

17/08/2021

FE-IT / sem II

Seat no. - 4116899

Sub - PCE

Pg. no. - 1/2

Scheme - C

Sheet

CLASSMATE

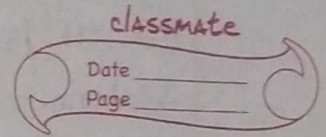
Date
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Q. 1. $4+3=7$

- (Q1 B)
1. Grapevine creates a sense of unity among the employees who share & discuss their views with each other. Thus grapevine helps in developing group cohesiveness.
 2. Grapevine channels carry information rapidly. As soon as an employee gets to know some confidential information, he becomes inquisitive & passes the details then to his closest friend who in turn passes it to other. Thus, it spreads hastily.
 3. The manager gets to know the reactions of their subordinates on their policies. Thus, the feedback obtained is quick compared to formal channel of communication.
 4. The grapevine is a supplement in those cases where formal communication does not work.
 5. The grapevine serves as an emotional support value.

17/08/2021
FE-IT / sem II
Seat no. - 4116899
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Pg. no. - 2/2

Scheme-'C'
Shakti.



Q1C)

Caution

Warning

- | | |
|---|--|
| 1. A caution refers to an action displaying careful, prudent behaviours. | 1. A warning refers to a statement indicating impending danger, serious harm or misfortune. |
| 2. A caution serves as an advice or action advocating that advice. | 2. A warning serves as a form of notice. |
| 3. The objective of a caution is to advise people to exercise careful behaviours & to pay close attention in order to minimize risk & damage. | 3. In the case of a warning, the objective is to alert people to certain dangers & serious consequences. Thus, in law, a warning serves as a notice indicating that certain acts constitute criminal behaviours. |
| 4. Eg. CAUTION - WET FLOOR. | 4. Eg. WARNING: UNAUTHORIZED ENTRY IS PROHIBITED. |