For more detailed information on governance history, see "Information Management Committee (IMC) Governance History" under Governance Working Group.

**2018 – Asilomar, Pacific City, CA (July 24)**  
Regular members:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |  |
| Stevan Earl (CAP) | 2018 | 2021\* | IMC Co-Chairperson |  |
| Suzanne Remillard (AND) | 2018 | 2021\* | IMC Co-Chairperson |  |
| Jason Downing (BNZ) | 2017 | 2020 |  |  |
| Renee Brown (MCM) | 2018 | 2021 |  |  |
| Tim Whiteaker (BLE) | 2018 | 2021 |  |  |

\*Elected from IM-Exec member to co-chair for new 3 year term.  
  
  
Ex officio members include:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |  |
| Dan Bahauddin (CDR) | 2018 | 2021 | EB Representative |  |
| Marty Downs (NCO) |  |  | NCO Representative |  |

**2017 – Bloomington, IN (July 24)**  
Regular members:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |  |
| M. "Gastil" Gastil-Buhl (MCR) | 2015 | 2018 | IMC Chairperson |  |
| Wade Sheldon (GCE) | 2015 | 2018 | EB Representative |  |
| Stevan Earl (CAP) | 2016 | 2019 |  |  |
| Jason Downing (BNZ) | 2017 | 2020 |  |  |
| Suzanne Remillard (AND) | 2017 | 2020 |  |  |

Ex officio members include:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |  |
| Marty Downs (NCO) |  |  | NCO Representative |  |

Draft Bylaws (previously called ToR) are in the works for the IMC. IMEXEC will consist of 5 members with one member serving as IMC Chairperson. The EB Rep, if not already on IMEXEC, will be an ex-officio member and expected to attend monthly VTCs.

**2016 – Santa Barbara, CA (August 18)**  
Regular members:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| M. "Gastil" Gastil-Buhl (MCR) | 2015 | 2018 | IMC Chairperson |
| Wade Sheldon (GCE) | 2015 | 2018 | EB Representative |
| Jonathan Walsh (BES) | 2014 | 2017 |  |
| Yang Xia (KNZ) | 2014 | 2017 |  |
| Stevan Earl (CAP) | 2016 | 2019 |  |

Ex officio members include:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |  |
| Marty Downs (NCO) |  |  | NCO Representative |  |

Notes regarding governance: Because of the transition from LNO to NCO and newly formed EDI, it is unclear how IMC will interact in this new environment. No candidates stepped up to serve in role as IMC chair. It was decided that we would suspend the ToR for one year and revisit governance next year. It was decided that IMEXEC would include only 5 people rather than 7. Both Gastil and Wade were serving as IMEXEC members and were also chosen to serve as IMC Chair and EB Rep, respectively. Elections were not held. NISAC is basically defunct.

**2015 – Estes Park, CO (August 30)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| James Connors (PAL/CCE) | 2013 | 2016 |  |
| Jonathan Walsh (BES) | 2014 | 2017 |  |
| Yang Xia (KNZ) | 2014 | 2017 |  |
| M. "Gastil" Gastil-Buhl (MCR) | 2015 | 2018 |  |
| Wade Sheldon (GCE) | 2015 | 2018 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Philip Tarrant (CAP) | 2013 | 2016 | IMC Co-chairperson |
| Corinna Gries (NTL) | 2015 | 2018 | IMC Co-chairperson |
| Margaret O’Brien (SBC) | 2013 | 2016 | EB Representative |

LNO grant ended in 2014 and is no longer an entity. NCO has been awarded a new grant as the LTER Communications Office. An RFP is out for a new data center, but has not yet been awarded.

**2014 – Frisco, CO (July 8)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Jason Downing (BNZ) | 2014 | 2015\* |  |
| Kristin Vanderbuilt (SEV) | 2012 | 2015 |  |
| James Connors (PAL/CCE) | 2013 | 2016 |  |
| Jonathan Walsh (BES) | 2014 | 2017 |  |
| Yang Xia (KNZ) | 2014 | 2017 |  |

\*Elected to fill a vacant 1-year term taking over for Adam Skibbe  
  
  
Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| John Chamblee (CWT) | 2012 | 2015 | IMC Co-chairperson |
| Philip Tarrant (CAP) | 2013 | 2016 | IMC Co-chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Margaret O’Brien (SBC) | 2013 | 2016 | EB Representative |
| M. "Gastil" Gastil-Buhl (MCR) | 2012 | 2015 | NISAC Co-chairperson |
| Suzanne Remillard (AND) | 2013 | 2016 | NISAC Co-chairperson |

