

Q.1. $1+3=4$

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Q.1

b)

Grapevine Communication.

- It means informal transmission of information, gossip or humour from person to person.
- The term grapevine can be traced to civil war days when vine like telegraph wires were strung from tree to tree ~~across~~ across battlefields and used by army intelligence.
- In this network of communication flow of communication is omni-directional.
- It can be exercise positive or negative influences in the organizational activities. person of any rank can communicate.

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* Draw Back of grapevine communication are:-

- i) Lack credibility
- ii) Affects productivity
- iii) Distortion
- iv) Hampers goodwill
- v) Cannot take responsibility
- vi) Rumour repetition.

?

Caution

Warning

A ~~ca~~ caution refers to an action displaying careful, prudent behaviour.

A Warning refers to a statement impending danger, serious harm or misfortune.

The objective of a caution is to advise people to exercise careful behaviour and to pay close attention in order to minimize risk and damage.

In case of warning, the objective is to ~~advise~~ alert people to certain danger and serious consequences.

A caution serves as an advice or action or educating that advice.

A Warning serves as a form of notice.

Eg:-
Wet Floor.

Eg:-
Unauthorized Entry
is prohibited.