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### Skills

MailChimp

Microsoft Office Photoshop Word InDesign Excel Illustrator PowerPoint After Effects Windows Dreamweaver Mac OSX HTML/CSS Drawing JQuery Sculpture Bootstrap

### Education

**DUQUESNE UNIVERSITY** AUG. 2012 - MAY 2014 **Master of Science in Media Arts and Technology** 

UNIVERSITY OF PITTSBURGH AUG. 2008 - APR. 2012 Bachelor of Arts in Studio Arts with Chinese minor

LORENZO DE MEDICI SCHOOL - (FLORENCE, ITALY) JUN. 2011 Study abroad: Intermediate Oil Painting and Jewelry Making

### Professional Experience

Painting

## NYC DEPT. OF HEALTH & MENTAL HYGIENE BUREAU OF HIV/AIDS (LIC, NEW YORK) NOV. 2015 - PRESENT DIGITAL MEDIA COORDINATOR (GRAPHIC ARTIST 1) -

- Oversee continuous updates to the HIV/AIDS webpages on the Department of Health website.
- Interpret statistical reports and data to create and maintain the HIV Care Continuum Dashboard webpages.
- Serve as liaison between bureau Assistant Commissioner and internal Communications office.
- Design templates for PowerPoint presentations and MailChimp e-newsletters.
- Interpret, design and develop the NYC HIV Status Neutral Prevention and Treatment Cycle infographic.
- Conceptualize, initiate, and execute digital and print materials including: logo designs, infographics, illustrations, animations, flyers, invitations, certificates, brochures, and apparel.
- Develop social media graphics and ad copy for Department of Health's Facebook, Twitter, Instagram, and Tumblr accounts to promote bureau campaigns, HIV testing events, World AIDS Day, the RED Ball, and PRIDE.
- Create ads on social media and dating apps for HIV Home Test Giveaway Kit.
- Manage social media for NYC Condoms Facebook.
- Design consultant for other agency programs, including Bureau of STD.
- Design and develop user interface for the NYC Sexual Health Clinic online Patient Portal.
- Design Department of Health float and apparel for NYC Pride Parade 2018.
- Design Department of Health's AIDS Walk apparel.

### NYC DEPT. OF HEALTH & MENTAL HYGIENE BUREAU OF HIV/AIDS (LIC, NEW YORK) JAN. 2015 - NOV. 2015 GRAPHIC DESIGN CONSULTANT -

- Coordinate team to restructure and redesign site navigation for the HIV/AIDS webpages on the Department of Health website.
- Create graphics for promoting HIV social media events on NYC Condom Facebook, Department of Health Twitter, Tumblr.
- Design HIV Care Continuum Dashboard interface, which entails interpreting Excel data in graphic form for the Department of Health webpages and in print as PDF.
- Create prototype web designs using Adobe Creative Suite (InDesign, Photoshop, Illustrator, Acrobat) and Axure.

#### FREELANCE WEB & GRAPHIC DESIGNER (ANYWHERE) MAY 2013 - AUG. 2016 FREELANCER -

• Independently design, write HTML/CSS and PHP, build websites and create graphics for clients using Adobe Creative Suite (InDesign, Photoshop, Illustrator, Dreamweaver).

# NYC DEPT. OF HEALTH & MENTAL HYGIENE BUREAU OF BUDGET & REVENUE (LIC, NEW YORK) JUN. 2013 - AUG. 2013. Jul. 2014 - Jan. 2015

#### COLLEGE AIDE INTERN -

- Review, edit, monitor, evaluate, and submit Medicaid claims for children 1-3 years of age who receive services through the Early Intervention program, which provides a variety of therapeutic and support services to eligible infants and toddlers with disabilities through various community providers.
- Analyze and prepare the Medicaid Cost Report (MCR), which details Medicaid expenses incurred by Department of Health.
- File and record confidential reports detailing services rendered to Medicaid recipients.

#### WEB COMMUNICATIONS GROUP (PITTSBURGH, PA) SEPT. 2013 - NOV. 2013

#### GRAPHIC DESIGN INTERN -

- Design graphics, style guide, typography and layout of web sites for clients.
- Research typefaces, stock images, and styling techniques for projects.
- Serve as graphic design consultant along with team lead developer to provide advice on design practices and assisting in presentation of materials to clients.

## UNIVERSITY OF PITTSBURGH STUDENT AFFAIRS OFFICE (PITTSBURGH, PA) JUN. 2012 - AUG. 2012 GRAPHIC DESIGN INTERN -

 Design the Pitt class of 2016 Orientation apparel, promotional materials (apparel, postcards, bookmarks, newsletters) for Pitt's Career Development and Placement Assistance Office (CDPA), First Year Experience and Outside the Classroom Curriculum.