

Roll No - 657, Seat No - 4104387

Admission No - 2020PE0396

Semester - II, Scheme - C

Branch - Extc.

Wddyl

3/4
17/8/21

Q. 2. 3+2=5

Q2.a

⇒ i) Go to Google Meet.

ii) Click New meeting.

iii) Select a Option.

- Create a meeting for later:

① To share the meeting details for a future meeting, copy the meeting link & share with participants.

② To directly start the meeting with this link, paste the link into a browser; or enter the link into the "Enter a code or link" field & click join.

- Start an instant meeting: create a new meeting & join the meeting directly.

- Schedule in google calendar: To schedule a meeting, you're directed to Google Calendar.

Tip - Google Workspace Essentials users can't schedule a meeting in google calendar.

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Proclay

Q.2c

⇒ 'One cannot not communicate' as all behaviour is a way of communication in itself. Any perceivable behaviour, including the action of absence, has the potential of interpreted by other people also having some meaning.

Every thing one does is a message, even when we do nothing, verbally or non-verbally, we are transmitting something, "Active or inactive" words or silence all have a messaging value: they influence others & these others, in turn, cannot respond to these communications & are thus themselves communicating". So it is impossible not to communicate. Non-Communication doesn't exist. It does not imply that what we are communicating must be understood by the other.

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