



Little Rock Parks & Recreation Commission Meeting

January 10, 2024

Administration Resources: Human Resources / Finance / Payroll

Welcome

- Mahoganey Burkhalter, Administration Assistant - Director

Compensation Studies (Continuous)

Federal Standard Labor Act (FSLA) forms

Preforming Pop-Up Payroll audits

Process last month's collected revenue reports

Finalize P.I.T. Balance Update

Close out for 2023: Invoices

Refocus on Accreditation:

- New standards
- Timeline

Summer Programs request for 2024

Staffing: 130 budgeted

Filled 8 positions in December (3 promotions)

Vacant/Most recent:

- Revenue Compliance Analyst
- Parks Construction Worker II (Operations)
- Leader