

## Q.1.3+4=7

Q1C)	Caution	Warning
1)	A caution refers to	1) A warning refers to a
	an action displaying	statement indicating
	careful, prudent	impending danger,
	behaviour.	serious harm or misfortune
2)	A caution serves as an	2) A warning serves as a
	advice or action	form of notice
	advocating that advice.	
3)	The objective of a caution	3) In the case of warning.
	is to advice people to	the objective is to alert
	exercise careful	people to certain dangers
	behaviour and to pay	and serious consequences
	close attention in	Thus, in law, a warning
	order to minimize	serves as a notice
	risk and damage	indicating that certain
		acts constitute criminal
		behaviour
4)	A wet floor.	4) Unauthorized entry is
		prohibited.



Q1B)

- i) Grapevine channels carry information rapidly. As soon as an employee gets to know some confidential information, he becomes inquisitive and passes the details then to his closest friend who in turn passes it to other. Thus, it spreads hastily.
- ii) The managers get to know the reactions of their subordinates on their policies. Thus, the feedback obtained is quick compared to formal channel of communication.
- iii) The grapevine creates a sense of unity among the employees who share and discuss their views with each other. Thus, grapevine help in developing group cohesiveness.
- iv) The grapevine serves as an emotional supportive value.
- v) The grapevine is a supplement in those cases where formal communication does not work.