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Q. 2. $3+2=5$

1. Go to Google meet.
2. Click new meeting.
3. Select an option.
 - Create a meeting for later.
 - To share a meeting details for a future meeting, copy the meeting link and share with participants.
 - To directly start the meeting with this link paste the link into a browser; or enter the link into the "Enter a code or link" field > Click Join.
 - Start an instant meeting: create a new meeting and join the meeting directly.
 - Schedule in google calendar:- To schedule a meet, you're directly to google calendar.

Tip :- google workspace Essentials users cannot schedule a meeting in google calendar.

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- All behaviour is a form of communication in and of itself. Any perceivable behaviour ~~be~~, including the absence of action, has the potential to be interpreted by other people as having some meaning.
- Every thing one does is a message, even when we do nothing, verbally or non verbally, we are transmitting something. "Activity or inactivity words or silence all have a messaging values. They influence others and these others, in turn, cannot respond to these communications and are thus themselves". Even being silent is a way of communicating some kind of message so it's impossible not to communicate. Non-communicating doesn't exist. It does not imply that what we are communicating must be understood by the other.