

NALLELY PRISCILLA TELLEZ ROBLES

Career Profile

Textron Job History

Start Date	End Date	Title	Business Unit	City, State	Country	Function
14 Sep 2012		Receptionist HR		Chihuahua	Mexico	Receptionist /Human Resources Assistant

Early Textron Job History not Reflected in Textron Job History Above

Start Date	End Date	Title	Business Unit	City, State	Country	Function
01 Feb 2011	31 Aug 2011	Training Intern	CESSNA	CHIHUAHUA	Mexico	TRAINING INTERN

Non - Textron Job History

Start Date	End Date	Title	Company Name	Type of Business	City, State	Country	Function	Type of Role
01 Feb 2012	25 May 2012	Engineering Manager Assistant	Wrangler	Textile manufacturing	Delicias	Chihuahua	Asistant	Assitant

Education History

Example. This section should reflect your formal education history such as high school, compulsory, or university degrees completed or currently pursuing. Do not record Textron University courses, or other certifications, licenses or certificates of completion in this section. Note: Select the first day of the month if you do not remember the actual Graduation Date (e.g. 05-01-1997).

Degree	Major	Country	School	Location	Graduation Date	Comments
Lic. Organizational Communications	Organizational Communications	MEXICO	UNIVERSITY OF LA SALLE CHIHUAHUA	CHIHUAHUA	10 Dec 2010	

Career Highlights

Example. This section provides the opportunity to share highlights of your career. While this is not intended to be a resume or Curriculum Vita (CV), you may enter specific accomplishments or experiences to illustrate the most important aspects of your career. The Date, Job Title and Company Name must match a record in either the Textron Job History or Non-Textron Job History sections above.

Year	Job Title	Company Name	Career Highlight
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International Experience

Example. Talent Management Summit (México, DF), Wealthness Coaching Summit (US), Stress Management (México), Human Resources Management, Coaching.

Country	Type of Experience	Years of Experience	Company Name	Comments
USA	Foreign Exchange Student	1		

Language Capability

Example. English 800 points TOIEC tool

Language	Speaking Proficiency	Reading Proficiency	Writing Proficiency	Comments
Spanish	Native	Native	Native	
English	90 %	85%	85%	
English	90 %	85%	85%	

Geographic Mobility

Example. Yes.

Willing to Relocate: yes

Comments: If is required for the job oportunity

Date Entered: 2015-03-20

Career Aspirations

Example. Implement and systematize the Performance Management System in TIM.
Reach that TIM be the model to follow in developing talent for other manufacturing companies.
Look and bring best practices to improve certain administrative processes in TIM.
Have a Training Program appropriate for each job profile.

Level	Function	Business Unit	Comments	Date Entered
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Textron Leadership Development

Course Name	Institution Name	Status	Date Completed
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Strengths

Example. Use this section to document the employee's strengths.

Competency	Comments	Date Entered
Perseverance	I work hard to achieve my goals.	20 Mar 2015
Responsible	I respect my job, my bosses and my organization.	20 Mar 2015
Honesty	Is the foundation of my job	20 Mar 2015

Development Needs

Example. Use this section to document the employee's development needs.

Competency	Comments	Date Entered
Address results	Work harder on the way my work is reflected in the company	20 Mar 2015
Business vision	Learn more about the company, not only on my department	20 Mar 2015

Development Plan

Example. Use this section to document the employee's development plan. List at least 2 action items. Avoid limiting development actions to classroom training only.

Focus	Description	Date Entered
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