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Home > IM Exec > IM Exec VTC 2007-11-13

IM Exec VTC 2007-11-13

Wed, 11/07/2007 - 4:50pm — mobrien [1]

Venue: VTC/phone
LNO will post phone-in info the day before so the meeting can start on time

Attending: Barbara Benson, Hap Garrit, Margaret O'Brien, Corinna Gries, Todd Ackerman, James Brunt, John Campbell, Nicole Kaplan, Don Henshaw, Eda Melendez-Colom
Absent: Barrie Collins

Agenda:
1. LTER IM Meeting and EIMC 2008 (Gries)
Logistics/Deadlines (O'Brien)
EIMC 2008 Focus and Goals (Gries)
Program Committee (Gries)

2. IMexec winter meeting (Kaplan)

3. ASM 2009 (Brunt)

4. Documenting data/metadata management systems at all LTER (Kaplan)
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1. LTER IM Meeting and EIMC 2008
1.1 Dates
Sept 8, 2008 IMC Travel, evening mtg
Sept 9, 2008: LTER IMC
Sept 10-11: EIMC

1.2 Logistics/Location
1.2.1. Logistics team:
GEORGE GARCIA: Albuquerque arrangements: (hotels, travel, mtg space, catering and rentals)
TODD: Website and e-organization (Open Conference System (OCS) established at ecoinfo.org, post documents, abstracts, other local info)
EDA: Budget (IMC travel, meals, lodging, catering/mgt cost shares)
BARRIE: Non-electronic organization: (mtg rooms, electronics, poster supplies, projectors, catering?)
MARGARET: liaison (program committee<->logistics team)
ACTION ITEMS:

　　1. talk to George and begin determining cost structure for reg fee (by thanksgiving, Margaret)

2. establish website (mid-late December, Todd)
3. coordinate logistics team (asap, Margaret)

1.2.2 Initial Deadlines
invitation and website posted: Mid-late December
registration: early birds: mid Feb (before IMexec mtg?) or March 1. Need cost structure to determine registration fee. Might be best to run money collection through LNO/UNM, since bills are going through them.
ACTION ITEMS:

1. establish early-bird deadline (_____)

1.3 EIMC 2008 Focus and Goals (Gries)
There is still some concern and discussion about additonal responsibilities being taken on by the IMC. However, most people felt that the opportunities for IMs to present their work was valuable, and conferences for implementation of IM systems do not often arise. The choice of a theme for the meeting (streaming sensor data) is timely: people who are already participating in these kinds of activities can present their experiences, and those who are not yet engaged will have a learning opportunity and examples of systems to consider for their sites. The EB appreciates the need for LTER to work with and learn from other networks, and supports interaction with a wider environmental/ecological community.
Specific concerns:
Publishing papers: The program committee is responsible for reviewing abstracts before the meeting, but post-meeting publication and review will belong to the journal.
There are also concerns that IMs will not get time to exchange ideas and transfer tools that can be taken home and applied at the sites. IMExec discussed times during the IM meeting including the evening before and poster/demo sessions that will allow for more casual interactions between IMs.
Logistics: there isn't much difference between organizing a meeting for 50 and 200 - the same number and type of interactions are required. The tasks are being shared to avoid overworking one person, and a registration system will eliminate the need to book rooms for those not covered by our budget.

Other potential collaborations (Henshaw): The USFS Experimental Forests and Range (EFR) sites are likely to be sending interested participants to the EIMC 2008 meeting. Background: The leadership team for US Forest Service Research has established an initiative called "eResearch" that will fund informatics and cyberinfrastructure projects for the network of USFS Experimental Forests and Ranges (EFR) in 2008. Activities may include establishment of a catalog of data sets for the EFRs and a distribution center for EFR data sets. EFR activities will look to both NEON (top-down) and LTER (bottom-up) approaches to determine strategies for improving site and network information management. To this end, an EFR IM committee is being established that will include Henshaw(AND), Melendez (LUQ), and possibly Campbell (HBR) to represent LTER sites and will meet in January in Portland, OR. It is noted that groups such as this attending EIMC 2008 might also be planning smaller meetings around the larger conference.

1.4 Program Committee
Function: plan activities of this meeting, read abstracts, some division of tasks as planning proceeds
Chair: Corinna Gries has been nominated, and she is considering the position. Several people think LTER should be prominent (and recognized as the organizers), and so would like one of our chairs to serve as meeting chair.
Members: Barbara Benson (LTER), Bruce Wilson (NEON), Jonathan Walsh (LTER), Mike Frame

(USGS), Peter Griffith (NACP), Nicole Kaplan (LTER), Margaret O'Brien (LTER), James Brunt (LTER), Todd Ackerman (LTER), Bill Michener (LTER, SEEK), James Brunt (LTER) [add others and affiliations]

2. IMexec winter meeting – Possible Activities(Kaplan)
Collaboration w/NISAC on CI Implementation Plan
Update on LNO Proposal (if possible)
LTER IM/EIMC Meeting
Time for working groups: Training, UTF, GIS
Report to EB
ACTION ITEMS:

1. Nicole corresponded with Wade Sheldon, chair NISAC to invite NISAC member to IMexec meeting and EIMC Meeting Program Committee
2. schedule IMExec winter mtg by 11/21

3. ASM 2009 (Brunt)
IMexec should decide when they want to meet relative to the general meeting. in 2006, we met before, as did the EB.
travel: 9/11, IMC: 9/12-13 (abbreviated if necessary for ASM prep)
ASM general: 9/14-16, travel 9/13 and 9/17

4. Documenting data/metadata management systems at all LTER (Kaplan)
brief discussion of whether this information is appropriate for siteDB. siteDB working group may be asked to address and other new information for the siteDB. IMexec postponed discussion, vtc out of time.

Meeting Notes [2]

Source URL: http://im.lternet.edu/news/committees/im_exec/notes/2007_11_13

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