



Little Rock Parks & Recreation Commission Meeting

November 8, 2023

Human Resources / Finance / Payroll

- Addressing Administrative Policies & Procedures - ongoing
- HR related issues – Finalize/update requested licensing
- Parks Procedure Guidelines
- Update to Website

Filled:

- Parks Marketing & Social Media Coordinator
- Museum Program Assistant
- Aquatic Specialist
- Downtown Landscape Coordinator (Horticulture) -Promotion

Re-advertise/Interviewing:

- Administrative Assistant (Administration)
- Part-time Secretary (Administration)
- Supervisor I (Operations)
- Parks Maintenance Worker Seniors (Community Garden Liaison & Operations)
- Parks Construction Worker II (Operations)
- Parks Maintenance Workers II (Maintenance)
- Trails Coordinator (Maintenance)

Goal is to improve productivity and efficiency

- Equipment – replacements
- Monitoring general budget / PIT budget - ongoing