



主要内容

- 一、几大检索数据库的介绍
- 二、写作前的文献准备
- 三、投稿期刊的格式指南
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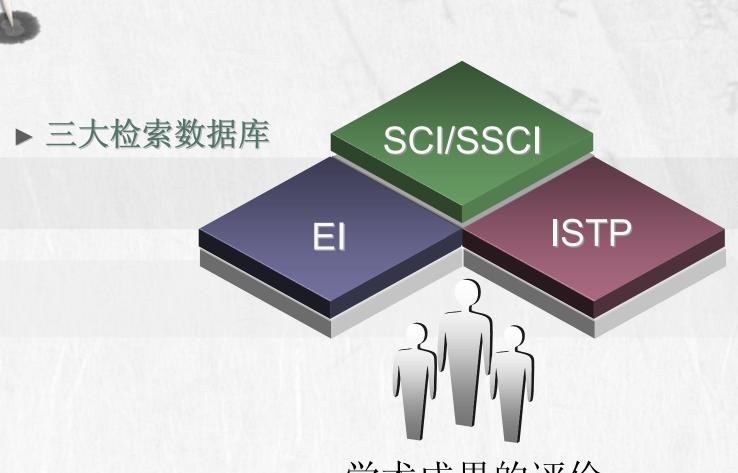
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- ISI 三大引文数据库 SCIE、SSCI、A&HCI
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一、几大检索数据库的介绍



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- 同一研究领域是否用了不同的方法展开研究,哪 种方法更合理?或者更普遍?
- 现在人们对这方面的研究有什么最新进展和认识?
- 同一研究领域的重点文献、最新文献和经典文献?
- 同一研究领域的主要发表期刊是什么?



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三、投稿期刊的格式指南

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筛选确定预投稿期刊

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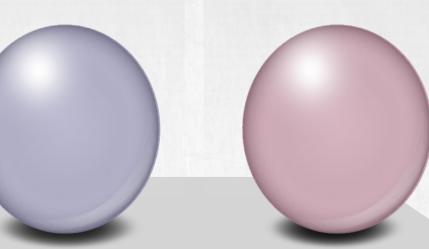
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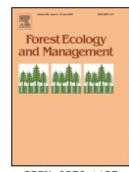
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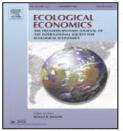
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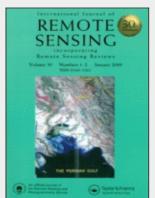
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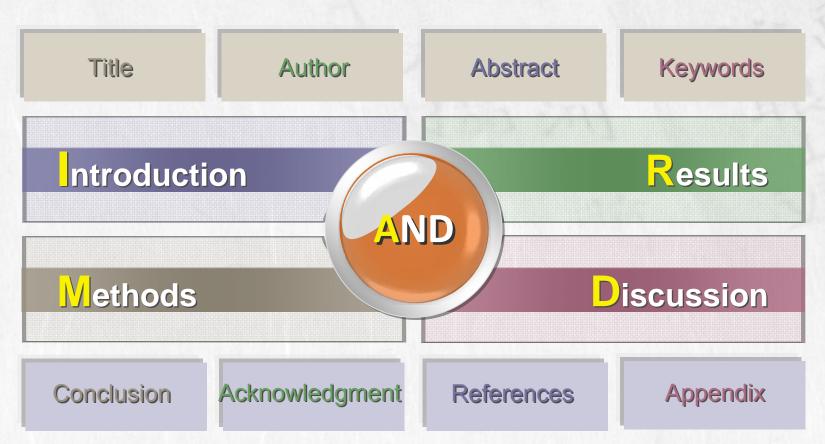
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四、论文的结构布局





论文的基本结构(IMRAD)

- Introduction: What and why? 研究什么问题? 为什么研究这个问题?
- Methods: How? 如何研究的?
- Results: What? 发现了什么?
- Discussion: What? 发现意味着什么?



Introduction 引言

● 为什么要做?

介绍研究背景,阐述研究目的

● 别人做了什么工作? 存在什么问题?

综述之前的国内外<mark>相关研究</mark>工作,指出这些研究的问题 和局限性,

- !!!不能漏掉重要或经典文献
- 你做的是什么?

