



**Division Report: Operation
Deputy Director: Justin Dorsey**

Parks Commission Meeting

March 2025

1) Department Highlights and Achievements (List below with bullet points for each item)

- Urban Forestry planted 5 Ginkos at Parking Garage on 2nd St. They trimmed trees and picked up brush piles at Nat Hill CC. They also removed damaged Cedar Trees War Memorial Park.
- Mowing Crew: Placed covers on greens at Rebsamen, delivered ice melt to community centers. Mulched leaves in numerous parks. Set up Curran Conway for opening day of UALR Baseball
- Horticulture: Helped put covers on greens at Rebsamen, Removed shrubs at Nat Hill CC.
- Downtown District: Setup around City Hall for Ice storm. They planted and performed landscape upgrades around City Hall Annex entrance. They started putting out new mulch in Riverfront Park
- Kiwanis Park – Solar lights left to be installed by Jackie and crew. They are assembled and ready to put up as soon as possible. We are ready to schedule an opening event in next few weeks.
- Stephens CC Renovation – Carson & Associates – Progressing. Extension was granted to February 28th for walk through of punch list items.
- Southside Park – Bleachers were repaired and dirt delivered.
- Rebsamen Tennis and Other Courts – Bollard installed and needing painting.

2) Share recognition of a Team Member, Division, Department, or Resident (include why)

- Robbie Hudson, Tyler Baley, Ernie Moix, Jamee Wood, Adam Gadberry and Kevin Stecks were recognized at our annual Supervisors Workshop this month for their dedication and completion of all safety program requirements.
- Downtown District and Supervisor Adam Gadberry along with staff Robert Hinn and the incredible job with the landscape upgrades and improvements around City Hall. This was all designed in-house. I really appreciate the incite and proactive steps by staff.

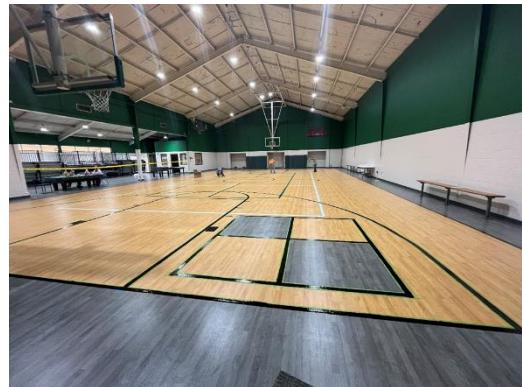


Division Report: Operation

Deputy Director: Justin Dorsey

3) Status of 2025 goals and KPI's (List goal, KPI, and % complete)

- Southwest Community Center Renovation – Carson & Associates. – Progressing. Painting underway, remodeling at Exercise Room completed, Contract alternates verified were in the bid price and we are waiting on submittals. Painting and new ceiling tiles are in the works
- East Little Rock Community Center – Meeting soon to do a punch list of items.



- Two Rivers Park - Trail Repave – Wagner General Contractor, Progressing - Site clearing underway in preparation for asphalt paving. They have not given an exact date but are mobilizing as soon as possible. Last contact about start date was last week. It is weather dependent.
- Allsopp Park North – Mountain Bike Trails – Progressing. New Trail marked for installation. Working on Reimbursement for current invoices.



Division Report: Operation

Deputy Director: Justin Dorsey

- West Central Ballfield Renovation – Progressing. Dirt is almost to grade and Water, Sewer, are being evaluated for installing.



- New Staff Layout in review- 25% complete
- Requisition submitted for Kanis Shade Structure
- We received the Drawings and Specification Book from Cromwell on JDFC Natatorium Roof. We have sent to Ketcher for a pricing quote. Once received I will submit for Board approval with Bond Funds



Division Report: Operation

Deputy Director: Justin Dorsey

- New MOVMT piece ordered from Burke for Riverfront out of Bond Funds.



- Proposed Playground at Reservoir Park





Division Report: Operation

Deputy Director: Justin Dorsey

8) Procurement Updates (List current or upcoming bids, needs or challenges)

- Centre at University Park – extended the bid by three weeks. There were a lot of questions that were not answered in Bon Fire by Procurement.
- I was on the interview panel for Procurement Analyst III. This will be the Analyst assigned to parks. The candidate that was selected declined the offer. We are now awaiting a decision from management on the path forward.

9) Marketing/Communication Needs or Updates (List upcoming events, needs or challenges)

- Operation Impact: March 20-21 @ Reservoir Park
- Operation Impact: June 12-13 @ Morehart Park
- Operation Impact: October 23-24 @ TDB
-