

## **Department Parks Team Monthly Update**

### **Operations Division**

**Month: September 2025**

**1) Department Highlights and Achievements** (List below with bullet points for each item)

- Urban Forestry: Met with Planning this month to discuss implementation of Heights Design Overlay. They removed a very large dead tree and multiple other damaged trees in Hindman Park. A large treetop at MacArthur Park was also successfully taken out.
- Mowing Crew: Mowed War Memorial for two different special events, Cross Country Run and the Arkansas Razorback Game. Mowed and prepared 2nd Street and 30 Crossing for Food Truck Festival. Prepped Murray for Logans Run.
- Horticulture: Setup and mowing of Interstate ball fields for Softball league, kickball league and flag football has been ongoing throughout this month. They completed a large flower bed cleanup at Murray Park.
- Trail Crew: Cleared Foxtail Trail, River Mountain and Two Rivers trails for Big Dam Bridge 100. Ongoing trail maintenance.
- Downtown District: Setup and cleanup for Food Truck Festival. Removed 7 dead trees in front of Simmons building. Ongoing maintenance in downtown district.



**Foxtail Trail**



**Interstate Field Prep**



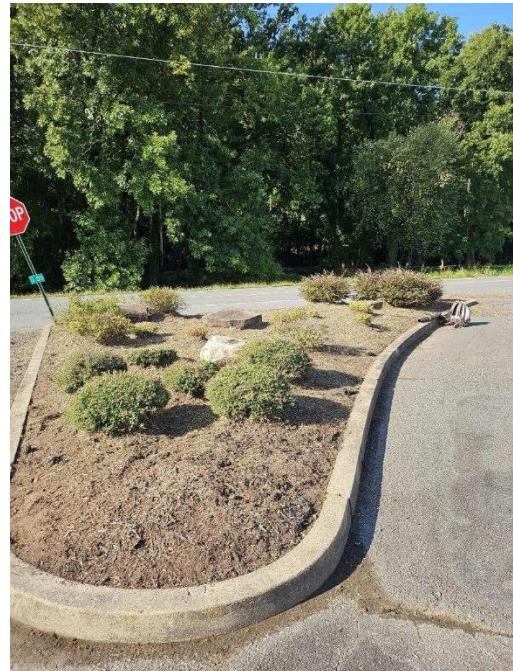
**Two Rivers (Before)**



**Two Rivers (After)**



**Murry (Before)**



**Murry (After)**

**2) Share recognition of a Team Member, Division, Department, or Resident**

**3) Status of 2025 goals and KPI's (List goal, KPI, and % complete)**

- Allsopp Park North--Mountain Bike Trails – Bike Trail work is coming to a close. Two more bridges to be installed and the trail should be completed approximately November 5.
- Centre on 12<sup>th</sup> Street: Electrical transformer installation completed. Demolition underway on pickleball courts and pool expansion area. Change order submitted for removal of four trees. Project is progressing.
- Hindman: Tree debris cleanup and grading after storms. Benches replaced and general cleanup performed. Two solar lights being installed along driveway to pro shop. New disc golf signage being placed.
- East Little Rock Community Center: HVAC repaired throughout all areas. Coordination underway for installation of Sonitrol alarm system.

- Kanis Park Loop: Project approved by ARDOT to go out for bid. Advertisement is expected within two weeks.
- South Side: Playground demolition completed. Concrete pad poured and ditches cleaned out. Awaiting placement instructions for Conex box.
- Southwest Community Center Renovation – Carson & Associates. – Renovations are at 98%. Project in final stages. Awaiting one closeout document. Final walkthrough scheduled within the next three weeks.
- Stephens Community Center 99% complete: Letter submitted to contractor requesting millwork credit. Final walkthrough within next three weeks.
- Reservoir Park: Contract signed for bathroom construction. Final restroom plans in development. Work expected to begin within 30–45 days.
- Western Hills Phase II (90% Complete)- Work on trail is completed, finishing up final sidewalks and steps and final grading and cleanup. No major issues currently. Expected completion date is October 3rd.



Allsopp Mountain Bike Trails

**4) 2025 Goal Barriers** (List goal and Barrier)

o **Amount of Litter in Parks-**

- i. 2024 = 182 tons of litter.
- ii. 2025 TD = 60 tons of litter

**5) List Performance Measures data to attain 2025 goals**

*Operations-*

**Unhoused Work Orders**

- # calls received- 4 calls
- # Site visits/inspections- site inspections
- Cleanups- 0 camp cleanups

*Operations-*

**Operations & Maintenance (Safety) Support**

o **Weather Safety Data Source: LRPR Perry-Weather Platform**

- Weather Factors That Affect Parks Construction and Parks Maintenance

Operations

Temperature

Average Temp Sept: 88.1 Degrees

Average Temp Aug: 88.9 Degrees

Rain Event Days

Number Days Rained Sept: 10.5

Number Days Rained Aug: 6

Rain Events Accumulation Totals

Total Amount Rain Sept: 1.4 Inches

Total Amount Rain Aug: 3.17 Inches

Relative Humidity (Drives Heat Index)

Average Relative Humidity Sept: 92.3%

Average Relative Humidity Aug: 83.4%

**Heat Index**

Days above Heat Index (105) Sept: 0  
Days above Heat Index (105) Aug: **7**

***Operations-***

***Work Orders***

# calls received- 42

**Safety –**

***Audits (Playground & Facility)***

Number facility safety audits reported as completed August: 59%  
Number facility safety audits reported as completed Sept: 36%

**Safety –**

***Training***

Number of staff safety training completed August: 70%  
Number of staff safety training completed Sept: 53%

**Safety –**

***Playground Safety Reviews***

Number parks/playground safety inspections completed Sept: 11  
Number parks/playground safety inspections completed Aug: 6

**6) Personnel Updates** (Relevant personnel issues, including significant vacancies, uptick in complaints, etc.)

- There are 2 Maintenance II positions and 1 Maintenance Senior position are in the onboarding process for the Mowing Crew.

**7) Budget** (List needs or possibly challenges to maintain a balanced budget)

| NEW 2025 BUDGET 09/29/2025 |        |                 |                 |                |      |
|----------------------------|--------|-----------------|-----------------|----------------|------|
|                            | Acct   | Budgeted        | Actual Spent    | Remaining      |      |
| DESIGN                     | 104503 | \$ 88,113.00    | \$ 59,470.27    | \$ 28,642.73   | 33%  |
| DEV. & MAINT. ADMIN        | 104521 | \$ 9,870.00     | \$ 13,947.53    | \$ (4,077.53)  | -41% |
| OPERATIONS & IMPROV        | 104522 | \$ 820,968.00   | \$ 643,602.34   | \$ 177,365.66  | 22%  |
| PARK MAINTENANCE           | 104523 | \$ 1,711,345.00 | \$ 1,502,551.56 | \$ 208,793.44  | 12%  |
| HORTICULTURE               | 104524 | \$ 263,682.00   | \$ 224,103.06   | \$ 39,578.94   | 15%  |
| URBAN FORESTRY             | 104525 | \$ 132,406.00   | \$ 155,753.19   | \$ (23,347.19) | -18% |

**8) Procurement Updates** (List current or upcoming bids, needs or challenges)

**9) Marketing/Communication Needs or Updates** (List upcoming events, needs or challenges)

- Operation Impact: October 23-24 @ TDB
- Working with Marketing and EOA to schedule Opening at Western Hills
- Working with Marketing and Safety to do a story on Playground Safety improvements

**10) Requests for support or other relevant information**