针对他人研究的问题和局限,提出自己的研究内容,强调研究的创新性。



Methods 材料与方法

- 清楚准确地描述材料
- 使用已建立的方法,要引用文献
- 注意方法细节,便于他人重复试验
- 特别注意数据的统计分析



Results 研究结果

- 介绍研究目的,实验结论。
- 按照说明问题的逻辑顺序组织。
- 文字和图表相结合。
- 只说明研究结果,不夹杂对问题的 讨论和推测。



Discussion 讨论

- 概括自己的研究结果,讨论结果和预期是 否一致,不一致为什么?
- 讨论结果、假设与他人的结果进行比较, 分析异同
- 对结果提出解释、说明、推测
- 提出研究局限,进一步研究的方向
- 指出研究的重要性



References 参考文献

- ●研究涉及的重要文献必须引用
- 引用的参考文献水品一定程度也反映 论文水平
- ●参考文献的规范反映论文的规范



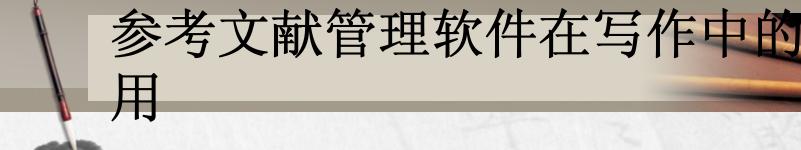
五、参考文献的管理

- 为什么使用参考文献管理软件
- 参考文献管理软件在写作中的应用
- 规范参考文献的格式



为什么使用参考文献管理软件

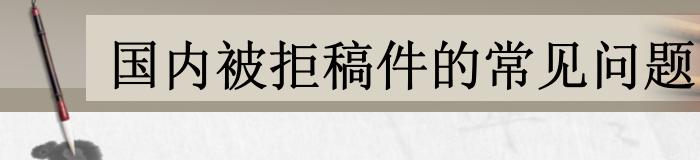
- 易于收集管理文献
- 迅速形成符合期刊要求的论文格式
- 期刊的投稿要求



- 建立参考文献库
 - 通过在线检索、数据库导入、手动输入建立文献库
 - 保证更新
 - 将文献记录、全文和相关的材料都关联起来
- 管理文献
 - 对文献进行手工分组、使用检索词定制组
 - 对阅读文献做简单的文献笔记和标记
- 边写文章边引用
 - 写作时插入引用
 - 随时变更期刊格式



- 期刊的文献格式
 - 尽量使用现有的文献格式 软件携带、endnote网站更新
 - 修改类似的文献格式为己所用
 Author-year 格式 (哈佛Harvard体系)
 Numbered 格式 (温哥华Vancouver体系)
- 期刊的模板
 - 软件携带、endnote网站更新、期刊网页、自制



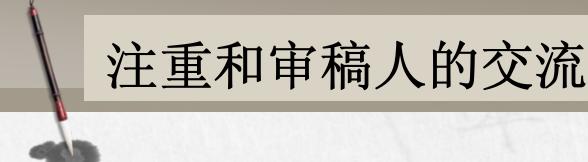


- 所投文章不在期刊的学科范围内
- 所投文章格式不符合期刊的投稿要求
- 未推荐或者推荐不合适的审稿人
- 语言问题
- 和审稿人的交流不够
- 被拒稿件未加以修改就在此呈送

Elsevier



- 注重积累
 - 句型、语法、词汇
- 选择本领域10-20篇文章分析总结
 - 解析文章各部分内容的结构
 - 句子是如何表述的
- 勤能补拙



- 要珍惜和审稿人交流探讨的机会,积极回 应审稿人。
- 逐条回应审稿意见,有修改注明修改处, 无修改也要做出解释。
- ●对于不赞同的修改意见,要说明理由,但 是不要和审稿人辩论。
- ●拒稿后要修改再重投。



怎样才能被接受

- Attention to details
- Check and double check your work
- Consider the reviews
- English must be as good as possible
- Presentation is important
- Take your time with revision
- <u>A</u>cknowledge those who have helped you
- New, original and previously unpublished
- Critically evaluate your own manuscript
- **Ethical rules must be obeyed**

