

Board of Trustees Meeting, November 8, 2016

Present: Bill Benson, Ed Berlin, Doris Cowdrey, Becky George, Janine Greaves, Joseph Ruggeri, Karen Larabee (Friends), Ellen Boyer (Director), Lisa Prolman (Ass't Director)

Public: None

Meeting called to order at 5:30 pm.

- Changes/additions to the agenda -- none
- Public Comment -- none
- Approval of minutes from previous meeting. Moved by Joe, Becky seconded; passed with changes
- Friends Report
 - Fall clean up last weekend.
 - \$8,000 total raised for Janice Bohonowicz fund; \$2,700 at race on October 30. Raised for Children's Room.
 - November 12 -- Book Sale 10-1:30, Raffle with drawing at noon, Cider and doughnuts; Raised \$4,200 last time checked.
- New Business -- (next month; library cards for homeless people and scent-free for staff)
 - Survey of land
 - Mark Sullivan sent out RFP; 3 respondents, 1 withdrew
 - Discussion of RFP process and prices
 - Bill moved to accept lower bid to paid out of trust funds contingent upon discussion about price quote with Mark , Joe moved, Ed seconded; Passed/
- Old Business and Committee Reports
 - Building Committee
 - Ellen has handed out assignments for building committee and staff members.
 - Assignments are due December 1.
 - Discussion of application process in regards to town politics.
 - Information from Jean Wall's discussion with the Mayor about both our and other town projects.
 - Next meeting is December 1.
 - FDA
 - 62 Feasibility Study interviews were done; no details yet
 - a few more days have been added -- Friday 11/11 9:30-2:00 (off-site as library is closed); Tuesday, 11/15 8:30-2, Thursday 11/17; 8:30-2
 - Foundation
 - Has 6 people, need 7 to start the incorporation process; several have been asked
 - paperwork is at the attorney's office waiting for the final names
 - hoping by end of December to being 501c3 process
 - Adopt-a-Councilor Project
 - Discussion of why doing this if advocacy subgroup of Advisory group is; don't want to overwhelm them
 - Advisory members are mostly being mindful of who councilors are so if see them in social situations can talk with them.
 - Policy Committee -- Meeting Room Policy (tabled until next month)
- Director's Report
 - Regular budget is good; right on task
 - second spreadsheet is if library became proprietary rather than town department; would need at least an additional \$918,000 each year to run building, probably more.
 - 80 days to the grant due date.
- Next meeting will be December 6, not December 13.

Motion to adjourn made by Bill, seconded by Ed; Passed.

Meeting ended at 6:17pm.