



Parks Commission Meetings Report

Operations Division

Month: April 9, 2025

1) Department Highlights and Achievements (List below with bullet points for each item)

- Urban Forestry: Planted a donated tree at MacArthur Park and installed plaque. They also raised limbs and removed several damaged trees at MacArthur Park both North and South of the freeway. They removed large dead pine tree at Pinedale Cove along with several trees at Prospect Terrace and Merriwether Parks left by Entergy contractor.
- Mowing Crew: Worked several days using skid steer to remove invasive species in War Memorial Park. They mulched leaves in several parks, and started mowing parks last week.
- Horticulture: Started placing RPZ's on irrigation systems and getting them set up for use. They set up Interstate Park for Little Rock Kickball and softball league games that are starting.
- Trail Crew: Finished repairs at the entrance to Rivermountain. They removed dead trees blocking trails at Rivermountain, Allsopp and Boyle Park.
- Downtown District: Started the process of replacing mulch in Riverfront Park. They replaced 6 damaged trees at Junction Bridge sculpture. They also planted bulbs around City Hall.
- River Front Sculpture for the Chamber of Commerce pad is formed and ready for concrete. Met with the wall cutters to learn what prep work had to be done. Soon to begin

2) Share recognition of a Team Member, Division, Department, or Resident

- Tyler Bailey (Urban Forestry) and Adam Gadberry (Downtown District) were the Parks and Recreation Department Employee of the Year and nominated for City Wide Employee. Congratulations to them on being recognized for their hard work and dedicated service.

- Successful Operation Impact at Reservoir Park on 3.20 &3.21.

- Urban Forestry 108 Man Hours
- Trails 22 Man Hours
- Horticulture 32 Man Hours
- Maintenance 46 Man Hours
- Construction 32 Man Hours
- 56 hours of skid steer work
- 160 Yards of dirt relocated
- 16 hours of Dozer work
- 600 yards of tree debris removed



3) Status of 2025 goals and KPI's (List goal, KPI, and % complete)

- Southwest Community Center Renovation (70% complete) – Carson & Associates. – trying to finalize items in the gymnasium and the banquet hall.
- East Little Rock Community Center (95% Complete) – Punch list of items finishing up this week. Cleanup work has began by staff but more to do. First Neighborhood event is April 14th.
- Two Rivers Park (80% Complete) - Trail Repave – Wagner General Contractor, Progressing – Paving to be completed 3.24.25 and the trail to open up Thursday 3.27.25
- Allsopp Park North (50% Complete) – Mountain Bike Trails – Progressing. New Trail marked for installation. Working on Reimbursement for current invoices. Completing Reimbursement request this week for
- West Central Ballfield Renovation (50% Complete) – Progressing. Light poles are up, new water and sewer to restroom is ran, concrete for dugouts poured. New dug outs expected to go up in the coming weeks
- Stephens Community Center (95% Complete)- Punch list of items to be completed this week to open back up.
- Western Hills Phase II (60% Complete)- Work on trail is progressing, no major issues currently.



4) 2025 Goal Barriers (List goal and Barrier)

- **Amount of Litter in Parks-**

- i. 2024 = 182 tons of litter.
- ii. 2025 TD = 21 tons of litter

5) List Performance Measures data to attain 2025 goals

Operations-

Unhoused Work Orders

calls received- 7 calls

Site visits/inspections- 4 site inspections

#Cleanups- 6 camp cleanups (43 man hours, 15 cu yd debris)



Operations-

Weather

- Events Affecting Parks/Construction Operations

Average Monthly Temp (August-December) 2024: **67.14 Degrees**

Average Monthly Temp (January-February) 2025: **41.4 Degrees**

Average Monthly Temp (March 1-19) 2025: **57.9 Degrees**

Total Monthly Rainfall (August-December) 2024: **1.02 Inches**

Total Monthly Rainfall (January-February) 2025: **0.0032 Inches**

Total Monthly Rainfall (March 1-19) 2025: **0.119 Inches**

Days with Rain (August-December) 2024: **34 Days**

Days with Rain (January-February) 2025: **11 Days**

#Days with Rain (March 1-19) 2025: **13 Days**

Days above Heat Index (105) (August-December) 2024: **21 Days**

Days above Heat Index (105) (January-February) 2025: **0 Days**

Days above Heat Index (105) (March 1-19) 2025: **0 Days**

Days below Freezing (32) (August-December) 2024: **0 Days**

Days below Freezing (32) (January-February) 2025: **10 Days**

Days below Freezing (32) (March 1-19) 2025: **0 Days**

Operations-

Work Orders

calls received- 38

Site visits/inspections-Rebsamen Golf, West Central, Stephens, Kiwanis, Murray, Big Dam Bridge, Centre on 12th street, Rebsamen Golf, Asher Maintenance, Connor Park, Panky Park, Two Rivers.

Safety –

Audits (Playground & Facility)

Number of parks/playground safety audits completed (Jan-Dec) 2024: **126**

Number of facility safety audits completed (January-February) 2025: **27**

Number of parks/playground safety audits completed (March 1-19): **3**

Safety –

Training

Number of staff training completed (January-December) 2024: **1,308**

Number of staff training completed (January-February) 2025: **218**

Number of staff training completed (March 1-19) 2025: **109**

6) Personnel Updates (Relevant personnel issues, including significant vacancies, uptick in complaints, etc.)

- Maintenance Senior at Urban Forestry position offered.
- Working on posting four more open positions in Maintenance.

7) Budget (List needs or possibly challenges to maintain a balanced budget)

		NEW 2025 BUDGET		03/24/2025	
	Acct	Budgeted	Actual Spent	Remaining	
DESIGN	104503	\$ 88,113.00	\$ 28,374.93	\$ 59,738.07	68%
DEV. & MAINT. ADMIN	104521	\$ 9,870.00	\$ 897.65	\$ 8,972.35	91%
OPERATIONS & IMPROV	104522	\$ 820,968.00	\$ 129,100.10	\$ 691,867.90	84%
PARK MAINTENANCE	104523	\$ 1,711,345.00	\$ 559,875.16	\$ 1,151,469.84	67%
HORTICULTURE	104524	\$ 263,682.00	\$ 24,658.98	\$ 239,023.02	91%
URBAN FORESTRY	104525	\$ 132,406.00	\$ 13,555.38	\$ 118,850.62	90%

8) Procurement Updates (List current or upcoming bids, needs or challenges)

- Centre at University Park – Received 4 successful bids. Lowest apparent bid was Flync Inc with a total bid of \$3,951,497. We are currently reviewing.
- Waiting on Fleet to take Equipment to the Board for approval

9) Marketing/Communication Needs or Updates (List upcoming events, needs or challenges)

- Operation Impact: June 12-13 @ Morehart Park
- Operation Impact: October 23-24 @ TDB
- Working with Marketing and EOA to schedule Opening at Kiwanis

10) Requests for support or other relevant information