

## Department Parks Team Monthly Update

### Operations Division

Month: May 2025

#### 1) Department Highlights and Achievements (List below with bullet points for each item)

- Urban Forestry: April has been dominated by storm damage cleanup from the event on April 5th. Urban Forestry has been stockpiling of damaged trees at War Memorial and Boyle Park and then hauling them off weather and time depending.
- Mowing Crew: Maintenance has started mowing cycles at all parks. They have successfully completed mowing at all parks for the initial cut. Added 2<sup>nd</sup> St and Cumberland into the mowing cycle. They also assisted with storm cleanup by removing downed limbs at numerous parks.
- Horticulture: Prepared East Little Rock CC for soft opening. Upgraded the landscaping around the facility and planted new trees in front of building.
- Trail Crew: They also responded to clean up storm damage. They are still in process of removing numerous damaged trees throughout the parks and along our trails.
- Downtown District: They also had a major role in Storm Response and cleanup. They were busy removing damaged trees and downed limbs in MacArthur Park and Riverfront Park. They are continuing to mulch and spray Riverfront Park.
- RiverFront Sculpture for the Chamber of Commerce has been completed.
- Handled loose horses at Hindman Park.





- **April 5<sup>th</sup> Storm Cleanup**
  - Urban Forestry 219 Man Hours
  - Trails 115 Man Hours
  - Horticulture 16 Man Hours
  - Maintenance 75 Man Hours
  - Construction 45 Man Hours
  - 148 hours of skid steer work
  - 32 hours of Track Hoe work
  - 60 plus trees cut up and prepped for removal
  - 450 yards of tree debris removed
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**2) Share recognition of a Team Member, Division, Department, or Resident**

- Urban Forestry staff worked many hours and even weekend and evening work to help with storm debris cleanup.



**3) Status of 2025 goals and KPI's (List goal, KPI, and % complete)**

- Southwest Community Center Renovation – Carson & Associates. – Inspection of the gym on 4.21.25 for completed list of that area. (80% Complete)
- East Little Rock Community Center – Final walkthrough this week. In house staff, plumbers and electricians working on items outside the contract this week. (98% Complete)
- Two Rivers Park - Trail Repave – Completed. Final walkthrough was last week with a few punch list items. Working on reimbursement request with Grants. (100% complete)
- Allsopp Park North – Mountain Bike Trails – Progressing. Change order submitted to Grants for review to submit to ArDot. (60% Complete)
- West Central Ballfield Renovation – Progressing. Weather delays included, the first of July is our target date to be completed. (65% Complete)
- Stephens Community Center- Punch list of items to be completed this week to open back up. The final walkthrough was completed last week and the job was not completed. Working with Contractor to complete this week. (95% Complete)
- Centre on 12<sup>th</sup> Street: bid is completed and Flyncore was the lowest successful bidder. City Board approved on 4/16. After signed resolution is posted we will submit to City Attorney office for contract.
- Western Hills Phase II (65% Complete)- Work on trail is progressing, no major issues currently.



4) **2025 Goal Barriers** (List goal and Barrier)

- **Amount of Litter in Parks-**
  - i. 2024 = 182 tons of litter.
  - ii. 2025 TD = 22.02 tons of litter

5) **List Performance Measures data to attain 2025 goals**

**Operations-**

**Unhoused Work Orders**

- # calls received- 3 calls
- # Site visits/inspections- 3 site inspections
- #Cleanups- 2 camp cleanups (6 man hours, 2 cu yd debris)

**Operations-**

**Weather**

- Weather Factors That Affect Parks Construction and Parks Maintenance Operations
  - Temperature
    - Average Temp MAR025: **68.4 Degrees**
    - Average Temp APR025: **62.2 Degrees**

Rain Event Days

- Number Days with Rain Events **MAR025: 20 Days**
- Number Days with Rain Events **APR025: 7 Days**

Rain Events Accumulation Totals

- Total Monthly Rainfall MAR025: **2.14 Inches**
- Total Monthly Rainfall APR025: **10.1 Inches**

## **Operations-**

### **Work Orders**

# calls received- 43

# Site visits/inspections-Rebsamen Golf, West Central, Stephens, Kiwanis, Murray, Big Dam Bridge, Centre on 12<sup>th</sup> street, Rebsamen Golf, Asher Maintenance, Boyle Shop, Two Rivers.

## **Safety –**

### **Audits (Playground & Facility)**

Number of parks/playground safety audits completed MAR025: **8**

Number of parks/playground safety audits completed APR025: **1**  
(McArthur PG)

Number of facility safety audits completed MAR025: **17**

Number of facility safety audits completed APR025: **5**

## **Safety –**

### **Training**

Number of staff training completed MAR025: **109**

Number of staff training completed APR025: **111**

**6) Personnel Updates** (Relevant personnel issues, including significant vacancies, uptick in complaints, etc.)

- Maintenance Senior at Urban Forestry position starts 4/21
- Working on posting four more open positions in Maintenance.

**7) Budget** (List needs or possibly challenges to maintain a balanced budget)

NEW 2025 BUDGET 04/21/2025				
	Acct	Budgeted	Actual Spent	Remaining
DESIGN	104503	\$ 88,113.00	\$ (8,541.79)	\$ 96,654.79
DEV. & MAINT. ADMIN	104521	\$ 9,870.00	\$ 5,308.21	\$ 4,561.79
OPERATIONS & IMPROV	104522	\$ 820,968.00	\$ 215,261.36	\$ 605,706.64
PARK MAINTENANCE	104523	\$ 1,711,345.00	\$ 628,790.36	\$ 1,082,554.64
HORTICULTURE	104524	\$ 263,682.00	\$ 54,360.46	\$ 209,321.54
URBAN FORESTRY	104525	\$ 132,406.00	\$ 24,594.82	\$ 107,811.18

**8) Procurement Updates** (List current or upcoming bids, needs or challenges)

- Centre at University Park – Received 4 successful bids. Lowest apparent bid was Flynnco Inc with a total bid of \$3,951,497. City Board approved on 4/16. After signed resolution is posted we will submit to City Attorney office for contract.

**9) Marketing/Communication Needs or Updates** (List upcoming events, needs or challenges)

- Impact the Rock- April 26<sup>th</sup> @ Reservoir. Staff will be setting up the days prior.
- Operation Impact: June 12-13 @ Morehart Park
- Operation Impact: October 23-24 @ TDB
- Working with Marketing and EOA to schedule Opening at Kiwanis

**10) Requests for support or other relevant information**