

# Oswaldo Sanchez

9740 Park Terrace Dr. #29  
Santee, CA, 92071  
(619)-250-4300  
whososwaldo@gmail.com

## Goals:

- To skillfully integrate into a professional position and grow from within the company. Becoming more productive in the present role by learning from others that exceed current expectations .

## EXPERIENCE

### **POTHOS, El Cajon — Office Assistant**

July 2019 - February 2022

Responsible for managing warehouse intakes and outgoing shipping. Maintaining an organized and positive work environment, while being able to coordinate with coworkers during meetings.

### **Todd Gloria Mayoral Campaign, San Diego — Intern**

August 2019 -December 2019

Part of the community outreach team responsible for informing the desired audience with our targeted information, regarding a running politician. Working with a large group in order to achieve our goal of electing Todd Gloria.

### **FedEx, Chula Vista—Delivery Runner**

July 2014-August 2019

Expertly managing and caring for cargo while maintaining a fast paced work environment, balancing time and mapping future paths. Point of contact for most customers handling requests and questions.

## EDUCATION

### **San Diego State University, San Diego, CA — Bachelors in Liberal Arts and Science, Political Science**

Fall 2014 - May 2020

## SKILLS

-Time management along with being able to meet deadlines efficiently.

-Organizational skills in order to maintain a clean working environment.

-Coordination with others to accomplish tasks faster.

-Researching and applying more efficient ways to complete workload.

-Bilingual

-Able to work with tight time constraints and demands.

Microsoft office suite

## LANGUAGES

English & Spanish, Fluently

