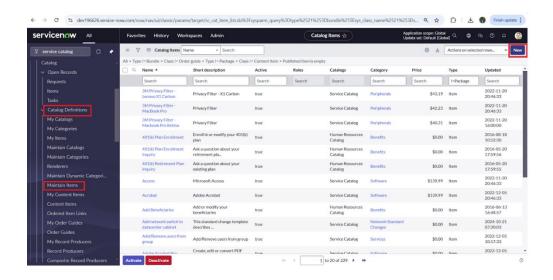
## **Service Catalog Item**

## 2.1 Create Local Update set

Date	25 June 2025
Team ID	LTVIP2025TMID29028
Project Name	Laptop Request Catalog Item
Maximum Marks	5 Marks

- 1. Open service now.
- 2. Click on All >> service catalog
- 3. Select maintain items under catalog definitions
- 4. Click on New.



5. Fill the following details to create a new catalog item

Name: Laptop Request Catalog: service Catalog Category: Hardware

Short Description: Use this item to request a new laptop

6. Click on 'SAVE'

