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IM Exec VTC 2010-11-09

Wed, 10/27/2010 - 9:40am — mobrien [1]

Doodle link with availability
http://www.doodle.com/ [2]

Participants
Members: Don Henshaw, Margaret O'Brien (co-chairs), Dan Bahauddin, Emery Boose, Corinna Gries, Suzanne Remillard
Ex officio: James Brunt

Topics
1. Next IM-Exec VTC
2. IMC Meeting
3. Winter IM-Exec Meeting
4. EIMC Meeting
5. Water Cooler Schedule
6. Training Proposals
7. Review of Proposals

1. Next IM-Exec VTC

Invite Nancy Huntly (NSF) to join the next IM-Exec VTC for the last half hour. Provide updates on recent activities and ask about LTER supplements for next year. VTC is tentatively scheduled for Dec 7, 11-1 MST.

2. IMC Meeting

The meeting survey will be announced later today with a Dec 1 deadline. Note that results are tied to user name in Drupal unless the user is not logged in.

Don & Margaret will assemble the meeting report and write a summary for the fall DataBits issue. A few sets of notes are still missing. The meeting report will be packaged as a PDF file.

3. Winter IM-Exec Meeting

Possible venues include NEON headquarters (Boulder, CO) and Taiwan, where Chen could cover our on-island costs. However it may be too early to schedule a meeting at NEON and logistics are complicated and travel is expensive for Taiwan.

Another possibility would be to meet in Washington, DC during the first week of March. IM-Exec could meet for one or two days, meet with the EB for a couple of hours, and attend the NSF mini-

symposium. We would need to arrange our schedule so that Corinna is not double-booked and find a meeting room at NSF or elsewhere. Corinna will approach the EB at its next meeting

4. EIMC Meeting

The EIMC meeting has been tentatively scheduled for the third week of September in Santa Barbara. We need to invite NSF personnel as soon as possible. We should also invite representatives from NEON.

5. Water Cooler Schedule

Tentative schedule: December = governance (Karen), January = ontologies (Margaret). Future topics include: IM website update and reports from production workshops. See also the list of topics from last year on the IM website.

6. Training Proposals

LTER training proposals are due Dec 1. None received to date. LNO will create a web-based submission form.

7. Review of Proposals

The budget limit for product-oriented workshop proposals is $8800. Approval has been granted to frontload workshops this year if recommended by IM-Exec. The review process should be merit based. If more than two workshops are recommended for funding, James will get feedback from NISAC and Bob Waide.

The budget limit for IM buy-out support is $7.5k per incident and $15k per year, with an upper limit of $10k per incident. There is a separate category for IM travel requests in the LNO budget (approximately two trips per year).

The following proposals for IM buy-out support were discussed:

1. EML congruency checker (O'Brien)
2. Web services working group (Kortz)
3. Interactive cartographic almanac (Hollingsworth)

The following proposals for product-oriented workshops were discussed;

1. Web services working group (Baker, Kortz)
2. LTER controlled vocabulary (Porter)
3. LTERMaps Phase 2 (Valentine)
4. Workflow working group (Gries)

IM-Exec comments will be made available once the review process is completed.

Attachment	Size
Summary of proposals received by IMExec [3]	88.95 KB
Meeting Notes [4]	

Please <u>contact us</u> with questions, comments, or for technical assistance regarding this web site.

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