

LOGISTICAL NOTE

5th International Forum on Long-Term Scenarios for the Clean Energy Transition
9-11 September 2024
Bonn, Germany

This note is intended to provide useful administrative and logistical information for delegates attending IRENA's 5th International Forum on Long-Term Scenarios for the Clean Energy Transition.

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Requirements

Dietary restrictions

Kindly communicate any dietary restrictions you may have **as soon as possible**.

Meeting Venue

Meeting Room: IITC Bonn Conference Room (ground floor)

Address: [IRENA Innovation and Technology Center](#), Thomas-Dehler-Haus, Willy-Brandt-Allee 20, 53113 Bonn

Phone: +49 228 391 79085

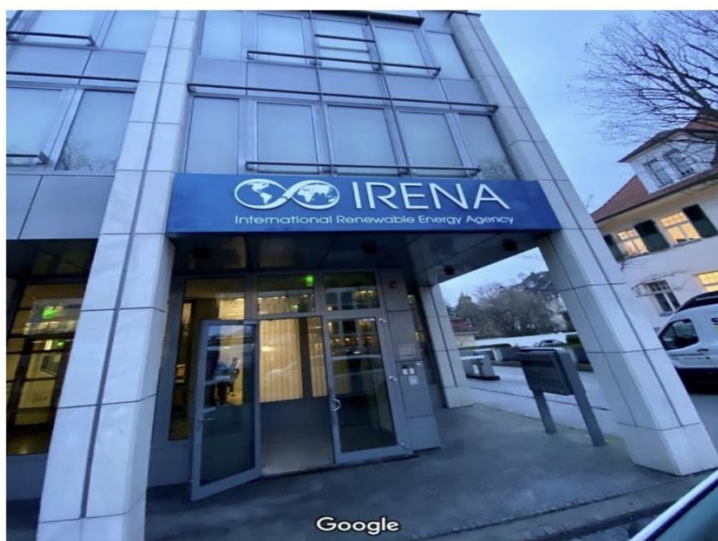


Figure 1 IRENA IITC Building in Bonn, Germany

Information for IRENA Sponsored participants

Accommodation

Your accommodation has been booked under “**IRENA Delegation**” on a full board basis at the [Maritim Hotel Bonn](#) (breakfast, lunch, and dinner). **All extras (if any) such as: room service, laundry, telephone calls, and/or any other miscellaneous will be the responsibility of the delegate.**

Please find below the hotel address and contact information:

Maritim Hotel Bonn

Address: Kurt-Georg-Kiesinger-Allee 1, 53175

Bonn, Germany

Phone: +49 228 81080

Mealtimes & Restaurant Name:

- Breakfast timings- 6.30 AM-10.30 AM --- Buffet Restaurant Place.
- Lunch timings- 11.45 AM-4.30 PM- Brasserie Restaurant/Café.
- Dinner Timings- 7.00 PM-10.00 PM- Buffet Restaurant Place.

When IITC does not serve lunch or dinner during the event, the delegates will have it at the hotel. Please note that the full board basis will not be applicable for delegates on the day/s where IRENA will be providing Lunch and/or Dinner during its relevant meetings.

Terminals

Please be advised that the transportation from and to the airport, from and to hotel and IITC building will be the delegate's responsibility. IRENA will provide a lump sum amount of 180 in EUR cash for IRENA-sponsored delegates upon arrival at the meeting for the purpose of ground transportation.

Ground transportation

Airport transfers:

You can book online the train or bus tickets from the airport (Cologne Bonn Airport or Frankfurt Airport) to the Maritim Hotel in Bonn using the German Deutsche Bahn (DB) website www.bahn.com/en. You can also download the app DB Navigator on your phone for this purpose.

