

Date: 17/08/2021

Q.2. 3+3=6

Seat no.: 4104343
Semester-2, 'C' scheme
Branch - EXTC
~~11/3~~ 3/3

Professional communication
& Ethics - I

Ans. 2A) 1) Go to Google Meet.

2) Click New Meeting.

3) Select an option:

a) Create a meeting for later:

To share the meeting details for a future meeting, copy the meeting link and share with participants.

b) To directly start the meeting with this link, paste the link into a browser, or enter the link into the "Enter a code or link" field and then click "Join".

c) Start an instant meeting: Create a new meeting and join the meeting directly.

d) Schedule to google calendar: To schedule a meeting, you're directed to Google calendar.

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Ans. 2c) 'One cannot communicate'.

According to this there is no way one cannot not communicate. We are always communicating; even the silence sends out a message. Verbal or non-verbal, even the lack of action sends a message. Silence may be an implicit message to the others. One cannot respond in a communication, though this is communicating too.

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Nonverbal actions send a message too.

For example: one can nod to confirm an action.