

# Lucas Rinaldi

363 Lower Cady Road, Old Chatham, NY 12136 \* (518) 653-0558 \* lucasrinaldi1@gmail.com

## **EDUCATION:**

**State University of New York at Fredonia**, 280 Central Ave, Fredonia, NY 14063 May 2020

Bachelor of Science in Business Administration with a Concentration in Music Industry

Minors in Web Design and Music, courses include: Computer Graphics, Multimedia systems, etc.

GPA: 3.7/4.0, *Magna Cum Laude*

Certificates: Responsive Web Design (FCC), Javascript & Algorithms (FCC)

## **WORK AND INTERNSHIP EXPERIENCE:**

**Guitar Center** (Albany, NY)

2021-2022

*Sales Associate*

- Matching customer needs with equipment and direction of use
- Consistently met company sales and insurance goals
- Established rapport with customers and held a calm and friendly attitude

**Taconic High School** (Pittsfield, MA)

2021

*Paraprofessional*

- Operated in the “Reset Room” assisting students who had trouble behaving and completing work in the classroom
- Engaged one-on-one and in groups to find better strategies and resources for struggling students

**Fredonia Technology Incubator** (Dunkirk, NY)

2019

*Marketing Intern*

- Organized and advertised incubator business client’s events
- Greet and assist clients
- Contributed design with Adobe Acrobat and Microsoft business programs including Excel, Publisher, etc.

**Rock City Road Studio** (Chatham, NY)

2016-2022

*Engineer*

- Oversaw Pro-Tools tracking, mixing, and editing
- Set up mics and control the digital audio workstation

## **SKILLS AND ABILITIES:**

Microsoft Office (Excel, Word, Access, etc), **SQL**, Web Design (**HTML**, **CSS**, **JavacScript**), Wordpress, PC Building, Photoshop (**Gimp**, **Adobe**), Premiere, Pro Tools, Interpersonal skills, Beginner Spanish

## **LEADERSHIP AND ACTIVITIES:**

**President and Founder of Music Listening Club**

2019-2020

- Led and directed weekly meetings and discussions
- Weekly album selection and discussion
- Managed E-Board positions

**Fredonia Radio Systems**

2016-2018

- Assistant program director for WDVL (Radio Station)
- Liner and Sweeper producer for WDVL (Radio Station)