

Minutes Template

Subject:	MAST90107
Group name/ identifier	Group 22
Meeting Location, Date & Time	ZOOM, 28/9/2021, 10.00-10.30 (Melbourne Time)
Group members present	Supervisor: Dr. Ziad Team Member: Xin Wei, Chao Jia, Wei Li, Andrew Stringer

1 Items discussed and decisions made

Item	Decision (if applicable)
Update project progress	
Project suggestion from Ziad	Start modelling

2 Agreed actions from this meeting

Task	Who is responsible	Deadline
Financial Ratios calculations and output	Chao	30/9
sctructure the modeling	Wei & Andrew	30/9
Literature review on financial and climate relationship	Xin	10/10

3 Next meeting

Location	ZOOM
Date & Time	30/9/2021, 12.00 (Melbourne Time)
Goals	