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IMExec VTC 2013-08-16 Agenda & Notes

Thu, 08/08/2013 - 11:03am — jchamblee [1]

IM Exec Meeting 16 August 2013, 10:00 AM MDT

AGENDA

Note-taker: _____

1. Update on EB and ESA Meetings (Emery Boose)

2. Update Tasks and Roles [2]

3. Annual Meeting Report Discussion (volunteers and contents) -- need to follow up with Working Group Chairs

4. Annual Meeting Follow-Up and Action Items

- Follow up with New Committees (Data Submission BP, Search Capability Research, Communications, Review Guidelines)
  - Select Chairs
  - Develop Work Plans
  - Schedule VTCs for Fall
- Summary Report on PASTA Statistics Discussion
     Options
  - IMC Direct Request
  - View Metrics Committee Outcomes
- Next Year's Meeting (ESIP and NSF)
- White Paper considering Site IMS Solution Options (Volunteers, timelines, and Cost Presentation [Tarrant])
- McKnight Panel Input

6. Discussion of potential EB action items

Notes
IM Exec Meeting Notes: 16 August 2013, 10 AM MDT
In attendance: Adam Skibbe, Dan Bahauddin, Emery Boose, James Brunt, Jason Downing, John Chamblee, James Conners, Philip Tarrant, Yang Xia
Note taker: Emery Boose,

1. EB Update (Emery Boose)

There was no EB meeting between the IMC in Fairbanks and the August VTC, however there was a town hall on the LTER Network Office Recompetition at the ESA meetings, scheduled by Bob Waide. Diane McKnight, the Chair of the Committee NSF commissioned to collect feedback on the vision for LNO, facilitated the Town Hall, along with Aaron Ellison of Harvard Forest, also on the committee. It was a wide ranging discussion and McKnight and Ellison were able to collect a good deal of feedback from people both within and beyond the LTER Network. McKnight and her colleagues have concluded that they cannot complete their work by the end of the year and have a new deadline of May.

2. Tasks and Roles.

IM Exec updated the tasks and roles for the coming year based on the presence of new members, including James Conners, and the departure of Margaret O'Brien.

3. Annual Meeting Report.

IM Exec discussed the need for an Annual Meeting Report. James Conners volunteered to coordinate with participants to pull together materials from presentations so that we can consolidate the report into a brief summary report that can be uploaded to the LTER Intranet site and the IM site. John Chamblee will help with the report's organization and with the final writing and editing.

4. Annual Meeting Follow-Up

There were a wide variety of items requiring follow up after last year's annual meeting. These items are as follows:

a. The IMC created several new committees, including the Data Submission Best Practices Working Group (contact: SBC, O'Brien), the PASTA Search Capability Committee contact (contact: Sheldon), the Communications Committee (contact: Tarrant), and the Review Guidelines Committee (contact: ???). IM Exec should ask these committees to select Chairs, Develop Work Plans, and Schedule VTCS for the Fall and early winter. With regard to the communications committee, Philip Tarrant agreed to contact the communications specialists at CAP for further potential direction. IM Exec also agreed to contact McOwiti Thomas at LNO for further direction regarding the communications committee.

b. The IMC need to continue the work of the Reporting Committee, however, Philip Tarrant is continuing work and will have further results to share after meeting with Duane Costa in September.

c. The IMC was given several direct requests from the NSF, including an invitation to provide feedback on the NSF-commissioned committee concerning LNO, a request for metrics on the number of suitable data sets from LTER's Metacat that will transition to PASTA as data packages, a request to consider the possibility of producing a white paper concerning the costs and benefits of centralized information management, and the prospect of a meeting or workshop in Washington D.C. for the NSF. John Chamblee agreed to provide a letter to Dr. Saran Twombly to follow up on these items.

d. Our Next Meetings: In Fairbanks, we discussed the prospect of having our next meeting in conjunction with the ESIP Federation. After this discussion, several IMC members came forward suggesting that, in non-ASM years, they would prefer IMC only meetings at sites – organized like the 2013 meetings. There are several possible options, including having site only meetings, co-locating with other meetings and having extended meetings (as the IMC did in the past with the ESA), running concurrently with ESIP. In may also be possible and even advisable to send delegations as a means to handle our interactions with other groups. In this way we could interact with many groups, including the ESA, ESIP, the AGU, etc. We need to collect further feedback on this topic. Dan and Jason agreed to summarize the options for the meetings and put them out to the IM Exec group.

Action Items

At the end of the meeting, IM Exec agreed to do another round of IM Exec initiated calls to gather

feedback on these topics. John agreed to generate the call list and suggested going back to the February round of calls as a template.

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