

Q.2a]

Q. 2. 4+3=7

1. Go to google meet.
2. Click new meeting.
3. Select an option:
4. Create meeting for later:
 - 4a. To share the meeting details for a future meeting, copy the meeting link and share with others.
 - 4b. To directly start the meeting with this link, paste the link in the browser, or Enter the link into the "Enter a code or link" field then click Join.
5. Start an instant meeting: Create a new meeting and join the meeting directly.
6. Schedule in Google calendar: To schedule a meeting, you're directed to Google Calendar.

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Q.2c]

"ONE CANNOT ^{NOT} A COMMUNICATE"

An Austrian - American psychologist and philosopher Paul Watzlawick formed 5 Axioms of Communication in order to describe the functioning in interpersonal communication. 'One cannot ^{not} communication' is the first axiom in his theory. According to him there is no way one cannot communicate. We are always communicating; even the silence sends out a message. Verbal or non-verbal, even the lack of action sends a message. Silence may be an implicit message to others. One cannot respond in a communication, though this is communication too.

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Non verbal actions sends a message too. for example, one can nod to confirm an action. This has a message value too. Or cannot not respond to this communication, it's a way of communicating too.

One cannot not communicate is very useful for understanding some of the key factors of human communication, particularly in family firm, where family relationships often jeopardise the continuity of business.

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