

Board of Trustees, 4/16/19

Present: Bill Benson, Ed Berlin (via conference call), Doris Cowdrey, Becky George, Joe Ruggeri, Karen Larabee (Friends co-president), Ellen Boyer (Director), Lisa Prolman (Ass't Director)

Guests: None Public: None

Meeting called to order at 5:10pm.

Changes/additions to the agenda:

- Ellen – letter to Foundation regarding transfer of trust funds – add to Director's report
- Joe – Trustee vacancies – add to New business
- Karen – landscaping – add to Friends report

Public comment – none

Approval of minutes from previous meeting

- Motion to accept minutes made by Becky, seconded by Bill, passed.

Friends report

- Coordinated pick up of lawn signs
- Last book sale made \$1,492 – next sale May 11
- Poet Seat Poetry Contest - April 30, at Stoneleigh Burnham, 7pm
 - 150 adult entries - 50 young adult entries
- Spelling Bee – June 6 at Pushkin Gallery
- Going ahead with Annual Appeal
- No longer doing landscaping
 - Joe will contact FCHC to do Spring clean-up
 - Snow and Sons has helped in the past – work would have to go out to bid

New business

- FY20 Action Plan - motion to approve plan made by Joe, seconded by Becky, approved
- Trustee vacancies - discussed 2 vacancies on Board of Trustees

Old business and Committee reports

- Building Committee – no report
- Communications Committee – keeping library supporters informed
- Foundation – meeting next week

Director's report

- Shared letter to Foundation regarding transfer of trust funds

- Discussed FY20 operating budget proposed by Mayor Martin and \$33,000 reduction in part-time staff – decision made to continue running library as is or first 6 months of FY20 – will work on plan to finance shortfall

Meeting adjourned at 6:10 pm