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IMExec Winter Meeting 2015/2/5 and 2015/2/6 Agenda and Notes

Thu, 01/22/2015 - 3:34pm — ptarrant [1]

Date: 5/6th February, 2015
Location: VTC (Vidyo) - see meeting invite for joining instructions

Attendees: James Brunt, James Conners, Jason Downing, Margaret O'Brien, Philip Tarrant, Jonathan Walsh, Kristin Vanderbilt, Yang Xia,

Note-taker: Philip Tarrant

DRAFT AGENDA

5th February, 10AM-2:30PM (MST)

- 10:00 - Open, capture AOB
- 10:30 - Discussion with LNO re "Communications Office" RFP and requirements for upcoming "Data Office" RFP. LNO funding, NIS priorities, scheduling etc.
- 10:30 - Develop communication plan for sustained awareness during next year
- 12:00 - Break
- 12:30 - Working groups status updates
- 13:30 - Discuss vacant IMC Co-chair position and unsuccessful request for nominations
- 14:30 - Close

6th February, 10AM-2:30PM (MST)

- 10:00 - ESIP federation membership / representation discussion
- 10:30 - ASM Planning: meeting topics, possible breakout sessions, etc.
- 12:00 - Break
- 12:30 - Discuss and prepare IMC Annual Report
- 14:00 - Any Other Business
- 14:30 - Close

NOTES
LNO Communications RFP
Bob Waide is seeking input from the IM community to assist LNO in putting together a proposal submission that meets our needs going forward. Bob noted that they would develop the proposal based on zero budget principal + priority assessment. Bob asked us to consider a number of areas:

- Requirements for future IMC meetings - co-location vs. dedicated, presence at ASM, etc.
- Our role is possible synthesis proposals/activities
- Our interactions with other groups - how might they be facilitated, how might they be helpful?
- Consider whether our meetings should include product-oriented activities. What might that look like? Potential for annual paper sessions?
- How do we want LNO to provide meeting resources, location specific vs. non-specific
- Other items for consideration: support for DataBits; developing popular science articles; our responsibilities for encouraging synthesis, working groups, scoping activities, etc.
- Training was not explicitly mentioned in the RFP, but if it was considered how would we make a case for it?

LNO Services Update
James Brunt highlighted the LNO services that were likely to either be dicontiinued or managed as low priority as the year progresses. These include server/VM support, support for Unit Registry, expiring software license, system monitoring. Input will be required from sites to gauge impact and produce remediation planes where necessary. Margaret offered to create a spreadsheet to help us highlight these on a site by site basis.

Ongoing IMC communications
Given the continuing changing environment regarding the LNO and data management activities we discussed if there was a need for supplemental communications. It was agreed that VTCs delivered on an as needed basis rather than a specific schedule was still probably the best way to engage the IM community. One will be scheduled for the 2nd week of March with this in mind. Relevant materials will be distributed in advance to facilitate discussion.

Working Group Updates
DEIMS - KV noted that DEIMS is still active. Various people were now installing DEIMS 2. Inigo was working with DataOne personnel to develop a Drupal module that would work with DataOne API.

GEONIS - Has not met recently, but is still active. The GeoNIS was live, but there are some problems and the contractors are no longer involved. Jamie H and Theresa V are working to resolve. The group wants to know if people are still putting data into PASTA, and if they are specifically doing any spatial data (per what was requested). Many of the sites don't have spatial data specified in the system. This needs to be completed within one year when Theresa retires, plus we still need to get the Landsat data into PASTA and available to sites (not sure they know it's even available). Ned Gardiner is going to be one of the speakers at ASM, and the GIS group will most likely run a workshop with him on visualization. Not sure if any other GIS specific session will be run.

ASM Planning
Travel day for IMs is Saturday, August 29. Annual IMC meeting will be a one day session on Sunday, August 30. Proposal is to have similar format to last ASM with a half day (AM) closed session to conduct IMC business followed by and open afternoon session to include wider participation. A VTC will be scheduled to collect possible breakout/workshop sessions for both the IM meeting ad during the course of the ASM. Mixer will be on the Sunday evening. Accommodation is organized for the group in one of the large lodge buildings.

Annual Report
Discussed format of report. We will adopt same format as last year. Input will be collected during the Spring calls and the document updated in time for the Science Council meeting in May.

Action Items.

- Create a Google spreadsheet for reviewing LNO service reductions - MO
- Schedule a VTC (early March) for full IMC to discuss IM requirements of communications function- KV
- IMexec to conduct Spring calls. Will discuss LNO services priorities with colleagues and seek input for annual report - ALL
- Add explanatory notes to LNO services Google spreadsheet - MO
- Convert 2014 Annual report to Google doc and share for updating - PT
- Add call schedule to Google spreadsheet for Spring calls - PT
- Schedule a VTC (late March) for full IMC to discuss ASM plans - KV
- Send e-mail to IMC re current deployment/use of UnitDB - JC

Downloads

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Development

- <u>View pending patches</u> [6]

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