M2W5S2

Interviews II

Virtual Classroom

MONASH College
Professional Pathways

Pre-work

Interviews II Reader ✓

Watch the Vieple instructional video ✓

Download Adobe Flash Player to use Vieple ✓

Extra resources:
LinkedIn Learning video – Mastering Common Interview Questions ✓
Article – Don't let your body language get you down
Videos – 5 TED talks to watch before your next interview

Session overview

First impressions & body language	✓
Common interview questions	✓
Introduction to Vieple	✓
Vieple practice and feedback	✓

Virtual Classroom Part 1

Activity: What kind of first impression was made? ✓

Body language facts ✓

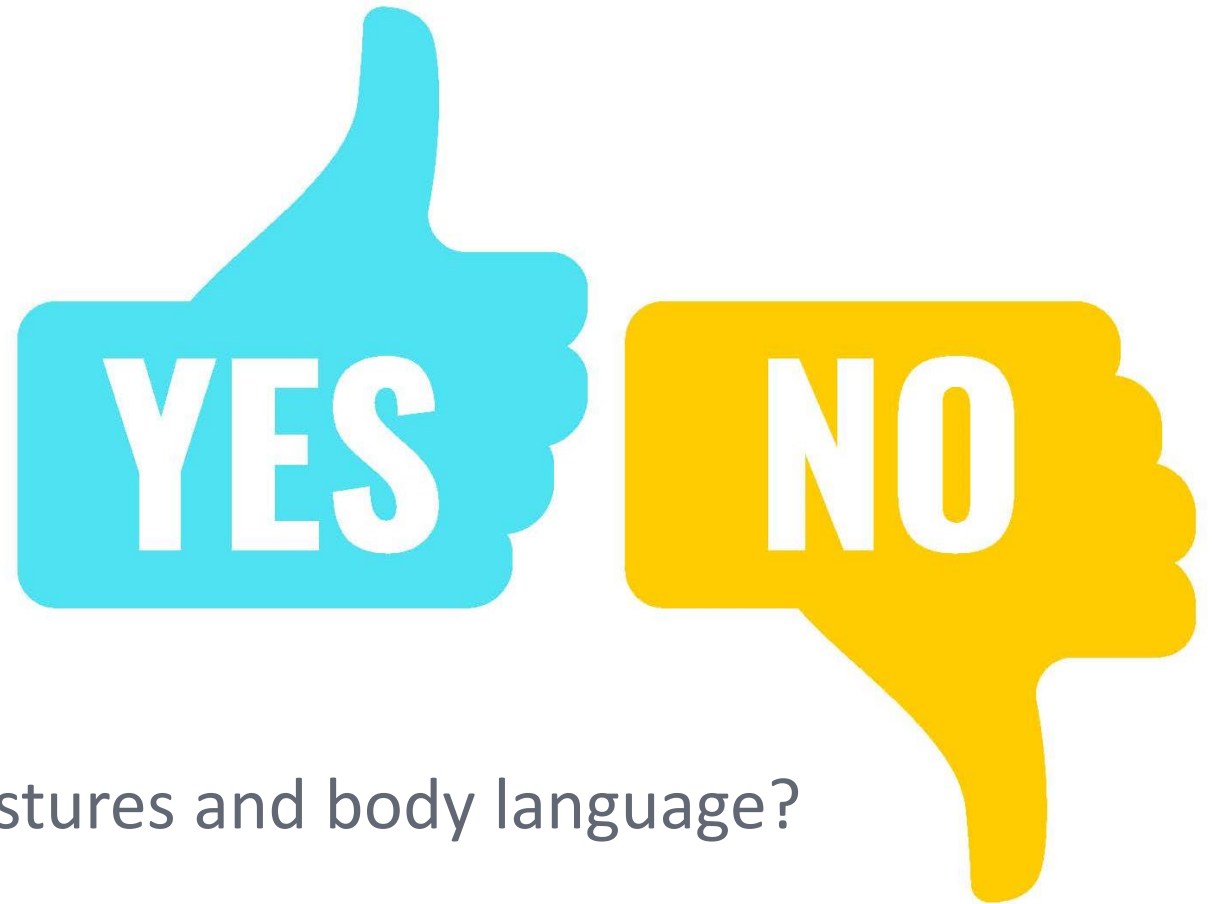Common interview questions ✓

Activity: Speed Meet ✓

Different types of interviews ✓

Online interviews ✓

Notice anything different?

What did you notice about my gestures and body language?
What kind of impact did it have?
Did it create a good impression or not?

