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INDIVIDUALIZED LEARNING PLAN - TEMPLATE

Use the template below to develop an individualized learning plan for your co-op/work term. This learning plan should reflect what you would like to achieve during your co-op/work term and how you will attain your goals. If you have secured a role, reviewing the job description of your position will help you develop these learning goals. If you have not yet secured a role, think of a potential job within your field of study and identify specific skills and goals you would like to attain using the knowledge you have gained throughout your program (these goals should then be updated once you have secured your co-op/work term to reflect your actual role and goals).

Include at least four (4) goals in your learning plan, with one (1) goal being a program learning outcome for your academic program of study (refer to your academic program page on Seneca’s website to review your program learning outcomes).

Learning Goal I want to learn....	Strategy I will learn by...	What Success May Look Like Accomplishing my goal may look like...	Target Date	Post Co-op/Work Term Evidence of Success <b>Note:</b> This is to be completed after your work term and it is for your own reflection. This section can also be a part of your discussion in the mid-term site visit
<b>EXAMPLE:</b> <i>I want to learn more about different programming languages that were not extensively focused on or covered in class and be able to apply them during my work term on various projects and working alongside my new team members.</i>	<i>I will learn by engaging in self learning. I will use my research skills and various online resources to learn and practice the programming languages that I am not familiar with as they will become a great asset to me during my work term and career.</i>	<i>Accomplishing this goal will be demonstrating my newly acquired skills and programming languages in various projects at my workplace. Accomplishing my goal may also require me to take initiative and offer to work on projects where these new languages are being used to test my skills.</i>	<i>July 1, 2019 (halfway through my work term)</i>	<i>I have developed a strategy to learn new programming languages on my own and can learn them quickly.  I have illustrated and demonstrated at least one new programming language successfully and according to company standards in my workplace and/or with my colleagues on a particular project.</i>
<b>GOAL #1:</b> I want to learn more about Object Oriented Programming, specifically how it is used in corporate or business environments by teams.	I will use online resources and tutorials to learn more about both object-oriented programming and other programming languages that utilize it. I will review company websites for more insight on job duties.	Being able to contribute to a team environment.	April 1, 2025	

Learning Goal I want to learn....	Strategy I will learn by...	What Success May Look Like Accomplishing my goal may look like...	Target Date	Post Co-op/Work Term Evidence of Success <b>Note:</b> This is to be completed after your work term and it is for your own reflection. This section can also be a part of your discussion in the mid-term site visit
<b>GOAL #2:</b> I want to learn more about backend web development, specifically more about controllers and middleware so I can provide more assistance to my team.	I will utilize online resources and tutorials to learn more about both controllers and middleware. Bringing this added knowledge will allow me more opportunities to take on new tasks and initiative.	Being able to assist my team in work coverage when extra work is needed or when there is a shortage of staff.	April 1, 2025	
<b>GOAL #3:</b> I want to learn more about other programming languages not covered in the course, specifically Python, C# and PHP. This will allow me a better opportunity to transition into parallel roles.	I will utilize online resources and tutorials to learn more about other programming languages. The added knowledge will open opportunities within the company while building rapport over my work term.	I can build functional and clean applications using those languages. Being able to contribute ideas and understand the company's current code using those languages.	May 1, 2025	
<b>GOAL #4:</b> I want to learn more about low level programming and networking so I can apply for more IT positions. This will allow me a better opportunity to transition into alternative roles.	I will utilize online resources and tutorials to learn more about low level programming, networking and computer protocols. The added knowledge will open opportunities within the company while building rapport over my work term	Demonstrating my newly acquired skills and knowledge in various projects in my personal projects and at my workplace. Being able to receive certification for these newly acquired skills.	June 1, 2025	