**2013 – Fairbanks, AK (July 25)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Jason Downing (BNZ) | 2011 | 2014 |  |
| Dan Bahauddin (CDR) | 2013 | 2014 |  |
| Adam Skibbie (KNZ) | 2012 | 2015 |  |
| Kristin Vanderbuilt (SEV) | 2012 | 2015 |  |
| James Connors (PAL/CCE) | 2013 | 2016 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| John Chamblee (CWT) | 2012 | 2015 | IMC Co-chairperson |
| Philip Tarrant (CAP) | 2013 | 2016 | IMC Co-chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Margaret O’Brien (SBC) | 2013 | 2016 | EB Representative |
| M. "Gastil" Gastil-Buhl (MCR) | 2012 | 2015 | NISAC Co-chairperson |
| Suzanne Remillard (AND) | 2013 | 2016 | NISAC Co-chairperson |

**2012 – Estes Park, CO (September 9)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Dan Bahauddin (CDR) | 2010 | 2013 |  |
| Jason Downing (BNZ) | 2011 | 2014 |  |
| Philip Tarrant (CAP)\* | 2012 | 2014 |  |
| Adam Skibbie (KNZ) | 2012 | 2015 |  |
| Kristin Vanderbuilt (SEV) | 2012 | 2015 |  |

\*Elected to replace John Chamblee for a 2-year term

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Margaret O’Brien (SBC)\* | 2012 | 2013 | IMC Co-chairperson |
| John Chamblee (CWT) | 2012 | 2015 | IMC Co-chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Emery Boose (HFR) | 2010 | 2013 | EB Representative |
| John Porter (VCR) | 2010 | 2013 | NISAC Co-chairperson |

\*Elected to serve a one year term to stagger co-chair terms

**2011 – Santa Barbara, CA (September 27)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Sven Bohm (KBS) | 2009 | 2012 |  |
| Emery Boose (HFR) | 2009 | 2012 |  |
| Dan Bahauddin (CDR) | 2010 | 2013 |  |
| Jason Downing (BNZ) | 2011 | 2014 |  |
| John Chamblee (CWT) | 2011 | 2014 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Margaret O’Brien (SBC) | 2009 | 2012 | IMC Co-chairperson |
| Don Henshaw (AND) | 2009 | 2012 | IMC Co-chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Emery Boose (HFR) | 2010 | 2013 | EB Representative |
| John Porter (VCR) | 2010 | 2013 | NISAC Co-chairperson |

**2010 – Kellogg Biological Station (September 23)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Suzanne Remillard (AND) | 2008 | 2011 |  |
| Corinna Gries (NTL)\* | 2009 | 2011 |  |
| Sven Bohm (KBS) | 2009 | 2012 |  |
| Emery Boose (HFR) | 2009 | 2012 |  |
| Dan Bahauddin (CDR) | 2010 | 2013 |  |

\*Elected to replace Margaret for a 2-year term and moved from CAP to NTL

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Margaret O’Brien (SBC) | 2009 | 2012 | IMC Co-chairperson |
| Don Henshaw (AND) | 2009 | 2012 | IMC Co-chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Wade Sheldon (GCE) | 2008 | 2011 | NISAC representative |

**2009 – Estes Park (September 13)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Hap Garrit (PIE) | 2007 | 2010 |  |
| Suzanne Remillard (AND) | 2008 | 2011 |  |
| Corinna Gries (NTL)\* | 2009 | 2011 |  |
| Sven Bohm (KBS) | 2009 | 2012 |  |
| Emery Boose (HFR) | 2009 | 2012 |  |

\*Elected to replace Margaret for a 2-year term and moved from CAP to NTL

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Margaret O’Brien (SBC) | 2009 | 2012 | IMC Co-chairperson |
| Don Henshaw (AND) | 2009 | 2012 | IMC Co-chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Wade Sheldon (GCE) | 2008 | 2011 | NISAC representative |

Notes from meeting regarding governance:  
IMEXEC decided that membership including the chair(s) should be limited to 7 people. Therefore, if there are co-chairs, then only 5 members; if there is only one chair, then membership would be 6 members and an additional member would need to be voted in.