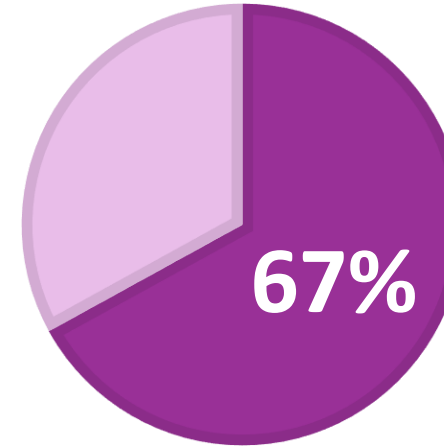# Activity - What kind of first impression was made?

You have 5 minutes to complete this activity.

1. Your trainer will assign you to a break-out room with a partner.

2. You'll be allocated one of the two scenarios in the workbook.

3. Read through the scenario and discuss the questions with your partner and write your response.

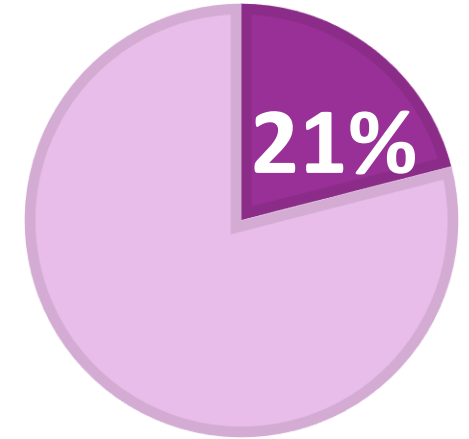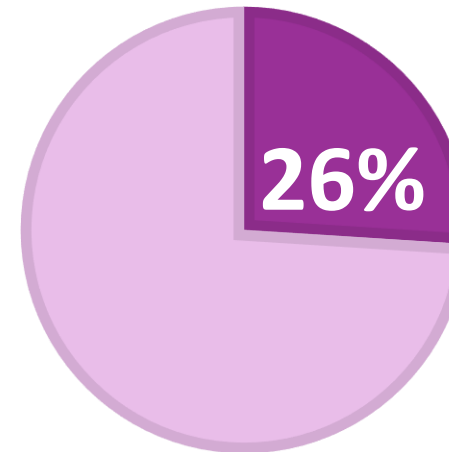4. Share with the class in the main ZOOM room.

Body language facts

Lack of eye contact

67%

Weak handshake

21%

Fidgeting

26%

No smile

39%

Does it really matter?
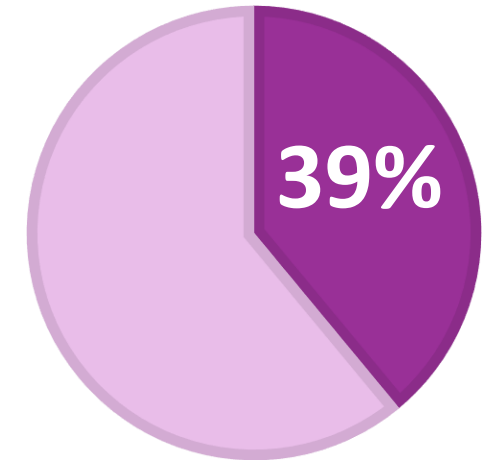
Common interview questions

What do you think the most commonly asked interview question is?

