

**Greenfield Public Library
Board of Trustees Meeting
March 21, 2017**

Present: Bill Benson, Ed Berlin, Ellen Boyer (Director), Doris Cowdrey, Becky George, Janine Greaves, John Howland, Karen Larabee (Friends), and Joseph Ruggeri

Also in attendance: Matthew Blumenfeld and Charles Urquhart, Financial Development Agency

Meeting called to order at 5:30 p.m.

Additions/Changes to Agenda: Doris requested to add the Historical Society Letter and the MLBC timeline

Approval of Minutes: February 14, 2017 minutes approved; Bill made motion, Ed seconded

Public Comment:

- None

New Business:

Matthew Blumenfeld and Charles Urquhart from FDA presented the Letter of Agreement between the GPL and FDA for the Capital Campaign Services.

- Discussion consisted of making the contract between the Foundation and FDA instead of the Trustees
- FDA would start at two days a week at first and possibly six days a month
- Matt explained the grant process and that 33 grant applications were received and then the MLBC ranks the grants and in July will announce which towns will receive the grant. The Town then gets six months to receive approval from the Town to move forward
- FDA feels it would be best to get started sooner to send good message to the MLBC so there is no need to wait for Town Approval
- Need to start a Steering Committee of approximately 15 people and FDA has the job descriptions for the sub-committees. We need the sub-committees because there are not enough people on the Foundation to accomplish everything that is needed
- Bill asked what FDA fees could be between April – July and it could be approximately \$40,000
- FDA can provide us a proposal that shows potential donors and what they are pledging
- Discussion began whether we should wait on spending money when we do not know if we will receive the grant. Becky feels the Foundation is very excited and we should keep the momentum up and there is no reason to wait.
- Becky is going to Greenfield Savings Bank to open the Foundation account in the next week
- The Foundation account will have a starting balance of \$104,000
- There will be a meeting with FDA and the Foundation on April 13, 2017 at 5:30 at the Greenfield Savings Bank. It was felt since the Foundation will be signing the contract with FDA a meeting was in order.

Ed made the motion to authorize the Foundation to enter into a contract with Financial Development Agency, Inc. and to raise money on behalf of Greenfield Public Library.

Bill Seconded, voted unanimous

Doris stated that the Mass. Historical Society had sent a letter stating that they do not want the Fire Station to be demolished. During the Grant Application you do have to notify the MHS as a formality but nothing to be concerned with.

Bill Benson spoke about being at a social event where he was with a Planning Board member who didn't know anything about the new proposed Library. It was discussed to perhaps in the spring to have an Open House to get people into the Library. This idea is on hold for now.

Friends' Report:

- During the very successful Love Your Library Event the Friends raised \$800 in the baskets and \$400 for the big basket
- The Bartender Shoot-out was a huge success and \$2,500 goes into the Janice Bohonowicz Fund for the Children's Room
- Saturday, April 25th Friends will host a Book Sale
- Sunday, April 2nd Peter Bergeron will be making a presentation about his career and will also have a drawing of four Red Sox tickets

Director's Report:

- ADA Compliance Workshop is being held on May 2nd in Northampton

Adjournment: 6:50 p.m.

Submitted by Janine Greaves
Next meeting: April 11, 2017