**2008 – Albuquerque (September 8-9)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Todd Ackerman (NWT) | 2006 | 2009 |  |
| John Campbell (HBR) | 2006 | 2009 |  |
| Barrie Collins (CWT)\* | 2007 | 2010 |  |
| Hap Garrit (PIE) | 2007 | 2010 |  |
| Suzanne Remillard (AND) | 2008 | 2011 |  |
| Margaret O’Brien (SBC) | 2008 | 2011 |  |

\*Resigned October 2008 and not replaced

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Corinna Gries (CAP) | 2006 | 2009 | IMC Co-chairperson |
| Nicole Kaplan (SGS) | 2006 | 2009 | IMC Co-chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Wade Sheldon (GCE) | 2008 | 2011 | NISAC representative |

**2007 – San Jose (August 2-5)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Margaret O’Brien (SBC) | 2005 | 2008 |  |
| Eda Melendez-Colom (LUQ) | 2005 | 2008 |  |
| John Campbell (HBR) | 2006 | 2009 |  |
| Todd Ackerman (NWT) | 2006 | 2009 |  |
| Barrie Collins (CWT) | 2007 | 2010 |  |
| Hap Garrit (PIE) | 2007 | 2010 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Corinna Gries (CAP) | 2006 | 2009 | IMC Co-chairperson |
| Nicole Kaplan (SGS) | 2006 | 2009 | IMC Co-chairperson |
| Barbara Benson (NTL) |  |  | Former IMC chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Don Henshaw (AND) | Jan 2003 | 2008 | NISAC representative |

**2006 – Estes Park (September 18-20)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Emery Boose (HFR) | 2004 | 2007 |  |
| Jonathan Walsh (BES) | 2004 | 2007 |  |
| Margaret O’Brien (SBC) | 2005 | 2008 |  |
| Eda Melendez-Colom (LUQ) | 2005 | 2008 |  |
| Todd Ackerman (NWT) | 2006 | 2009 |  |
| John Campbell (HBR) | 2006 | 2009 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Corinna Gries (CAP) | 2006 | 2009 | IMC Co-chairperson |
| Nicole Kaplan (SGS) | 2006 | 2009 | IMC Co-chairperson |
| Barbara Benson (NTL) |  |  | Former IMC chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Don Henshaw (AND) | Jan 2003 | 2008 | LTER Exec & NISAC representative |

**2005 – Montreal (August 4-7)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Nicole Kaplan (SGS) | 2003 | 2006 |  |
| Ken Ramsey (JRN) | 2003 | 2006 |  |
| Emery Boose (HFR) | 2004 | 2007 |  |
| Jonathan Walsh (BES) | 2004 | 2007 |  |
| Margaret O’Brien (SBC) | 2005 | 2008 |  |
| Eda Melendez-Colom (LUQ) | 2005 | 2008 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Barbara Benson (NTL) | 2003 | 2006 | IMC chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Don Henshaw (AND) | 2005 | 2008 | LTER Exec representative |
| Don Henshaw (AND) | 2003 | 2008 | NISAC representative |

**2004 – Portland (September 28-31)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Wade Sheldon (GCE) | 2002 | 2005 |  |
| Linda Powell (FCE) | 2003\* | 2005 |  |
| Nicole Kaplan (SGS) | 2003 | 2006 |  |
| Ken Ramsey (JRN) | 2003 | 2006 |  |
| Emery Boose (HFR) | 2004 | 2007 |  |
| Jonathan Walsh (BES) | 2004 | 2007 |  |

\*Replaces last 2 years for Tim Bergsma (KBS)

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Barbara Benson (NTL) | 2003 | 2006 | IMC chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Peter McCartney (CAP) | 2002 | 2005 | LTER Exec representative |
| Don Henshaw (AND) | 2003 | 2008 | NISAC representative |

**2003 – Seattle (September 22)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Emery Boose (HFR) | 2001 | 2004 |  |
| Kristin Vanderbilt (SEV) | 2001 | 2004 |  |
| Wade Sheldon (GCE) | 2002 | 2005 |  |
| Linda Powell (FCE) | 2003\* | 2005 |  |
| Nicole Kaplan (SGS) | 2003 | 2006 |  |
| Ken Ramsey (JRN) | 2003 | 2006 |  |

\*Replaces last 2 years for Tim Bergsma (KBS)

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Barbara Benson (NTL) | 2003 | 2006 | IMC chairperson |
| Susan Stafford (SGS) |  |  | Former IMC chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Peter McCartney (CAP) | 2002 | 2005 | LTER Exec representative |
| Don Henshaw (AND) | 2003 | 2008 | NISAC chair/representative |

Notes from meeting regarding governance:  
Susan would like to give up chair position. Term for chair should be longer than IMEXEC term. IMEXEC term is 3 years. Chairs do not vote.  
NISAC was formed November 2002 with first meeting 2003 and Don was agreed by consensus to be chairperson.

