

Code of Conduct

In a Code of Conduct you discuss with each other what you expect from each other and from the collaboration. Everyone participates in this and supports the agreements that you draw up together. A Code of Conduct is a flexible document. If after some time it appears that certain agreements are not realistic or applicable, then it is important to discuss this in the group and adjust the agreements if necessary.

Assignment description:

In your own words, describe what you need to do as a group in this course.

In this course we need to design and implement a single and multiplayer quiz game about energy.

Target or ambition level:

What grade are you working for?

- 8.5

Products:

What should you deliver at the end? On which platform do you share which documents (Discourse/Miro/MS Teams)? What standards must the work submitted meet?

- **In the end we should deliver a working game**
- **We will share documents on gitlab as well as on Google Drive for more simple things**
- **We will work together on all the documents and the project so that we can ensure they meet everyone's expected standards**

Planning:

How do you ensure that each group finishes everything on time? Did you clarify who will have a final say in the final deliverable and submits it to Brightspace *on behalf of the project group*?

- **During our meetings we will have updates on where everyone is in their work, and then reallocate resources if we think there could be an issue**
- **The final say will be given by a simple vote if there is an issue**

Behavior:

How do you treat each other in the group? How do you handle disagreements within your group? Could your guide or student assistant be involved in reaching consent? What do you do if someone is late during a group meeting?

- **Disagreements will be handled by having a 3rd party listen to both sides of the issue to help with communication**
- **The TA will be involved in reaching consent if we cannot come to a decision by ourselves**
- **If someone is late a few times we will try to resolve the issue among ourselves but if it is a consistent issue then we will consult the TA**

Communication:

In what ways do you communicate with each other as a group and among yourselves? (in the studio/MS Teams/Miro/Discourse)

- **We will communicate on Mattermost, Discord and on Whatsapp as well as in person when possible**
- **We realise that the quality of our TA meetings might suffer but this is because we will be constantly communicating with each other outside these meetings**

Commitment:

How do you determine the quality of each group's work, so that each group delivers the same quality?

How do you measure the commitment of the chairs and minute takers?

- **The quality will be measured in the group meetings by running through the logic behind the implementation for different problems as well as using tests for the number of comments**
- **The commitment of the chairs and minute takers will be measured by the quality of the agenda and the minutes**

Meetings:

How often will you meet as a group? What preparation is needed for the meetings?

- **We will meet once a week on Tuesday as well as at least one more time throughout the week**

Decision-making:

How do you make decisions? By majority vote or by consensus?

- **Consensus**

Dealing with conflicts:

How do you handle conflicts within the group?

- **As previously mentioned we will introduce a 3rd party that is not involved with the issue, this could be another member or the TA**

Guidance:

What do you expect from the teacher's and/or student assistant's guidance? What do you want feedback on, on the content or on the collaboration?

- **For guidance we would expect tips and advice to avoid running into issues**
- **Feedback for the content and collaboration would ideally be frequent and constructive with clear goals on what to improve on**

Consequences:

What are the consequences if a participant in the group does not keep the agreements?

- **we first talk to the individual and explain the issue and if problems continue we will inform the TA**

Succesfactors:

What makes your team a dream team?

- **relaxed atmosphere where everyone is always aware of what they need to do and what others are working on**