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Top 10 interview questions

1. Can you tell me about yourself?

Pre-work: How to respond to common questions

Activity: Speed meet! It's time to think on your feet

Practice coming up with a speedy reply under pressure with an 'interview speed meet'
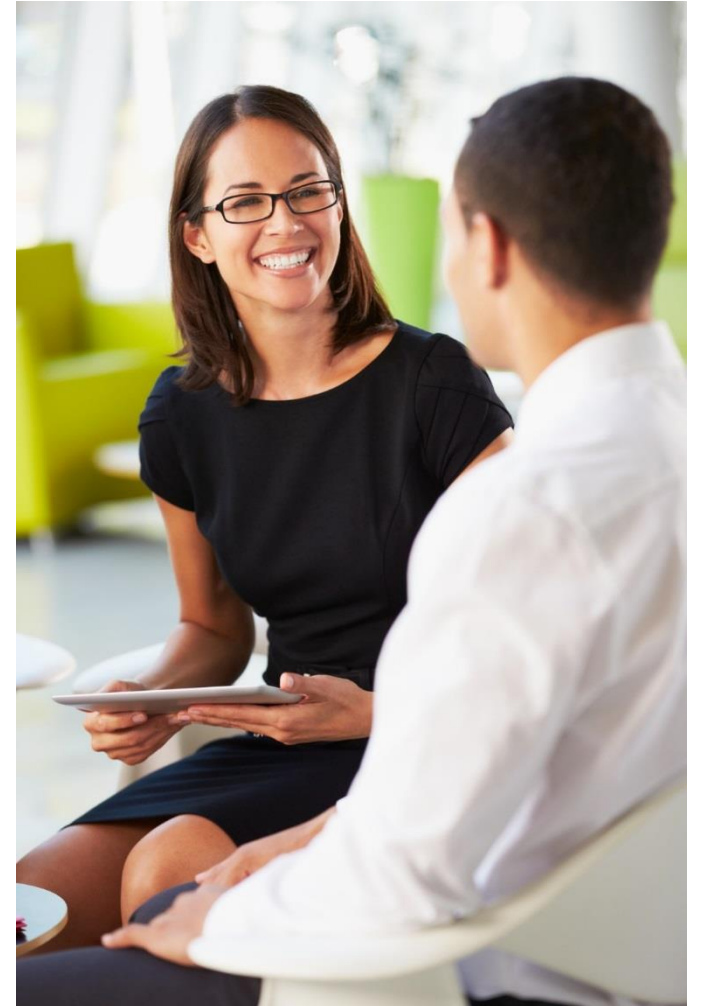
Speed Meet - Interviewer A: questions

1. Tell me about yourself?

Speed Meet - Interviewer B: questions

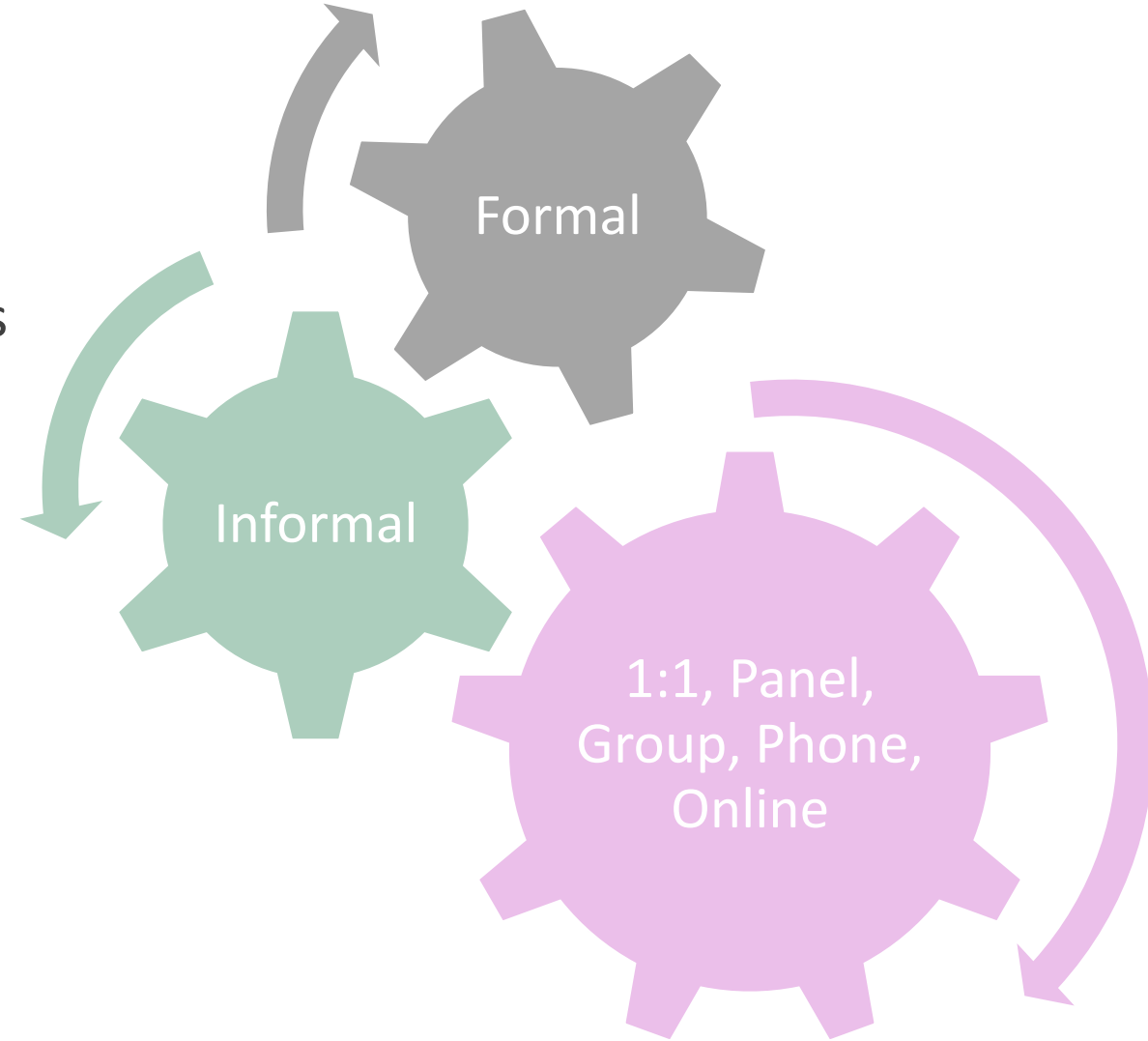1. Tell me about the PY program and what skills you focused on.