**2002 - Orlando**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| John Anderson (JRN) | 2000 | 2003 |  |
| Barbara Benson (NTL) | 2000 | 2003 |  |
| Emery Boose (HFR) | 2001 | 2004 |  |
| Kristin Vanderbilt (SEV) | 2001 | 2004 |  |
| Wade Sheldon (GCE) | 2002 | 2005 |  |
| Tim Bergsma (KBS) | 2002 | 2005 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Susan Stafford (SGS) | 1998 | 2003 | IMC chairperson |
| James Brunt (LNO) |  |  | LNO representative |
| Peter McCartney (CAP) | 2002 | 2005 | LTER Exec representative |
| Don Henshaw (AND) | 2003 | 2008 | NISAC representative |

Notes from meeting regarding governance:  
IMEXEC membership: 3-year terms; summer and winter meeting; conference call every 6 weeks run about 2 hours  
Chair: 3-year review; can be reviewed sooner at request of chair or IMEXEC  
Susan will remain as chair.

**2001 - Madison**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Peter McCartney (CAP) | 1999 | 2002 |  |
| Don Henshaw (AND) | 2001\* | 2002 |  |
| John Anderson (JRN) | 2000 | 2003 |  |
| Barbara Benson (NTL) | 2000 | 2003 |  |
| Emery Boose (HFR) | 2001 | 2004 |  |
| Kristin Vanderbilt (SEV) | 2001 | 2004 |  |

\*Replaces final year for Ned Gardiner (CWT)

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Susan Stafford (SGS) | 1998 | 2003 | IMC chairperson |
| James Brunt (LNO) |  |  | LNO representative |

Notes from meeting regarding governance:  
6 members on IMEXEC; 2 each year; 3 year term

**2000 - Snowbird**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Karen Baker (PAL) | 1998 | 2001 |  |
| Don Henshaw (AND) | 1998 | 2001 |  |
| Peter McCartney (CAP) | 1999 | 2002 |  |
| Ned Gardiner (CWT) | 1999 | 2002 |  |
| John Anderson (JRN) | 2000 | 2003 |  |
| Barbara Benson (NTL) | 2000 | 2003 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Susan Stafford (SGS) | 1998 | 2003 | IMC chairperson |
| James Brunt (NET) |  |  | Network representative |

Notes from meeting regarding governance:  
Could not find 2000 report.

**1999 – Spokane (August 4-6)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Darrell Blodgett (BNZ) | 1997 | 2000 |  |
| Michael Hartman (NWT) | 1997 | 2000 |  |
| Karen Baker (PAL) | 1998 | 2001 |  |
| Don Henshaw (AND) | 1998 | 2001 |  |
| Peter McCartney (CAP) | 1999 | 2002 |  |
| Ned Gardiner (CWT) | 1999 | 2002 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Susan Stafford (SGS) | 1998 | 2003 | IMC chairperson |
| James Brunt (NET) |  |  | Network representative |

Notes from meeting regarding governance:  
IMExec was called Data Task at this time  
Another discussion about the benefits of inviting guests to the IMC meeting occurred. The practice of inviting guests should be continued.

**1998 – Baltimore (August 1)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Chris Wasser (SGS) | 1996 | 1999 |  |
| John Porter (VCR) | 1996 | 1999 |  |
| Darrell Blodgett (BNZ) | 1997 | 2000 |  |
| Michael Hartman (NWT) | 1997 | 2000 |  |
| Karen Baker (PAL) | 1998 | 2001 |  |
| Don Henshaw (AND) | 1998 | 2001 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Susan Stafford (SGS) | 1998 | 2003 | IMC chairperson |
| James Brunt (NET) |  |  | Network representative |

Notes from meeting regarding governance:

Organizational Structure Changes to Data Task Committee.  
The IM Committee unanimously adopted the creation of a chairperson position to bring the LTER IM Committee structure in line with the structure of other LTER committees. The chairperson will act as a representative of the entire committee, and will not represent any specific site. The chairperson will either attend the biannual Coordinating Committee (CC) Meetings or assure that the IM Committee is represented. The term will be three years and will be elected by a vote of the IM Committee members present at that year's annual IM Meeting (one vote per site). A majority vote of DataTask can call for a special vote of the entire committee at any time. The chairperson will serve as an ex officio, non-voting member of DataTask.  
Susan Stafford was unanimously elected as chairperson. Susan's term will begin January 1, 1999. The IM Committee will request Network Office approval for the chairperson position and funding for the chairperson to attend the annual IM Meeting.(Editor's Note: Approval and funding for this position was granted at the Fall, 1998 CC Meeting.)  
Developed 1998 LTER IMC vision statement

A discussion about the benefit of inviting outside guests to the IMC meeting occurred.

