UJIAN TENGAH SEMESTER
SEMESTER GENAP TAHUN AJARAN 2020/2021

Mata Kuliah	**: Office 2**
Nama Dosen	**: Komarudin Tasdik**
Hari/ Tanggal	**: Selasa/20 April 2021**
Kelas/ Ruang	**: TO 20A**
Sifat/ Type Soal	**: Open Book/UTAMA**

Instruction:
a. Save in format of folder name: *UTS+ Office2+Class+Full Name,*
   example: **D:\UTS Office2 TO20A Tono Suhartono**
b. Save in format of file name: *UTS+ Office2+Class+Full Name,*
   example: **D:\UTS Office2 TO20A Tono Suhartono**
c. Answer in English!
d. Your answers of **Part A** and **Part B** are not allowed more than 2 sheets (for all questions)!

A. THEORY
Explain about these terms (number 1-5) on sheet 1!
1. Formula Bar
2. Cell
3. Decrease Decimal
4. H2/H3
5. IF and Nested IF.

B. PRACTICE
6. Create this table below started on C2 of sheet 2!

No	Name	Salary	Age	Description	Bonus	Savings	Total Income	Investation
1	Dadang	3000	27		100	500		
2	Diding	1000	26		50	500		
3	Dudung	1000	25		0	100		
				Total Payment				
				Highets Income				
				Lowest Income				
				Average Income				
				Total Employees				

Rules:
- Description: If Salary greater than 2000, then Description "Senior", else Description "Junior"
- Total income: Salary + Bonus – Savings
- Investation: IF Savings greater than 100, then Investation "Enough", else Investation "Low"