

		31.05.16 / M.Nowak
Project documentation	is project info available?	yes
	is up-to-date?	NO
	does the project info contain all necessary information?	yes
	are mockups available?	yes
	SUMMARY	Project info contains all necessary data and new template is used. Pivotal Tracker is linked instead of JIRA. Password for staging should be kept in 1pass vault, not in the project info.
QA Checklist	is it available?	yes
	is it up-to-date?	yes
	Is it clear?	yes
	are the key features marked in red?	yes
	is the checkup done regularly both on staging and after deploy?	checklist is quite new, there are only 2 checkups for now
	SUMMARY	There is 2 month gap between checkups, but last one was made a week ago, so quite recently.
Project functional note	is the document available?	yes
	does it contain all necessary data?	yes
	is it up-to-date?	yes (last edit May 20th)
	SUMMARY	Pretty impressive functional notes - great job!
Pivotal Tasks/Jira	are the bugs properly described? do they contain commits/PRs?	generally yes, but some tickets (mainly from PM) don't have any description at all
	are the bugs properly labeled?	not all of them
	do the bugs contain screenshots?	yes

	SUMMARY	Tickets added by QA are very well described, using AS/TO BE pattern and contain screenshots/screencasts. Tickets added by the client/PM are mostly properly described as well. However there are some tickets without any description - like these two: https://www.pivotaltracker.com/story/show/118578823 , https://www.pivotaltracker.com/story/show/118578783 . Some bugs don't have priority labels.
QA Automation tests	does the project environment allow the implementation of tests written by QA?	yes
	are the automated tests implemented by QA?	no
	what framework is used?	rspec, capybara, site-prism
	SUMMARY	Project environment allows the implementation of tests written by QA - Rspec and Capybara gems are used. Feature specs are written by the developer for now. Michal is a junior QA so he is not writing any specs for now, but he will probably have the ability to do that in the future :)
Bug Bash	is it made regularly?	yes
	are the bugs added to the Pivotal/Jira?	yes
	SUMMARY	all good
1password	is the file available?	yes
	does the file contain all the needed data?	yes
	do all credentials work?	not all of them - staging credentials have wrong url (url of homepage instead of login page)
	SUMMARY	Credentials for all important accounts are added to 1pass and are up to date, but some accounts have incorrect url address.
Speed	has the project been added to the Calibre app?	yes
	average speedindex from last snapshot:	4,458

	average load time (visually complete):	7,77sec
	average page size (total transferred data):	2,37MB
	average pagespeed score:	52/100
	SUMMARY/possible room for improvement:	Average page size and pagespeed score are ok. Speedindex need to be looked at (it's not tragic, but results below 3000 are desirable). Average load time require some work since acceptable values start at 5 sec.
SUMMARY	Good things	- great functional notes! - really clear checklist - good job. just keep up with regular checkups. - regular bugbashes - tickets are very well described - good QA work - looks like it's a good project for writing feature specs - stick with it it for the future! ;)
	Room for improvement	- please update project info doc. I checked Pivotal Tracker instead of Jira because info was outdated. There are 3 Carnival related projects in JIRA (are all of those needed?) so without help from Michał I wouldn't know where too look. - Because I checked Pivotal some of my suggestions may no longer be relevant (like missing labels). However, please remember about proper descriptions for tickets that are not added by QA. Tickets without description/screenshots may be confusing for new team members. Small things: - please change URLs for staging credentials in 1pass vault - they're redirecting to incorrect page - take a look at the Calibre results - some improvements in speedindex and average load time would be nice.
	Potential problems for new QA joining the project	Nothing comes to my mind - great functional notes, very clear checklist and pretty well described tickets should be enough to introduce new QA to the project smoothly.

	Other observations	-
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