How to Gather the Proper Input Data

**Atera**

Atera makes it easy:

* Reports > Auditor > Select Customer > Export to Excel

Open the file in Excel, then:

* File > Export > Change File Type > Export as CSV

Save the CSV file in the same directory as the System Checker.

**ScreenConnect**

This one is a little more involved. A comma separated list of usernames must be created for screenconnect.

1. Select a client
2. Check all computers
3. In the top right corner, triple click the list of usernames
4. Paste the list into a text file in the directory as the System Checker (make sure there isn’t an endline at the end or itll mess up the end of the sheet)

**Symantec**

This one requires you to copy information and paste to an Excel sheet

1. Navigate to a customer > Manage Customer
2. Select the “Computers” tab
3. At the top of the list next to the blue button that says “Add Computers” select “List View”
4. In the top right corner “Click here to select entire table” and copy the table
5. Paste table into an Excel document > Export as CSV into System Checker directory

**Sophos**

Getting this one is as simple as

* Devices > Export to CSV

Things to keep note of:

* If the screenconnect name doesn’t match a machine name, there may be duplicates and you’ll have to fix them manually
* Last online dates are gathered from Atera / Symantec / Sophos, so if only screenconnect is installed, there will be no last online date.
* Last online date won’t show if Symantec verifies it as online
* Last online date won’t show if there is no windows version. If a “-“ appears in the OS version, double check the last online date because it could be retired.