



Division Report: Operation

Deputy Director: Justin Dorsey

Parks Commission Meeting

January 2024

Maintenance Division:

- **Urban Forestry:** Has been working on tree removal and limb trimming at multiple parks including Kanis and along Riverfront. They replaced several dead and dying trees around River Market. They have also responded to numerous request around the City to trim around various street lights
- **Trails Division:** We are still currently performing trails maintenance with other assigned staff in the absence of a Trails Crew. We have completed Interviews and are in the hiring process. Hopefully once this supervisor is onboard we will begin filling other trails positions.
- **Parks Maintenance:** We are mowing our low maintenance or Blue Zones in parks and continuing tree limb cleanup. We are taking time to blow and clean off pavilion roofs. We are also working on sweeping our parking lots, mulching leaves, liter pick up as well as other task that we could not spend as much time on during mowing season.
- **Landscape Division:** We finished cleaning out the flower beds at War Memorial Gateway, Terry House, Cedar Hill, and Animal Village. Removed and maintenance bases at Interstate.
- **Downtown Special District:** We built zeroscape beds at City Hall Courtyard. We spent numerous hours on leaf removal from around City Hall and all of Riverfront Park. We have also spent several days moving furniture in City Hall as required by construction and office moves.

Design Division:

- HYDCO Inc. was issued a notice to proceed on the JDFC HVAC repairs on 12/15/23. We will monitor this work as it begins.
- Allsopp North Bike Trail had one successful bid. We are reviewing the bid and will work with ARDOT to verify all specifications are correct and then will work to move the project forward in January.
- Design Team has designed a new Stone walk path at City Hall to enhance the landscaping. They are currently working with City Hall administration and landscaping company to assist in moving project forward.
- Design Division designed and ordered new signs for Interstate Park. They have received the signs and are working with Maintenance to have them installed.
- Ordering new playground for Kiwanis.
- Preparing quotes to repair Pickleball courts at Kanis Park. (Fix posts and nets on 3 courts)



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Operations/Improvement:

- Riverfront Treehouse Boardwalk project is ongoing but making progress. Boardwalk tread is complete. Metal welded handrail sections must be manufactured in the shop and are 80% complete. Some railing sections have been installed.
- Interstate Road Project is completed. Sign install will occur soon.
- Crump Park concrete pads and Bleachers at Basketball Court will be installed soon.
- Boyle Park Bike trails are approximately 50 %
- Western Hills site work complete and utilities are being installed for restroom delivery. We have a delivery date of January 9th.
- We are currently working with Entergy to fix numerous lights in several of our parks including Boyle and Murry. Many of these have been completed.
- Currently processing and working through the Bond funds for Park Amenities. Currently we have issued POs for Cheatem Park and Murry Park. We have Bids out for Allsopp and Interstate currently and will process those next. After those the next parks we will look at are Western Hills, Richland Park, Butler and Centennial Park
- We are also currently in the process on moving a few sculptures in Riverfront Park and sending a few off for repair.
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