

Q.1.3+3=6

Q.1 B]

-
- Grapevine channels carry information rapidly. As soon as an employee gets to know some confidential information, he becomes inquisitive and passes the detail then to his closet friend who in turn passes it to others, thus it spread hastily.
 - The managers gets to know the reaction of their sub-ordinates on their policies, thus, the feedback is quick compared to formal channel of communication.
 - The grapevine creates a sense of unity among the employee who share and discuss their ^{views} with each other. Thus, grapevine helps in developing group cohesiveness.
 - The grapevine serves as an emotional supportive value.
 - The grapevine is a supplement in those cases where formal communication does not work.

3

Q.1C]

→

caution

warning

1. A caution refers to an action displaying careful, prudent behavior.

A warning refers to a statement indicating impending danger, serious harm or misfortune

2. The objective of a caution is to advise people to exercise careful behaviour and to pay close attention in order to minimise risk and damage

2. In the case of a warn the objective is to alert people to certain dangers and serious consequences

3. A caution serves as an advice or action advocating that advice.

Thus in law; a warning serves as a notice indicating that certain act constitute criminal behaviour

3. A warning serves as a form of notice

3