

P  
CE-I

17<sup>th</sup> August 2021  
Seat NO: H100507  
Add NO: 2020PE0298  
FE/ELS

Scheme: Sem-II

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Q1]  
B]

Q. 1. 4+3=7

→ 1. Grapevine channels carry information rapidly. As soon as an employee gets to know some confidential information, he becomes inquisitive and passes the detail then to his closest friend who in turn passes it to other. Thus spreading it hastily.

2. The managers get to know the reactions of their subordinates on their policies. Thus, the feedback obtained is quick compared to its formal channel of communication.

3. The grapevine creates a sense of unity among the employees who share and discuss their view with each other. Thus grapevine helps in developing group cohesiveness.

4. The grapevine serves an emotional supportive value.

5. The grapevine is a supplement in those cases where formal communication does not work.

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Def.

Q1]  
c]

Caution	Warning.
1. Caution refers to an action displaying careful & prudent behavior	Warning refers to a statement indicating impending danger, serious harm or misfortune.
2. The objective of a caution is to advise people to exercise careful behavior and to pay close attention. In order to minimize risk and damage.	In case of warning, the objective is to alert people, from certain danger and serious consequences. It serves as a notice indicating that certain acts constitute criminal behavior.
3. Caution serves as an advise or action advocating that advice	A warning serves as a form of notice.
4. Eg: wet floor	Eg: unauthorised entry is prohibited.