**1997 – Albuquerque (August 7)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Don Henshaw (AND) | 1995 | 1998 |  |
| Susan Stafford (AND) | 1997\* | 1998 |  |
| Chris Wasser (SGS) | 1996 | 1999 |  |
| John Porter (VCR) | 1996 | 1999 |  |
| Darrell Blodgett (BNZ) | 1997 | 2000 |  |
| Michael Hartman (NWT) | 1997 | 2000 |  |

\*Replaces final year for Gil Calabria (CWT)

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Rudolph Nottrott (NET) |  |  | Network representative |

**1996 – Lake Placid, Florida (October 31- November 3)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Susan Stafford (AND) | 1993 | 1997 |  |
| Karen Baker (PAL) | 1994 | 1997 |  |
| Don Henshaw (AND) | 1995 | 1998 |  |
| Gil Calabria (CWT) | 1995 | 1998 |  |
| Chris Wasser (SGS) | 1996 | 1999 |  |
| John Porter (VCR) | 1996 | 1999 |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Rudolph Nottrott (LNO) |  |  | LNO representative |

**1995 – Snowbird, Utah (September)**  
Regular members for the coming year include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation#** | **Date Elected** | **Term Expires** |  |
| John Briggs (KNZ) | 1993 | 1995 |  |
| James Brunt (SEV) | 1993 | 1995 |  |
| Barbara Benson (NTL) | 1993 | 1996 |  |
| John Porter (VCR)+ | 1993 | 1996 |  |
| Susan Stafford (AND) | 1993 | 1997 |  |
| Karen Baker (PAL) | 1994 | 1997 |  |
| Don Henshaw (AND) | 1995 | 1998 |  |
| Gil Calabria (CWT) | 1995 | 1998 |  |

#New structure of DMTF committee with new terms. Top two rotate off and bottom two were elected for new 3 year terms.  
+Ex-officio due to tenure at NSF (1994-1995)

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Rudolph Nottrott (NET) |  |  | Network representative |

Notes from meeting regarding governance:  
Data Management Committee (DAC) is a standing committee of the Long-Term Ecological Research (LTER) network consisting of at least one representative from each LTER site. It's function is to actively develop initiatives and address pertinent issues with regard to the accessibility, management, exchange, and analysis of ecological data. Decisions are made by consensus. Issues requiring decision are brought before the group as a whole either electronically or in a formal meeting.  
The DMC has two standing subcommittees with shared membership: the Data Management Task Force (DMTF) and the Data Management Meeting Organization Committee (DDMOC).  
The functions of DMTF are to 1) provide representation for the committee to the LTER Coordinating Committee, 2) ensure continued funding for future meetings, and 3) provide guidance and continuity to the DMC. The chair of the DMTF (which is elected by the members of DMTF) has the additional directive to represent the DMC to the Coordinating Committee. In addition, DMTF may appoint working groups/standing committees to ensure the continuation/completion of projects/meeting/workshops etc., when necessary, beyond the annual meeting. These groups shall serve as long as directed by DMTF. Any products/decisions that are produced by these groups will be presented to DMTF who will notify DMC.  
DMTF will consist of six members, 2 of which are capable of serving as signatory Pis (should the need arise for proposal submission), with the Network Office data manager who will serve ex-officio.  
Starting at the 1995 DMC meeting, two DMTF will be selected from the DMC. Terms for future DMTF will be for 3 years and will run from Jan. 011996 to Dec. 31 1999. (This is misstated, the 3 year term should be from January 1, 1996 to December 31, 1998 [smr]). At this time, no term limits are proposed. From the the DMTF a chair will be selected. DMTF will then inform the DMC. If possible, the chair should serve as long as possible during his/her DMTF appointment.  
If more than 2 individuals are nominated, a vote of the DMC will be conducted either at the annual meeting or by electronic mail, with a simple majority ruling. The chair of the DMTF will oversee this election. If the chair of the DMTF is involved in the elections (i.e. a candidate), the data manager of the network office will conduct the elections.

