **Al-Amal Professional Academy, Mogadishu-Somalia** **2018**
Diploma Computer Skills.

SKILLS

- Team Leadership and Mentorship
- Problem-Solving and Decision-Making
- Data Collection and Analysis
- Excellent Communication and Interpersonal Skills
- IT Project Management
- Technological Proficiency
- System Troubleshooting
- Hardware and Software Support
- Graphic Design and Creative Visualization
- Technical Documentation and Reporting.

TRAINING, WORKSHOPS & CERTIFICATES

- ✓ Certificate in Network Training – Somtel
- ✓ Certificate of IOT (Internet of Things) – Capital University of Somalia [Mogadishu-Somalia]
- ✓ Certificate in Graphic Design– Modern Technology [Mogadishu-Somalia]
- ✓ PHP & MySQL Training and Certification – Kaafiya Technology[Mogadishu-Somalia]
- ✓ HTML, CSS & JavaScript Training – Capital University of Somalia [Mogadishu-Somalia]
- ✓ Data Management and Analysis Training – Capital university of Somalia [Mogadishu-Somalia]
- ✓ Technical Workshops on IT Systems and Troubleshooting – Kaafiya Technology [Mogadishu-Somalia]
- ✓ Digital Media and Design Workshops – Modern Technology [Mogadishu-Somalia]
- ✓ Professional Resume Writing and Career Development – Capital university of Somalia [Mogadishu-Somalia]

COMPUTER KNOWLEDGE

- ✓ Proficient in Microsoft Office Suite (Word, Excel, PowerPoint, Access).
- ✓ Skilled in computer hardware and software installation, maintenance, and troubleshooting.
- ✓ Experienced in Networking fundamentals and Internet of Things (IoT) technologies.
- ✓ Knowledgeable in web development using HTML, CSS, JavaScript, PHP & MySQL.
- ✓ Graphic Design expertise using Adobe Photoshop & Illustrator.
- ✓ Capable of database creation, management, and data backup systems.

LANGUAGES

- ✓ **English: Excellent**
- ✓ **Arabic: Normal**
- ✓ **Somali: Mother Tongue.**

REFERENCE

Upon Available Request.