



Little Rock Parks & Recreation Commission Meeting ◆ May 14, 2025

Administration Resources Division:

Human Resources / Finance / Payroll / Reservations / Revenue

- PIT Fund -Expense Report for April - Complete with no negative balances
- Focus on department:
 1. Summer Playground Program – filling positions
 2. Continue to address computers issue: process of ordering/receiving computers/ upgrades to Windows 11 - located
 3. Resume meetings for Accreditation Sections
- Mobile City Hall: May 5th, St Mark Baptist Church, 5:00 pm – 7:00 pm
- Employee Appreciation Month: May 7-25; Employee 20, 30, 40 Year Luncheon (Invitation Only: May 14).
- Continue monthly with The Office of Diversity, Equity, and Inclusion: Focus on Professional Development
- Department is in 2nd Session Career Exploration Program: 6 students; Last day May 1)
- Division continues to address ongoing HR/Employee relation matters
- Opportunity to assist in reviewing *Review Love your Block Grants*
- Continuing to address onboarding, new hires, revamp positions, and vacancies; Department in process to overfill various positions due to employees on extended FMLA, retirees and staff shortages.
- ActiveNet Refresher 8 hour Training was on April 30th (30 attendees)
- Parks Communication and Social Media Specialist – to start May 5
- Aquatics Specialist – Reviewing candidates
- Assistant Aquatics Specialist – Candidate selection
- As of May 1, 2025 Parks have one hundred and five (108) hired & twenty-five (22) vacancies. compared to April's one hundred and five (105) hired & twenty-five (25) vacancies. Department shows an increase in new hires.