

## Department Parks Team Monthly Update

### Operations Division

Month: August 2025

#### 1) Department Highlights and Achievements (List below with bullet points for each item)

- **Urban Forestry:** Completed uplimbing trees that were damaged in previous storms as well as removal of several damaged trees at Meriwether Park. Completed 5 tree inspections for Code Enforcement. Trimmed around 6 street lights in the City for Public Works.
- **Mowing Crew:** Mowing cycle is ongoing. Due to high heat index and staff shortages it is behind the 14 day goal. Two of our three John Deere large tractors are currently in for repairs.
- **Horticulture:** Performed extensive work to help get West Central CC ready for its grand opening including rehabbing and grooming fields and cleaning out flower beds.
- **Trail Crew:** Cleared trails at Kanis by UHaul, Rock Creek, Boyle Park. Fallen tree removal, right of way clearing and spraying areas to lower maintenance requirements.
- **Downtown District:** Completed rehab of rock lined ditch under Main St Bridge. Assisted with setup for WCCC opening with spraying and removing overgrown vegetation, landscaping and placement of rocks, planters and plantings.



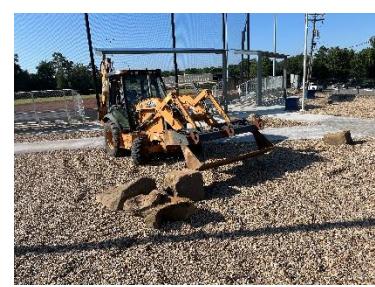
Rock Creek Trail Maintenance



Kanis Park Trail Maintenance



After Urban Forestry  
Meriwether



WCCC



Unsheltered Camp

Kanis Park

**2) Share recognition of a Team Member, Division, Department, or Resident**

**3) Status of 2025 goals and KPI's (List goal, KPI, and % complete)**

- Allsopp Park North--Mountain Bike Trails – Progressing. Change order submitted to Grants for review to submit to ArDot. (80% Complete). Bridge will be installed soon. The concrete was poured on Monday Allsop: Washout poured and made safe again.
- Brodie Creek: Bridge Abutments were demolished for safety reasons

- Centre on 12<sup>th</sup> Street: Construction began July 7. Demolition has started and we are working through having some utilities moved so major construction can begin.
- East Little Rock Community Center – Project complete with one punch list item pending. Contractor is having issues receiving one item for closeout paperwork.
- Hindman: Stumps removed.
- Kanis Park Loop: Project is preparing to go to Bid. Answering questions for ARDOT before proceeding
- New Police Signs are at 95% completed
- Southwest Community Center Renovation – Carson & Associates. – Renovations are ongoing. Received a submittal for electrical solution and it is being reviewed for action. We have signed off on partial completion for the indoor and outdoor area
- Stephens Community Center- Punch list of items to be completed has not been completed. City Attorney has been requested to be assigned to start moving the contractor out of the project. Still not completed but is ours to use. Contractor was contacted and stated he would like us to hire someone else to finish the work to our satisfaction and take it out of the remaining money. We are discussing with Legal. (95% Complete)
- Rebsamen Pro Shop: Sewer line issue fixed. The line is very old and will continue to have issues. Planning to replace sewer should be discussed as well as updating Electrical panels in the building.
- Reservoir Ballfield: Dirt donated by CAW was spread onto the ballfield and a current plan is being worked on by Cromwell.
- Rebsamen Tennis Benches rebuilt by Maintenance Support. 38 Benches
- War Memorial Maintenance Shop: Working with the Zoo on moving items out of the area to house our Maintenance Support Team
- . Western Hills Phase II (65% Complete)- Work on trail is progressing, no major issues currently.
- West Central Ballfield Renovation – Completed. Contractor is working on closeout paperwork. Bathrooms were painted and New trash cans installed.

**4) 2025 Goal Barriers** (List goal and Barrier)

o **Amount of Litter in Parks-**

- i. 2024 = 182 tons of litter.
- ii. 2025 TD = 43.75 tons of litter

**5) List Performance Measures data to attain 2025 goals**

*Operations-*

**Unhoused Work Orders**

# calls received- 2 calls

# Site visits/inspections- 2 site inspections

#Cleanups- 1 camp cleanup (3 man hours, 1 cu yd debris)

*Operations-*

**Operations & Maintenance (Safety) Support**

o **Weather Safety Data Source: LRPR Perry-Weather Platform**

- Weather Factors That Affect Parks Construction and Parks Maintenance

Operations

- - Temperature

Average Temp June: **88.5 Degrees**

Average Temp July: 83.1 Degrees

- - Rain Event Days

Number Days Rained June: **10**

Number Days Rained July: 6

- - Rain Events Accumulation Totals

Total Amount Rain June: **2.63 Inches**

Total Amount Rain July: 1.61 Inches

- - Relative Humidity (Drives Heat Index)

Average Relative Humidity June: **66%**

Average Relative Humidity July: 70%

- - Heat Index

Days above Heat Index (105) June: **1**

Days above Heat Index (105) July: 3

- - Cold

Days below Freezing (32) June: 0

Days below Freezing (32) July: 0

***Operations-***

***Work Orders***

# calls received- 47

Site visits/inspections-Rebsamen Golf, West Central, Stephens, Kiwanis, Murray, Big Dam Bridge, Centre on 12<sup>th</sup> street, Rebsamen Golf, Asher Maintenance, Boyle Shop, Two Rivers.

***Safety –***

***Audits (Playground & Facility)***

Number facility safety audits reported as completed June: **41%**

Number facility safety audits reported as completed July: 27%

***Safety –***

***Training***

Number of staff safety training completed June: **77%**

Number of staff safety training completed July: 30%

**6) Personnel Updates** (Relevant personnel issues, including significant vacancies, uptick in complaints, etc.)

- There are 2 Maintenance II positions and 1 Maintenance Senior position are in the onboarding process for the Mowing Crew.

**7) Budget** (List needs or possibly challenges to maintain a balanced budget)

NEW 2025 BUDGET 07.21.2025						2024 BUDGET
	Acct	Budgeted	Actual Spent	Remaining		
DESIGN	104503	\$ 88,113.00	\$ 43,676.12	\$ 44,436.88	50%	\$ 50,036.51
DEV. & MAINT. ADMIN	104521	\$ 9,870.00	\$ 11,953.44	\$ (2,083.44)	21%	\$ 9,141.11
OPERATIONS & IMPROV	104522	\$ 820,968.00	\$ 522,616.22	\$ 298,351.78	36%	\$ 495,685.50
PARK MAINTENANCE	104523	\$ 1,711,345.00	\$ 1,196,769.20	\$ 514,575.80	30%	\$ 732,596.92
HORTICULTURE	104524	\$ 263,682.00	\$ 140,937.29	\$ 122,744.71	47%	\$ 122,041.59
URBAN FORESTRY	104525	\$ 132,406.00	\$ 118,791.34	\$ 13,614.66	10%	\$ 76,671.81

**8) Procurement Updates** (List current or upcoming bids, needs or challenges)

- Contract for Cromwell and Reservoir design is in CA Office

**9) Marketing/Communication Needs or Updates** (List upcoming events, needs or challenges)

- Operation Impact: October 23-24 @ TDB
- Working with Marketing and EOA to schedule Opening at Kiwanis

**10) Requests for support or other relevant information**