

Q. 2. 4+4=8

Q2A) Steps to generate a google meet link :

- i) go to google meet.
- ii) Click on new meeting
- iii) Select any one option :
 - a) create a meeting for later :
 - i) To share meeting details for future meeting, copy meeting link and share with participants.
 - ii) To start a meeting with this link, paste link in browser, or enter link in the "Enter a code or link" field and click "Join"
 - b) To start an instant meeting
Create a new meeting and join the meeting directly.
 - c) Schedule in google calendar:
To schedule a meeting, you're directed to google calendar

4

Q2C) "One cannot not communicate"

- i) communication happens all the time, even when we say nothing at all.
- ii) All behaviour is a form of communication in and of itself.
- iii) Even the absence of action or any other behaviour is interpreted to have some meaning.
- iv) Everything is a message-although verbal or non verbal.
- v) Even when nothing is done, some message is being sent.

17/8/21

Sem 2 'C' Scheme

FE/CS

2020PE0504

PCE

4076579

Reddy

vi) Even being silent is a powerful tool for communicating some message.

It may be anger, confidence, guilt, or anything else depending on the situation.

vii) In simple terms, it is impossible to not communicate.

viii) And sometimes we communicate unknowingly and subconsciously.

ix) Even the simplest actions like nodding, clapping or smiling implies some meaning.

4