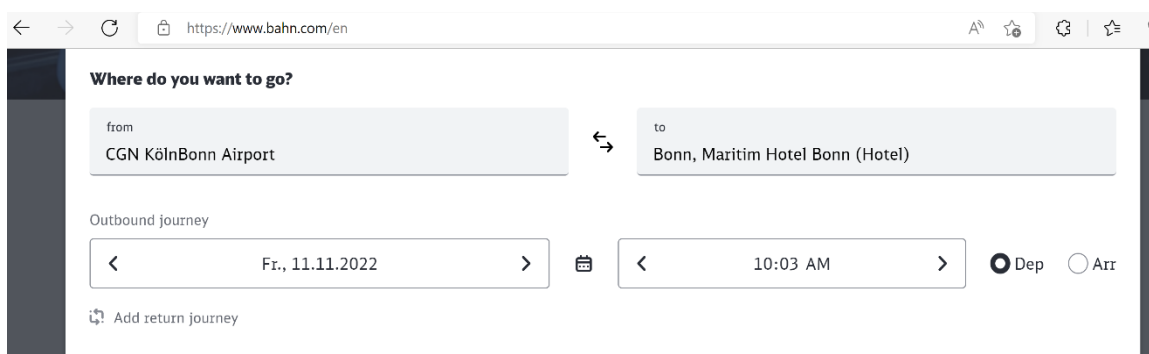
A screenshot of the Deutsche Bahn (DB) website's booking interface. The browser address bar shows 'https://www.bahn.com/en'. The main heading is 'Where do you want to go?'. Below this, there are two input fields: 'from' with 'CGN KölnBonn Airport' and 'to' with 'Bonn, Maritim Hotel Bonn (Hotel)'. A double-headed arrow is between them. Below the 'from' field, it says 'Outbound journey'. There are two date/time pickers: the first shows 'Fr., 11.11.2022' and the second shows '10:03 AM'. To the right of these are radio buttons for 'Dep' (selected) and 'Arr'. At the bottom left, there is a link 'Add return journey'.

Figure 2 Screenshot of DB website for booking tickets

Alternatively, you can visit the DB Resiezentrum (travel center) at the airport, where you can buy the tickets physically. Or you can [buy the ticket using the Fahrkarten ticket machine](#) using cash or card. You can select the language of your choice.

Transportation from hotel to IITC Offices and back to hotel

IRENA IITC building is located approximately 2 km (25 min) walking distance from Maritim Hotel in Bonn.

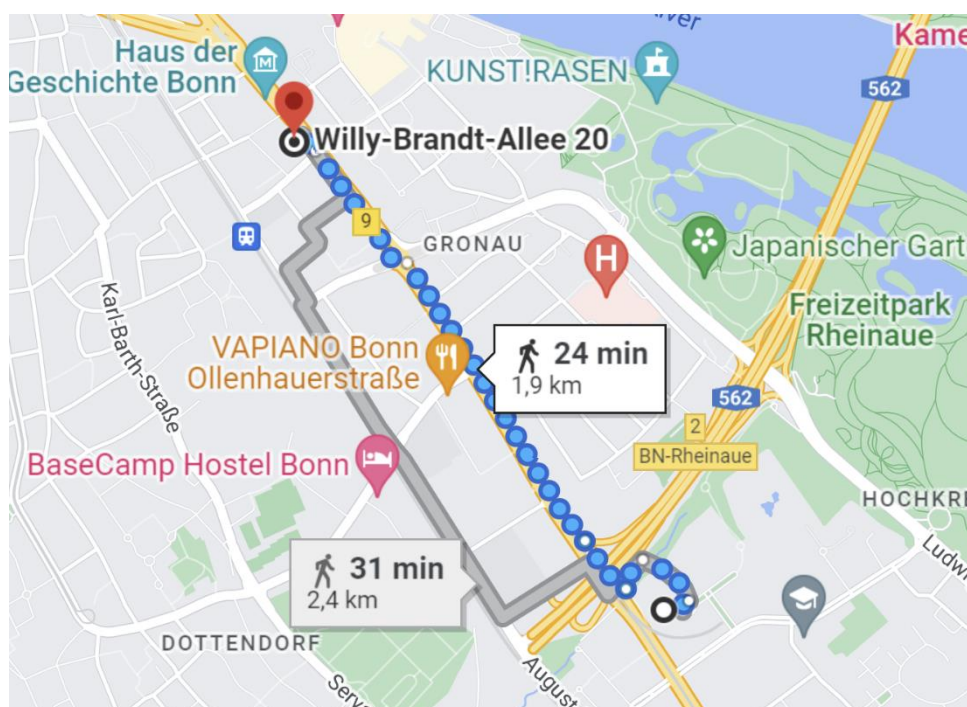


Figure 3 Travel route between ITC building and Maritim Hotel in Bonn

You can travel from the Maritim Hotel in Bonn to ITC by tram 66 (see route below). ITC building is just above the Gronau Heussallee/Museumsmeile station. One-way ticket costs 2 Euros per person, which is to be borne by the delegate himself/herself.



