HAROLD C. GOODBETTER

北京航空航天大学

PERMANENT ADDRESS

37 Xueyuan Road Haidian District, Bejing12180 (518) 274-1234 $110~\mathrm{Brant}$ Avenue Upper Saddle River, NJ 07458 (201) 555-9509

JOB OBJECTIVE

A summer position that will use my accounting and computer skills.

EDUCATION

Rensselaer Polytechnic Institute, Troy, NY Bachelor of Science, Management, May 1990 Concentration in Management Systems Minors in Computer Science and Economics G.P.A. 3.3/4.0

EXPERIENCE

Telefund Associate Rensselaer Fund Fall 1987-Present

Troy, NY

Generated alumni and parent support to reduce tuition, increase scholarship and financial aid funds; averaging 80 percent pledge rate. Top three percent associate.

Team Programmer Group W Cable, Westinghouse Corp Summer 1987

Mahway, NJ

Liaison between accounting department and controller, provided assistance with invoice liabilities after divestiture of Group W Cable by Westinghouse.

Sales Assistant AP Technical Sales Inc. Summers 1985-86

Palisades Park, NJ

Duties included telemarketing, data entry, and invoicing. Successfully converted catalog inquiries to sales opportunities by telemarketing program.

COMPUTER SKILLS

Extensive knowledge of hardware and software for IBM PC and MTS. Proficient programming skills in COBOL, WATFIV (FORTRAN), and BASIC.

HONORS AND AWARDS

Epsilon Delta Sigma: Honorary Management Society at Rensselaer

Dean's List of Distinguished Students: Fall 1986-Spring 1988 National Honor Society: Northern Highlands High School Creative Essay Award: Northern Highlands High School

Meritorious Action Life Saving Award: Boy Scouts of America

EXTRACURRICULAR ACTIVITIES

Epsilon Delta Sigma Public Relations Committee

Rensselaer Ski Club

Bergen County Task Force Student Liaison 1986

LEADD (Legislators and Educators Against Drunk Driving) Chairman 1985-86

Youth Group - Temple Beth Or Activities Chairman 1985-86