

Greenfield Public Library Board of Trustees
August 8, 2017

Present: Bill Benson, Ed Berlin, Doris Cowdrey, Becky George, Janine Greaves, Joe Ruggeri
Karen Larabee (Friends), Ellen Boyer (Director)

Meeting called to order at 5:15 pm

Changes/additions to the agenda

- Add Doris' proposal under New Business

Public Comment – none

Approval of minutes from previous meeting

- Ed suggested changing the year that our MBLC Construction Grant funding would most likely be released from 2019 or 2020 to FY19 or FY20 as the fiscal year begins 6 months prior to the calendar year. Janine noted that she was not in attendance at the July meeting. Ed made a motion to accept the minutes with those two changes. Bill seconded. Motion passed.

Friends Activities – reported by Karen Larabee

- Annual Meeting was held July 26 – short business meeting at library, celebratory gathering at Jean Wall's afterwards.
- For the Annual Meeting Marianne Snow prepared a detailed financial report which demonstrated that the Fall Event wasn't worth the time and effort.
- Quilt and computer raffle will go "on the road". Volunteers are needed to sell raffle tickets at the Franklin County Fair and the Deerfield Craft Fair.
- Next book sale will be September 16.
- Paul Jablon has agreed to join the Friends Board, replacing Bill Buchanan who will become an Associate Member.

New Business

- Doris' proposal
 - In order to help the Foundation as they become a cohesive and productive group Doris made a motion to expend money from the Trust Funds for the preliminary tasks outlined in FDA's current proposal, capping the expenditure at \$4,000 but leaving open the possibility of revisiting the issue at a later date if additional funds are required. Janine seconded. Motion passed.
- Publicity Committee
 - Discussion about the need for publicity, what form it should take, how soon it should be ready, and who should be on this committee.
 - Ed made a motion to create a Publicity Committee (including at least one Trustee, member of the Foundation, member of the Building Committee, and

member of the Friends) that would be empowered to create a product for the Franklin County Fair. Bill seconded. Motion passed.

- Discussion of outreach to Town Council. Janine and Joe will have list of people who are running for TC for next meeting.
- Landscaping
 - Joe and Janine will contact the jail crew to arrange for removal of the overgrown shrubs in front of the library building

Old Business

- Composition of Trustees – reported by Doris
 - Deb Klein has been recommended by the Mayor and is awaiting Town Council approval.
- Building Committee – reported by Ed
 - Based on past grant rounds Mark Sullivan believes we will get our funding in one to two years.
 - Mark agreed to ask JRA for new drawings that will make the building appear smaller. This work will take the place of the public forum JRA owes us.
 - Ellen will ask Mark where this stands.
- Foundation – reported by Becky
 - There will be a meeting with FDA on August 22, at 5 pm. Discussion took place about who should attend that meeting.
 - \$109,771 on deposit at GSB.
 - Foundation will consider transferring some of that money to other local banks.
 - Foundation will consider increasing the number of members.
- Policy Committee -- Meeting Room Policy
 - Tabled

Director's Report

- MBLC has info for waiting list libraries on their website.
- Doris, Jean, and Ellen met with Mark Smith and identified five activities that should be completed in order to help ensure a favorable Town Council vote for library construction funding.
 1. Question of Public Safety Complex should be answered – or, at least, the question of relocation of the Fire Station
 2. Decision should be made and publicized about the proposed reuse of the Leavitt-Hovey House
 3. Tax implications of library construction should be calculated and made public
 4. Capital Campaign should be started
 5. Town Council should be educated

Motion to adjourn made by Joe. Seconded by Bill. Motion passed

Meeting ended at 6:35 pm