Figure 4 DB Reisezentrum (Travel center) and ticket machines

Transportation from Bonn Central Station to IITC Offices and back to the Centre

IRENA IITC building is located approximately 2.7 km (34 min) walking distance from the Bonn Central Train Station (Bonn HBF).

You can travel from the Bonn HBF to IITC by trams 16, 63 or 66. The IITC building is just above the Heussallee/Museumsmeile station. One-way ticket costs 2.8 Euros per person, which is to be borne by the participant himself/herself.

Alternatively, a weekly ticket (Wochenticket) of approximately 30 Euros for 1-b price tier (Preisstufen) can also be purchased for travelling in 1-b region within Bonn.

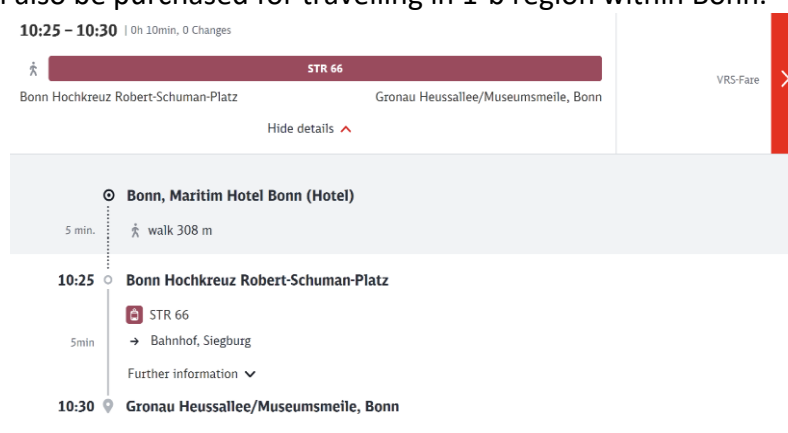


Figure 5 Screenshot of DB website for booking ticket between Maritim Hotel and IITC Bonn



Figure 6 Exit sign to IRENA IITC office at the Heusallee/Museumsmeile tram stop

Upon arrival at Heuseallee/Museummeile's tram stop, you will be guided with the sign above, to take the exit to your right to Bonn IRENA's office (if you are facing this sign).

Note:

If the ticket is purchased from the ticket machine outside of the tram, it must be stamped to get validated. Stamping machines are also present inside trams. Alternatively, if you buy the ticket from the ticket machine inside the tram or online, it is automatically validated for the journey.



Figure 7 Ticket stamping machines can be present inside trams, or also outside in the station

Meals and events:

Lunch and coffee will be provided at the IRENA IITC premises on all three days of the conference free of charge for all registered participants.

Registered participants are also invited to a welcome reception after the conclusion of the first day of the conference at the IRENA IITC premises. They are also invited to a dinner after the conclusion of the second day of the conference (location TBA).

Miscellaneous

Emergency Numbers

Emergency Numbers

- 112 for Emergency Services. Dial emergency telephone number 112 in case of acute medical or fire-related emergencies. ...
- 110 for Police Emergencies.



Figure 8 Emergency contact numbers in Germany

Time Zone

Central European Time (CET); GMT+1

Weather

The climate in Bonn in September is warm and rainy. Ambient temperature during the week of the event is projected to be 23 to 14 °C.

Electrical Current

The electricity adapter used in the conference room would be compatible with type F- 2 pins plug 220 Volt. Electrical plugs for connecting laptop chargers are provided in the conference room.



Figure 9 Type F plug compatible with German system

Further contact

Mr. Marko Emersic or Ms. Ling Ling Federhen (Admin)

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Wishing you safe travel and looking forward to welcoming you in Bonn, Germany.