

Neima Mohebiany

3350 Woodsdale Rd, Winfield, V4V 2R7 | 778-991-4667 | neimaaa@gmail.com

Objective

- To secure an engaging part-time position in order to supplement my income, while finishing my university degree

Education

ARTS | UNIVERSITY OF BRITISH COLUMBIA | 2013-2015

- Major: Geography
- Post-Graduate Interest: Architecture/Urban Planning

ARTS | CAPILANO UNIVERSITY | 2010-2013

- Major: Geography

HIGH SCHOOL DIPLOMA | WEST VANCOUVER SECONDARY SCHOOL | 2007-2010

Skills & Abilities

MANAGEMENT

- Time management is a key skill of mine; throughout my post-secondary education I have always balanced employment with schoolwork.
- Many of my previous jobs have involved self-delegation of tasks; I would have to ensure that all set tasks were completed before the end of the shift.

SALES

- In previous sales oriented jobs, I would consistently reach or exceed posted sales targets.
- While working in a corporate TELUS Retail office and at Wireless World, there would be weekly mandatory online courses, which developed my sales skills and constantly updated my product knowledge.
- I had my own clientele while working at TELUS Retail, and ensured they were taken care of in terms of service and product troubleshooting.

LEADERSHIP

- Oftentimes I am the leader of group discussions and projects in my academic life. I am very approachable and friendly which helps greatly when organizing large collaborative projects.

Work Experience

BRAND AMBASSADOR | SDI MARKETING (ROGERS HOMETOWN HOCKEY) | NOVEMBER 2014

- Hired under SDI Marketing to help run activations at Rogers Hometown Hockey event.
- Marketed and represented the Rogers brand at the event, providing information & customer service.

CONSTRUCTION | *PGG FINISHING CO.* | MAY- AUGUST 2014

- Apprenticed under a contractor for finishing residential housing projects; 10-12 hour days, 5-6 days a week.
- Often working with several others in order to coordinate and organize projects, deadlines were strict.

SALES REPRESENTATIVE | *FIDO (WIRELESS WORLD)* | NOVEMBER 2013 – APRIL 2014

- Key holder position; single-handedly opened and closed the store, ran daily inventory checks.
- Established rapport with customers in order to generate sales and repeat business.

SALES REPRESENTATIVE | *TELUS RETAIL* | AUGUST 2012 – AUGUST 2013

- Key holder; ran daily inventory checks, ensured deposits were made and float was accounted for.
- Served as liaison between upper management and other employees to convey important information.
- Consistently reached and exceeded daily/weekly/monthly sales targets.

SALES ASSOCIATE | *HUDSON BAY COMPANY* | DECEMBER 2010 – MARCH 2012

- Key holder for the jewelry department; daily inventory checks of all jewelry pieces.

TEACHING ASSISTANT | *KUMON LEARNING CENTER* | SEPTEMBER 2007 – JUNE 2008

- Tutored elementary and high school aged kids in mathematical concepts.
- Marked and filed worksheets.

Volunteer Work**CHILDREN MORAL EDUCATION CLASSES | NOVEMBER 2010 - 2012**

- Presented lessons on morals/virtues to young children ages 4 to 12 in Squamish, B.C.
- Created daily lesson plans with the help of my partner.