

Team Name: TBD

Team Members:

Rohit Vakkalagadda (rv324@cornell.edu)

Kaitlyn Lu (kl995@cornell.edu)

Lucas He (th689@cornell.edu)

Meeting Time: Thursdays 4-6pm

Project Manager: Andy He

Meeting Time: Tuesdays 5-5:30pm

Communication Platform: Slack

Teamwork Contract:

1. We will identify patterns from Crime Data from Los Angeles to aid law enforcement agencies and facilitate police dispatch
2. Two key aspects of our teamwork contract:
 - a. Technical:
 - i. We aim to roughly contribute the same amount of time to the project stated above.
 1. Some tasks we delegate may take varying amounts of time, but depending on the task we will be flexible in shedding certain parts of a task to different team members if we realize that one part might be disproportionately more intensive than the other parts.
 - ii. We aim to contribute similar amounts to a codebase/repository, as will be tracked through commits and delegated tasks every week.
 - iii. [technical goal from above]
 - iv. During group sessions and discussions, we will create a respectful environment that facilitates contribution from all members without any fear or resistance.
 1. This involves creating a system in which every decision will be analyzed by every member of the group regardless of whether or not they hold a particularly strong opinion on any given change or forward step in our project.
 - v. We will highlight the importance of a lack of roles, but rather a dynamic system of assignment depending on prior experience or availability.

1. Considering we are only a group of 3, we believe there need not be much of a delineation between specific roles, but rather the sole emphasis on finishing assigned tasks.
- vi. We will strongly enforce checks on each other's timeliness and quality of work while still allowing mild flexibility for situations where members might not be able to complete a given task to the adequate standard in the right amount of time.
 1. We will hold each other accountable through 1. Finishing our own work with the adequate requirements (setting examples) 2. Discussion with negligent members or appeals to the PM if negligence is consistent.
- vii. We will communicate thoroughly in networking and technical settings:
 1. We will ensure that any pull requests and changes to our codebase would require extensive documentation as well as approval from one other team member.
 2. We will frequently communicate with our team, especially through bi-weekly meetings through Zoom or in-person after onboarding.

What did you do for this milestone?

We selected a dataset, created a repository, created scripts to verify the dataset has been downloaded. We also reached out to our project manager (who has not responded) to set up a meeting time. Lastly, we created a teamwork contract and went over expectations and assumptions.

What insights do you want to share, technical or teamwork-wise?

GitHub workflow can be very efficient if used correctly.

What questions do you have? N/A

Team Signatures

Rohit Vakkalagadda

Kaitlyn Lu

Lucas He

Todo:

- **Just edit anything if u think its ass no big deal**
- **We dont need a project idea imma delete it later**
- **Text any database ideas on the GC**
- **Add michael to the github (done -lucas)**