Different types of interviews

- What types of interviews have you experienced?

- Which would you prefer? Why?

- Which do you least prefer? Why?

What is the difference?

- You'll experience different types of interviews throughout your career

- It's important to consider the different requirements and considerations for each

- For all types of interviews, the interviewer wants to see if you have the skills and attributes for the role.

Formal

Informal

1:1, Panel, Group, Phone, Online

Online interviews

- Who's done an online interview?
- What platform or software did you use?
- What was your experience?
- How common are they?

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Take a break

Activity - Tips for online interviews

You have 10 minutes to complete this activity.

1. Watch the video:

    Tips for online interviews

2. Add considerations to the list in the workbook.

Note: there is also another video on Moodle that you can look at in your own time: **How to Look Good in Skype Interviews**

Considerations for online interviews

Introducing Vieple

- A simple, efficient way to conduct first round interviews

- Questions are asked, as in a normal interview, and candidates record their responses.

- These are then evaluated to see if the candidate progresses to next stage (e.g. usually a traditional interview).

- Monash College uses Vieple for as a first round screening tool.

Activities – Group and individual

Vieple debut ✓

Activity – Vieple debut

Instructions:

1. Download **Adobe Flash Player** if you haven't done so (instructions in pre-work).
2. Receive your **Candidate** username and password from your trainer.
3. Open your Internet Browser and go to: **https://vieple.com**
4. Click the **Sign In** button and log in.
   Username: **candidate.101@monashpp.edu**   Password: **Monash01**
5. You have **20 minutes** to set yourself up and record responses to the 5 interview questions (i.e. opening, behavioural and common questions). NB: approximately minutes recording time each.
6. Consider where you set yourself up and the technical considerations we've covered. You can set yourself in a spare classroom for example.

Tips:
- Once the session commences, you can't pause.
- You should take brief notes of the key points so have pen and paper ready.
- Remember to use the STAR method for behavioural questions.

Virtual Classroom Part 2

Vieple peer feedback ✓

Practice makes perfect ✓

Activity – Vieple peer feedback

Instructions:

1. Receive a hard copy of the **Vieple Interview Feedback Checklist.**
2. Your trainer will determine pairs.
3. Your **Rater** username is as follows:

   If Jay's username was **candidate.101**, and Sue's was **candidate.105**, when they pair up
   Jay would become Sue's rater so **rater.105@monashpp.edu**, and
   Sue would become Jay's rater so **rater.101@monashpp.edu.**
   For both, the password remains as **Monash01**
4. To review your partner's video go to **https://vieple.com**.
5. Click on the **Sign In** button and log in with the rater details.
6. You have about **10 minutes** to critique your partner's video responses using the Feedback Checklist.
7. Provide verbal feedback to your partner and give them the Feedback Checklist.

Practice make perfect

Make sure that you practice at home. The AT6 Vieple Interview will be completed at home. So set yourself up this week and practice.

- You can use your login details from this session to be a Candidate and practice responding to new set of questions.
- Using the rater login for you can then view your response.

Write down your candidate and rater login details from today,
and the password.

Session summary

- How do you rate yourself for each area we've covered?
- Do some more research or practice where you need to

I now feel confident to:

Key

- 🟩 Got it!
- 🟨 I need some help
- 🟥 I don't understand this

Make a good first impression and introduce myself.	✓	🟨	🟥
Practice interview techniques and provide feedback to peers	✓	🟨	🟥
Prepare for an online interview.	✓	🟨	🟥