**1994 – Seattle (September 21-24)**  
Data Management Task Force

|  |  |  |  |
| --- | --- | --- | --- |
| **DMTF Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| John Briggs (KNZ) | 1993 | 1995 |  |
| James Brunt (SEV) | 1993 | 1995 |  |
| Barbara Benson (NTL) | 1993 | 1996 |  |
| Tom Kirchner (CPR) | 1993 |  |  |

Ex officio members include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| John Porter (VCR)+ | 1993 | 1996 | DMTF |
| Susan Stafford (AND)\* | 1993 | 1997 | DMTF |
| Rudolph Nottrott (NET) |  |  | LNO representative |

+Ex-officio due to tenure at NSF (1994-1995)  
\*Ex-officio during 1994 while at NSF

Data Management Meeting Organization Committee:

|  |  |  |  |
| --- | --- | --- | --- |
| **DMMOC Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| Rudolph Nottrott (NET) |  |  |  |
| Rick Ingersoll (NWT) |  |  |  |
| Barbara Benson (NTL) |  |  |  |
| Karen Baker (PAL) |  |  |  |
| Susan Stafford (AND) |  |  |  |

Notes from meeting regarding governance:

Following up on a working group activity from the 1993 meeting, a formal structure of  
operation for the LTER network data management committee has been adopted. The data  
management committee (DMC) is a standing committee of the Long-Term Ecological  
Research (LTER) Network consisting of one representative from each LTER site. It functions to actively develop initiatives and address pertinent issues with regard to the management, exchange, and analysis of ecological data. Decisions are made by consensus. Issues requiring decision are brought before the group as a whole either electronically or in a formal meeting.

The DMC has two standing subcommittees with shared membership: the Data Management Task Force (DMTF) and the Data Management Meeting Organization Committee (DMMOC).

The functions of DMTF are to 1) provide representation for the committee to the Coordinating Committee, 2) ensure continued funding for future meetings, and 3) provide guidance and continuity to the DMC. DMTF will consist of six members, 2 of which are  
capable of serving as signatory PIs (should the need arise for proposal submission), and  
the Network Office data manager who will serve ex-officio. One new representative from  
the DMC membership will be asked to volunteer for a term of 3 years, at that time one of  
the other members will step down until a fixed-rotation schedule has been established.  
One of these individuals will be asked to represent the DMC to the Coordinating Committee for a period of 2 years and will be the primary contact person or recognized “chair” of the DMC during that period. That person will have the additional responsibility of notifying the membership of any relevant discussion or directives coming from the LTER Coordinating Committee, Coordinating Committee Chairperson, or Executive Committee.

The functions of DMMOC are to 1) organize the meetings of the DMC, and 2) edit and  
produce the proceedings from those meetings in a timely fashion. DMMOC will consist of six persons, 2 from the DMTF, and 4 additional volunteers from DMC. One of the DMTF members will serve as the “chair” and contact point for the committee. The chairperson may select co-chairs and may ask for additional volunteers from the membership as needed. Current members are Barbara Benson, Karen Baker, Rick Ingersoll, Susan Stafford, and Rudolf Nottrott.

Business meetings are held at least annually and are open to other LTER representation  
and encouraged especially from the PI and GIS communities. Business meetings are not  
open to non-LTER representation. In addition, outreach or open meetings may be held  
focusing on a particular topic in which participation from other groups and agencies is  
encouraged.

**1993 – Madison (July 23-31)**  
Data Management Task Force

|  |  |  |  |
| --- | --- | --- | --- |
| **DMTF Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| John Briggs (KNZ) | 1993 | 1995 |  |
| James Brunt (SEV) | 1993 | 1995 |  |
| Barbara Benson (NTL) | 1993 | 1996 |  |
| Tom Kirchner (CPR) | 1993 |  |  |
| John Porter (VCR) | 1993 | 1996 |  |
| Susan Stafford (AND) | 1993 | 1997 |  |

Ex officio member:

|  |  |
| --- | --- |
| **DMTF ex-officio Member** | **Role** |
| Rudolph Nottrott (NET) Network representative |  |

Data Management Meeting Organization Committee:

|  |  |  |  |
| --- | --- | --- | --- |
| **DMMOC Member and site affiliation** | **Date Elected** | **Term Expires** | **Role** |
| Rudolph Nottrott (NET) | 1993 |  | DMTF |
| Rick Ingersoll (NWT) | 1993 |  | At large |
| Barbara Benson (NTL) | 1993 |  | DMTF |
| Karen Baker (PAL) | 1993 |  | At large |
| Susan Stafford (AND) | 1993 |  | DMTF |
| David Jones (ARC) | 1993 |  | At large |
| Mark Klingensmith (BNZ) | 1993 |  | At large |

Notes from meeting regarding governance:

Redefinition of the mission of the Data Management Task Force (DMTF) and formation of a Data Managers’ Meeting Organization Committee (DMMOC) were suggested in order that (1) routine, network-wide tasks be equitably distributed amongst the LTER information managers and (2) all information managers have the opportunity to  
become involved at the network level.

