

Q.2A]

Q.2. $3+2=5$

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1. Go to Google Meet
2. Click New Meeting.
3. Select an option:
4. Create a meeting for later:
5. To share the meeting details for a future meeting, copy the meeting link and share with participants.
6. To directly start the meeting with this link, paste the link into a browser; or enter the link into the "Enter a code or link" field and then click Join.
7. Start an instant meeting: create a new meeting and join meeting directly.
8. Schedule in google calendar. To schedule a meeting you're directed to google calendar.
9. Tip:- Google workspace Essential users can't schedule meeting in google calendar.

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Q-2c]

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ONE CANNOT NOT COMMUNICATE

All behaviour is a form of communication in and of itself. Any Perceivable behaviour, including the absence of action, has the potential to be interpreted by other people as having some meaning.

Everything one does is a message, even when we do nothing, verbally or non-verbally we are transmitting something. "Activity or inactivity, words or silence we all have a messaging value. They influence others and these others in turn, cannot respond to this communication and are thus themselves communicating". "one cannot not communicate".

Even being silent is a way of communication some kind of message. so it's impossible not to communicate. Non-communication does not exist. it does not imply that what we are communicating must be understood by the others.

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