

17/08/21

## Q. 1. $4+3=7$

Q1

B

\* Grapevine channels carry information rapidly. As soon as an employee gets to know some confidential information, he becomes inquisitive and passes the details then to his closest friend who in turn passes it to other. Thus, it spread hastily.

\* The managers get to know the reactions of their subordinates on their policies. Thus, the feedback obtained is quick compared to formal channel of communication.

\* The grapevine creates a sense of unity among the employee who share and discuss their view with each other. Thus, grapevine helps in developing group cohesiveness.

\* The grapevine serves as an emotional supportive value.

\* The grapevine is a supplement in those cases where formal communication does not work.

\* Due to these features grapevine is very prevalent despite its drawback.

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## Q1 Warning.

- C → The dictionary defines the term warning as a statement telling of or an indication, providing evidence of danger, serious harm or misfortune.
- In fact when we hear or notice the term warning we automatically associate it with some kind of danger or harm.
- Thus, in general, we think of a warning as a form of notice alerting us to some type of danger or a serious threat. Simply put us to avoid something or avoid doing something.
- eg WARNING : UNAUTHORIZED ENTRY IS PROHIBITED.

## Caution.

- A quick look at the thesaurus will give us a glimpse as to what the term caution might connote.
- Indeed, synonyms listed under it include care, carefulness, attention, concern and prudence. These term suggest that the word caution denotes some form of action, particularly ~~at~~ on the part of person, been cautioned.



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Q1 → As opposed to a warning, which is a notice  
C or statement, caution refers to exercising  
a degree of care. This means a person  
exercises carefulness when performing  
a act.

e.g. CAUTION : WET FLOOR.

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