The primary functions of the DMTF are to ensure (1) continued funding for future  
Data Managers’ Meetings, which might require proposal generation, and (2) that an information manager attends the LTER Coordinating Committee meetings. The DMTF should not be responsible for the organization of future Data Managers’ meetings. The DMTF currently consists of Barbara Benson, John Briggs, James Brunt, Tom Kirchner (CPR), John Porter (VCR), Susan Stafford (AND), and Rudolf Nottrott (NET, ex-officio). The 6-member format (with at least 2 members having signatory powers; plus the network information manager as an ex-officio member) was deemed satisfactory but a mechanism was proposed that would provide all information managers with the opportunity to serve on the DMTF. Specifically, any information manager may volunteer for the DMTF and, if more than 2 individuals do so at one time, an election can be held to select the 2 candidates, who should expect to serve at least 3 years.

The primary functions of the DMMOC are (1) to organize the Data Managers’ Meetings,  
and (2) to edit and produce reports from those meetings in a timely fashion. This Committee will consist of 6 volunteers: 3 members of the DMTF plus 3 “at large” members; care should be taken that it is not gender-biased. Volunteers for this committee were Barbara Benson, Rick Ingersoll, David Jones (ARC), Mark Klingensmith (BNZ), Rudolf Nottrott and Susan Stafford. The chairperson will select co-chairs so that the tasks necessary for the smooth preparation, operation, and “wrap-up” (i.e., report production) of the meeting are equitably distributed.

It was recommended that the information managers, as a group, make more effective use  
of electronic mail and LTERnet during the course of the year so that our meetings are  
more efficient and productive. The formation of a “data managers only” group on LTERnet and more extensive use of surveys would facilitate this. Specifically, much of the discussion for working group topics chosen for the subsequent meeting should be carried out over email so that the reports for those topics can be presented at the meeting. This would allow more time for presentations and invited speakers, as well as expediting final report production. There would still be the option for introduction of additional topics during the “site flashes.”

The 1994 Data Managers’ Meeting is planned for Seattle in the autumn of that year. We  
will evaluate further the advantages and disadvantages of (1) meeting at LTER sites  
(rather than in conjunction with ESA), (2) non-summer timing of meetings, and (3) an  
expanded 3-day format with increased participation from non-LTER information managers or those in related fields. Potential advantages include (1) opportunity to visit other research sites and data management laboratories, (2) scheduling of the meeting for less hectic times of the year, and (3) increased interaction with non-LTER groups. The primary disadvantage is the increased expense of a meeting separated from ESA. The added expense is not limited to funds and must include time considerations as well.

**1992 – Honolulu (August 7-9)**

Resurrect the Data manager Task List from the Toronto meeting - show how we have  
moved from one Data Manager to a DM staff. Identify the RIM model with DM on the  
same level as investigators.

**1991 – San Antonio (August 1-3)**

No mention of Data Management Task Force

**1990 – Snowbird, Utah (July 26-28)**  
Data Management Task Force:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| James Brunt (SEV) | 1989 |  |  |
| Bill Michener (NIN) | 1989 |  |  |
| John Porter (VCR) | 1989 |  |  |
| Susan Stafford (AND) | 1989 |  |  |
| Barbara Benson (NTL) | 1990 |  |  |
| Rudolph Nottrott (NET) | 1989 |  |  |

**1989 – Toronto, Canada (August 4-6)**  
Data Management Task Force:

|  |  |  |  |
| --- | --- | --- | --- |
| **Member and site affiliation** | **Date Elected** | **Term Expires** |  |
| James Brunt (SEV) | 1989 | 1990 |  |
| Bill Michener (NIN) | 1989 | 1990 |  |
| John Porter (VCR) | 1989 | 1990 |  |
| Susan Stafford (AND) | 1989 | 1990 |  |
| Rudolph Nottrott (NET) | 1989 | 1990 |  |

