

Payroll Transfer_ Onboarding formalities_ Sep 2018

R, Rama Durga <rama-durga.r@capgemini.com>

Mon 9/3/2018 10:17 AM

Cc:Kalvacherla, Niranjana <niranjana.kalvacherla@capgemini.com>;

1 attachments (1 MB)

Transfer application form.xlsx;

Dear Colleague,

Greetings from Transfer Onboarding Team.

This is to notify that regards to your payroll transfer onboarding formalities. Kindly complete the same by 04 Sep 2018 (Tuesday) between 1100hrs and 1500 hrs IST.

Attached are the documents, please fill the forms and get the hard copy for onboarding.

Also please bring the below mandatory documents to complete your onboarding formalities:

1. Transfer letter photo copy
2. PAN card & AADHAAR card photo copy
3. 1 (ONE) passport size photographs

Note.1 : Please fill the details in attached excel sheet in the system and then take a print out of the entire work book.

Note.2: Kindly request you to update the beneficiary/dependent details in the system once done with the Onboarding formalities.

Note.4: Kindly contact your location SPOC (list given below) for any further assistance.

Note: If failed to complete the formalities it leads to non-compliance and your PF number will not get generated.

Request you to please bring mentioned documents hardcopies to complete onboarding formalities.

Location SPOC and onboarding venue is listed below:

India Locations	Non FS / BSv SPOC and Onboarding Venue	FS SPOC and Onboarding Venue
Bangalore	Ramadurga R < rama-durga.r@capgemini.com > Capgemini Technology Services India Limited, No: 158-162P & 165-170P, EPIP Phase II, Whitefield, Bengaluru - 560066, Karnataka Kaziranga building, ODC 2, A Wing, HRSS floor	Ramadurga R < rama-durga.r@capgemini.com > Capgemini Technology Services India Limited, No: 158-162P & 165-170P, EPIP Phase II, Whitefield, Bengaluru - 560066, Karnataka Kaziranga building, ODC 2, A Wing, HRSS floor
Chennai	Palanimegam, Thanganila < thanganila.palanimegam@capgemini.com > Capgemini Technology Services India Limited, 9th Flr Prestige Cyber Towers, #117,Rajiv Gandhi Salai, Karapakkam, Chennai – 600097, Tamil Nadu	M, Dhivya (< dhivya.m@capgemini.com >) Capgemini Technology Services India Limited, Plot No TP 4/1 4th Avenue, Techno Park SEZ, Mahindra World City, Chengalpet, Kancheepuram - 603002, Tamil Nadu
Gurgaon	Singh, Abha (HR) < abha.a.singh@capgemini.com > Capgemini Technology Services India Limited, Spaze IT Park, 6th Floor, Tower B, Sector 49, Gurgaon-Sohna Road, Gurgaon - 122018, Haryana	Sharma, Kanchan < kanchan.sharma@capgemini.com > Capgemini Technology Services India Limited, Spaze IT Park, 6th Floor, Tower B, Sector 49, Gurgaon-Sohna Road, Gurgaon - 122018, Haryana
Hyderabad	KUMAR, Uday (HR) < uday.kumar@capgemini.com > Capgemini Technology Services India Limited, Plot No-1, IT Park, 115/32&35, Nanakramguda, Gachibowli, Hyderabad - 500032, Andhra Pradesh	Doppalapudi, Hanumanth < hanumanth.doppalapudi@capgemini.com > Capgemini Technology Services India Limited, Plot No-1, IT Park, 115/32&35, Nanakramguda, Gachibowli, Hyderabad - 500032, Andhra Pradesh
Mumbai	Shelar, Priyanka (< priyanka.shelar@capgemini.com >) Capgemini Technology Services India Limited, Plant 2, Block "C", Godrej IT Park, Godrej & Boyce Compound, Pirojshanagar, LBS Marg, Vikhroli (W), Mumbai- 400079, Maharashtra	Pillai, Sulochana < sulochana.pillai@capgemini.com > Capgemini Technology Services India Limited, CAPGEMINI Knowledge Park (SEZ), IT 1 / IT 2, Airoli Knowledge Park, Thane-Belapur Road, Airoli, Navi Mumbai - 400708, Maharashtra
Pune	Desai, Mridula < mridula.desai@capgemini.com > Capgemini Technology Services India Limited, A-1, Technology Park, MIDC / Talwade, Pune / 411062 India	Keluskar, Renu < renu.keluskar@capgemini.com > Capgemini Technology Services India Limited, Plot No. 14, Phase 3, Rajiv Gandhi Infotech Park, Maan Village, Hinjewadi, Pune – 411057
Kolkata	Bharti, Vikas < vikas.bharti@capgemini.com >	Bharti, Vikas < vikas.bharti@capgemini.com >

9/3/2018

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	Capgemini Technology Services India Limited, Unitech Hi-Tech Structures Limited., Infospace Complex, Tower A3 - 1st Floor, Action Area - 1D, New Town, Rajarhat, Dist - 24 Parganas, Kolkata - 700156, West Bengal	Capgemini Technology Services India Limited, Unitech Hi-Tech Structures Limited., Infospace Complex, Tower A3 - 1st Floor, Action Area - 1D, New Town, Rajarhat, Dist - 24 Parganas, Kolkata - 700156, West Bengal
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Regards,
Ramadurga R
Analyst - HR

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#158-162 (P) & 165 (P) -170 (P), EPIP Phase II, Whitefield | Bangalore | Karnataka | 560066 | India



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