

LAYLAH S. JONES

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Philadelphia, PA 19136

Education

June 2025	Columbia University Mailman School of Public Health Master of Science, Epidemiology
March 2023	Drexel University Bachelor of Science, Psychology GPA 3.7/4.0
March 2023	Drexel University Intermediate Spanish Proficiency Certificate
Summer 2022	Universidad Antonio de Nebrija; Foundation for International Education Dual City Study Abroad Program

Research Experience

December 2020-Present	Research Assistant/Project Coordinator, Drexel University's Learning and Developmental Disabilities Educational Neuropsychology Research (LADDER) Lab <i>Supervisor: Nancy Raitano Lee, Ph.D., Director of the LADDER Lab</i> <ul style="list-style-type: none">Obtain reliability and scored videos of parent-child reading interactions with specific behavioral coding schemes.Developed a database to keep track of participant enrollment, demographic information, consent forms, and the completion of assessments while coordinating with other team members to ensure timely and accurate data collection.Familiarized myself with specific behavioral scales to create score reports for behavioral assessments such as Vineland-3, BRIEF-2, SRS-2, and SCQ.Using software tools such as Canva and Adobe to create and distribute monthly lab newsletters, incorporating multimedia elements like images and infographics to make the newsletter engaging and visually appealing.Got familiar with the academic writing and presentation styles in my field by providing constructive feedback to authors and presenters to improve the clarity, coherence, and impact of their work.Independently coordinated and managed four research studies focusing on individuals with Down Syndrome.Use software tools like Zoom to facilitate remote team and project coordination meetings.
September 2021-June 2022	Research Assistant, The Children's Hospital of Philadelphia <i>Supervisor: Stephanie Tuman, MA, Clinical Research Project Manager</i> <ul style="list-style-type: none">Served as a research assistant at CHOP's Center for Violence Prevention in their Bullying Prevention Programs, I was able to work with principal investigators to coordinate qualitative clinical research into school-based interventions programs (Friend to Friend (F2F), Preventing Aggression in Schools Everyday (PRAISE), and the Bullying Classroom Check-Up (BCCU))Coded various classroom behaviors during school observations, which required a keen eye for detail and an ability to identify and categorize different behaviors accurately.Cataloged data and research into SPSS, REDCap, and Excel databases for data entry, verification, cleaning and scoring, and database creation and modification.Created surveys, consent forms, and additional documents using the REDCap database.

Research Presentation

Grosman, H., Csumitta, K. D., **Jones, L.**, Hostetter, E., Miller, E., LaQuaglia, R., Maiman, M., & Lee, N. R. (2022, February). *The associations between sleep disturbance and language difficulties in Down syndrome*. Poster presented at the International Neuropsychological Society Annual Meeting, New Orleans, LA.

Non-Academic Experience

March 2023-Present **Support Staff, *CO-OP Restaurant & Bar***
Philadelphia, PA

- Demonstrated adeptness in assisting both front-of-house and back-of-house operations.
- Maintained a clean and organized workspace by upholding hygiene protocols.
- Ensuring seamless communication between kitchen and service teams.
- Skillfully managed tasks such as table setup, food and beverage delivery, and customer inquiries.

October 2021-Present **Wedding Server, *The Bradford Estate***
Hainesport, NJ

- Show proficiency in serving techniques, politeness, juggling multiple tasks, meticulousness, effective communication, collaboration, and organizational abilities.
- Apply customer service and communication expertise to ensure customer contentment with the event and acquire experience working in a more team-oriented setting.
- Undertake additional responsibilities beyond typical server duties, such as training new staff on customer service procedures and serving techniques.

February 2022-August 2023 **Intern, *Council on American-Islamic Relations (CAIR) Philadelphia***
Philadelphia, PA

- Engaged in phone banking and canvassing activities during election season in the Philadelphia community.
- Produced marketing material, including flyers, programs, and PowerPoint presentations.
- Attended organizational meetings.
- Established positive relationships with executive staff, attorneys, and members of the community.

March 2019-May 2022 **Shift Manager, *Dunkin' Donuts***
Philadelphia, PA

- Oversaw and managed several cash drawers with daily transactions amounting to \$1,000.
- Led and supervised a team of ten employees while maintaining positive relationships across multiple shifts.
- Assigned and delegated tasks and responsibilities to crew members.
- Enforced company policies, procedures, and standards with consistency.
- Managed order forms and incident reports with a high level of attention to detail.

Leadership, Awards & Memberships

March 2023	Dean's List Drexel University, 6 Quarters Consecutively
May 2022	Jeanne D. Brugger Award for Outstanding Junior in Psychology Drexel University
April 2020-March 2023	Students of Color in Psychology Drexel University Board Member, Events Coordinator, Public Relations Chair
April 2022-March 2023	Incoming/Accepted Student Days Drexel University Speaker/Panelist
January 2020-March 2023	Drexel's Muslim Student Association (DMSA) Member
January 2020-March 2023	Drexel's Black Action Committee Member
December 2022	Phenomenal Muslim Award Recipient The Muslim Youth Association

Relevant Coursework

PSY 264 – Computer Assisted Analysis I & II

- Explored data analysis and the usage of statistical software in psychological research. Covered basic and advanced techniques of data entry, manipulation, and analysis, including an emphasis on basic descriptive statistics, sampling and probability, hypothesis testing, regression, correlation, analysis of variance (ANOVA), and various non-parametric tests.

PSY 280 – Psychological Research

- Addressed logic of research in psychology; how to study various psychological phenomena; ethical issues; design, analysis, and interpretation of psychological research. While gaining skills in writing research reports in the style used by research psychologists.

PSY 222 – Psychological Problems of Modern Youth

- Examines psychological problem areas frequently encountered by young adults in today's society, including identity crisis, family conflict, new sexuality, drugs, and the search for intimacy.

PSY 380 – Psychological Testing and Assessment

- Gained an understanding of the proper uses and applications of psychological evaluation by focusing on psychometric properties and reviewing selected tests and evaluation procedures commonly employed by psychologists in research and clinical practice.

PSY 333 – Multicultural Issues in Psychology

- Reviewed theoretical perspectives in relation to multicultural issues in psychology. Developed an overall understanding of multicultural competence (i.e., knowledge, awareness, and skills) as preparation to work with individuals from diverse socio-cultural backgrounds. Topics covered included: ability, age, ethnicity/race, gender, nationality, religion, sexual orientation, socioeconomic status, and other forms of diversity in American society.

Skills

Research:

- Informed consent
- Data collection/Data entry
- Institutional Review Board (IRB) certified

Soft:

- Cultural Competence
- Effective Communication
- Strategic and Analytical Thinking
- Team Player

Technical:

- SPSS statistical analysis software
- REDCap data entry software
- Microsoft Office Suite (Excel, Word, PowerPoint)
- Adobe
- Data analysis
- Project Coordination/Management