Notes from meeting regarding governance:  
\* Establish a Data Managers'. Task Force for 1 year to:  
1) Begin development of future priorities and goals for LTER data management  
2) Provide liaison with the LTER/CC by inviting a Task Force member to every LTER/CC meeting  
3) Facilitate exchange among the Data Managers' group  
4) Formulate, with input from the Data Managers, the agenda for 1990 meeting  
\* Compile a set of LTER data management-related documents, to educate new data managers and increase continuity of the data management group  
\* Establish a Data Managers' Newsletter, sent electronically and by mail, about every 2 months  
Development of Task Force  
We, the Data Managers, decided that we did not want a steering committee. We want to maximize the coordination among the LTER Data Managers. We do not want one single individual speaking for the whole group. When requests come in to anyone, that person should immediately forward the request to the entire network and solicit input from the greater group. We agreed to form a Task Force with the following four functions:  
1) To formulate, with input from the Data Managers, the agenda for 1990 meeting  
2) To provide liaison with the LTER/CC  
3) To begin development of future priorities and goals for LTER data management  
4) To facilitate exchange among the Data Managers' group  
Selected to serve on the Task Force until the 1990 Data Managers' Workshop were: Susan Stafford (AND), Bill Michener (NIN), James Brunt (SEV) and John Porter (VCR).  
Expectations of Data Managers  
A memo was sent from Jerry Franklin (NET) to all Principal Investigators of record directing them to discuss their expectations of data management with their data manager prior to this meeting. Many did, however, not all.  
Participants were asked to synthesize those discussions and assess them with regard to their own expectations and their perception of the expectations of the NSF. Four working groups were formed with group leaders assigned the responsibility to report back to the main group-as-a-whole with the consensus of the subgroup. Out of these discussions there were three recommendations extended for consideration by the LTER/CC.  
1) Data management be recommended for elevation to a core area of LTER. This in light of the critical importance of data management to the overall goals of long-term ecological work and the increasing importance data management plays to intersite work. As more and more data are incorporated into databases there will be increasing demands placed on data management staff. These increases are already being felt at older sites.  
2) Discussion and synthesis of the criteria by which data management should be evaluated in the NSF review process be included as an agenda item for the 1990 Data Managers' Workshop. PI's expect data managers to identify and act on these review criteria. The Data Managers should be in a position to make recommendations to the LTER/CC directed at establishing these criteria.  
3) A member of the Data Management Task Force be included on the LTER/CC to provide a liaison to the group whose charge would be to provide realistic expectations of data management and represent the collective group of Data Managers. The Data Managers could better address issues of importance to network.  
Discussion Notes:  
The four working groups returned similar syntheses of expectations. The strongest responses are summed up in following paraphrase:  
"PI's and the NSF look to the Data Managers to set their expectations...they look to Data Managers to anticipate future needs and facilitate research."  
Three recommendations were made as an effort to alleviate some of these problems, more accurately reflect the importance of research data management, and elevate the status of data management within the network.  
1) Archival and accessibility (both short and long term), data integrity, quality assurance and documentation were considered the primary functional expectations. There was a strong concern that although these perceived"lower-level" functions were rated highly important, there are unrealistic views among PI's of the person time commitment necessary to achieve these tasks adequately. It was noted that these functions must be supported and in place before functions can occur that will increase productivity and intersite comparison.  
2) Other expectations returned by the working groups included assessing data for intersite comparison, providing summary analyses and graphics, advising on statistics and technology, along with expectations that data management at their site would increase the productivity of researchers and the quality of research. With these high expectations placed on the Data Managers, the group felt that data management did not have adequate status with the PI's and the LTER/CC. The more experienced site Data Managers encouraged newer sites to begin orienting the PI's to the idea of a "data management staff" instead of data manager, deeming it would be necessary to have more personnel dedicated to data management to even modestly meet these expectations.  
3) In the introduction of this discussion it was expected that there would be a broad difference between the groups' summary expectations and their views of what the NSF's expectations were. Contrary to this, it was the feeling of most of the groups that the NSF's expectations of data management may be the same as the  
PI's and the Data Managers except at a network scale of operation and that better communication is needed among these three groups, i.e., the NSF, PI's, and Data Managers. Several sites indicated that they did not think that the NSF's expectations were being addressed in reviews of their sites, and that high-tech demonstrations carried more weight with the reviewers. The Data Managers strongly felt that the panel of reviewers shouldinclude a person highly familiar with data management and educated in the review criteria.

Additional Notes:  
IMC terms expire in December; so there is overlap between newly elected members and rotating off members.