

Board of Trustees, June 6, 2017

Present: Bill Benson, Ed Berlin, Doris Cowdrey, Becky George, Janine Greaves, Joe Ruggeri, Karen Larabee (Friends), Lisa Prolman (Ass't Director)

Guests: None

Public: None

Meeting called to order at 5:19 pm.

- Changes/additions to the agenda
- Approval of minutes from previous meeting
 - Becky moved to accept, Janine seconded; passed with two abstentions
- Friends Report
 - Annual appeal is up to \$9,000
 - kicking off raffle for wall hanging; don't have second item secured yet, but in process
 - Spelling Bee is June 9 at 6pm; sign-ups seem to be last minute
 - Next book sale is June 24
 - 1000 Books Before Kindergarten is in process; hoping to kick-off in September
 - Will memorialize board members who have passed on with something in the new library; letters will go to families letting them know this
 - \$655 of Poet's Seat Poets Anthology sold so far
 - Annual meeting will be July 26 instead of June 28
 - Bill Buchanan is stepping off the board; will now be an associate member
 - New board member will be Paul Jablon
- New Business -- none
- Old Business and Committee Reports
 - Composition of Board of Trustees
 - Discussion of prospective new board members
 - Building Committee
 - will be meeting again 6/14
 - voted to keep OPM
 - decided to post new RFP for architects; potential to stay with JRA but would like to explore options
 - decisions on grants will be made on July 13, rankings and amounts should be known by the end of that day
 - if not in first round we don't know when we will get funded
 - if in the first round, can delay start of project from anywhere from 6-24 months
 - we have no control over who goes in what round
 - July's trustee meeting moved to July 18 so we will know of grant decision
 - Foundation
 - had meeting
 - by-laws written, bank account opened, filing fee submitted, 501c(3) paperwork completed
 - Rob Fiedler will be submitting 4 different sketches for the Foundation logo
 - next foundation meeting will be noon on July 18
 - Policy Committee -- Meeting Room Policy
 - tabled
- Director's Report
 - materials sent to Mass Historic about demolition of Fire Department
- Public Comment -- None

Motion to adjourn made by Bill, seconded by Ed; Passed.

Meeting ended at 6:47pm.